



# *BUDGET*

*Fiscal Year 2019-2020*

# City of Liberty

## Fiscal Year 2019-2020

### Budget Cover Page

### September 10, 2019

This budget will raise more revenue from property taxes than last year's budget by an amount of \$76,268, which is a 2.16 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$40,460.

The members of the governing body voted on the budget as follows:

<b>FOR:</b>	Carl Pickett, Mayor	Diane Huddleston, Councilperson
	Dennis Beasley, Councilperson	Libby Simonson, Councilperson
	David Arnold, Councilperson	Chipper Smith, Councilperson
	Neal Thornton, Councilperson	

**AGAINST:**

**PRESENT** and not voting:

**ABSENT:**

### Property Tax Rate Comparison

	2019-2020	2018-2019
Property Tax Rate:	\$0.585100/100	\$0.585100/100
Effective Tax Rate:	\$0.577237/100	\$0.558029/100
Effective Maintenance & Operations Tax Rate:	\$0.369271/100	\$0.345711/100
Rollback Tax Rate:	\$0.607134/100	\$0.585197/100
Debt Rate:	\$0.208300/100	\$0.210900/100

Total debt obligation for City of Liberty secured by property taxes: \$1,286,556





September 10, 2019

To the Honorable Mayor and City Council:

Presented for your consideration is the Fiscal Year 2020 Annual Operating Budget for the City of Liberty. The proposed budget meets all the legal requirements of the Civil Statutes of Texas and the Charter of the City of Liberty.

The Budget provides for planned expenditures for all operating funds of \$35.9 million.

Highlights of the major operating funds follow:

## **GENERAL FUND**

The assessed values of taxable property for tax year 2020 are 2.16% higher than the previous tax year. This is an increase of \$36,168 more than last year's budget. Additionally, \$40,460 of property revenue is to be raised from new property added to the tax roll this year. The FY 2020 Budget also includes revenue from the Industrial District Agreement (IDA) executed in 2019 between the Moss Bluff Hub Partners, INC., and the City. The anticipated revenue for FY 2020 from the IDA agreement is \$400,000.

Sale and Use Taxes and Property Taxes are the largest sources of revenue in the General Fund representing 27.2% and 29.2%, respectively. The FY 2020 Budget anticipates a 2.4% growth in sales tax revenue and a 4.5% growth in property taxes over the FY 2019 Budget.

The Administration is proposing to maintain the current tax rate of \$0.5851 per \$100 of assessed value. Of the FY 2020 assessed value, \$0.3768 will be allocated to the General Fund and \$0.2083 will be apportioned to debt service.

The proposed 2020 Budget includes a new compensation schedule for all positions. The new compensation schedule reflects the current job market salaries for similar positions in the area. In addition, a minimum 2% wage increase is included for all employees. The 2020 budget also includes three new paramedic positions in the Fire Department.

## **DEBT SERVICE FUND**

The Debt Service Fund is legally restricted fund that accounts for property tax revenues collected to pay debt service requirements of the City's outstanding general obligation debt. The proposed tax rate dedicated to the Debt Service Fund is \$0.2083 per \$100 of assessed value for a total of \$1.347 million.

## **ENTERPRISE FUNDS**

Enterprise funds account for the businesslike operations of the Water & Wastewater, Electric and Solid Waste Funds. The intent is for water, sewer, electric and solid waste collection services provided to the general public to be recovered through user charges.

### **Water & Wastewater Fund**

The Water/Wastewater Department is responsible for the production and sale of potable water for domestic and industrial uses and fire protection; collection and treatment of wastewater for protection of public health and the environment; and maintenance of water and wastewater infrastructure.

The proposed FY 2020 Water/Wastewater Budget anticipates \$3.574 million in revenues and \$3.754 million in expenditures. In 2019, the Utility Rate Study was completed for all Enterprise Funds. The results of the rate study indicate that an 8% increase in water/wastewater rates will be required for the next seven years to fund the various projects in the Capital Improvement Program.

### **Electric Fund**

The Electric Department provides reliable, safe electric energy available at a competitive price consistent with sound business and engineering principles.

The Electric Department is the largest department in the City's organization when accounting for revenues and expenditures. The proposed FY 2020 Budget includes revenues of \$17.533 million

and expenditures of \$17.533 million. The transfer from the Electric Fund to the General Fund is also the largest transfer from the Enterprise Funds. An increase in electric rates is not included in the proposed FY 2020 Budget.

### **Solid Waste Fund**

The Solid Waste Fund is considered a pass-through fund since the collection and disposal of solid waste is contracted to a private company. Included in this fund is the contracting of the “Shred It” and “E-Waste” recycling activities. Revenues and expenditures in the fund are anticipated at \$783 thousand.

### **CAPITAL IMPROVEMENT FUND**

A new fund has been created in the FY 2020 Budget for the Capital Improvement Plan (CIP). The purpose of the CIP is to forecast and match projected revenues and major capital needs over a five (5) -year period. The City defines CIP capital expenditures as any expenditure of major value that recurs irregularly, results in the acquisition of a fixed asset and has a useful life greater than one (1) year. The CIP included in the FY 2020 Budget includes Street Rehabilitation, Water/Wastewater and Electric Projects. The source of funding for capital improvement projects will be through additional General Fund Revenue, such as the IDA Agreement, or the issuance of Revenue Bonds, Grants or reserve funds such as Cambridge.

### **ACKNOWLEDGEMENTS**

I would like to recognize the hard work of Naomi Herrington, Assistant City Manager/CFO; Jody Beihunko, Personnel Specialist; April Gilliland, Administrative Assistant II and the City’s Management Team for their efforts in preparing this budgetary document and conducting the financial operations of the City in a responsible manner.

Respectively submitted,



Tom Warner  
City Manager





# **Annual Budget**

## **Fiscal Year**

October 1, 2019 through September 30, 2020

**Carl Pickett, Mayor**

### **Council Members**

**Diane Huddleston, Mayor Pro-Tem**

**David Arnold**

**Dennis Beasley**

**Libby Simonson**

**Chipper Smith**

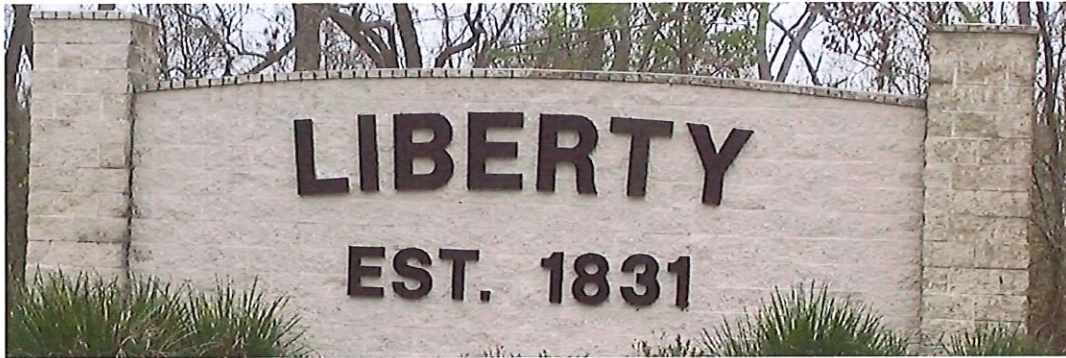
**Neal Thornton**

**Tom Warner, City Manager**

**Dianne Tidwell, City Secretary**

**Naomi Herrington, Assistant City  
Manager, CFO**

**Chris Jarmon, Assistant City Manager**



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## **PRINCIPAL CITY OFFICIALS**

### **ELECTED OFFICIALS**

<b>NAME</b>	<b>POSITION</b>
<i>Carl Pickett</i>	<i>Mayor</i>
<i>Diane Huddleston</i>	<i>Mayor Pro-Tem</i>
<i>David Arnold</i>	<i>Council Member</i>
<i>Dennis Beasley</i>	<i>Council Member</i>
<i>Libby Simonson</i>	<i>Council Member</i>
<i>Chipper Smith</i>	<i>Council Member</i>
<i>Neal Thornton</i>	<i>Council Member</i>

### **ADMINISTRATIVE OFFICIALS**

<b>NAME</b>	<b>POSITION</b>
<i>Tom Warner</i>	<i>City Manager</i>
<i>Dianne Tidwell</i>	<i>City Secretary</i>
<i>Naomi Herrington</i>	<i>Assistant City Manager, CFO</i>
<i>Chris Jarmon</i>	<i>Assistant City Manager</i>
<i>Gary Martin</i>	<i>Police Chief</i>
<i>Brian Hurst</i>	<i>Fire Chief</i>
<i>Damon Jones</i>	<i>Public Works Director</i>
<i>James Redding</i>	<i>Street/Solid Waste Director</i>
<i>Mark Reed</i>	<i>Water/Waste Water Director</i>
<i>Dana Abshier</i>	<i>Library Director</i>



# **CITY OF LIBERTY**

Liberty, Texas, known as "The First City on the Trinity," was established in 1831 and is situated on US Highway 90 midway between Houston and Beaumont. Easy access to these metropolitan areas, a low cost of living, high quality of life, and a rich heritage make Liberty a great place to put down roots.

Liberty offers residents a small town atmosphere while providing all the modern services one expects from larger cities. Newcomers will find a friendly, charming community with a progressive outlook on the future. Liberty is a great place to visit -- and a better place to live.

## **VISION STATEMENT**

It is the vision of the Mayor, City Council, City Manager and City Employees to provide an attractive, growing, and safe community where resources are efficiently applied for a superior quality lifestyle.

# PERSONNEL

## 2019 - 2020 FULL-TIME POSITIONS

DEPARTMENT	POSITION	GRADE	PROPOSED RANGES		
CITY MANAGER	CITY MANAGER		SET BY COUNCIL		
	ASSISTANT CITY MANAGER	12E	\$ 89,832.00	\$ 114,923.00	\$ 140,014.00
	ADMINISTRATIVE ASSISTANT II	5	\$ 32,620.00	\$ 41,752.00	\$ 50,883.00
FIRE	FIRE CHIEF	11E	\$ 77,111.00	\$ 98,645.00	\$ 120,179.00
	ASSISTANT FIRE CHIEF	10E	\$ 65,409.00	\$ 83,705.00	\$ 102,000.00
	CAPTAIN (3)	9	\$ 62,000.00	\$ 67,525.00	\$ 73,050.00
	PARAMEDIC (4)	8	\$ 52,000.00	\$ 56,645.00	\$ 61,290.00
	EMT/FIREFIGHTER INTERMEDIATE	7	\$ 38,415.00	\$ 41,073.00	\$ 45,975.00
	EMT/FIREFIGHTER BASIC (7)	7	\$ 38,415.00	\$ 41,073.00	\$ 45,975.00
	ADMINISTRATIVE ASSISTANT II	5	\$ 32,620.00	\$ 41,752.00	\$ 50,883.00
LIBRARY	LIBRARY DIRECTOR	7E	\$ 50,947.00	\$ 65,165.00	\$ 79,383.00
	ADMINISTRATIVE ASSISTANT I	4	\$ 29,710.00	\$ 37,993.00	\$ 46,275.00
	CUSTODIAN	2	\$ 24,040.00	\$ 30,772.00	\$ 37,054.00
CITY SECRETARY	CITY SECRETARY	7E	\$ 50,947.00	\$ 65,165.00	\$ 79,383.00
POLICE	POLICE CHIEF	11E	\$ 77,111.00	\$ 98,645.00	\$ 120,179.00
	LIEUTENANT (2)	9	\$ 62,000.00	\$ 67,525.00	\$ 73,050.00
	DETECTIVE (3)	8	\$ 42,452.00	\$ 54,271.00	\$ 66,089.00
	PATROL SERGEANT (2)	8	\$ 42,452.00	\$ 54,271.00	\$ 66,089.00
	PATROL OFFICER (11)	8	\$ 42,452.00	\$ 54,271.00	\$ 66,089.00
	DISPATCH SUPERVISOR	6	\$ 34,064.00	\$ 43,535.00	\$ 53,007.00
	DISPATCHER (7)	5	\$ 32,620.00	\$ 41,752.00	\$ 50,883.00
	ADMINISTRATIVE ASSISTANT I	4	\$ 29,710.00	\$ 37,993.00	\$ 46,275.00
CORPORATION COURT	MUNICIPAL COURT JUDGE		SET BY COUNCIL		
	COURT CLERK	6	\$ 34,064.00	\$ 43,535.00	\$ 53,007.00
	DEPUTY COURT CLERK	4	\$ 29,710.00	\$ 37,993.00	\$ 46,275.00
STREETS	STREET & DRAINAGE MANAGER	9E	\$ 62,691.00	\$ 80,211.00	\$ 97,732.00
	STREET SUPERVISOR	8	\$ 42,452.00	\$ 54,271.00	\$ 66,089.00
	HEAVY EQUIPMENT OP/STRUCT. PEST CONT.	5	\$ 32,620.00	\$ 41,752.00	\$ 50,883.00
	HEAVY EQUIPMENT OPERATOR (6)	5	\$ 32,620.00	\$ 41,752.00	\$ 50,883.00
PARKS	PARK MANAGER	8E	\$ 59,951.00	\$ 76,697.00	\$ 93,442.00
	LIGHT EQUIPMENT OPERATOR (2)	4	\$ 29,710.00	\$ 37,993.00	\$ 46,275.00
MAINTENANCE	MECHANIC	8	\$ 42,452.00	\$ 54,271.00	\$ 66,089.00
FINANCE	ASSISTANT CITY MANAGER	12E	\$ 89,832.00	\$ 114,923.00	\$ 140,014.00
	IT COORDINATOR	6E	\$ 38,566.00	\$ 49,332.00	\$ 60,079.00
	HUMAN RESOURCES/PAYROLL SPECIALIST	7	\$ 38,566.00	\$ 49,322.00	\$ 60,079.00
	PURCHASING AGENT	6	\$ 34,064.00	\$ 43,535.00	\$ 53,007.00
	ACCOUNTS PAYABLE CLERK	4	\$ 29,710.00	\$ 37,993.00	\$ 46,275.00
	ADMINISTRATIVE ASSISTANT I	4	\$ 29,710.00	\$ 37,993.00	\$ 46,275.00
ANIMAL CONTROL	HUMANE OFFICER (2)	5	\$ 32,620.00	\$ 41,752.00	\$ 50,883.00
CITY HALL	CUSTODIAN	2	\$ 24,040.00	\$ 30,772.00	\$ 37,054.00
INSPECTIONS	BUILDING OFFICIAL	8E	\$ 59,951.00	\$ 76,697.00	\$ 93,442.00
	CODE ENFORCEMENT OFFICER	5	\$ 32,620.00	\$ 41,752.00	\$ 50,833.00
SERVICE CENTER	PUBLIC WORKS DIRECTOR	11E	\$ 77,111.00	\$ 98,645.00	\$ 120,179.00
	ADMINISTRATIVE ASSISTANT I	4	\$ 29,710.00	\$ 37,993.00	\$ 46,275.00



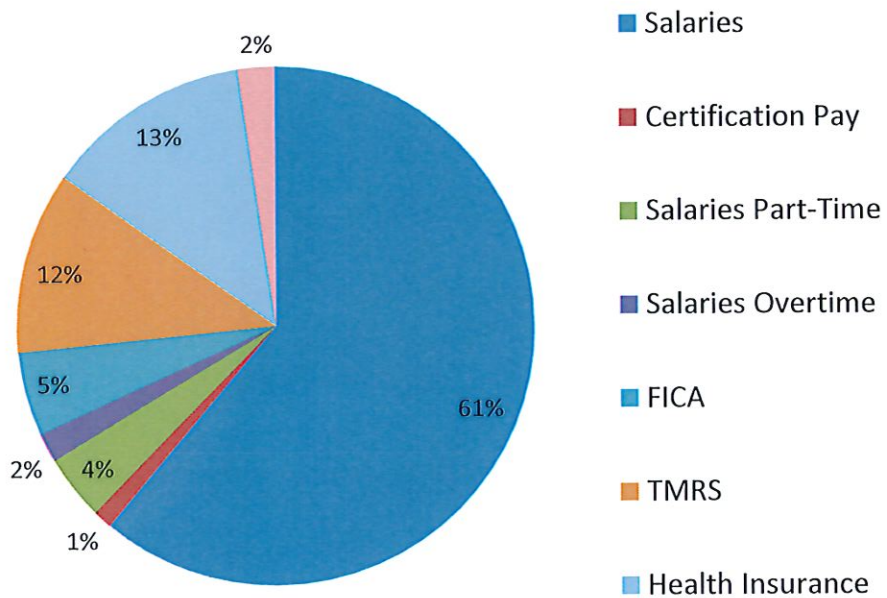
## 2019 - 2020 FULL-TIME POSITIONS

DEPARTMENT	POSITION	GRADE	PROPOSED RANGES		
UTILITY BILLING	BILLING CLERK	5	\$ 32,620.00	\$ 41,752.00	\$ 50,883.00
	CASHIER 1 (2)	4	\$ 29,710.00	\$ 37,993.00	\$ 46,275.00
	METER TECHNICIAN	4	\$ 29,710.00	\$ 37,993.00	\$ 46,275.00
WATER	W/WW MANAGER	9E	\$ 62,691.00	\$ 80,211.00	\$ 97,732.00
	W/WW SUPERVISOR	9	\$ 52,604.00	\$ 67,310.00	\$ 82,017.00
	HEAVY EQUIPMENT OPERATOR (3)	5	\$ 32,620.00	\$ 41,752.00	\$ 50,883.00
WASTEWATER	WWTP CHIEF OP	8	\$ 42,452.00	\$ 54,271.00	\$ 66,089.00
	HEAVY EQUIPMENT OPERATOR (4)	5	\$ 32,620.00	\$ 41,752.00	\$ 50,883.00
ELECTRIC	ELECTRICAL DIRECTOR	11E	\$ 100,000.00	\$ 110,190.00	\$ 120,179.00
	LINEMAN SUPERVISOR	10	\$ 75,000.00	\$ 88,500.00	\$ 102,000.00
	ELECTRIC JOURNEYMAN (2)	9	\$ 66,560.00	\$ 74,350.00	\$ 82,017.00
	ELECTRIC LINEMAN (2)	8	\$ 42,452.00	\$ 54,271.00	\$ 66,089.00
	HEAVY EQUIPMENT OP	5	\$ 32,620.00	\$ 41,752.00	\$ 50,883.00
GOLF	GOLF OPERATIONS MANAGER	8E	\$ 59,951.00	\$ 76,697.00	\$ 93,442.00
	LIGHT EQUIPMENT OP (2)	4	\$ 29,710.00	\$ 37,993.00	\$ 46,275.00
TOTAL POSITIONS		106			

## Personnel Costs / All Funds

Salaries	\$5,153,516
Certification Pay	\$99,600
Salaries Part-Time	\$344,250
Salaries Overtime	\$154,300
FICA	\$439,716
TMRS	\$958,703
Health Insurance	\$1,087,525
Workers Compensation	\$191,790
<b>Total</b>	<b>\$8,429,400</b>

## Personnel Costs / All Funds



# PROPERTY TAXES



# Liberty County Central Appraisal District



2019  
Certified Values for  
CITY OF LIBERTY

**LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT  
P.O. BOX 10016-2030 SAM HOUSTON-LIBERTY, TEXAS 77575  
PHONE (936) 336-5722-FAX (936) 336-8390**

**CERTIFICATION OF 2019 APPRAISAL ROLL  
FOR CITY OF LIBERTY**

**I, Lana McCarty, Chief Administrator for the Liberty County Central Appraisal District, solemnly swear that the attached is that portion of the approved appraisal roll of the Liberty County Central Appraisal District which lists property taxable by and constitutes the appraisal roll for your taxing entity.**

**FINAL VALUE**

<b>NET TAXABLE VALUE:</b>	<b>\$</b>	<b>697,627,119</b>
<b>FREEZE ADJUSTED VALUE:</b>	<b>\$</b>	<b>614,076,501</b>
<b>FREEZE CEILING:</b>	<b>\$</b>	<b>351,321.24</b>
<b>*UNCERTIFIED VALUE:</b>	<b>\$</b>	<b>3,511,302</b>
<b>NO. OF ACCOUNTS</b>		<b>10,918</b>

