



January 3, 2023

Dear Food Vendor,

The City of Liberty will sponsor the Annual Liberty Jubilee on Friday and Saturday, March 24<sup>th</sup> and 25<sup>th</sup>, 2023.

Our 2023 Jubilee will commence on Friday, March 24<sup>th</sup> with the festival grounds opening and vendor activities taking place from Noon until midnight, with the Street Dance from 8:00 p.m. until midnight. Saturday's activities will begin at 9:00 a.m. and close at 6:00 p.m.

This year's booth spaces will be rented as a two-day event. Booth rent is \$80.00 per space (10'x10') with additional \$20.00 charge for electricity. (If you require electricity, you are responsible for supplying your own electric cables to reach the hook-up) If you are unable to attend on Friday, but still would like to participate, you may rent a booth space for Saturday only but at the same price. In order to reserve your space(s) we must have your application by no later than March 3<sup>rd</sup>. Applications returned after March 3<sup>rd</sup> will be admitted if space permits.

Set-up will begin Friday at 8:00 a.m., with no vehicles on the grounds after 11:00 a.m. Set-up on Saturday will begin at 6:00 a.m., with all vehicles being removed by 8:30 a.m. On Saturday evening no vehicles will be allowed onto the festival grounds until festival closing. **Under no circumstances will any exceptions be made to this rule.**

Once again, we are limiting the number of booth spaces and the number of like items. If at any time during the festival it is discovered that you are serving an item that is a duplicate of another vendor's item and you did not previously have permission to do so, you will be asked to stop selling that item. We want to provide a well-rounded show and a good opportunity for all of our vendors to have a profitable showing. An application and contract are enclosed with this letter. **A photo of your concession trailer must accompany your application.** Application deadline is March 3, 2023. Late applications will be accepted on standby. Notification of acceptance will be mailed to you shortly after receipt of your application.

We will, once again, have water available for your convenience. The vendor is responsible for having a container in which to carry their water.

Those vendors requiring RV space during the festival may call the Highway 90 RV Resort at (281) 652-5474. For a motel room contact Luxury Inn & Suites 3564 Hwy 90, (936) 336-8300; Travelers Inn Hwy 90, (936) 334-1620; Best Western, Hwy 90 - Dayton (936) 248-7600.

Thank you for your cooperation. We look forward to seeing you at the Liberty Jubilee.

Sincerely,

Liberty Jubilee Food Booth Committee

Please contact us by phone (936) 336-3684 or by fax (936) 336-9846.

**LIBERTY JUBILEE 2023  
FOOD VENDOR APPLICATION  
MARCH 24 & 25, 2023**

NAME: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

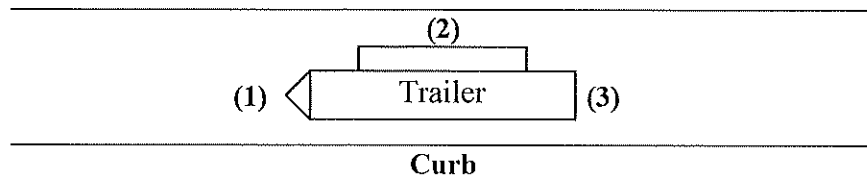
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE NUMBER(S): \_\_\_\_\_

**MAKE SURE YOUR MEASUREMENTS ARE ACCURATE**

LENGTH OF TRAILER INCLUDING TONGUE: \_\_\_\_\_

INDICATE ON THE DRAWING, THE SERVING WINDOW (1 OR 2 AND/OR 3) YOU WILL SERVE FROM.



**IN ORDER TO COMPLY WITH OUR FIRE CODE ORDINANCES, YOUR TRAILER/BOOTH MUST HAVE THE FOLLOWING:**

EXTINGUISHER MINIMUM: 2A 40BC (5 LBS.)

LPG: APPROVED HOSE, REGULATORS & TANKS-MUST BE SECURED AND AWAY FROM HEAT SOURCE.

