

**Job Title:** Greenskeeper/Laborer (Part-Time)

**Supervisor:** Golf Course Superintendent

**Pay:** \$12.50

**FLSA:** Hourly

**Location:** 100 Magnolia Ridge Drive, Liberty, Texas 77575

## **Duties and Responsibilities**

<u>Overview:</u> The Greenskeeper/Laborer is an entry level position that performs manual labor involved in the day-to-day cleaning and maintenance of the Liberty Municipal Golf Course.

Essential Job Functions: Maintains golf course by mowing, trimming, top dressing, treating turf, maintaining bunkers and maintaining ball washers; mows putting greens, aprons, tees, and rough; maintains and performs repairs to the irrigation system; changes cups and tee markers; trims trees; pulls weeds; plants flowers, shrubs and trees as needed; rakes bunkers; loads and unloads material; maintains fuel and fluid levels for all types of equipment on a daily basis; reports equipment problems or failures to supervisor; attends meetings as required.

Other Job Functions: Performs other duties as required. Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

## **Working Conditions**

Must be available to work 7:00 a.m. – 4:00 p.m., Monday thru Friday and other times when necessary. Must be able to work weekends and overtime when needed. Works inside and outside in all kinds of weather; exposed to wind, noise, dirt, mud, oil, fuel, dust, heat, cold and various insects; requires standing, walking, sitting, stooping, bending, and lifting heavy objects. Parttime employees work a maximum of 29 hours per week.



## **Minimum Essential Qualifications**

<u>Knowledge:</u> Must have mechanical aptitude; must be able to follow verbal and written instruction; must be able to communicate effectively with others.

<u>Skills/Abilities:</u> Must be able to operate golf course equipment, including a mower, blower, golf cart, weed eater, chain saw, edger, trimmer, shovel, rake, water hose, hand tools and other equipment.

<u>Physical Requirements:</u> Constantly sees and hears; frequently drives golf carts; kneels, stands, walks, climbs, bends, cleans, runs, sorts, crawls, twists body, carries, drags and lifts objects weighing up to 60 pounds; holds, pulls and pushes objects weighing up to 60 pounds; climbs, squats, stoops, and crawls.

<u>Education/Experience</u>: *Required*: High School diploma or equivalent. At least six (6) months experience in grounds maintenance or in performing manual labor. *Preferred*: At least six (6) months experience working on a public or private golf course.

## Other

Must possess a valid Class C driver's license with a good driving record. Other state valid Class C driver's licenses with a good driving record will be considered. Texas state law requires within 30 days of residency. **Applicant selected for hire will be subject to a background investigation and drug/alcohol screen test.** 

The City of Liberty may consider all related education and/or experience in determining the applicant's minimum qualifications and starting salary.