**NOTE: APPROXIMATE TOTAL TAX LEVY = FREEZE ADJUSTED TAXABLE  
\*TAX RATE / 100 + FREEZE CEILING.**

**\*UNCERTIFIED VALUE IS STILL THE SUBJECT OF A PENDING ARB  
PROTEST. THIS UNCERTIFIED VALUE IS NOT INCLUDED IN NET  
TAXABLE VALUE.**

  
**LANA MCARTY**  
Chief Administrator  
Liberty County Central Appraisal District

**7/3/19**  
Date

**RECEIVED BY: \_\_\_\_\_**  
**DATE: \_\_\_\_\_**



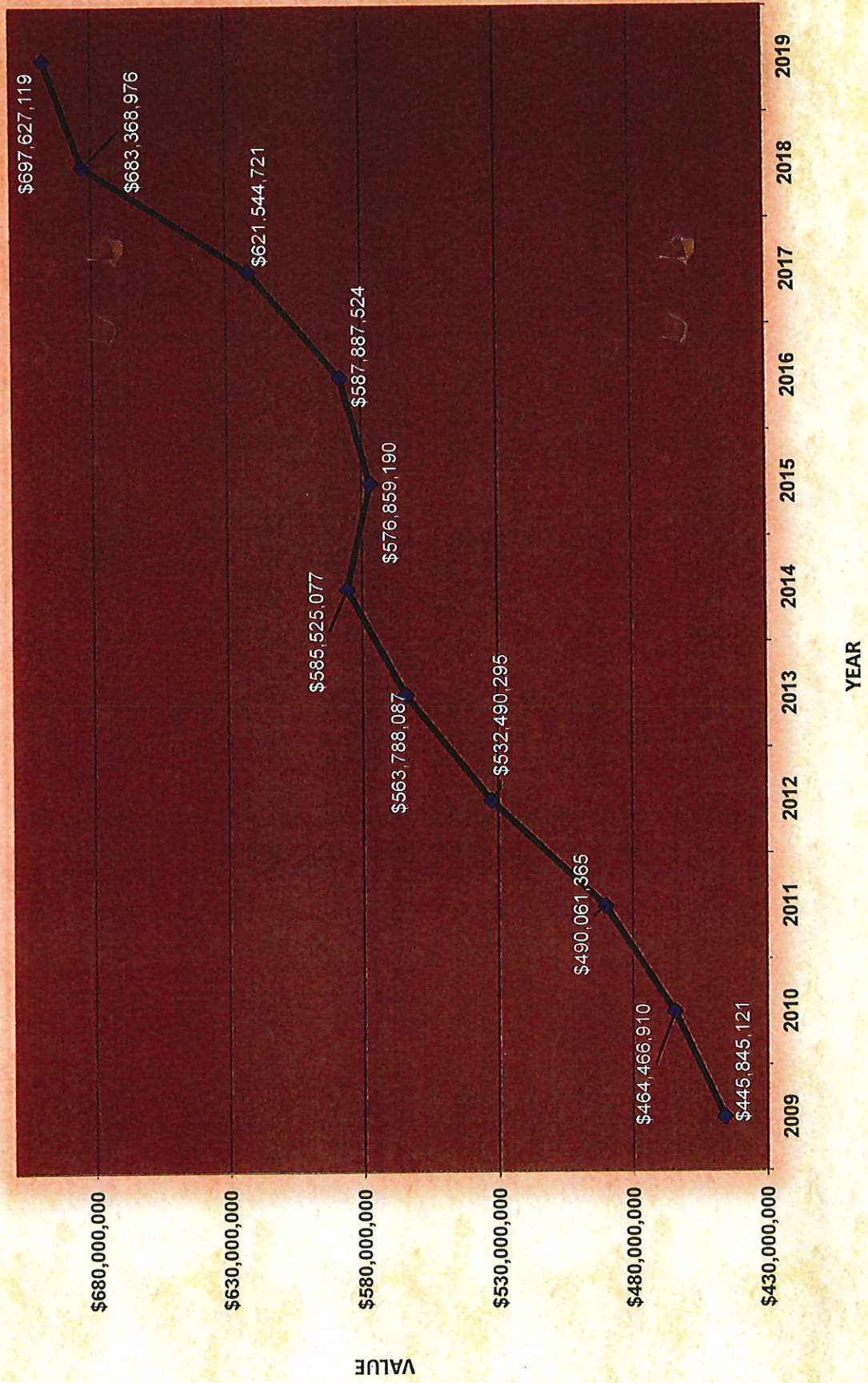
LIBERTY COUNTY CAD  
2019 CERTIFIED VALUE SUMMARY  
7/3/2019

UNIT	# OF PARCELS	2018 TAXABLE	2019 NOTICED VALUE	2019 PRELIMINARY ESTIMATE	2019 CERTIFIED TAXABLE VALUE	% CHANGE FROM 2018	% CHANGE FROM NOTICE	% CHANGE FROM PRELIM	2018 UNCERTIFIED CAD VALUE	2018 UNCERTIFIED EST. ARE VALUE	ESTIMATED FINAL 2019 TOTAL VALUE	ESTIMATED % CHG FROM 2018
LIBERTY COUNTY	121,239	\$8,070,845,464	\$8,703,119,695	\$8,099,838,922	\$8,870,837,057	8.88%	-0.48%	9.36%	\$38,106,246	\$28,095,541	\$6,896,932,598	10.31%
CLEVELAND ISD	29,295	\$1,279,228,642	\$1,586,438,812	\$1,398,087,035	\$1,530,270,168	19.82%	-3.54%	9.61%	\$5,347,829	\$3,598,679	\$1,533,866,847	19.91%
DEVERS ISD	5,468	\$189,310,101	\$188,928,857	\$170,035,971	\$208,177,118	22.86%	10.18%	22.43%	\$1,041,680	\$973,646	\$209,150,764	23.53%
DAYTON ISD	26,026	\$1,944,272,741	\$2,059,168,802	\$1,945,016,794	\$2,108,064,955	8.42%	1.88%	8.36%	\$13,870,925	\$11,124,409	\$2,119,189,404	9.00%
HARDIN ISD	18,423	\$468,761,625	\$511,595,634	\$475,783,940	\$500,288,147	6.73%	-2.21%	5.15%	\$6,987,543	\$3,441,941	\$503,740,088	7.46%
HULL-DAISSETTA ISD	10,020	\$272,877,690	\$297,511,634	\$276,685,820	\$275,982,904	1.14%	-7.24%	-0.25%	\$210,289	\$115,643	\$276,088,547	1.18%
LIBERTY ISD	18,974	\$943,367,688	\$1,038,445,517	\$955,369,876	\$1,042,632,258	10.52%	0.40%	9.13%	\$3,683,833	\$2,692,378	\$1,045,324,636	10.81%
TARKINGTON ISD	15,347	\$586,550,061	\$687,241,321	\$618,517,189	\$676,327,403	13.21%	-1.73%	9.18%	\$6,148,362	\$5,182,061	\$680,509,464	14.07%
AMES	1,409	\$45,465,271	\$50,877,740	\$47,316,288	\$48,543,522	6.77%	-4.59%	2.59%	\$431,440	\$345,152	\$48,888,674	7.53%
CLEVELAND	5,151	\$389,769,480	\$435,543,770	\$405,055,705	\$421,592,785	5.46%	-3.20%	4.08%	\$1,820,493	\$1,456,394	\$423,048,179	5.82%
DAYTON LAKES	1,421	\$2,365,062	\$2,445,974	\$2,387,055	\$2,418,192	2.25%	-1.14%	0.89%	\$1,440	\$1,368	\$2,419,580	2.30%
DAISSETTA	1,131	\$27,336,464	\$29,671,320	\$28,484,467	\$29,626,535	8.38%	-0.15%	4.01%	\$11,730	\$9,384	\$29,635,919	8.41%
DEVERS	505	\$20,351,029	\$21,894,656	\$20,837,923	\$21,578,345	6.03%	-1.62%	3.55%	\$0	\$0	\$21,578,345	6.03%
DAYTON	5,642	\$793,964,797	\$836,129,860	\$777,600,770	\$876,272,524	10.37%	4.80%	12.69%	\$2,458,640	\$983,456	\$877,255,980	10.48%
HARDIN	747	\$40,886,419	\$43,600,016	\$41,428,585	\$43,536,386	6.58%	-0.12%	5.14%	\$720	\$648	\$43,539,034	6.58%
LIBERTY	10,918	\$983,388,976	\$709,908,182	\$674,412,773	\$697,627,119	2.08%	-1.73%	3.44%	\$3,511,302	\$2,809,042	\$700,436,161	2.50%
MT. BELVUE	13	\$100,864	\$2,100,642	\$2,058,629	\$2,100,642	31.38%	0.00%	2.04%	\$0	\$0	\$2,100,642	31.38%
PLUM GROVE***	928	\$35,564,000	\$41,845,347	\$37,660,812	\$38,981,031	7.08%	-9.00%	1.12%	\$187,844	\$150,275	\$38,231,306	7.50%
DD #1 OLD RIVER	5,144	\$521,048,189	\$548,565,482	\$521,137,208	\$551,136,761	5.77%	0.47%	5.76%	\$2,706,069	\$2,164,855	\$553,301,616	6.19%
DD #2 RAYWOOD	3,761	\$115,490,064	\$128,030,888	\$122,579,353	\$132,509,882	14.74%	2.70%	8.10%	\$148,924	\$117,539	\$132,627,421	14.84%
DD #4 DEVERS	2,831	\$114,011,118	\$125,420,289	\$115,386,066	\$148,888,426	30.60%	18.72%	29.04%	\$708,210	\$587,368	\$149,465,794	31.10%
ESD #2 HULL	10,434	\$324,480,864	\$348,769,015	\$327,842,874	\$332,304,389	2.42%	-4.72%	1.36%	\$544,203	\$489,783	\$332,794,172	2.57%
ESD #3 DAYTON WESTLAKE	4,761	\$238,955,041	\$256,491,783	\$238,537,359	\$270,897,670	13.37%	5.62%	13.57%	\$4,538,923	\$4,085,031	\$274,982,701	15.08%
ESD #1 KENEFICK	5,768	\$288,800,374	\$332,041,323	\$312,118,844	\$329,393,396	14.00%	-0.80%	5.33%	\$2,350,650	\$2,115,585	\$331,508,981	14.78%
ESD #7 HARDIN	8,510	\$297,812,657	\$324,525,202	\$305,053,680	\$316,067,147	6.13%	-2.61%	3.61%	\$4,884,343	\$3,915,474	\$318,982,621	7.44%
WCID #1 EASTGATE	4,041	\$338,372,108	\$358,041,477	\$340,145,103	\$350,797,630	3.37%	-2.02%	3.13%	\$1,782,747	\$1,434,198	\$352,231,828	3.79%
WCID #5 LIBERTY	13,034	\$731,868,381	\$756,740,877	\$718,903,833	\$753,320,757	2.96%	-0.43%	4.82%	\$3,585,976	\$2,867,181	\$756,387,938	3.35%
NAV. DISTRICT												
NAV. NORTH	23,461	\$314,694,523	\$341,513,307	\$317,607,376	\$332,457,157	5.66%	-2.65%	4.89%	\$6,761,760	\$3,380,880	\$335,838,037	6.74%
NAV. SOUTH	16,805	\$864,009,087	\$886,844,618	\$833,633,941	\$880,267,058	3.04%	0.39%	6.79%	\$3,436,047	\$2,748,638	\$883,015,886	3.35%
HOSPITAL DISTRICT #1	46,810	\$2,556,251,952	\$2,720,212,646	\$2,529,797,761	\$2,703,344,442	5.75%	-0.62%	6.86%	\$13,707,674	\$10,986,139	\$2,714,210,581	6.18%
MUD #1 River Ranch 1	3	\$217,799	\$228,038	\$221,517	\$228,038	100.00%	0.00%	2.04%	\$0	\$0	\$228,038	100.00%
MUD #3 River Ranch 3	11	\$47,360	\$92,016	\$90,176	\$70,416	100.00%	-23.47%	-21.91%	\$0	\$0	\$70,416	100.00%
MUD #4 Liberty County #1***	1,768	\$0	\$68,277,050	\$66,911,509	\$68,192,579	100.00%	-0.12%	1.91%	\$0	\$0	\$68,192,579	100.00%
Imp District #1 River Ranch	35	\$972,380	\$1,324,541	\$1,258,314	\$1,280,841	100.00%	-2.54%	2.59%	\$0	\$0	\$1,280,841	100.00%
LIB. CITY MMD #1***	2,669	\$0	\$106,397,350	\$101,077,483	\$103,397,390	100.00%	-2.26%	2.89%	\$40,480	\$32,384	\$104,029,774	100.00%

NOTE: UNCERTIFIED VALUE IS NOT INCLUDED IN CERTIFIED NUMBERS. ARB HEARING SCHEDULED FOR UNCERTIFIED VALUE ON 8/15/19.



## CITY OF LIBERTY CERTIFIED VALUE HISTORY





**2019 CERTIFIED TOTALS**

Property Count: 10,884

CLI - CITY OF LIBERTY  
ARB Approved Totals

6/26/2019

3:46:55PM

Land		Value			
Homesite:		38,063,547			
Non Homesite:		78,845,246			
Ag Market:		15,539,690			
Timber Market:		14,555,381	Total Land	(+)	147,003,864
Improvement		Value			
Homesite:		267,234,954			
Non Homesite:		202,948,149	Total Improvements	(+)	470,183,103
Non Real		Count	Value		
Personal Property:	777		245,745,850		
Mineral Property:	2,974		2,296,234		
Autos:	0		0	Total Non Real	(+)
					248,042,084
			Market Value	=	865,229,051
Ag	Non Exempt		Exempt		
Total Productivity Market:	30,080,281		14,790		
Ag Use:	763,818		41	Productivity Loss	(-)
Timber Use:	812,475		801	Appraised Value	=
Productivity Loss:	28,503,988		13,948		
					28,503,988
					836,725,063
					1,464,515
					835,260,548
					137,633,429
					(Breakdown on Next Page)
			Net Taxable	=	697,627,119
Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count
DP	6,871,509	6,462,159	29,657.60	31,191.90	71
OV65	84,598,503	77,088,459	315,371.53	320,129.34	586
Total	91,470,012	83,550,618	345,029.13	351,321.24	657
Tax Rate	0.585100				
					Freeze Taxable
					(-)
					83,550,618
					Freeze Adjusted Taxable
					=
					614,076,501

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE \* (TAX RATE / 100)) + ACTUAL TAX  
 3,937,990.74 = 614,076,501 \* (0.585100 / 100) + 345,029.13

Tax Increment Finance Value: 0  
 Tax Increment Finance Levy: 0.00

**2019 CERTIFIED TOTALS**

Property Count: 10,884

CLI - CITY OF LIBERTY  
ARB Approved Totals

6/26/2019

3:47:11PM

**Exemption Breakdown**

Exemption	Count	Local	State	Total
AB	1	0	0	0
DP	75	0	0	0
DV1	4	0	27,000	27,000
DV2	5	0	40,500	40,500
DV3	3	0	32,000	32,000
DV4	34	0	289,572	289,572
DV4S	2	0	24,000	24,000
DVHS	19	0	2,775,674	2,775,674
EX-XG	12	0	3,939,000	3,939,000
EX-XL	13	0	1,157,330	1,157,330
EX-XR	13	0	310,369	310,369
EX-XU	2	0	411,450	411,450
EX-XV	315	0	110,910,222	110,910,222
EX-XV (Prorated)	1	0	8	8
EX366	1,161	0	80,998	80,998
FR	4	11,693,056	0	11,693,056
LVE	1	0	0	0
OV65	615	5,932,250	0	5,932,250
OV65S	1	10,000	0	10,000
<b>Totals</b>		<b>17,635,306</b>	<b>119,998,123</b>	<b>137,633,429</b>

Property Count: 34

CLI - CITY OF LIBERTY  
Under ARB Review Totals

6/26/2019 3:46:55PM

<b>Land</b>		<b>Value</b>			
Homesite:		154,051			
Non Homesite:		593,430			
Ag Market:		24,362			
Timber Market:		34,388	Total Land	(+)	806,231
<b>Improvement</b>		<b>Value</b>			
Homesite:		1,394,949			
Non Homesite:		1,128,750	Total Improvements	(+)	2,523,699
<b>Non Real</b>		<b>Count</b>	<b>Value</b>		
Personal Property:	2	321,250			
Mineral Property:	0	0			
Autos:	0	0	Total Non Real	(+)	321,250
			Market Value	=	3,651,180
<b>Ag</b>		<b>Non Exempt</b>	<b>Exempt</b>		
Total Productivity Market:	58,750	0			
Ag Use:	784	0	Productivity Loss	(-)	55,968
Timber Use:	1,998	0	Appraised Value	=	3,595,212
Productivity Loss:	55,968	0			
			Homestead Cap	(-)	73,910
			Assessed Value	=	3,521,302
			Total Exemptions Amount (Breakdown on Next Page)	(-)	10,000
			Net Taxable	=	3,511,302
<b>Freeze</b>	<b>Assessed</b>	<b>Taxable</b>	<b>Actual Tax</b>	<b>Celling</b>	<b>Count</b>
OV65	17,500	7,500	0.00	0.00	1
Total	17,500	7,500	0.00	0.00	1
Tax Rate    0.585100					
Freeze Taxable    (-)    7,500					
Freeze Adjusted Taxable    =    3,503,802					

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE \* (TAX RATE / 100)) + ACTUAL TAX

$$20,500.75 = 3,503,802 * (0.585100 / 100) + 0.00$$

Tax Increment Finance Value: 0

Tax Increment Finance Levy:	0.00
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LIBERTY County

## 2019 CERTIFIED TOTALS

As of Certification

Property Count: 34

CLI - CITY OF LIBERTY  
Under ARB Review Totals

6/26/2019

3:47:11PM

### Exemption Breakdown

Exemption	Count	Local	State	Total
DP	1	0	0	0
OV65	1	10,000	0	10,000
Totals		10,000	0	10,000

**2019 CERTIFIED TOTALS**

Property Count: 10,918

CLI - CITY OF LIBERTY  
Grand Totals

6/26/2019

3:46:55PM

Land		Value			
Homesite:		38,217,598			
Non Homesite:		79,438,676			
Ag Market:		15,564,052			
Timber Market:		14,589,769	Total Land	(+)	147,810,095
Improvement		Value			
Homesite:		268,629,903			
Non Homesite:		204,076,899	Total Improvements	(+)	472,706,802
Non Real		Count	Value		
Personal Property:	779		246,067,100		
Mineral Property:	2,974		2,296,234		
Autos:	0		0	Total Non Real	(+)
			Market Value	=	248,363,334
					868,880,231
Ag	Non Exempt	Exempt			
Total Productivity Market:	30,139,031	14,790			
Ag Use:	764,602	41	Productivity Loss	(-)	28,559,956
Timber Use:	814,473	801	Appraised Value	=	840,320,275
Productivity Loss:	28,559,956	13,948	Homestead Cap	(-)	1,538,425
			Assessed Value	=	838,781,850
			Total Exemptions Amount (Breakdown on Next Page)	(-)	137,643,429
			Net Taxable	=	701,138,421

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	6,871,509	6,462,159	29,657.60	31,191.90	71		
OV65	84,616,003	77,095,959	315,371.53	320,129.34	587		
Total	91,487,512	83,558,118	345,029.13	351,321.24	658	Freeze Taxable	(-) 83,558,118
Tax Rate	0.585100						
						Freeze Adjusted Taxable	= 617,580,303

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE \* (TAX RATE / 100)) + ACTUAL TAX  
 3,958,491.48 = 617,580,303 \* (0.585100 / 100) + 345,029.13