COOKING OPERATIONS MUST HAVE ADEQUATE VENTILATION AND COMBUSTIBLES MUST BE A MINIMUM OF 36" FROM HEAT SOURCE.

SHALL COMPLY WITH ALL ELECTRICAL, FIRE, GAS AND MECHANICAL CODES.

FOOD BOOTHS WILL BE INSPECTED PRIOR TO COOKING OPERATIONS!

NUMBER OF FOOD BOOTH SPACES NEEDED: \_\_\_\_\_ ELECTRICITY \_\_\_\_\_  
10' X 10' YES NO

ELECTRICITY REQUIREMENTS: VOLTAGE \_\_\_\_\_, AMP LOAD \_\_\_\_\_

FOODS TO BE SOLD -- BE SPECIFIC -- ITEMS WILL BE CHECKED AFTER FESTIVAL STARTS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STATE TAX NO. \_\_\_\_\_

SALES TAX RATE: 8.24%

1 SPACE:      \$80.00 W/O ELECTRICITY  
                  \$100.00 WITH ELECTRICITY

FOR ADDITIONAL INFORMATION:  
CONTACT April Gilliland, (936) 336-3684

MAIL TO:  
  
LIBERTY JUBILEE  
FOOD DIVISION  
1829 SAM HOUSTON  
LIBERTY, TEXAS 77575

**THE CITY OF LIBERTY  
LIBERTY JUBILEE 2023**

**FOOD BOOTH/VENDOR CONTRACT**

1. It is agreed that the Exhibitor will fill out, sign, and return this contract along with a completed application, photo(s) of concession trailer or set-up, and booth fee. However, we will be unable to return any photo(s) because it is necessary for them to remain a part of our records.
2. It is agreed that booths will be rented for the entire show and that booths will be tended by the Exhibitor for the duration of the show. It is further agreed that there will be no subleasing of booth space. **CONTRACT MUST BE SIGNED BY ALL EXHIBITORS SHARING A BOOTH AND SELLING MERCHANDISE.**
3. It is agreed that there will be no soliciting (flyers, brochures, cards etc.) by the Exhibitor at any time, unless it pertains directly to the individual exhibit.
4. It is agreed that any objects exhibited by the Exhibitor be his/her responsibility at all times, and Exhibitor shall be responsible for his/her safety and bear any loss by reason of theft, breakage, or other casualty.
5. It is agreed that Exhibitor comply with any and all requirements of any government authority-be it federal, state, or local- and to indemnify and hold harmless the promoters and the show facility owners, and all its constituents, from any and all liability due to failure to comply with any regulations.
6. It is agreed that the promoters reserve the right to make further rules and regulations, and such changes, regarding this event as they deem necessary and proper; and upon notice to Exhibitor all said action should become part of this contract and binding on the parties hereto.
7. It is agreed that the Exhibitor will release the promoters and the show facility owners and all its constituents from any and all liability for damages, injury, or loss to any person or goods from any cause whatsoever; and further agrees to indemnify the promoters from any and all claims for damage, injury or loss.
8. It is agreed that Exhibitor/patrons will not bring fireworks of any kind on or around the grounds of the Liberty Jubilee. The term "fireworks" includes any small firework device designed primarily to produce visible or audible effects, such as "Poppers". Also, there will be no "Silly String, Fart Spray, or any similarly offensive items".
9. It is agreed that, in the best interest of the public and other vendors, that Exhibitor will not bring into the festival grounds any dogs, cats, or other animals.
10. It is agreed that violations of these rules may constitute non-participation in future festivals.

**SIGNATURES OF ALL EXHIBITORS**

\_\_\_\_\_  
\_\_\_\_\_

**\*\*\*PLEASE MAKE A COPY OF THIS CONTRACT FOR YOUR OWN RECORDS\*\*\*  
(PLEASE SIGN AND RETURN WITH YOUR COMPLETED APPLICATION)**