Tax Increment Finance Value: 0  
 Tax Increment Finance Levy: 0.00

**2019 CERTIFIED TOTALS**

Property Count: 10,918

CLI - CITY OF LIBERTY  
Grand Totals

6/26/2019

3:47:11PM

**Exemption Breakdown**

Exemption	Count	Local	State	Total
AB	1	0	0	0
DP	76	0	0	0
DV1	4	0	27,000	27,000
DV2	5	0	40,500	40,500
DV3	3	0	32,000	32,000
DV4	34	0	289,572	289,572
DV4S	2	0	24,000	24,000
DVHS	19	0	2,775,674	2,775,674
EX-XG	12	0	3,939,000	3,939,000
EX-XL	13	0	1,157,330	1,157,330
EX-XR	13	0	310,369	310,369
EX-XU	2	0	411,450	411,450
EX-XV	315	0	110,910,222	110,910,222
EX-XV (Prorated)	1	0	8	8
EX366	1,161	0	80,998	80,998
FR	4	11,693,056	0	11,693,056
LVE	1	0	0	0
OV65	616	5,942,250	0	5,942,250
OV65S	1	10,000	0	10,000
<b>Totals</b>		<b>17,645,306</b>	<b>119,998,123</b>	<b>137,643,429</b>

**2019 CERTIFIED TOTALS**

Property Count: 10,884

CLI - CITY OF LIBERTY  
ARB Approved Totals

6/26/2019 3:47:11PM

**State Category Breakdown**

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	SINGLE FAMILY RESIDENCE	2,669		\$1,594,730	\$298,007,834	\$287,915,197
B	MULTIFAMILY RESIDENCE	61		\$0	\$14,853,800	\$14,823,232
C1	VACANT LOTS AND LAND TRACTS	1,921		\$0	\$16,233,440	\$16,213,940
D1	QUALIFIED OPEN-SPACE LAND	1,097	15,040.9949	\$0	\$30,080,273	\$1,616,822
D2	IMPROVEMENTS ON QUALIFIED OP	30		\$0	\$724,592	\$717,674
E	RURAL LAND, NON QUALIFIED OPE	495	3,354.2640	\$357,880	\$20,097,492	\$19,878,794
F1	COMMERCIAL REAL PROPERTY	497		\$867,160	\$116,789,769	\$116,737,750
F2	INDUSTRIAL AND MANUFACTURIN	17		\$0	\$14,017,310	\$14,017,310
G1	OIL AND GAS	1,830		\$0	\$2,217,494	\$2,217,494
J2	GAS DISTRIBUTION SYSTEM	3		\$0	\$839,350	\$839,350
J3	ELECTRIC COMPANY (INCLUDING C	5		\$0	\$1,573,070	\$1,573,070
J4	TELEPHONE COMPANY (INCLUDI	15		\$172,330	\$2,941,050	\$2,941,050
J5	RAILROAD	4		\$0	\$4,455,440	\$4,455,440
J6	PIPELAND COMPANY	59		\$0	\$4,948,590	\$4,948,590
J7	CABLE TELEVISION COMPANY	6		\$0	\$2,108,140	\$2,108,140
J8	OTHER TYPE OF UTILITY	2		\$0	\$54,350	\$54,350
L1	COMMERCIAL PERSONAL PROPE	563		\$2,253,970	\$64,944,200	\$64,944,200
L2	INDUSTRIAL AND MANUFACTURIN	68		\$82,330	\$142,532,570	\$130,839,514
M1	TANGIBLE OTHER PERSONAL, MOB	275		\$222,130	\$5,427,910	\$5,212,202
S	SPECIAL INVENTORY TAX	14		\$0	\$5,573,000	\$5,573,000
X	TOTALLY EXEMPT PROPERTY	1,518		\$209,580	\$116,809,377	\$0
	<b>Totals</b>		<b>18,395.2589</b>	<b>\$5,760,110</b>	<b>\$865,229,051</b>	<b>\$697,627,119</b>



LIBERTY County

**2019 CERTIFIED TOTALS**

As of Certification

Property Count: 34

CLI - CITY OF LIBERTY  
Under ARB Review Totals

6/26/2019 3:47:11PM

**State Category Breakdown**

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	SINGLE FAMILY RESIDENCE	15		\$454,600	\$1,472,080	\$1,388,170
C1	VACANT LOTS AND LAND TRACTS	3		\$0	\$144,120	\$144,120
D1	QUALIFIED OPEN-SPACE LAND	4	19.0122	\$0	\$58,750	\$2,782
E	RURAL LAND, NON QUALIFIED OPE	2	41.4600	\$0	\$243,080	\$243,080
F1	COMMERCIAL REAL PROPERTY	4		\$901,780	\$1,230,550	\$1,230,550
L1	COMMERCIAL PERSONAL PROPE	2		\$85,970	\$321,250	\$321,250
M1	TANGIBLE OTHER PERSONAL, MOB	4		\$118,670	\$181,350	\$181,350
Totals			60.4722	\$1,561,020	\$3,651,180	\$3,511,302

**2019 CERTIFIED TOTALS**

Property Count: 10,918

CLI - CITY OF LIBERTY  
Grand Totals

6/26/2019 3:47:11PM

**State Category Breakdown**

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	SINGLE FAMILY RESIDENCE	2,684		\$2,049,330	\$299,479,914	\$289,303,367
B	MULTIFAMILY RESIDENCE	61		\$0	\$14,853,800	\$14,823,232
C1	VACANT LOTS AND LAND TRACTS	1,924		\$0	\$16,377,560	\$16,358,060
D1	QUALIFIED OPEN-SPACE LAND	1,101	15,060.0071	\$0	\$30,139,023	\$1,619,604
D2	IMPROVEMENTS ON QUALIFIED OP	30		\$0	\$724,592	\$717,674
E	RURAL LAND, NON QUALIFIED OPE	497	3,395.7240	\$357,880	\$20,340,572	\$20,121,874
F1	COMMERCIAL REAL PROPERTY	501		\$1,768,940	\$118,020,319	\$117,968,300
F2	INDUSTRIAL AND MANUFACTURIN	17		\$0	\$14,017,310	\$14,017,310
G1	OIL AND GAS	1,830		\$0	\$2,217,494	\$2,217,494
J2	GAS DISTRIBUTION SYSTEM	3		\$0	\$839,350	\$839,350
J3	ELECTRIC COMPANY (INCLUDING C	5		\$0	\$1,573,070	\$1,573,070
J4	TELEPHONE COMPANY (INCLUDI	15		\$172,330	\$2,941,050	\$2,941,050
J5	RAILROAD	4		\$0	\$4,455,440	\$4,455,440
J6	PIPELAND COMPANY	59		\$0	\$4,948,590	\$4,948,590
J7	CABLE TELEVISION COMPANY	6		\$0	\$2,108,140	\$2,108,140
J8	OTHER TYPE OF UTILITY	2		\$0	\$54,350	\$54,350
L1	COMMERCIAL PERSONAL PROPE	565		\$2,339,940	\$65,265,450	\$65,265,450
L2	INDUSTRIAL AND MANUFACTURIN	68		\$82,330	\$142,532,570	\$130,839,514
M1	TANGIBLE OTHER PERSONAL, MOB	279		\$340,800	\$5,609,260	\$5,393,552
S	SPECIAL INVENTORY TAX	14		\$0	\$5,573,000	\$5,573,000
X	TOTALLY EXEMPT PROPERTY	1,518		\$209,580	\$116,809,377	\$0
	<b>Totals</b>		<b>18,455.7311</b>	<b>\$7,321,130</b>	<b>\$868,880,231</b>	<b>\$701,138,421</b>

**2019 CERTIFIED TOTALS**

Property Count: 10,884

CLI - CITY OF LIBERTY  
ARB Approved Totals

6/26/2019 3:47:11PM

**CAD State Category Breakdown**

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A1	SINGLE FAMILY RESIDENCE	2,267		\$1,568,780	\$289,000,764	\$279,239,830
A2	SINGLE FAMILY MHS	416		\$25,950	\$7,751,200	\$7,447,568
A3	SINGLE FAMILY RESIDENCE-IMP ONL	34		\$0	\$1,255,870	\$1,227,799
B1	APARTMENTS	21		\$0	\$10,782,100	\$10,782,100
B2	DUPLEXES	41		\$0	\$4,071,700	\$4,041,132
C	VACANT LOT	3		\$0	\$14,730	\$14,730
C1	VACANT LOT	1,918		\$0	\$16,218,710	\$16,199,210
D1	QUALIFIED AG LAND	1,108	15,041.0714	\$0	\$30,080,474	\$1,617,023
D2	IMPROVEMENTS ON QUALIFIED AG L	30		\$0	\$724,592	\$717,674
E1	IMPS ON FARM OR RANCH LAND	70		\$357,880	\$9,955,954	\$9,743,181
E2	MH ON FARM OR RANCH LAND	129		\$0	\$114,309	\$115,444
E3	IMPS ON FARM OR RANCH LAND (I	5		\$0	\$380,180	\$380,180
E4	NON-QUALIFIED AG LAND	393		\$0	\$9,646,848	\$9,639,788
F1	REAL: COMMERCIAL	497		\$867,160	\$116,789,769	\$116,737,750
F2	INDUSTRIAL REAL PROPERTY	17		\$0	\$14,017,310	\$14,017,310
G1	OIL & GAS	1,830		\$0	\$2,217,494	\$2,217,494
J2	GAS COMPANIES	3		\$0	\$839,350	\$839,350
J3	ELECTRIC COMPANIES	5		\$0	\$1,573,070	\$1,573,070
J4	TELEPHONE COMPANIES	15		\$172,330	\$2,941,050	\$2,941,050
J5	RAILROADS	4		\$0	\$4,455,440	\$4,455,440
J6	PIPELINES	59		\$0	\$4,948,590	\$4,948,590
J7	CABLE TELEVISION	6		\$0	\$2,108,140	\$2,108,140
J8	TOWERS/OTHER UTILITIES	2		\$0	\$54,350	\$54,350
L1	COMMERICAL PERSONAL PROPERT	563		\$2,253,970	\$64,944,200	\$64,944,200
L2	INDUSTRIAL PERSONAL PROPERTY	68		\$82,330	\$142,532,570	\$130,839,514
M1	MOBILE HOMES	275		\$222,130	\$5,427,910	\$5,212,202
S	SPECIAL INVENTORY	14		\$0	\$5,573,000	\$5,573,000
X	Mineral	1,518		\$209,580	\$116,809,377	\$0
	<b>Totals</b>		15,041.0714	\$5,760,110	\$865,229,051	\$697,627,119

**2019 CERTIFIED TOTALS**

Property Count: 34

CLI - CITY OF LIBERTY  
Under ARB Review Totals

6/26/2019 3:47:11PM

**CAD State Category Breakdown**

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A1	SINGLE FAMILY RESIDENCE	12		\$424,680	\$1,416,470	\$1,342,560
A2	SINGLE FAMILY MHS	2		\$29,920	\$38,110	\$38,110
A3	SINGLE FAMILY RESIDENCE-IMP ONL	1		\$0	\$17,500	\$7,500
C1	VACANT LOT	3		\$0	\$144,120	\$144,120
D1	QUALIFIED AG LAND	4	19.0122	\$0	\$58,750	\$2,782
E1	IMPS ON FARM OR RANCH LAND	1		\$0	\$17,860	\$17,860
E2	MH ON FARM OR RANCH LAND	1		\$0	\$25,800	\$25,800
E4	NON-QUALIFIED AG LAND	2		\$0	\$199,420	\$199,420
F1	REAL: COMMERCIAL	4		\$901,780	\$1,230,550	\$1,230,550
L1	COMMERICAL PERSONAL PROPERT	2		\$85,970	\$321,250	\$321,250
M1	MOBILE HOMES	4		\$118,670	\$181,350	\$181,350
	Totals		19.0122	\$1,561,020	\$3,651,180	\$3,511,302



**2019 CERTIFIED TOTALS**

Property Count: 10,918

CLI - CITY OF LIBERTY  
Grand Totals

6/26/2019 3:47:11PM

**CAD State Category Breakdown**

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A1	SINGLE FAMILY RESIDENCE	2,279		\$1,993,460	\$290,417,234	\$280,582,390
A2	SINGLE FAMILY MHS	418		\$55,870	\$7,789,310	\$7,485,678
A3	SINGLE FAMILY RESIDENCE-IMP ONL	35		\$0	\$1,273,370	\$1,235,299
B1	APARTMENTS	21		\$0	\$10,782,100	\$10,782,100
B2	DUPLEXES	41		\$0	\$4,071,700	\$4,041,132
C	VACANT LOT	3		\$0	\$14,730	\$14,730
C1	VACANT LOT	1,921		\$0	\$16,362,830	\$16,343,330
D1	QUALIFIED AG LAND	1,112	15,060.0836	\$0	\$30,139,224	\$1,619,805
D2	IMPROVEMENTS ON QUALIFIED AG L	30		\$0	\$724,592	\$717,674
E1	IMPS ON FARM OR RANCH LAND	71		\$357,880	\$9,973,814	\$9,761,041
E2	MH ON FARM OR RANCH LAND	130		\$0	\$140,109	\$141,244
E3	IMPS ON FARM OR RANCH LAND (I	5		\$0	\$380,180	\$380,180
E4	NON-QUALIFIED AG LAND	395		\$0	\$9,846,268	\$9,839,208
F1	REAL: COMMERCIAL	501		\$1,768,940	\$118,020,319	\$117,968,300
F2	INDUSTRIAL REAL PROPERTY	17		\$0	\$14,017,310	\$14,017,310
G1	OIL & GAS	1,830		\$0	\$2,217,494	\$2,217,494
J2	GAS COMPANIES	3		\$0	\$839,350	\$839,350
J3	ELECTRIC COMPANIES	5		\$0	\$1,573,070	\$1,573,070
J4	TELEPHONE COMPANIES	15		\$172,330	\$2,941,050	\$2,941,050
J5	RAILROADS	4		\$0	\$4,455,440	\$4,455,440
J6	PIPELINES	59		\$0	\$4,948,590	\$4,948,590
J7	CABLE TELEVISION	6		\$0	\$2,108,140	\$2,108,140
J8	TOWERS/OTHER UTILITIES	2		\$0	\$54,350	\$54,350
L1	COMMERICAL PERSONAL PROPERT	565		\$2,339,940	\$65,265,450	\$65,265,450
L2	INDUSTRIAL PERSONAL PROPERTY	68		\$82,330	\$142,532,570	\$130,839,514
M1	MOBILE HOMES	279		\$340,800	\$5,609,260	\$5,393,552
S	SPECIAL INVENTORY	14		\$0	\$5,573,000	\$5,573,000
X	Mineral	1,518		\$209,580	\$116,809,377	\$0
	<b>Totals</b>		15,060.0836	\$7,321,130	\$868,880,231	\$701,138,421

**2019 CERTIFIED TOTALS**

Property Count: 10,918

CLI - CITY OF LIBERTY  
Effective Rate Assumption

6/26/2019

3:47:11PM

**New Value**

TOTAL NEW VALUE MARKET:	\$7,321,130
TOTAL NEW VALUE TAXABLE:	\$6,915,005

**New Exemptions**

Exemption	Description	Count		
EX-XV	Other Exemptions (including public property, r	9	2018 Market Value	\$958,360
EX366	HB366 Exempt	251	2018 Market Value	\$27,152
ABSOLUTE EXEMPTIONS VALUE LOSS				\$985,512

Exemption	Description	Count	Exemption Amount
DP	Disability	5	\$0
DV3	Disabled Veterans 50% - 69%	1	\$10,000
DVHS	Disabled Veteran Homestead	4	\$525,734
OV65	Over 65	30	\$280,000
PARTIAL EXEMPTIONS VALUE LOSS		40	\$815,734
NEW EXEMPTIONS VALUE LOSS			\$1,801,246

**Increased Exemptions**

Exemption	Description	Count	Increased Exemption Amount
-----------	-------------	-------	----------------------------

INCREASED EXEMPTIONS VALUE LOSS

TOTAL EXEMPTIONS VALUE LOSS \$1,801,246

**New Ag / Timber Exemptions**

2018 Market Value	\$298,420	Count: 2
2019 Ag/Timber Use	\$13,750	
NEW AG / TIMBER VALUE LOSS	\$284,670	

**New Annexations****New Deannexations****Average Homestead Value**

Category A and E

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
1,569	\$144,098	\$954	\$143,144
Category A Only			

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
1,541	\$142,255	\$939	\$141,316

**2019 CERTIFIED TOTALS**CLI - CITY OF LIBERTY  
Lower Value Used

Count of Protested Properties	Total Market Value	Total Value Used
34	\$3,651,180.00	\$3,097,368



Land	Value			
Homesite:	11,601,432			
Non Homesite:	242,580			
Ag Market:	886,191			
Timber Market:	378,480	Total Land	(+)	13,108,683

Improvement	Value			
Homesite:	80,443,260			
Non Homesite:	964,510	Total Improvements	(+)	81,407,770

Non Real	Count	Value			
Personal Property:	0	0			
Mineral Property:	0	0			
Autos:	0	0	Total Non Real	(+)	0
			Market Value	=	94,516,453

Ag	Non Exempt	Exempt			
Total Productivity Market:	1,264,671	0			
Ag Use:	21,309	0	Productivity Loss	(-)	1,224,322
Timber Use:	19,040	0	Appraised Value	=	93,292,131
Productivity Loss:	1,224,322	0			
			Homestead Cap	(-)	574,680
			Assessed Value	=	92,717,451
			Total Exemptions Amount (Breakdown on Next Page)	(-)	7,919,394

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count
DP	6,871,509	6,462,159	29,657.60	31,191.90	71
OV65	84,598,503	77,088,459	315,371.53	320,129.34	586
Total	91,470,012	83,550,618	345,029.13	351,321.24	657
Tax Rate	0.585100				

Freeze Taxable (-) 83,550,618

Tax Increment Finance Value:	0
Tax Increment Finance Levy:	0.00

**2019 FREEZE TOTALS**

Property Count: 657

CLI - CITY OF LIBERTY  
Not Under ARB Review Totals

6/26/2019

4:02:55PM

**Exemption Breakdown**

Exemption	Count	Local	State	Total
DP	71	0	0	0
DV1	1	0	12,000	12,000
DV2	1	0	12,000	12,000
DV3	2	0	22,000	22,000
DV4	25	0	216,000	216,000
DV4S	2	0	24,000	24,000
DVHS	12	0	1,971,144	1,971,144
OV65	585	5,652,250	0	5,652,250
OV65S	1	10,000	0	10,000
Totals		5,662,250	2,257,144	7,919,394





LIBERTY County

## 2019 FREEZE TOTALS

Property Count: 1

CLI - CITY OF LIBERTY  
Under ARB Review Totals

6/26/2019

4:02:55PM

### Exemption Breakdown

Exemption	Count	Local	State	Total
OV65	1	10,000	0	10,000
Totals		10,000	0	10,000

**2019 FREEZE TOTALS**

CLI - CITY OF LIBERTY

Property Count: 658

Grand Totals

6/26/2019

4:02:50PM

Land		Value			
Homesite:		11,601,432			
Non Homesite:		242,580			
Ag Market:		886,191			
Timber Market:		378,480	Total Land	(+)	13,108,683
Improvement		Value			
Homesite:		80,460,760			
Non Homesite:		964,510	Total Improvements	(+)	81,425,270
Non Real		Count	Value		
Personal Property:	0		0		
Mineral Property:	0		0		
Autos:	0		0	Total Non Real	(+)
				Market Value	=
					94,533,953
Ag		Non Exempt	Exempt		
Total Productivity Market:	1,264,671		0		
Ag Use:	21,309		0	Productivity Loss	(-)
Timber Use:	19,040		0	Appraised Value	=
Productivity Loss:	1,224,322		0		
				Homestead Cap	(-)
				Assessed Value	=
				Total Exemptions Amount	(-)
				(Breakdown on Next Page)	
					=

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	6,871,509	6,462,159	29,657.60	31,191.90	71		
OV65	84,616,003	77,095,959	315,371.53	320,129.34	587		
Total	91,487,512	83,558,118	345,029.13	351,321.24	658	Freeze Taxable	(-)
Tax Rate	0.585100						
							=

Tax Increment Finance Value: 0  
Tax Increment Finance Levy: 0.00

LIBERTY County

**2019 FREEZE TOTALS**

CLI - CITY OF LIBERTY

Property Count: 658

Grand Totals

6/26/2019

4:02:55PM

**Exemption Breakdown**

Exemption	Count	Local	State	Total
DP	71	0	0	0
DV1	1	0	12,000	12,000
DV2	1	0	12,000	12,000
DV3	2	0	22,000	22,000
DV4	25	0	216,000	216,000
DV4S	2	0	24,000	24,000
DVHS	12	0	1,971,144	1,971,144
OV65	586	5,662,250	0	5,662,250
OV65S	1	10,000	0	10,000
Totals		5,672,250	2,257,144	7,929,394



**2019 FREEZE TOTALS**

Property Count: 657

CLI - CITY OF LIBERTY  
Not Under ARB Review Totals

6/26/2019 4:02:55PM

**State Category Breakdown**

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	SINGLE FAMILY RESIDENCE	617		\$16,730	\$88,899,912	\$80,817,979
B	MULTIFAMILY RESIDENCE	1		\$0	\$100,520	\$76,652
D1	QUALIFIED OPEN-SPACE LAND	14	290.8089	\$0	\$1,264,671	\$35,573
D2	IMPROVEMENTS ON QUALIFIED OP	2		\$0	\$209,880	\$206,180
E	RURAL LAND, NON QUALIFIED OPE	14	21.7789	\$0	\$2,837,650	\$2,668,619
F1	COMMERCIAL REAL PROPERTY	9		\$32,300	\$511,350	\$484,636
M1	TANGIBLE OTHER PERSONAL, MOB	26		\$0	\$692,470	\$508,418
	Totals		312.5878	\$49,030	\$94,516,453	\$84,798,057

LIBERTY County

## 2019 FREEZE TOTALS

CLI - CITY OF LIBERTY  
Under ARB Review Totals

Property Count: 1

6/26/2019 4:02:55PM

### State Category Breakdown

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	SINGLE FAMILY RESIDENCE	1		\$0	\$17,500	\$7,500
	Totals		0.0000	\$0	\$17,500	\$7,500

**2019 FREEZE TOTALS**CLI - CITY OF LIBERTY  
Grand Totals

Property Count: 658

6/26/2019 4:02:55PM

**State Category Breakdown**

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	SINGLE FAMILY RESIDENCE	618		\$16,730	\$88,917,412	\$80,825,479
B	MULTIFAMILY RESIDENCE	1		\$0	\$100,520	\$76,652
D1	QUALIFIED OPEN-SPACE LAND	14	290.8089	\$0	\$1,264,671	\$35,573
D2	IMPROVEMENTS ON QUALIFIED OP	2		\$0	\$209,880	\$206,180
E	RURAL LAND, NON QUALIFIED OPE	14	21.7789	\$0	\$2,837,650	\$2,668,619
F1	COMMERCIAL REAL PROPERTY	9		\$32,300	\$511,350	\$484,636
M1	TANGIBLE OTHER PERSONAL, MOB	26		\$0	\$692,470	\$508,418
	Totals		312.5878	\$49,030	\$94,533,953	\$84,805,557



**2019 FREEZE TOTALS**

Property Count: 657

CLI - CITY OF LIBERTY  
Not Under ARB Review Totals

6/26/2019 4:02:55PM

**CAD State Category Breakdown**

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A1		577		\$16,730	\$87,563,672	\$79,761,391
A2		49		\$0	\$1,234,740	\$965,088
A3		1		\$0	\$101,500	\$91,500
B2		1		\$0	\$100,520	\$76,652
D1	QUALIFIED OPEN-SPACE LAND	14	290.8089	\$0	\$1,264,671	\$35,573
D2	IMPROVEMENTS ON QUALIFIED OPE	2		\$0	\$209,880	\$206,180
E1		14		\$0	\$2,804,377	\$2,641,960
E2		3		\$0	\$12,273	\$6,719
E4		1		\$0	\$21,000	\$19,940
F1	COMMERCIAL REAL PROPERTY	9		\$32,300	\$511,350	\$484,636
M1	TANGIBLE OTHER PERSONAL, MOBI	26		\$0	\$692,470	\$508,418
		Totals	290.8089	\$49,030	\$94,516,453	\$84,798,057

LIBERTY County

## 2019 FREEZE TOTALS

Property Count: 1

CLI - CITY OF LIBERTY  
Under ARB Review Totals

6/26/2019 4:02:55PM

### CAD State Category Breakdown

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A3		1		\$0	\$17,500	\$7,500
		Totals	0.0000	\$0	\$17,500	\$7,500

**2019 FREEZE TOTALS**

CLI - CITY OF LIBERTY

Property Count: 658

Grand Totals

6/26/2019

4:02:55PM

**CAD State Category Breakdown**

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A1		577		\$16,730	\$87,563,672	\$79,761,391
A2		49		\$0	\$1,234,740	\$965,088
A3		2		\$0	\$119,000	\$99,000
B2		1		\$0	\$100,520	\$76,652
D1		14	290.8089	\$0	\$1,264,671	\$35,573
D2		2		\$0	\$209,880	\$206,180
E1		14		\$0	\$2,804,377	\$2,641,960
E2		3		\$0	\$12,273	\$6,719
E4		1		\$0	\$21,000	\$19,940
F1		9		\$32,300	\$511,350	\$484,636
M1		26		\$0	\$692,470	\$508,418
	Totals		290.8089	\$49,030	\$94,533,953	\$84,805,557



## 2019 FREEZE TOTALS

CLI - CITY OF LIBERTY  
Effective Rate Assumption

6/26/2019

4:02:55PM

## New Value

TOTAL NEW VALUE MARKET:  
TOTAL NEW VALUE TAXABLE:

## New Exemptions

Exemption	Description	Count
-----------	-------------	-------

## ABSOLUTE EXEMPTIONS VALUE LOSS

Exemption	Description	Count	Exemption Amount
-----------	-------------	-------	------------------

## PARTIAL EXEMPTIONS VALUE LOSS

NEW EXEMPTIONS VALUE LOSS \$0

## Increased Exemptions

Exemption	Description	Count	Increased Exemption Amount
-----------	-------------	-------	----------------------------

## INCREASED EXEMPTIONS VALUE LOSS

TOTAL EXEMPTIONS VALUE LOSS \$0

## New Ag / Timber Exemptions

## New Annexations

## New Deannexations

## Average Homestead Value

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
------------------------	----------------	----------------------	-----------------

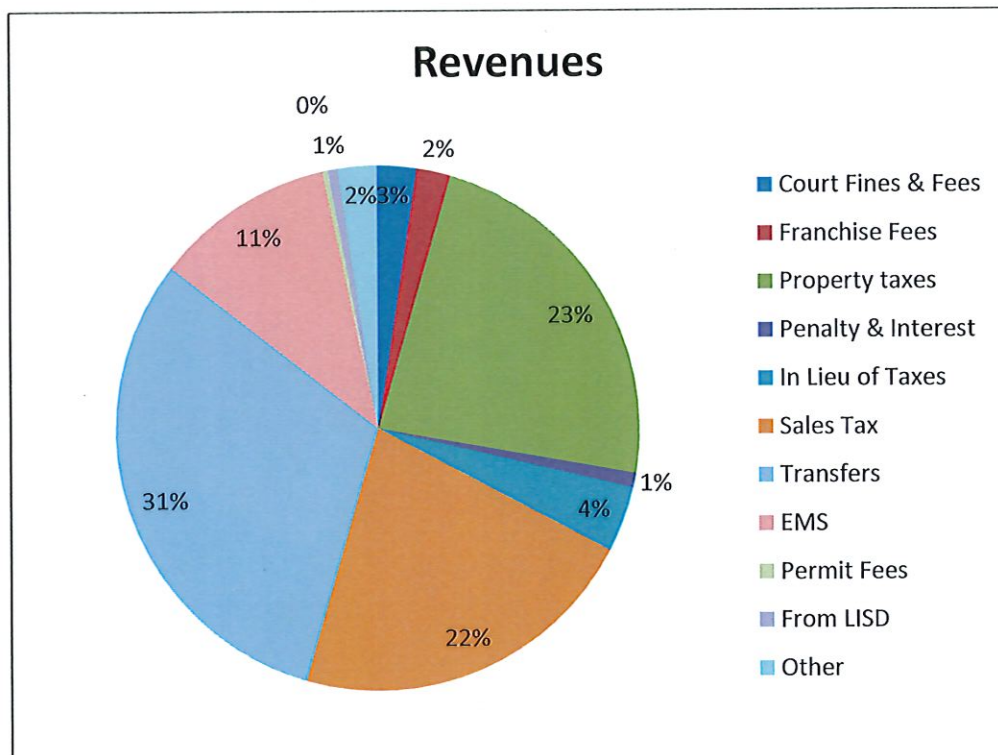
## Lower Value Used

Count of Protested Properties	Total Market Value	Total Value Used
-------------------------------	--------------------	------------------

# GENERAL FUND

## Revenues / General Fund

Revenues	
Court Fines & Fees	\$238,700
Franchise Fees	\$210,000
Property taxes	\$2,300,000
Penalty & Interest	\$90,000
In Lieu of Taxes	\$400,000
Sales Tax	\$2,150,000
Transfers	\$3,070,955
EMS	\$1,100,000
Permit Fees	\$35,000
From LISD	\$60,000
Other	\$235,450

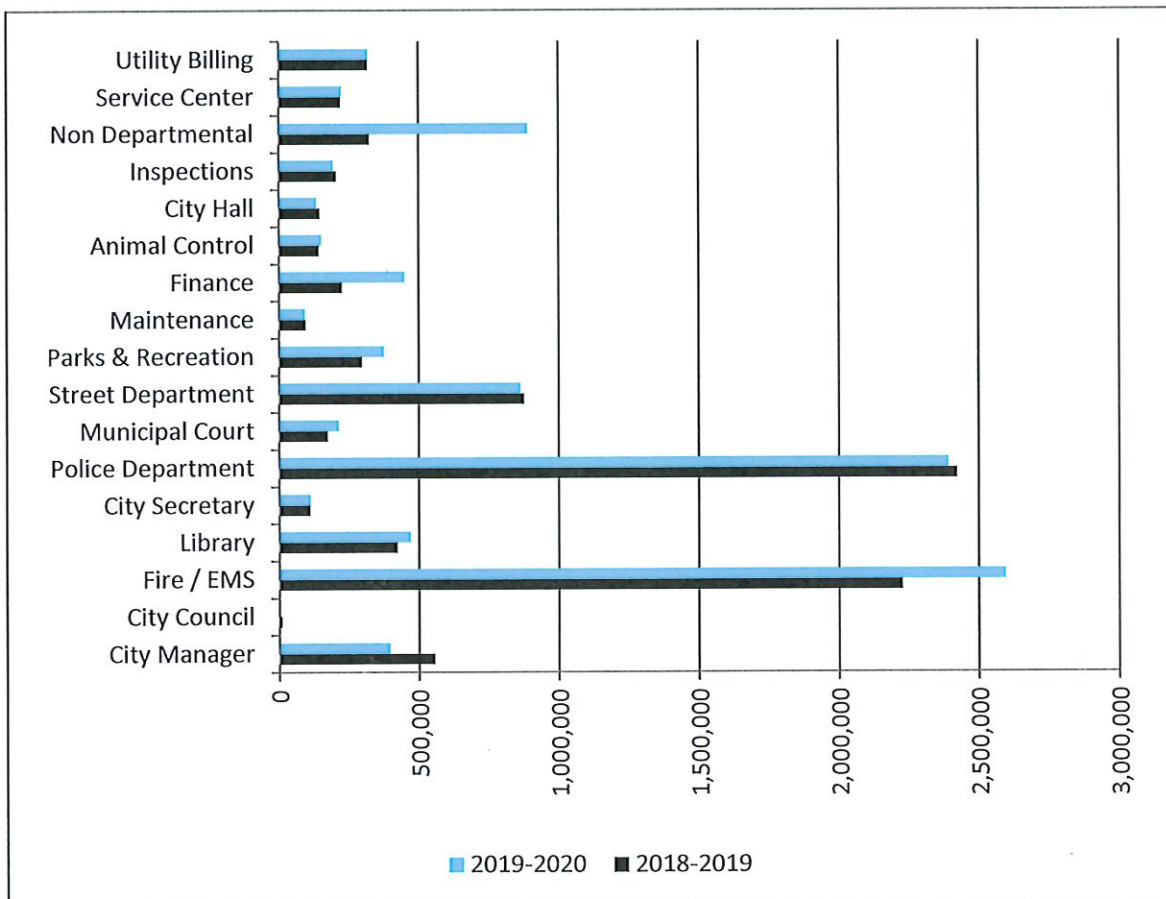




# ANNUAL BUDGET 2019-2020

## GENERAL FUND SERVICES

Department	2018-2019	2019-2020
City Manager	\$556,488	\$396,160
City Council	\$10,200	\$5,800
Fire / EMS	\$2,227,989	\$2,594,654
Library	\$422,912	\$469,490
City Secretary	\$112,218	\$113,475
Police Department	\$2,421,557	\$2,390,603
Municipal Court	\$174,784	\$214,800
Street Department	\$876,808	\$863,118
Parks & Recreation	\$298,615	\$375,570
Maintenance	\$96,661	\$93,565
Finance	\$227,712	\$449,725
Animal Control	\$143,915	\$153,350
City Hall	\$147,219	\$135,810
Inspections	\$206,434	\$196,560
Non Departmental	\$324,155	\$891,120
Service Center	\$223,088	\$226,250
Utility Billing	\$319,479	\$320,055
Total	\$8,790,234	\$9,890,105



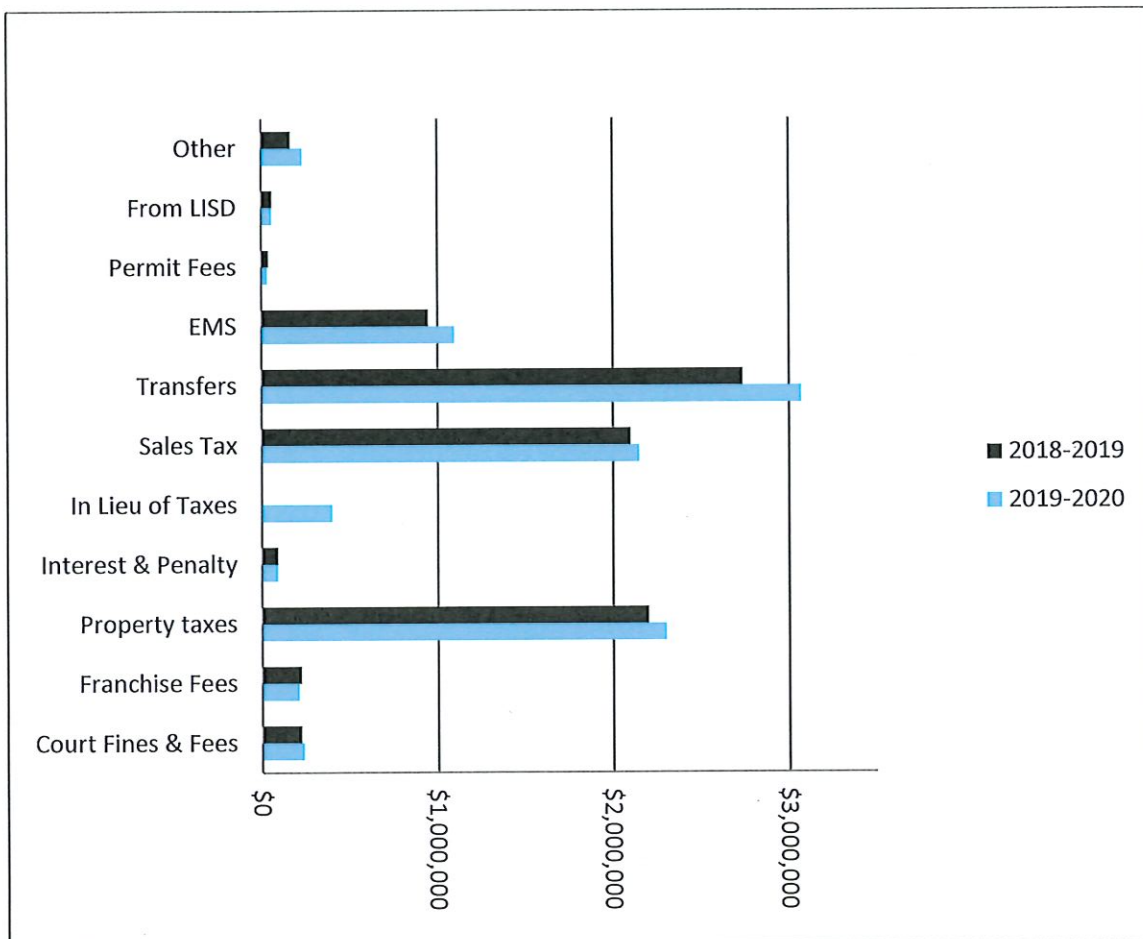
## 2019-2020 ANNUAL BUDGET - GENERAL FUND

	BUDGET 2018-2019	% BUDGET	BUDGET 2019-2020	% BUDGET	VARIANCE	
					INCR/DECR	%
<b>REVENUES</b>						
Court Fines & Fees	\$222,700	3%	\$238,700	2%	\$16,000	7.2%
Franchise Fees	\$223,500	3%	\$210,000	2%	(\$13,500)	-6.0%
Property taxes	\$2,200,000	25%	\$2,300,000	23%	\$100,000	4.5%
Penalty & Interest	\$90,000	1%	\$90,000	1%	\$0	0.0%
In Lieu of Taxes	\$0		\$400,000			
Sales Tax	\$2,100,000	24%	\$2,150,000	22%	\$50,000	2.4%
Transfers	\$2,736,884	31%	\$3,070,955	31%	\$334,071	12.2%
EMS	\$950,000	11%	\$1,100,000	11%	\$150,000	15.8%
Permit Fees	\$41,000	0%	\$35,000	0%	(\$6,000)	-14.6%
From LISD	\$60,000	1%	\$60,000	1%	\$0	0.0%
Other	\$166,150	2%	\$235,450	2%	\$69,300	41.7%
Total General Fund	\$8,790,234	100%	\$9,890,105	100%	\$1,099,871	12.5%

	BUDGET 2018-2019	% BUDGET	BUDGET 2019-2020	% BUDGET	VARIANCE	
					INCR/DECR	%
<b>EXPENDITURES</b>						
City Manager	\$556,488	6%	\$396,160	4%	(\$160,328)	-28.8%
City Council	\$10,200	0%	\$5,800	0%	(\$4,400)	-43.1%
Fire / EMS	\$2,227,989	25%	\$2,594,654	26%	\$366,665	16.5%
Library	\$422,912	5%	\$469,490	5%	\$46,578	11.0%
City Secretary	\$112,218	1%	\$113,475	1%	\$1,257	1.1%
Police Department	\$2,421,557	28%	\$2,390,603	24%	(\$30,954)	-1.3%
Municipal Court	\$174,784	2%	\$214,800	2%	\$40,016	22.9%
Street	\$876,808	10%	\$863,118	9%	(\$13,690)	-1.6%
Parks & Recreation	\$298,615	3%	\$375,570	4%	\$76,955	25.8%
Maintenance	\$96,661	1%	\$93,565	1%	(\$3,096)	-3.2%
Finance	\$227,712	3%	\$449,725	5%	\$222,013	97.5%
Animal Control	\$143,915	2%	\$153,350	2%	\$9,435	6.6%
City Hall	\$147,219	2%	\$135,810	1%	(\$11,409)	-7.7%
Inspections	\$206,434	2%	\$196,560	2%	(\$9,874)	-4.8%
Non Departmental	\$324,155	4%	\$891,120	9%	\$566,965	174.9%
Service Center	\$223,088	3%	\$226,250	2%	\$3,162	1.4%
Utility Billing	\$319,479	4%	\$320,055	3%	\$576	0.2%
Total General Fund	\$8,790,234	100%	\$9,890,105	100%	\$1,099,871	12.5%

## 2019-2020 ANNUAL BUDGET - GENERAL FUND

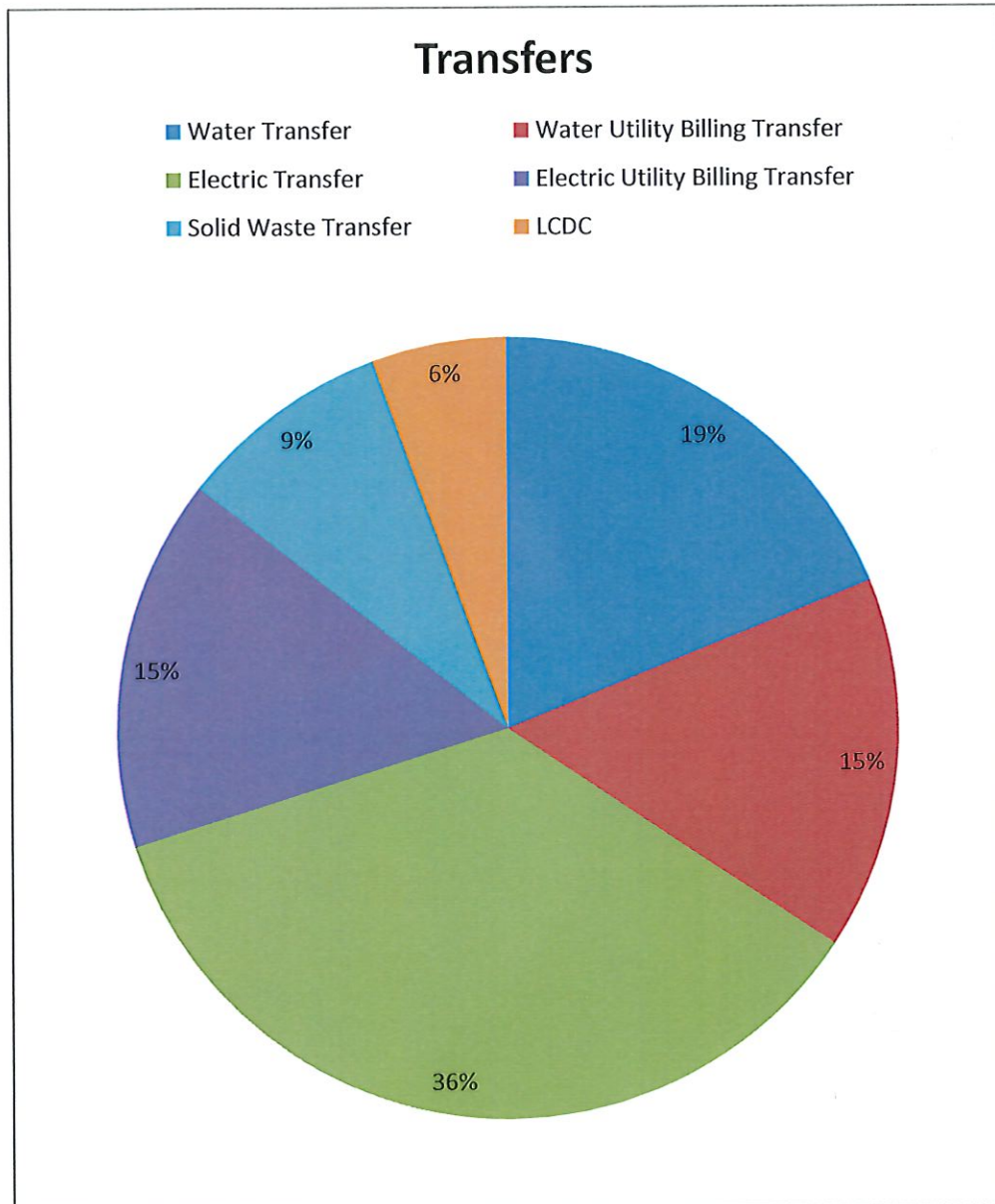
REVENUES	BUDGET 2018-2019	%	BUDGET 2019-2020	%	VARIANCE	
					INCR/DECR	%
Court Fines & Fees	\$222,700	3%	\$238,700	2%	\$16,000	7.2%
Franchise Fees	\$223,500	3%	\$210,000	2%	(\$13,500)	-6.0%
Property taxes	\$2,200,000	25%	\$2,300,000	23%	\$100,000	4.5%
Interest & Penalty	\$90,000	1%	\$90,000	1%	\$0	0.0%
In Lieu of Taxes	\$0		\$400,000		\$400,000	#DIV/0!
Sales Tax	\$2,100,000	24%	\$2,150,000	22%	\$50,000	2.4%
Transfers	\$2,736,884	31%	\$3,070,955	31%	\$334,071	12.2%
EMS	\$950,000	11%	\$1,100,000	11%	\$150,000	15.8%
Permit Fees	\$41,000	0%	\$35,000	0%	(\$6,000)	-14.6%
From LISD	\$60,000	1%	\$60,000	1%	\$0	0.0%
Other	\$166,150	2%	\$235,450	2%	\$69,300	41.7%
<b>Total General Fund</b>	<b>\$8,790,234</b>	<b>100%</b>	<b>\$9,890,105</b>	<b>100%</b>	<b>\$1,099,871</b>	<b>12.5%</b>





# Transfers to General Fund

Transfers	
Water Transfer	\$580,000
Water Utility Billing Transfer	\$474,180
Electric Transfer	\$1,100,000
Electric Utility Billing Transfer	\$474,175
Solid Waste Transfer	\$271,500
LCDC	\$171,100





## City Sales Tax History

<b>Fiscal Year Ending 9/30</b>	<b>Sales Tax Collections</b>	<b>% of Ad Valorem Tax Levy</b>	<b>Equivalent Ad Valorem Tax Rate</b>
2003	\$1,280,431	81.85%	0.47387
2004	\$1,376,623	85.11%	0.49271
2005	\$1,662,451	98.95%	0.52404
2006	\$1,578,549	77.10%	0.46185
2007	\$1,986,525	98.60%	0.57365
2008	\$2,139,083	89.83%	0.55255
2009	\$2,121,447	81.40%	0.52483
2010	\$1,756,434	68.86%	0.39734
2011	\$2,052,692	76.39%	0.43956
2012	\$2,002,343	71.86%	0.42397
2013	\$2,056,737	68.40%	0.40356
2014	\$2,302,566	70.86%	0.41807
2015	\$2,023,822	60.36%	0.35612
2016	\$1,909,135	60.43%	0.35862
2017	\$1,993,516	57.84%	0.35282
2018	\$2,007,052	60.11%	0.35170
2019	\$2,050,000	57.59%	0.33695

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 01 -GENERAL FUND

			(----- 2018-2019 -----)		(----- 2019-2020 -----)	
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
01-301-0101 AUDITORIUM RENT	9,400	6,660	10,000	8,250	0	9,000
01-301-0102 DISMISSAL FEE COURT	0	0	0	530	0	1,000
01-301-0103 BUILDING PERMITS	36,265	29,308	34,500	35,583	0	35,000
01-301-0104 CORPORATION COURT	185,924	159,122	145,000	143,989	0	160,000
01-301-0105 COUNTY FIRE AID	8,733	10,833	11,500	18,500	0	25,000
01-301-0106 DELINQUENT TAXES	54,440	58,949	60,000	58,309	0	60,000
01-301-0107 INTEREST & PENALTY	41,009	53,880	30,000	28,982	0	30,000
01-301-0108 FRANCHISE FEE	204,963	208,132	210,000	210,766	0	210,000
01-301-0109 CULTURAL CENTER RENTAL	0	0	200	0	0	0
01-301-0110 LICENSE FEES	4,856	8,288	6,500	3,595	0	6,000
01-301-0111 PARKS & RECREATION	13,440	13,660	12,500	14,075	0	15,000
01-301-0112 INTEREST INCOME	11,229	8,026	9,000	7,584	0	9,000
01-301-0114 DOG LICENSE/FEES	1,440	898	1,000	641	0	1,000
01-301-0115 MISCELLANEOUS INCOME	144,433	29,283	25,000	19,440	0	25,000
01-301-0116 SALE OF ASSETS	14,773	21,097	25,000	103,712	0	40,000
01-301-0117 IN LIEU OF TAXES	0	0	0	523,818	0	400,000
01-301-0118 1% SALES TAX	1,993,516	1,982,576	2,100,000	1,894,816	0	2,150,000
01-301-0121 TAX COLLECTION-CURRENT	1,909,714	2,140,209	2,200,000	2,360,148	0	2,300,000
01-301-0122 EMERGENCY MEDICAL SERVICE	825,666	863,397	900,000	950,914	0	1,100,000
01-301-0123 FIRE/EMS GRANT REV.	39,933	27,224	50,000	30,210	0	45,000
01-301-0126 TRANSFER FOR UTILITY BILLIN	509,516	510,000	643,634	321,817	0	948,355
01-301-0127 TRSF. FROM UTILITY FUNDS	1,457,098	1,851,500	1,951,500	667,416	0	1,951,500
01-301-0131 DONATIONS-ANIMAL CONTROL	400	10,894	1,000	1,280	0	1,500
01-301-0132 TRANSFER FROM LCDRC	122,480	667,601	110,590	0	0	171,100
01-301-0134 POLICE DEPT CLASSES	10	25	0	25	0	0
01-301-0137 LEOSE - FIRE	0	678	700	682	0	700
01-301-0141 POLICE DEPT. DONATIONS (	102)	1,200	500	0	0	0
01-301-0144 TEL-COMM. R O W ACCESS FEES	5,586	13,733	13,000	13,644	0	13,000
01-301-0145 ROW MANAGEMENT	5,000	0	5,000	0	0	5,000
01-301-0146 LIBRARY GRANT REV.	0	1,634	0	537	0	500
01-301-0147 FEMA REVENUE	30,801	491,491	0	1,152,289	0	0
01-301-0148 INSURANCE REIMBURSEMENT	539	456,516	0	109,573	0	0
01-301-0157 COURT REVENUE STATE FINES	92,351	70,863	75,000	51,889	0	75,000
01-301-0158 OMNI BASE FTA REVENUES	667	559	700	934	0	700
01-301-0177 INDIGENT DEFENSE FEE	2,460	1,940	2,000	1,431	0	2,000
01-301-0182 DUE FROM LISD / SRO	60,000	60,000	60,000	55,000	0	60,000
01-301-0183 ALARM FEES	1,250	3,450	4,500	750	0	4,500
01-301-0188 TX FOREST SERVICE GRANT REV	0	19,799	0	1,875	0	2,000
01-301-0191 COMCAST 1% PUBLIC INFORMATI	18,112	21,328	13,500	12,632	0	15,000
01-301-0192 LIBRARY FINES & FEES	13,150	11,268	15,000	9,705	0	14,000
01-301-0193 PD SILVER SANTA DONATIONS	0	0	0	100	0	0
01-301-0194 DONATIONS - PARKS	0	0	0	4,799	0	0
01-301-0195 SUBDIVISION PLAT FEE	275	0	250	0	0	250
01-301-0196 DUE FROM WCID #5	0	0	30,000	0	0	0
01-301-0204 NATIONAL NIGHT OUT DONATION	0	0	0	2,400	0	1,000
01-301-0205 ANIMAL ADOPTION FEE	2,775	1,375	2,000	287	0	3,000
01-301-0208 TRANSFER IN FROM OTHER FUND	773,236	776,264	220,250	1,173,915	0	0
01-301-0209 DONATIONS SRO	0	170	0	0	0	0
TOTAL REVENUES	8,595,340	10,593,828	8,979,324	9,996,842	0	9,890,105

CITY OF LIBERTY  
 APPROVED BUDGET  
 AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

			(----- 2018-2019 -----)	(----- 2019-2020 -----)		
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
	=====	=====	=====	=====	=====	=====

**OUR MISSION**

To provide plan controls, direction, support, and coordination to the activities and functions of all city departments based on City Council policy, charter, codes and state law.

**DESCRIPTION OF SERVICES**

The City Manager exercises leadership in maintaining effective communication between the City Council, City employees and the citizens of Liberty. As the City's Chief Executive Officer, the City Manager performs financial monitoring, presents the annual budget, prepares City Council agendas, provides citizen assistance, and works on economic and community development opportunities. This office also maintains the City's website and provides general administrative assistance to other programs.

**BUDGET HISTORY**

<b>EXPENSE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$556,488</b>	<b>\$396,160</b>	<b>-28.81%</b>



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

401-CITY MANAGER

(----- 2018-2019 -----) (----- 2019-2020 -----)

	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET

0-OPERATING SERVICES

01-401-001 SALARIES SUPERVISION	122,639	123,923	126,318	129,620	0	231,850
01-401-002 SALARIES OPERATION	152,449	169,203	230,738	209,202	0	43,555
01-401-004 SOCIAL SECURITY	19,570	20,930	27,431	24,955	0	21,110
01-401-005 WORKMANS COMP	533	639	1,598	824	0	1,240
01-401-006 TMRS REQUIREMENTS	54,584	55,131	63,307	54,821	0	49,195
01-401-007 INSURANCE EMPLOYEES	91,772	75,451	75,886	55,693	0	29,570
01-401-010 SALARIES-OVERTIME	<u>160</u>	<u>0</u>	<u>500</u>	<u>616</u>	<u>0</u>	<u>500</u>
TOTAL 0-OPERATING SERVICES	441,706	445,276	525,778	475,731	0	377,020

1-OPERATING SUPPLIES

01-401-111 OFFICE SUPPLIES	2,054	3,342	2,000	1,531	0	2,450
01-401-112 POSTAGE	239	291	300	357	0	300
01-401-113 NON CAPITAL ASSETS	200	2,268	1,750	0	0	0
01-401-114 FOOD EXPENSE	927	1,105	500	309	0	500
01-401-129 UNIFORMS	<u>0</u>	<u>58</u>	<u>150</u>	<u>0</u>	<u>0</u>	<u>150</u>
TOTAL 1-OPERATING SUPPLIES	3,420	7,065	4,700	2,198	0	3,400

401-111 OFFICE SUPPLIES

PERMANENT NOTES:

PDF CONVERSION FOR TOM,CHRIS,APRIL 30@180 \$540

2-MAINTENANCE / REPAIR

01-401-227 MAINT. MOTOR VEHICLES	254	0	200	18	0	0
01-401-228 GAS-OIL-TIRES	<u>1,863</u>	<u>1,261</u>	<u>1,500</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 2-MAINTENANCE / REPAIR	2,116	1,261	1,700	18	0	0

3-CHARGES & SERVICES

01-401-308 DUES & MEMBERSHIP	1,903	2,857	3,000	915	0	1,500
01-401-309 PUBLICATIONS	0	556	0	768	0	0
01-401-310 INSURANCE EXPENSE	1,779	3,431	2,600	2,647	0	2,640
01-401-313 PROFESSIONAL DEVELOPMENT	2,152	503	3,000	1,823	0	3,000
01-401-314 TRAVEL	2,442	599	2,000	2,347	0	2,500
01-401-315 TELEPHONE	4,599	5,519	6,110	4,485	0	5,500
01-401-326 MAINTENANCE OFFICE EQUIP	551	778	500	1,843	0	500
01-401-328 PHYSICALS / TESTING	<u>0</u>	<u>83</u>	<u>100</u>	<u>135</u>	<u>0</u>	<u>100</u>
TOTAL 3-CHARGES & SERVICES	13,426	14,325	17,310	14,963	0	15,740

401-308 DUES &amp; MEMBERSHIP

PERMANENT NOTES:

TCMA-ROTARY

401-314 TRAVEL

PERMANENT NOTES:

HOTEL &amp; MEALS WHILE ATTENDING TRAINING

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

401-CITY MANAGER

	2016-2017	2017-2018	(----- 2018-2019 -----) (----- 2019-2020 -----)			
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<hr/>						
4-OTHER						
01-401-400 VEHICLE LEASE PAYMENT	<u>9,570</u>	<u>4,599</u>	<u>7,000</u>	<u>408</u>	<u>0</u>	<u>0</u>
TOTAL 4-OTHER	9,570	4,599	7,000	408	0	0
<hr/>						
TOTAL 401-CITY MANAGER	470,239	472,525	556,488	493,317	0	396,160

**OUR MISSION**

To make Liberty a desirable place to live through quality services and the responsible use of public resources. With enthusiasm, integrity and vision, we will maintain a safe environment and continually improve the quality of life for all our citizens.

**DESCRIPTION OF SERVICES**

The elected City Council sets the policies for the operation of the municipal government. The Council appoints the City Manager and consists of seven members: a Mayor and six Council Members. All members are elected at-large.

**BUDGET HISTORY**

<b>EXPENSE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$10,200</b>	<b>\$5,800</b>	<b>-43.13%</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

402-COUNCIL

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
DEPARTMENTAL EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>0-OPERATING SERVICES</u>						
01-402-005 WORKMAN'S COMPENSATION	<u>75</u>	<u>70</u>	<u>100</u>	<u>73</u>	<u>0</u>	<u>100</u>
TOTAL 0-OPERATING SERVICES	75	70	100	73	0	100
<u>1-OPERATING SUPPLIES</u>						
01-402-112 POSTAGE	1	0	100	0	0	0
01-402-114 FOOD EXPENSE - MEALS	2,505	8,350	2,000	1,744	0	2,000
01-402-125 MATERIALS & SUPPLIES	<u>77</u>	<u>172</u>	<u>300</u>	<u>1,887</u>	<u>0</u>	<u>1,000</u>
TOTAL 1-OPERATING SUPPLIES	2,583	8,522	2,400	3,631	0	3,000
<u>3-CHARGES &amp; SERVICES</u>						
01-402-313 PROFESSIONAL DEVELOPMENT	955	1,250	1,200	1,470	0	1,200
01-402-314 TRAVEL	<u>1,639</u>	<u>625</u>	<u>1,500</u>	<u>541</u>	<u>0</u>	<u>1,500</u>
TOTAL 3-CHARGES & SERVICES	2,594	1,875	2,700	2,011	0	2,700
402-313	PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: ANNUAL TML CONFERENCE				
402-314	TRAVEL	PERMANENT NOTES: HOTEL & MEALS WHILE AT TML CONFERENCE				
<u>4-OTHER</u>						
01-402-413 GRACE INITIATIVE CONTRIBUTIO	<u>0</u>	<u>0</u>	<u>5,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 4-OTHER	0	0	5,000	0	0	0
TOTAL 402-COUNCIL	5,252	10,467	10,200	5,715	0	5,800



### **OUR MISSION**

The Liberty Fire department is dedicated to protecting the lives and property of the City of Liberty residents and all visitors to our community. Liberty Fire Department accomplishes this goal through professionalism, dedication, integrity and training.

### **COMMITMENT TO OUR CUSTOMERS**

- Provide an organization to effectively administer and manage the resources of our department.
- Provide a system for minimizing the impact of disasters and other emergencies involving life and property.
- Provide an effective Emergency Medical Services System
- Provide an effective Fire Protection and Public Safety System.

### **BUDGET HISTORY**

<b>REVENUE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$2,227,989</b>	<b>\$2,594,654</b>	<b>16.45%</b>

CITY OF LIBERTY  
APPROVED BUDGET  
AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND  
403-FIRE DEPARTMENT

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
01-403-001 SALARIES SUPERVISION	77,440	81,536	82,759	79,580	0	84,420
01-403-002 SALARIES OPERATION	704,181	777,464	766,479	767,413	0	990,650
01-403-004 SOCIAL SECURITY	75,860	81,543	84,061	81,453	0	103,140
01-403-005 WORKMANS COMP	18,647	25,765	30,409	31,995	0	39,595
01-403-006 TMRS REQUIREMENTS	170,805	177,021	169,178	159,932	0	213,650
01-403-007 INSURANCE EMPLOYEES	247,052	247,273	241,642	181,078	0	206,040
01-403-009 INCENTIVE PAY	42,977	( 4,419)	16,000	( 165)	0	22,000
01-403-010 SALARIES-OVERTIME	56,235	68,805	60,000	77,148	0	50,000
01-403-011 PART-TIME SALARIES	155,268	141,147	150,000	145,937	0	150,000
01-403-012 CERTIFICATION PAY	<u>47,216</u>	<u>46,247</u>	<u>39,600</u>	<u>42,831</u>	<u>0</u>	<u>73,200</u>
TOTAL 0-OPERATING SERVICES	1,595,683	1,642,381	1,640,128	1,567,202	0	1,932,695
403-002 SALARIES OPERATION	PERMANENT NOTES: 2019-2020 ADDED 3 ADDITIONAL PARAMEDIC POSITIONS					
403-009 INCENTIVE PAY	PERMANENT NOTES: VOLUNTEER INCENTIVE PAY ONE YEAR PAY OUT IN DECEMBER \$5 MEETING \$10 CALL					
<u>1-OPERATING SUPPLIES</u>						
01-403-111 OFFICE SUPPLIES	1,815	1,110	2,000	1,999	0	2,000
01-403-112 POSTAGE	883	1,004	1,200	1,043	0	1,200
01-403-113 NON CAPITAL ASSETS	14,582	5,605	2,700	0	0	37,320
01-403-115 JANITORIAL SUPPLIES	2,413	2,149	2,500	2,382	0	2,500
01-403-125 MATERIAL & SUPPLIES	16,540	16,308	22,000	12,596	0	22,000
01-403-127 BILLABLE EMS SUPPLIES	62,642	15,200	70,000	58,867	0	70,000
01-403-129 UNIFORMS	<u>4,266</u>	<u>4,746</u>	<u>6,000</u>	<u>3,998</u>	<u>0</u>	<u>6,000</u>
TOTAL 1-OPERATING SUPPLIES	103,141	46,122	106,400	80,884	0	141,020
403-111 OFFICE SUPPLIES	PERMANENT NOTES: PAPER, PENS, FOLDERS CALENDARS...ETC					
403-113 NON CAPITAL ASSETS	PERMANENT NOTES: BUNKER GEAR (5 TURNOUT COATS & 5 TURNOUT PANTS \$13,000) (10) SCBA BOTTLES \$9,420 2 EOC LAPTOPS \$4,000 3 DESKTOP COMPUTERS \$3,900 2 EMS LAPTOPS \$7,000					
403-115 JANITORIAL SUPPLIES	PERMANENT NOTES: PAPER PRODUCTS, SOAP AND CLEANERS					
403-127 BILLABLE EMS SUPPLIES	PERMANENT NOTES: DISPOSABLE MEDICAL SUPPLIES PHARMACEUTICALS OXYGEN					

CITY OF LIBERTY  
APPROVED BUDGET  
AS OF: SEPTEMBER 30TH, 2019

## 01 -GENERAL FUND

## 403-FIRE DEPARTMENT

		(----- 2018-2019 -----)		(----- 2019-2020 -----)			
		2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
403-129	UNIFORMS	PERMANENT NOTES:					
		PANTS, SHIRTS, JACKETS, BELTS, NAME BADGES ...ETC					
<u>2-MAINTENANCE / REPAIR</u>							
01-403-226	MAINTENANCE EQUIPMENT	34,433	26,642	30,000	28,588	0	38,585
01-403-227	MAINT MOTOR VEHICLES	22,569	25,672	30,000	11,759	0	30,000
01-403-228	GAS-OIL-TIRES	25,363	30,534	30,000	32,743	0	30,000
01-403-229	BUNKER GEAR MAINTENANCE	5,012	3,014	5,500	4,246	0	5,500
	TOTAL 2-MAINTENANCE / REPAIR	87,377	85,862	95,500	77,336	0	104,085
403-226	MAINTENANCE EQUIPMENT	PERMANENT NOTES:					
		HEAT SENSOR, LADDER TESTING, COMPRESSOR MAINTENANCE					
		FIREHOUSE SOFTWARE MAINT \$2,200					
		LIFEPAK SERVICE CONTRACT \$4969					
		E-DISPATCH - \$1550					
		SALAMANDOR - \$1250					
		EMS SOFTWARE MAINT - \$8,585					
403-227	MAINT MOTOR VEHICLES	PERMANENT NOTES:					
		ANTI FREEZE, STATE INSPECTIONS, BATTERIES, LETTERING FOR					
		VEHICLES					
<u>3-CHARGES &amp; SERVICES</u>							
01-403-306	MEDICAL CONTROL FEE	14,400	14,400	14,400	13,200	0	18,000
01-403-308	DUES & MEMBERSHIPS	1,200	259	100	677	0	100
01-403-310	INSURANCE EXPENSE	23,449	31,764	32,000	27,496	0	32,000
01-403-312	MAINTENANCE BUILDING	5,814	8,805	10,000	8,302	0	10,000
01-403-313	PROF. DEVELOPMENT	13,025	13,493	20,000	17,988	0	20,000
01-403-314	TRAVEL	2,292	5,037	5,000	5,041	0	6,000
01-403-315	TELEPHONE	9,768	13,058	16,880	18,633	0	16,880
01-403-316	UTILITIES	28,240	29,191	29,000	28,066	0	29,000
01-403-318	FIRE PREVENTION	0	493	500	495	0	500
01-403-319	LEOSE ACCOUNT	500	944	500	0	0	500
01-403-320	HAZ-MAT EXPENSE	0	847	2,500	2,442	0	2,500
01-403-325	EMS COLLECTION FEE	79,329	77,975	90,000	78,176	0	90,000
01-403-328	PHYSICALS / TESTING	2,380	771	2,500	1,388	0	2,500
01-403-333	STATE FEES	77	3,979	6,000	2,324	0	6,000
01-403-352	EQUIPMENT RENTALS	5,349	2,320	2,000	2,466	0	2,000
01-403-356	NONNBUDGETED GRANT EXPENSE	1,500	26,899	0	0	0	0
01-403-360	CAPITAL OUTLAY	205,157	97,255	71,000	743,705	0	55,500
	TOTAL 3-CHARGES & SERVICES	392,479	327,491	302,380	950,400	0	291,480
403-306	MEDICAL CONTROL FEE	PERMANENT NOTES:					
		DR ELLERBE @ \$1,500 MONTH					
403-312	MAINTENANCE BUILDING	PERMANENT NOTES:					
		BULBS, FLOOR WAX & STRIPPER, WEED KILLER, PEST					
		CONTROL					

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

403-FIRE DEPARTMENT

				(----- 2018-2019 -----) (----- 2019-2020 -----)			
DEPARTMENTAL EXPENDITURES		2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
403-313	PROF. DEVELOPMENT	PERMANENT NOTES: FIRE INSPECTOR, DRIVER OPERATOR, TEXAS COMMISSION RECERTS, HOMELAND SECURITY CONFERENCE CEU PROGRAM \$1440					
403-314	TRAVEL	PERMANENT NOTES: HOTEL & MEALS					
403-315	TELEPHONE	PERMANENT NOTES: INCLUDES INTERNET FOR 6 NOTEBOOKS @40 EACH FOR 1 YEAR \$2,880					
403-320	HAZ-MAT EXPENSE	PERMANENT NOTES: BROOMS, SORBENT PADS REMOVAL OF BIOHAZARD CONTAINERS					
403-325	EMS COLLECTION FEE	PERMANENT NOTES: CHARGE PAYABLE TO BILLING COMPANY 8%					
403-352	EQUIPMENT RENTALS	PERMANENT NOTES: COPIER					
403-360	CAPITAL OUTLAY	PERMANENT NOTES: LIFEPAK MONITOR \$30,000 FERNO POWER STRETCHER \$14,500 (1) THERNAK IMAGING CAMERA \$11,000					
<u>4-OTHER</u>							
01-403-406	CONTRACTOR MOWING SERVICES	8,800	7,910	5,200	7,600	0	6,800
01-403-408	GENERATOR MAINT. CONTRACT	2,344	2,344	2,300	1,284	0	2,300
01-403-409	FIRE ALARM/EXTINGUISHER	294	630	400	875	0	400
01-403-410	PAYMENT DUE TO FIXED ASSET	71,200	92,681	75,681	0	0	115,874
TOTAL 4-OTHER		82,638	103,565	83,581	9,759	0	125,374
403-410	PAYMENT DUE TO FIXED ASSET	PERMANENT NOTES: 7TH ANNUAL FOR 15 YEARS FIRE TRUCK \$45,000 6TH ANNUAL FOR 6 YEARS ON REMOUNT \$17,000 4TH ANNUAL FOR 5 YEARS ON CHIEF \$8,877 3RD ANNUAL FOR 6 YEARS ON MEDIC 3 \$21,804 1ST ANNUAL FOR 6 YEARS ON MEDIC 1 \$23,193					
TOTAL 403-FIRE DEPARTMENT		2,261,318	2,205,422	2,227,989	2,685,581	0	2,594,654



### **OUR MISSION**

The mission of the Liberty Municipal Library is to promote and encourage lifelong learning and the joy of reading in a welcoming environment, giving the entire diverse community the opportunity for personal enrichment by providing a broad range of Library materials in a variety of formats that will entertain, inform and educate. The Library provides the technology needed for patrons and staff to access information electronically.

### **DESCRIPTION OF SERVICES**

The Library strives to enhance the quality of life and opportunities for learning by providing a well-balanced collection of English and Spanish language materials for people of all ages. The Library is a center of reliable information and provides the opportunity and encouragement for people of all ages to continually educate themselves

The Library introduces children to the world of books in a loving and supporting environment and endeavors to set them on the path toward a lifelong love of reading. The Library provides high quality programming for children and assists parents in selecting materials that will make reading a pleasure as well as an instructional experience.

The Library provides a comfortable, appealing, and safe environment for work, study, leisure activities and community needs.

The Library provides reliable public access computers and serves as a gateway to the electronic resources needed by citizens for their enjoyment, education, and productivity on the 21<sup>st</sup> century.

### **BUDGET HISTORY**

<b>EXPENSE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$422,912</b>	<b>\$460,490</b>	<b>8.88%</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

404-LIBRARY - CULTURAL CE

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
01-404-001 SALARIES SUPERVISION	59,282	61,069	61,985	59,600	0	63,225
01-404-002 SALARIES OPERATION	56,052	37,676	32,543	33,620	0	33,200
01-404-003 SALARIES MAINTENANCE	20,729	23,835	24,466	23,912	0	24,950
01-404-004 SOCIAL SECURITY	13,537	14,327	14,948	14,052	0	16,570
01-404-005 WORKMANS COMP.	1,524	3,389	2,290	2,890	0	2,330
01-404-006 TMRS REQUIREMENTS	25,500	23,185	21,395	19,425	0	26,710
01-404-007 INSURANCE EMPLOYEES	51,253	39,114	35,793	27,203	0	37,875
01-404-010 SALARIES-OVERTIME	22	74	1,000	499	0	1,000
01-404-011 SALARIES-PART TIME	44,711	69,170	75,400	70,475	0	94,250
TOTAL 0-OPERATING SERVICES	272,611	271,838	269,820	251,677	0	300,110
<u>1-OPERATING SUPPLIES</u>						
01-404-111 OFFICE SUPPLIES	544	2,030	2,000	1,341	0	2,000
01-404-112 POSTAGE	753	614	1,000	618	0	1,000
01-404-113 NON CAPITAL ASSETS	5,119	0	2,700	1,819	0	16,950
01-404-115 JANITORIAL SUPPLIES	3,012	3,898	4,500	3,309	0	4,500
01-404-125 MATERIAL & SUPPLIES	1,815	2,546	3,000	1,673	0	3,000
01-404-129 UNIFORMS	336	395	500	422	0	500
01-404-131 AUDIO VISUAL	2,611	2,465	3,500	3,292	0	4,000
01-404-168 NEW BOOKS	7,213	6,464	10,500	8,379	0	10,500
TOTAL 1-OPERATING SUPPLIES	21,404	18,412	27,700	20,852	0	42,450
404-111 OFFICE SUPPLIES	PERMANENT NOTES: COPY PAPER, INDEX CARDS, TYPWRITER RIBBONS, PHOTO PRINTER PAPER, WINDOW ENVELOPES, LASER PRINTER TONER, PENS, PENCILS LEGAL PADS....ETC					
404-113 NON CAPITAL ASSETS	PERMANENT NOTES: (3) RECEIPT PRINTERS \$1,350 (7) STAFF COMPUTERS \$9,100 (5) PATRON COMPUTERS \$6,500					
404-115 JANITORIAL SUPPLIES	PERMANENT NOTES: PAPER PRODUCTS, MOP, GARBAGE BAGS, HAND SOAP.					
404-125 MATERIAL & SUPPLIES	PERMANENT NOTES: BOOK REPAIR SUPPLIES, PROCESSING SUPPLIES, LAMINATE FOR POSTERS, PATRON ID CARDS, AND CD/DVD CASES					
<u>2-MAINTENANCE / REPAIR</u>						
01-404-226 MAINTENANCE EQUIPMENT	1,830	2,754	2,500	3,994	0	4,830
TOTAL 2-MAINTENANCE / REPAIR	1,830	2,754	2,500	3,994	0	4,830
404-226 MAINTENANCE EQUIPMENT	PERMANENT NOTES: ANTIVIRUS, DESTINY AUTOMATION SOFTWARE, CENTURION MAINTENANCE, BATTERIES					

CITY OF LIBERTY  
APPROVED BUDGET  
AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

404-LIBRARY - CULTURAL CE

		(----- 2018-2019 -----) (----- 2019-2020 -----)				
		2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
						APPROVED
						BUDGET
<u>3-CHARGES &amp; SERVICES</u>						
01-404-308 DUES & MEMBERSHIP		370	816	450	943	0 450
01-404-310 INSURANCE EXPENSE		14,745	16,309	16,000	18,485	0 18,500
01-404-312 MAINTENANCE BUILDING		42,304	43,248	25,000	33,368	0 25,000
01-404-313 PROFESSIONAL DEVELOPMENT	(	3,475)	390	200	( 85)	0 200
01-404-314 TRAVEL		0	30	500	0	0 500
01-404-315 TELEPHONE		10,273	16,735	10,542	11,593	0 10,500
01-404-316 UTILITIES		57,135	64,454	55,000	59,652	0 55,000
01-404-328 PERIODICALS		4,504	752	3,200	2,787	0 3,200
01-404-352 EQUIPMENT RENTALS		<u>3,044</u>	<u>2,792</u>	<u>3,500</u>	<u>2,256</u>	<u>0 3,500</u>
TOTAL 3-CHARGES & SERVICES		128,901	145,526	114,392	129,000	0 116,850
404-308 DUES & MEMBERSHIP	PERMANENT NOTES:					
	TEXAS LIBRARY ASSOCIATION					
404-313 PROFESSIONAL DEVELOPMENT	PERMANENT NOTES:					
	TLA CONFERENCE \$200					
404-314 TRAVEL	PERMANENT NOTES:					
	TLA CONFERENCE HOTEL & MEALS					
	MILEAGE FOR OTHER WORKSHOPS					
404-352 EQUIPMENT RENTALS	PERMANENT NOTES:					
	XEROX					
<u>4-OTHER</u>						
01-404-406 CONTRACTOR MOWING SERVICES		6,600	5,810	7,000	4,655	0 3,750
01-404-409 FIRE ALARMS/EXTINGUISHERS		1,322	1,405	1,500	1,385	0 1,500
01-404-410 PAYMENT TO FIXED ASSET ACCT		<u>19,400</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0 0</u>
TOTAL 4-OTHER		27,322	7,215	8,500	6,040	0 5,250
404-406 CONTRACTOR MOWING SERVICES	PERMANENT NOTES:					
	MOWING OF LIBRARY GROUNDS					
TOTAL 404-LIBRARY - CULTURAL CE		452,067	445,746	422,912	411,563	0 469,490



### **OUR MISSION**

To maintain the integrity of the legislative process by providing support, assistance and information to the City Council, City Manager, and City Staff with the utmost professionalism, and a commitment to excellence by promoting quality “customer service” to the citizens of, and visitors to, our City.

### **DESCRIPTION OF SERVICES**

The City Secretary supports and assists the organization by:

- Developing City Council agendas and posting meetings as required by the Open Meetings Act;
- Providing administrative support to the City Council in executing its duties and responsibilities;
- Recording minutes of City Council meetings and maintaining official records of those meetings;
- Serving as the City’s Election Administrator responsible for all duties relative to the conduct of municipal elections in accordance with the Texas Election code;
- Processing Public Information Requests by providing public access to municipal records in accordance with the Texas Public Information Act;
- Serves as the Administrative Officer for the Records Management Program for all City records;
- Manages the City’s Code of Ordinances and related updates;
- Manages Workers Compensation Claims;
- Manages the City’s property and liability insurance

### **BUDGET HISTORY**

<b>EXPENSE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$112,218</b>	<b>\$113,475</b>	<b>.1.12%</b>



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

405-CITY SECRETARY

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
01-405-001 SALARIES SUPERVISION	56,707	58,406	59,283	57,000	0	60,465
01-405-004 SOCIAL SECURITY	4,317	4,486	4,535	4,380	0	4,625
01-405-005 WORKMANS COMP.	133	160	267	121	0	270
01-405-006 TMRS REQUIREMENTS	10,585	11,142	10,570	9,690	0	10,780
01-405-007 INSURANCE EMPLOYEES	<u>9,808</u>	<u>9,123</u>	<u>8,513</u>	<u>5,615</u>	<u>0</u>	<u>6,660</u>
TOTAL 0-OPERATING SERVICES	81,550	83,317	83,168	76,807	0	82,800
<u>1-OPERATING SUPPLIES</u>						
01-405-111 OFFICE SUPPLIES	896	603	850	245	0	850
01-405-112 POSTAGE	<u>299</u>	<u>200</u>	<u>150</u>	<u>127</u>	<u>0</u>	<u>150</u>
TOTAL 1-OPERATING SUPPLIES	1,195	803	1,000	372	0	1,000
405-111 OFFICE SUPPLIES	PERMANENT NOTES: BASIC OFFICE SUPPLIES INCLUDING MINUTE BOOKS AND PAPER.					
<u>2-MAINTENANCE / REPAIR</u>						
01-405-221 MAINTENANCE - SOFTWARE	<u>2,900</u>	<u>3,045</u>	<u>3,050</u>	<u>298</u>	<u>0</u>	<u>3,050</u>
TOTAL 2-MAINTENANCE / REPAIR	2,900	3,045	3,050	298	0	3,050
405-221 MAINTENANCE - SOFTWARE	PERMANENT NOTES: ACCELA FRANKLIN CODE BOOK WEB HOSTING					
<u>3-CHARGES &amp; SERVICES</u>						
01-405-308 DUES & MEMBERSHIPS	0	0	100	776	0	825
01-405-309 PUBLICATIONS	198	248	400	137	0	400
01-405-310 INSURANCE - GENERAL	518	707	800	1,172	0	1,200
01-405-313 PROFESSIONAL DEVELOPMENT	600	900	1,200	925	0	1,200
01-405-314 TRAVEL	1,737	906	2,000	1,033	0	2,000
01-405-315 TELEPHONE	515	2,405	1,000	2,955	0	2,000
01-405-322 PROFESSIONAL SERVICES	2,467	4,255	5,500	4,230	0	5,500
01-405-323 LEGAL & ADVERTISING FEES	<u>7,130</u>	<u>6,693</u>	<u>4,000</u>	<u>6,296</u>	<u>0</u>	<u>5,500</u>
TOTAL 3-CHARGES & SERVICES	13,165	16,115	15,000	17,524	0	18,625
405-308 DUES & MEMBERSHIPS	PERMANENT NOTES: TMCA \$100					
405-309 PUBLICATIONS	PERMANENT NOTES: STEP BY STEP HANDBOOK - ELECTION \$50 ELECTION LAW HANDBOOK \$85 TEXAS LAW & PROCEDURE MANUAL EST. \$100					
405-313 PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: TMCCP ELECTION LAW SEMINAR HGAC LAW WORKSHOP TML ANNUAL CONFERENCE					

CITY OF LIBERTY  
APPROVED BUDGET  
AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND  
405-CITY SECRETARY

		(----- 2018-2019 -----) (----- 2019-2020 -----)					
		2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>							
		REGION XVI MEETINGS					
405-314	TRAVEL	PERMANENT NOTES: TRANSPORTATION ELECTION LAW SEMINAR HOTEL TMCCP (IRVING) MEALS TMCCP HOTEL TML					
405-322	PROFESSIONAL SERVICES	PERMANENT NOTES: FRANKLIN \$4,000 RCI					
405-323	LEGAL & ADVERTISING FEES	PERMANENT NOTES: NOTICES FILED IN THE PAPER FOR THE CITY					
<hr/>							
<u>4-OTHER</u>							
01-405-401	ELECTION EXPENSE	0	8,000	10,000	4,471	0	8,000
TOTAL 4-OTHER		0	8,000	10,000	4,471	0	8,000
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TOTAL 405-CITY SECRETARY		98,810	111,279	112,218	99,472	0	113,475

### **OUR MISSION**

A safe and proud community where people live peacefully and free from fear. In order to achieve the vision, the men and women of the City of Liberty Police Department are dedicated and committed to providing the highest quality police services to our citizens. We are dedicated to the concept of personal excellence at the highest level, uncompromising integrity, and continuous improvement in order to enhance public safety and protection of life and property by developing a partnership with the people through community policing and fair and impartial enforcement of the law.

### **DESCRIPTION OF SERVICES**

The City of Liberty Police Department seek to positively impact the quality of life throughout the community by delivering professional and courteous services, preserving the peace, enforcing the law and Constitution, protecting property and providing a safe environment for all citizens.

The Communications Center is a 24 hour, 911 answering point and handles the dispatching of Police, Fire, EMS, Animal Control, and after hours utility call outs. The Department averages approximately 1500 calls for service monthly.

### **BUDGET HISTORY**

<b>EXPENSE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$2,421,557</b>	<b>\$2,390,603</b>	<b>-1.28%</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

406-POLICE DEPARTMENT

			(----- 2018-2019 -----)	(----- 2019-2020 -----)		
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
01-406-001 SALARIES SUPERVISION	81,201	83,637	84,891	38,729	0	91,800
01-406-002 SALARIES OPERATION	1,094,748	1,102,588	1,136,077	1,126,480	0	1,151,380
01-406-004 SOCIAL SECURITY	93,565	92,645	98,759	92,134	0	100,185
01-406-005 WORKMANS COMP.	30,735	33,167	46,800	47,492	0	47,245
01-406-006 TMRS REQUIREMENTS	240,253	238,080	230,180	213,648	0	233,500
01-406-007 INSURANCE EMPLOYEES	352,177	370,300	385,179	271,306	0	277,835
01-406-010 SALARIES-OVERTIME	55,252	55,275	40,000	81,445	0	40,000
01-406-011 SALARIES-PART TIME	6,682	2,485	0	0	0	0
01-406-012 CERTIFICATION PAY	<u>33,646</u>	<u>34,569</u>	<u>30,000</u>	<u>31,246</u>	<u>0</u>	<u>26,400</u>
TOTAL 0-OPERATING SERVICES	1,988,259	2,012,746	2,051,886	1,902,480	0	1,968,345
<u>1-OPERATING SUPPLIES</u>						
01-406-111 OFFICE SUPPLIES	6,187	5,771	6,200	4,292	0	6,200
01-406-112 POSTAGE	1,503	1,815	1,600	1,921	0	1,600
01-406-113 NON CAPITAL ASSETS	9,509	25,860	7,000	4,954	0	9,200
01-406-115 JANITORIAL SUPPLIES	1,838	992	3,000	1,674	0	3,000
01-406-125 MATERIAL & SUPPLIES	3,254	5,990	5,000	4,393	0	5,000
01-406-128 UNIFORM EQUIPMENT	2,236	590	2,500	2,404	0	2,500
01-406-129 UNIFORMS	<u>12,093</u>	<u>7,979</u>	<u>12,000</u>	<u>9,764</u>	<u>0</u>	<u>12,000</u>
TOTAL 1-OPERATING SUPPLIES	36,619	48,997	37,300	29,402	0	39,500
406-113	NON CAPITAL ASSETS	PERMANENT NOTES: (4) X26 TASERS @ \$800 each \$3,200 VEHICLE LIGHTING \$6,000				
406-115	JANITORIAL SUPPLIES	PERMANENT NOTES: CLEANING SUPPLIES FOR OFFICE				
406-125	MATERIAL & SUPPLIES	PERMANENT NOTES: FORMS, DVD'S, FINGERPRINT SUPPLIES, LATEX GLOVES				
406-128	UNIFORM EQUIPMENT	PERMANENT NOTES: BELTS, HOLSTER, FLASHLIGHTS, ETC				
406-129	UNIFORMS	PERMANENT NOTES: UNIFORM SHIRTS, PANTS, BOOTS, RAIN GEAR, HEAD GEAR, TRAFFIC VESTS, PATCHES, PINS, NAME TAGS, AND OTHER ITEMS ATTACHED TO UNIFORMS. DISPATCHER SHIRTS				
<u>2-MAINTENANCE / REPAIR</u>						
01-406-226 MAINTENANCE EQUIPMENT	52,010	70,430	66,850	39,897	0	66,850
01-406-227 MAINTENANCE VEHICLES	18,989	20,545	20,000	22,958	0	20,000
01-406-228 GAS-OIL-TIRES	30,517	37,170	30,000	34,919	0	35,000
01-406-229 CAR REPAIR (INSURANCE CLAIM)	<u>0</u>	<u>4,343</u>	<u>0</u>	<u>1,826</u>	<u>0</u>	<u>0</u>
TOTAL 2-MAINTENANCE / REPAIR	101,516	132,488	116,850	99,601	0	121,850



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

406-POLICE DEPARTMENT

		(----- 2018-2019 -----) (----- 2019-2020 -----)					
		2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
406-226	MAINTENANCE EQUIPMENT	PERMANENT NOTES: INCODE MAINTENANCE SOFTWARE \$15,000 HOUSTON 2/WAY LIBERTY SYSTEMS VISTA COM ANNUAL AGREEMENT \$3176 MOBILE VISION L3 \$3610 AFIS \$6,620 ANNUAL MAINT BACK -UP \$11,400 GUARDIAN TRACKING \$1300					
3-CHARGES & SERVICES							
01-406-308	DUES & MEMBERSHIP	2,276	6,882	12,725	15,730	0	12,720
01-406-310	INSURANCE EXPENSE	26,800	40,957	40,000	32,560	0	35,000
01-406-312	MAINTENANCE BLDG.	17,284	8,125	7,500	2,497	0	7,500
01-406-313	PROFESSIONAL DEVELOPMENT	5,128	10,355	10,200	6,167	0	10,200
01-406-314	TRAVEL	1,674	3,365	2,500	4,426	0	3,000
01-406-315	TELEPHONE	13,641	17,110	24,750	10,361	0	14,000
01-406-316	UTILITIES	25,058	30,585	30,000	30,867	0	30,000
01-406-319	CITIZENS POLICE	0	0	1,000	0	0	500
01-406-328	PHYSICALS / TESTING	3,067	1,950	3,000	1,529	0	3,000
01-406-335	PRISONER EXPENSE	11,244	13,446	10,500	11,517	0	13,000
01-406-336	INVESTIGATIVE EXPENSE	2,414	( 676)	11,700	7,880	0	12,300
01-406-352	EQUIPMENT RENTALS	4,065	2,074	2,500	2,288	0	2,500
01-406-353	GRANT EXPENSE	0	1,002	0	0	0	0
01-406-354	GRANT 25936-01 DJ EDWARD BYR	0	0	0	16	0	0
01-406-360	CAPITAL OUTLAY	55,159	40,472	6,550	0	0	25,700
TOTAL 3-CHARGES & SERVICES		167,809	175,646	162,925	125,839	0	169,420
406-308	DUES & MEMBERSHIP	PERMANENT NOTES: BEST PRACTICE RENEWAL \$500 FBINAA \$150 FBI LEEDS \$125 FBINAA LUNCHEONS \$200 POLICE ACADEMY 1 \$3,100 ROTARY DUES \$1,000 TCOLE \$1,000 DEL CARMEN \$6,500 ACP \$150					
406-313	PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: INVESTIGATIVE & SPECIALIZED TRAINING TCLEDDS \$1,200					
406-336	INVESTIGATIVE EXPENSE	PERMANENT NOTES: SPECIALIZED TESTING \$10,000 TRANSUNION \$500 TCLEEDS \$1,200					
406-352	EQUIPMENT RENTALS	PERMANENT NOTES:					

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

406-POLICE DEPARTMENT

		(----- 2018-2019 -----)		(----- 2019-2020 -----)			
		2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>							
		COPIER					
406-360	CAPITAL OUTLAY	PERMANENT NOTES: MOBILE COMMAND TRAILER \$8,000 PATC SOFTWARE \$7,700 RADARS FOR PATROL 4 VEHICLE 1 HANDHELD \$10,000					
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4-OTHER							
01-406-405	CONTRACT CLEANING	10,992	12,528	12,500	11,518	0	12,500
01-406-406	CONTRACTOR MOWING SERVICES	9,675	10,841	9,300	3,600	0	3,400
01-406-408	GENERATOR MAINTENANCE	2,788	2,599	1,000	1,093	0	1,200
01-406-409	TRAINING SUPPLIES	569	190	1,500	198	0	1,500
01-406-410	PAYMENT TO FIXED ASSET	54,150	71,782	22,296	0	0	64,188
01-406-411	SILVER SANTA	351	285	500	667	0	500
01-406-412	A/C MAINTENANCE CONTRACT	0	675	0	0	0	2,700
01-406-413	BRIDGEHAVEN CONTRIBUTION	3,000	3,000	3,000	0	0	3,000
01-406-414	NATIONAL NIGHT OUT EXPENSE	0	442	1,900	1,965	0	500
01-406-415	FIRE ALARM/ EXTINGUISHER	266	1,860	2,000	1,550	0	2,000
TOTAL 4-OTHER		81,790	104,202	53,996	20,591	0	91,488
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406-405	CONTRACT CLEANING	PERMANENT NOTES: CONTRACT CLEANING OF PD					
406-406	CONTRACTOR MOWING SERVICES	PERMANENT NOTES: CONTRACTR MOWING OF PD					
406-409	TRAINING SUPPLIES	PERMANENT NOTES: MATERIALS & SUPPLIES AND REFRESHMENTS					
406-410	PAYMENT TO FIXED ASSET	PERMANENT NOTES: 4TH OF 4 YEAR INSTALLMENT TRUCK \$7,996 3RD of 4 YEAR INSTALLMENT CHARGER \$16,250 3RD of 3 YEAR INSTALLMENT CID \$5,946 1ST of 4 YEAR INSTALLMENT INTERCEPTOR \$10,858 1ST of 4 YEAR INSTALLMENT CID 11,438 1ST OF 4 YEAR INSTALLMENT DURANGO \$11,700.					
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TOTAL 406-POLICE DEPARTMENT		2,375,994	2,474,079	2,422,957	2,177,913	0	2,390,603

**OUR MISSION**

To serve the public in a fair, efficient and accountable manner for matters related to Class "C" offenses filed within the city limit of the City of Liberty.

**DESCRIPTION OF SERVICES**

The Municipal court provides administrative support for the City of Liberty's court proceedings, and is responsible for collecting fines and fees, court scheduling, issuing, tracking, clearing warrants, maintaining court records and reporting to state agencies.

**BUDGET HISTORY**

<b>EXPENSE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$174,784</b>	<b>\$214,800</b>	<b>22.89%</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

407-CORP. COURT

	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
01-407-001 SALARIES SUPERVISION	25,599	26,364	27,155	26,528	0	27,700
01-407-002 SALARIES OPERATION	26,347	31,917	32,950	39,679	0	63,775
01-407-004 SOCIAL SECURITY	3,974	4,472	4,621	5,058	0	7,020
01-407-005 WORKMANS COMP.	133	160	272	121	0	415
01-407-006 TMRS REQUIREMENTS	4,868	6,019	5,928	5,937	0	11,425
01-407-007 INSURANCE EMPLOYEES	2,968	8,924	8,338	1,310	0	6,695
01-407-010 SALARIES - OVERTIME	0	0	300	0	0	300
TOTAL 0-OPERATING SERVICES	63,888	77,856	79,564	78,632	0	117,330
<u>1-OPERATING SUPPLIES</u>						
01-407-111 OFFICE SUPPLIES	588	693	500	1,601	0	1,000
01-407-112 POSTAGE	371	802	500	1,002	0	800
01-407-113 NON CAPITAL ASSETS	0	0	0	1,000	0	0
01-407-129 UNIFORMS	0	0	100	0	0	100
TOTAL 1-OPERATING SUPPLIES	959	1,494	1,100	3,603	0	1,900
407-111 OFFICE SUPPLIES	PERMANENT NOTES: PAPER, PENS, INK FOR PRINTER					
407-129 UNIFORMS	PERMANENT NOTES: SHIRTS CLERK & JUDGE					
<u>2-MAINTENANCE / REPAIR</u>						
01-407-221 MAINTENANCE - SOFTWARE	0	2,791	2,800	3,218	0	3,200
TOTAL 2-MAINTENANCE / REPAIR	0	2,791	2,800	3,218	0	3,200
407-221 MAINTENANCE - SOFTWARE	PERMANENT NOTES: INCODE COURT SOFTWARE					
<u>3-CHARGES &amp; SERVICES</u>						
01-407-308 DUES & MEMBERSHIP	0	259	200	907	0	200
01-407-310 INSURANCE EXPENSE	73	397	400	81	0	400
01-407-313 PROFESSIONAL DEVELOPMENT	100	730	1,500	410	0	1,500
01-407-314 TRAVEL	755	953	750	1,099	0	1,000
01-407-315 TELEPHONE	1,031	2,846	2,000	2,955	0	3,000
01-407-319 LEGAL EXPENSE	7,214	5,272	4,500	6,514	0	5,000
01-407-328 PHYSICALS / TESTING	0	0	120	180	0	120
01-407-336 TEEN COURT	210	( 20)	450	0	0	0
01-407-337 JURY EXPENSE	210	0	400	558	0	400
01-407-339 FTA PROGRAM	630	726	1,000	480	0	750
01-407-340 FEES - STATE FINES	97,257	42,308	70,000	54,054	0	70,000
01-407-341 COLLECTION FEES	9,975	( 10,836)	10,000	11,050	0	10,000
TOTAL 3-CHARGES & SERVICES	117,454	42,635	91,320	78,288	0	92,370
407-313 PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: JUDGE-TMCEC \$100					



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

407-CORP. COURT

			(----- 2018-2019 -----)	(----- 2019-2020 -----)		
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
407-314						
TRAVEL						
407-315						
TELEPHONE						
TOTAL 407-CORP. COURT	182,302	124,776	174,784	163,741	0	214,800

**OUR MISSION**

To provide a plan, direction, support, and coordination to the activities and functions of the City of Liberty's street and drainage system.

**DESCRIPTION OF SERVICES**

The Public Works Department exhibits professionalism and pride while maintaining the streets and drainage system. The department strives to be courteous and professional while interacting with the public. The department also strives to do the best job possible with the resources available.

**BUDGET HISTORY**

<b>EXPENSE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$876,808</b>	<b>\$863,118</b>	<b>-1.56%</b>

CITY OF LIBERTY  
APPROVED BUDGET  
AS OF: SEPTEMBER 30TH, 2019

## 01 -GENERAL FUND

## 409-STREET DEPARTMENT

	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET

0-OPERATING SERVICES

01-409-001 SALARIES SUPERVISION	55,585	57,054	57,910	57,336	0	63,945
01-409-002 SALARIES OPERATION	254,762	252,316	279,298	262,777	0	293,840
01-409-004 SOCIAL SECURITY	22,412	22,425	25,949	23,662	0	27,525
01-409-005 WORKMANS COMP.	26,810	26,719	35,616	23,245	0	37,785
01-409-006 TMRS REQUIREMENTS	60,382	57,623	60,481	55,122	0	64,150
01-409-007 INSURANCE EMPLOYEES	143,814	145,180	138,407	93,929	0	94,100
01-409-010 SALARIES-OVERTIME	<u>2,636</u>	<u>3,976</u>	<u>2,000</u>	<u>8,990</u>	<u>0</u>	<u>2,000</u>
TOTAL 0-OPERATING SERVICES	566,400	565,294	599,661	525,060	0	583,345

1-OPERATING SUPPLIES

01-409-111 OFFICE SUPPLIES	143	263	1,000	196	0	150
01-409-112 POSTAGE	9	0	50	0	0	50
01-409-113 NON CAPITAL ASSETS	3,454	2,188	7,300	1,384	0	9,700
01-409-125 MATERIAL & SUPPLIES	2,282	1,371	4,000	2,803	0	4,000
01-409-129 UNIFORMS	<u>5,480</u>	<u>4,335</u>	<u>4,500</u>	<u>5,058</u>	<u>0</u>	<u>4,000</u>
TOTAL 1-OPERATING SUPPLIES	11,367	8,157	16,850	9,441	0	17,900

## 409-113 NON CAPITAL ASSETS

## PERMANENT NOTES:

BARRICADES AND LIGHTS - \$4,000

CHAIN SAWS (2) \$1,200

TRAFFIC CONES \$2,000

TRAILER FOR CONCRETE SAW \$2,500 (SHARING COST WITH W/WW)

## 409-125 MATERIAL &amp; SUPPLIES

## PERMANENT NOTES:

CONCRETE SUPPLIES, CHAINSAW SUPPLIES, SAFETY SUPPLIES, HAND TOOLS

2-MAINTENANCE / REPAIR

01-409-226 MAINTENANCE EQUIPMENT	13,398	19,181	20,000	10,461	0	20,000
01-409-227 MAINTENANCE MOTOR VEHICLE	4,351	5,526	10,000	4,615	0	10,000
01-409-228 GAS-OIL-TIRES	18,066	22,816	20,000	25,157	0	20,000
01-409-230 MAINTENANCE STREETS	97,221	80,433	110,000	73,588	0	110,000
01-409-231 MAINTENANCE DRAINAGE	952	33,946	50,500	29,449	0	20,000
01-409-232 HERBICIDES	353	768	4,000	0	0	4,000
01-409-233 PESTICIDES	4,585	1,960	5,000	2,072	0	5,000
01-409-234 MAINTENANCE WCID#5	<u>0</u>	<u>0</u>	<u>30,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 2-MAINTENANCE / REPAIR	138,927	164,630	249,500	145,342	0	189,000

## 409-230 MAINTENANCE STREETS

## PERMANENT NOTES:

ROAD STRIPING MATERIAL

STREET REPAIR MATERIAL

STREET SIGN

CURB &amp; GUTTER REPAIR

## 409-231 MAINTENANCE DRAINAGE

## PERMANENT NOTES:

CULVERT CLEANING &amp; INSPECTION

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 01 -GENERAL FUND

## 409-STREET DEPARTMENT

		(----- 2018-2019 -----)		(----- 2019-2020 -----)		
		2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
						APPROVED
						BUDGET
STORM DRAIN MATERIALS						
CULVERT REPLACEMENT						
409-232	HERBICIDES					
PERMANENT NOTES:						
DITCH & RIGHT-OF-WAY SPRAYING						
CURBS & GUTTERS						
409-233	PESTICIDES					
PERMANENT NOTES:						
MOSQUITO CONTROL						
ANT CONTROL						
<u>3-CHARGES &amp; SERVICES</u>						
01-409-308	DUES & MEMBERSHIP	250	250	250	414	0
01-409-310	INSURANCE - GENERAL	11,248	14,004	14,000	12,883	0
01-409-313	PROFESSIONAL DEVELOPMENT	0	0	1,000	0	0
01-409-314	TRAVEL	38	0	500	277	0
01-409-315	TELEPHONE	1,187	4,002	4,000	3,664	0
01-409-316	UTILITIES - DRAINAGE	17,054	5,380	8,000	5,444	0
01-409-325	MAINTENANCE LEVEE	0	0	0	0	0
01-409-328	PHYSICALS / TESTING	166	166	250	339	0
01-409-352	EQUIPMENT RENTALS	10,971	16,608	4,000	0	0
01-409-360	CAPITAL OUTLAY	0	541,296	0	0	0
01-409-361	CAPITAL OUTLAY-STREET	27,500	0	0	0	0
TOTAL 3-CHARGES & SERVICES		68,413	581,705	32,000	23,022	0
409-308	DUES & MEMBERSHIP					
PERMANENT NOTES:						
STRUCTURAL PEST CONTROL LICENSE						
<u>4-OTHER</u>						
01-409-409	FIRE ALARM/EXTINGUISHER	( 143)	0	200	0	0
01-409-410	FIXED ASSETS PAYMENT	11,325	18,795	17,097	0	0
TOTAL 4-OTHER		11,182	18,795	17,297	0	0
409-410	FIXED ASSETS PAYMENT					
PERMANENT NOTES:						
3RD OF 4 YEAR INSTALLMENT FOR 2018 DODGE TRUCK \$6,239						
3RD OF 4 YEAR INSTALLMENT FOR F450 CHASIS AND BED \$10,858						
1ST OF 3 YEAR INSTALLMENT FOR TRUCK DODGE #1 \$7,967						
1ST OF 3 YEAR INSTALLMENT FOR TRUCK DODGE #2 \$7,967						
1ST OF 5TH YEAR INSTALLMENT FOR TYMCO \$51,964						
1ST OF 4TH YEAR INSTALLMENT KUBOTA \$16,275						
TOTAL 409-STREET DEPARTMENT		796,289	1,338,581	915,308	702,864	0
						863,118



**OUR MISSION**

To maintain a safe, clean, healthy and aesthetically pleasing park system that can be enjoyed by a multitude of different age groups, incorporating new ideas and concepts, while utilizing the resources available in the most cost-effective manner.

**DESCRIPTION OF SERVICES**

The Parks Department is responsible for mowing and maintaining all facilities and equipment located at the one hundred twenty-eight-acre main park and two acres of pockets parks. The director of this department is responsible for all operations including developing budget proposals, monitoring expenditures, managing personnel, assisting customers, along with other administrative duties.

**BUDGET HISTORY**

<b>EXPENSE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$298,615</b>	<b>\$375,570</b>	<b>25.77%</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 01 -GENERAL FUND

## 410-PARKS &amp; RECREATION

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
01-410-001 SALARIES SUPERVISION	44,419	43,827	44,948	48,562	0	61,145
01-410-002 SALARIES OPERATION	45,632	42,700	52,068	37,302	0	68,340
01-410-004 SOCIAL SECURITY	7,484	7,102	8,646	7,897	0	11,130
01-410-005 WORKMANS COMP.	3,156	3,587	4,758	6,877	0	6,125
01-410-006 TMRS REQUIREMENTS	18,618	17,375	18,011	14,583	0	23,800
01-410-007 INSURANCE EMPLOYEES	36,523	39,007	36,134	14,284	0	33,810
01-410-010 SALARIES-OVERTIME	7,084	5,460	4,000	6,281	0	4,000
01-410-011 SALARIES - PART TIME	4,574	4,550	12,000	14,743	0	12,000
TOTAL 0-OPERATING SERVICES	167,489	163,607	180,565	150,530	0	220,350
<u>1-OPERATING SUPPLIES</u>						
01-410-111 OFFICE SUPPLIES	135	63	150	148	0	150
01-410-112 POSTAGE	0	0	0	0	0	0
01-410-113 NON CAPITAL ASSETS	5,154	4,095	3,500	7,125	0	3,500
01-410-115 JANITORIAL SUPPLY	2,652	2,623	2,000	1,819	0	2,000
01-410-125 MATERIAL & SUPPLIES	398	951	1,500	1,714	0	2,000
01-410-129 UNIFORMS	2,237	2,319	2,500	2,486	0	2,000
TOTAL 1-OPERATING SUPPLIES	10,577	10,051	9,650	13,292	0	9,650
410-113 NON CAPITAL ASSETS	PERMANENT NOTES: WEEDEATERS, CHAINSAWS, AIR COMPRESSOR, BLOWER					
410-115 JANITORIAL SUPPLY	PERMANENT NOTES: CLEANING SUPPLIES FOR PUBLIC RESTROOMS					
<u>2-MAINTENANCE / REPAIR</u>						
01-410-224 MAINTENANCE FENCES	231	1,044	8,250	19,350	0	8,250
01-410-225 MAINTENANCE BALL FIELDS	455	1,480	3,000	2,978	0	4,000
01-410-226 MAINTENANCE EQUIPMENT	4,224	3,143	6,000	3,739	0	6,000
01-410-227 MAINTENANCE MOTOR VEHICLE	816	2,459	1,500	1,594	0	1,500
01-410-228 GAS-OIL-TIRES	5,842	6,883	5,000	6,067	0	5,000
01-410-229 CHEMICALS - SPLASH PARK	488	2,496	1,000	70	0	1,000
01-410-230 MAINTENANCE - SPLASH PARK	1,001	194	500	1,688	0	2,000
01-410-231 MAINTENANCE PLAYGROUNDS	1,102	2,444	1,500	845	0	1,500
01-410-232 WEED CONTROL	631	740	1,000	654	0	1,000
01-410-233 FLAG REPAIR	2,021	2,163	2,500	2,305	0	2,500
01-410-234 MAINTNEANCE HWY 90 TREES	0	0	0	5,540	0	3,500
01-410-235 MAINTENANCE POND	0	416	2,000	0	0	2,000
TOTAL 2-MAINTENANCE / REPAIR	16,810	23,461	32,250	44,830	0	38,250
<u>3-CHARGES &amp; SERVICES</u>						
01-410-310 INSURANCE - GENERAL	5,111	6,289	6,100	7,484	0	7,500
01-410-312 MAINTENANCE BLDG.	6,124	8,273	7,500	5,918	0	12,500
01-410-313 PROF. DEVELOPMENT	0	0	0 (	108)	0	0
01-410-314 TRAVEL	0	0	250	0	0	250
01-410-315 TELEPHONE	600	1,239	1,500	806	0	1,200

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

410-PARKS &amp; RECREATION

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
DEPARTMENTAL EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
01-410-316 UTILITIES	26,325	28,800	25,000	27,500	0	25,000
01-410-328 PHYSICALS / TESTING	166	206	400	180	0	400
01-410-360 CAPITAL OUTLAY	<u>340,255</u>	<u>403,421</u>	<u>10,000</u>	<u>10,552</u>	<u>0</u>	<u>23,500</u>
TOTAL 3-CHARGES & SERVICES	378,582	448,227	50,750	52,331	0	70,350
410-360 CAPITAL OUTLAY	PERMANENT NOTES: SKID TANKS \$10,000 ZERO TURN MOWER \$13,500					
4-OTHER						
01-410-406 CONTRACTOR MOWING SERVICES	36,090	38,530	25,400	28,490	0	21,000
01-410-410 FIXED ASSETS PAYMENT	<u>10,550</u>	<u>10,550</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>15,970</u>
TOTAL 4-OTHER	46,640	49,080	25,400	28,490	0	36,970
410-406 CONTRACTOR MOWING SERVICES	PERMANENT NOTES: MOWING CONTRACT					
410-410 FIXED ASSETS PAYMENT	PERMANENT NOTES: 4TH OF 4 YEAR INSTALLMENT TRACTOR \$6,550 1ST OF 3 YEAR INSTALLMENT TRUCK \$8,000 1ST OF 3 YEAR INSTALLMENT Z TURNS \$6,160					
TOTAL 410-PARKS & RECREATION	620,097	694,427	298,615	289,474	0	375,570

### **OUR MISSION**

Provide quality and timely mechanical and carpentry repairs to the City fleet and buildings. Ensuring preventative maintenance, safe operations, reduced costs and efficiency for every department. We use every resource available to save budget cost and take pride in the service that is in the most cost-effective manner.

### **DESCRIPTION OF SERVICES**

The Maintenance Department is responsible for the fleet mechanical and building repairs for over two hundred pieces of equipment and twenty buildings. Every resource available is used to save costs and we take pride in making sure that every department has what it needs to get the job done. The director of this department is responsible for all operations including developing budget proposals, monitoring expenditures, managing personnel, reports, assisting customers along with other administrative duties.

### **BUDGET HISTORY**

<b>EXPENSE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$96,661</b>	<b>\$93,565</b>	<b>-3.20%</b>



CITY OF LIBERTY  
APPROVED BUDGET  
AS OF: SEPTEMBER 30TH, 2019

## 01 -GENERAL FUND

## 411-FLEET MAINTENANCE

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET

0-OPERATING SERVICES

01-411-002 SALARIES OPERATION	49,529	51,096	52,553	50,742	0	53,610
01-411-004 SOCIAL SECURITY	3,488	3,621	4,097	3,592	0	4,175
01-411-005 WORKMANS COMP.	1,631	1,635	2,239	1,781	0	2,280
01-411-006 TMRS REQUIREMENTS	9,298	9,746	9,549	8,599	0	9,740
01-411-007 INSURANCE EMPLOYEES	19,401	17,471	16,293	12,363	0	11,850
01-411-010 SALARIES-OVERTIME	36	74	1,000	38	0	1,000
TOTAL 0-OPERATING SERVICES	83,383	83,644	85,731	77,115	0	82,655

1-OPERATING SUPPLIES

01-411-111 OFFICE SUPPLIES	0	2	200	0	0	200
01-411-113 NON-CAPITAL ASSETS	0	5,055	2,300	2,223	0	1,930
01-411-115 JANITORIAL SUPPLIES	49	0	100	0	0	100
01-411-125 MATERIAL & SUPPLIES	3,061	3,302	3,550	2,838	0	3,550
01-411-129 UNIFORMS	765	838	800	716	0	700
TOTAL 1-OPERATING SUPPLIES	3,874	9,197	6,950	5,777	0	6,480

## 411-113 NON-CAPITAL ASSETS

PERMANENT NOTES:  
2 TON SHOP PRESS \$580  
COMPUTER & MONITOR \$1,350

## 411-125 MATERIAL &amp; SUPPLIES

PERMANENT NOTES:  
WELDING SUPPLIES  
OXYGEN & ACCETYLENE  
HAND TOOLS  
TESTING EQUIPMENT SUBSCRIPTION FEES \$2,356

2-MAINTENANCE / REPAIR

01-411-226 MAINTENANCE EQUIPMENT	50	0	100	290	0	250
01-411-227 MAINTENANCE MOTOR VEHICLE	15	380	300	62	0	300
01-411-228 GAS-OIL-TIRES	112	116	750	163	0	500
TOTAL 2-MAINTENANCE / REPAIR	176	496	1,150	515	0	1,050

## 411-226 MAINTENANCE EQUIPMENT

PERMANENT NOTES:  
LIFT SAFETY INSPECTION

3-CHARGES & SERVICES

01-411-310 INSURANCE - GENERAL	445	733	750	472	0	750
01-411-313 PROFESSIONAL DEVELOPMENT	0	10	0	0	0	0
01-411-315 TELEPHONE	0	1,760	980	2,302	0	980
01-411-316 UTILITIES	830	1,056	750	1,399	0	1,300
01-411-328 PHYSICALS / TESTING	0	0	150	0	0	150
01-411-352 EQUIPMENT RENTALS	0	0	200	0	0	200
TOTAL 3-CHARGES & SERVICES	1,275	3,559	2,830	4,172	0	3,380

## 411-352 EQUIPMENT RENTALS

PERMANENT NOTES:  
SPECIALTY ITEMS

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

411-FLEET MAINTENANCE

	2016-2017	2017-2018	(----- 2018-2019 -----)	(----- 2019-2020 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
TOTAL 411-FLEET MAINTENANCE	88,709	96,897	96,661	87,579	0	93,565

**OUR MISSION**

To maintain a professional and ethical approach to the management of the City's financial affairs while ensuring financial accountability to the Citizens of Liberty.

**DESCRIPTION OF SERVICES**

The finance department is responsible for the administration and supervision of the financial affairs and human resource activities of the City of Liberty. They also assist in enforcing budgetary control and are responsible for the timely recording of revenues and the disbursement of City funds in accordance with State Law, City policies and Generally Accepted Accounting Principles.

**BUDGET HISTORY**

<b>EXPENSE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$227,712</b>	<b>\$449,725</b>	<b>97.49%</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 01 -GENERAL FUND

## 412-FINANCE

			(----- 2018-2019 -----)	(----- 2019-2020 -----)		
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
01-412-001 SALARIES SUPERVISION	67,600	69,638	70,683	75,513	0	94,350
01-412-002 SALARIES OPERATION	61,119	63,340	65,108	62,600	0	200,300
01-412-004 SOCIAL SECURITY	9,018	9,303	10,464	9,700	0	22,620
01-412-005 WORKMAN'S COMPENSATION	400	479	616	364	0	1,330
01-412-006 TMRS REQUIREMENTS	24,210	25,216	24,390	22,776	0	52,715
01-412-007 INSURANCE EMPLOYEES	51,802	43,099	44,051	35,242	0	63,200
01-412-010 SALARIES/OVERTIME	<u>73</u>	<u>0</u>	<u>1,000</u>	<u>0</u>	<u>0</u>	<u>1,000</u>
TOTAL 0-OPERATING SERVICES	214,222	211,076	216,312	206,194	0	435,515
 <u>1-OPERATING SUPPLIES</u>						
01-412-111 OFFICE SUPPLIES	2,093	2,160	1,500	1,185	0	1,860
01-412-112 POSTAGE	1,319	1,210	1,300	1,388	0	1,300
01-412-113 NON CAPITAL ASSETS	781	1,650	0	409	0	1,500
01-412-129 UNIFORMS	<u>45</u>	<u>81</u>	<u>300</u>	<u>24</u>	<u>0</u>	<u>300</u>
TOTAL 1-OPERATING SUPPLIES	4,238	5,102	3,100	3,006	0	4,960
412-111 OFFICE SUPPLIES	PERMANENT NOTES: NAOMI & SHREE PDF CONVERSION 2@180 \$360					
412-113 NON CAPITAL ASSETS	PERMANENT NOTES: COMPUTER & MONITOR MELODY \$1,500					
412-129 UNIFORMS	PERMANENT NOTES: UNIFORM SHIRTS					
<u>3-CHARGES &amp; SERVICES</u>						
01-412-308 MEMBERSHIP DUES	540	903	350	1,676	0	700
01-412-310 INSURANCE- GENERAL	563	1,068	750	1,220	0	1,250
01-412-313 PROFESSIONAL DEVELOPMENT	315	320	2,000	355	0	2,000
01-412-314 TRAVEL	783	0	1,500	499	0	1,500
01-412-315 TELEPHONE	2,471	5,722	3,700	4,903	0	3,700
01-412-328 PHYSICALS / TESTING	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>100</u>
TOTAL 3-CHARGES & SERVICES	4,672	8,013	8,300	8,652	0	9,250
412-308 MEMBERSHIP DUES	PERMANENT NOTES: GFOAT - GFOA - SAMS CLUB - PURCHASING					
412-313 PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: INCODE FORUM (2) TML CONFERENCE					
412-314 TRAVEL	PERMANENT NOTES: TML CONFERENCE INCODE FORUM					
<hr/>						
TOTAL 412-FINANCE	223,132	224,190	227,712	217,852	0	449,725



**GENERAL FUND****ANIMAL CONTROL****OUR MISSION**

To get the community involved through community education and public awareness of the ever-growing population of abandoned and neglected animals in the City of Liberty.

**DESCRIPTION OF SERVICES**

The City of Liberty Animal Control Division strives to make our City a safe and healthy environment for our citizens and pets. The division also strives to educate the public and encourage pet owners to spay or neuter their pets. Enforcement of City Ordinances and State Laws to ensure the safety of the public and the welfare of animals is the responsibility of Animal Control.

**BUDGET HISTORY**

<b>Expense</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$143,915</b>	<b>\$153,350</b>	<b>6.55%</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

413-ANIMAL CONTROL

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
01-413-003 SALARIES HUMANE OFFICER	55,143	57,349	57,866	51,999	0	65,240
01-413-004 SOCIAL SECURITY	4,546	4,514	5,536	4,547	0	6,100
01-413-005 WORKMANS COMPENSATION	2,441	2,482	4,523	3,495	0	4,985
01-413-006 TMRS REQUIREMENTS	10,427	11,070	10,585	8,633	0	11,900
01-413-007 INSURANCE EMPLOYEES	24,165	22,113	20,205	9,409	0	13,025
01-413-010 SALARIES OVERTIME	323	1,674	1,500	496	0	1,500
01-413-011 SALARIES PART TIME	6,625	3,315	13,000	8,750	0	13,000
TOTAL 0-OPERATING SERVICES	103,671	102,517	113,215	87,328	0	115,750
<u>1-OPERATING SUPPLIES</u>						
01-413-111 OFFICE SUPPLIES	0	355	200	31	0	200
01-413-113 NON CAPITAL ASSETS	1,138	4,241	2,500	1,727	0	0
01-413-114 ANIMAL FOOD	2,607	1,237	2,000	802	0	2,000
01-413-115 JANITORIAL SUPPLIES	2,413	1,485	5,000	351	0	5,000
01-413-125 MATERIALS & SUPPLIES	974	79	1,400	211	0	1,400
01-413-129 UNIFORMS	0	522	1,000	361	0	1,000
TOTAL 1-OPERATING SUPPLIES	7,132	7,919	12,100	3,483	0	9,600
413-115 JANITORIAL SUPPLIES						
			PERMANENT NOTES:			
			CLEANING SUPPLIES FOR OFFICE & KENNEL			
413-129 UNIFORMS						
			PERMANENT NOTES:			
			UNIFORM SHIRTS, PANTS & BOOTS			
<u>2-MAINTENANCE / REPAIR</u>						
01-413-212 MAINTENANCE BUILDING	3,926	8,165	2,500	945	0	2,500
01-413-226 MAINTENANCE EQUIPMENT	1,277	307	2,000	1,137	0	2,000
01-413-227 MAINTENANCE MOTOR VEHICLE	614	47	1,000	0	0	1,000
01-413-228 GAS-OIL-TIRES	2,148	3,151	2,200	2,992	0	3,400
TOTAL 2-MAINTENANCE / REPAIR	7,964	11,671	7,700	5,073	0	8,900
413-226 MAINTENANCE EQUIPMENT						
			PERMANENT NOTES:			
			SOFTWARE MAINT ANIMAL DOCUMENTATION \$400			
<u>3-CHARGES &amp; SERVICES</u>						
01-413-310 INSURANCE EXPENSE	928	1,364	1,500	1,309	0	1,500
01-413-313 PROFESSIONAL DEVELOPMENT	0	227	500	123	0	500
01-413-315 TELEPHONE	0	91	200	575	0	400
01-413-316 UTILITIES	5,344	6,637	5,700	7,993	0	5,700
01-413-328 PHYSICALS / TESTING	0	0	0	90	0	0
01-413-354 VETERINARY SERVICES	1,696	2,782	3,000	1,247	0	3,000
TOTAL 3-CHARGES & SERVICES	7,968	11,100	10,900	11,337	0	11,100

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

413-ANIMAL CONTROL

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
DEPARTMENTAL EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<hr/>						
4-OTHER						
01-413-410 PAYMENT TO FIXED ASSETS	<u>0</u>	<u>8,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,000</u>
TOTAL 4-OTHER	0	8,000	0	0	0	8,000
413-410 PAYMENT TO FIXED ASSETS						
PERMANENT NOTES:						
3RD OF 5 INSTALLMENT A/C TRUCK WITH CAGE \$8,000						
<hr/>						
TOTAL 413-ANIMAL CONTROL	126,736	141,207	143,915	107,220	0	153,350

**DESCRIPTION OF SERVICES**

The City hall department provides for the day to day operations of this facility including utilities and maintenance.

**BUDGET HISTORY**

<b>EXPENSE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$227,712</b>	<b>\$135,810</b>	<b>-40.36%</b>



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

414-CITY HALL

	(----- 2018-2019 -----)				(----- 2019-2020 -----)	
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
01-414-003 SALARIES MAINTENANCE	23,793	25,901	28,408	27,463	0	28,980
01-414-004 SOCIAL SECURITY	1,460	1,624	2,211	1,775	0	2,255
01-414-005 WORKMANS COMPENSATION	988	1,017	1,596	2,431	0	1,625
01-414-006 TMRS REQUIREMENTS	4,478	4,938	5,454	4,668	0	5,255
01-414-007 INSURANCE EMPLOYEES	19,250	21,528	16,125	11,681	0	11,745
01-414-010 SALARIES OVERTIME	<u>0</u>	<u>0</u>	<u>500</u>	<u>143</u>	<u>0</u>	<u>500</u>
TOTAL 0-OPERATING SERVICES	49,969	55,009	54,294	48,162	0	50,360
<u>1-OPERATING SUPPLIES</u>						
01-414-111 OFFICE SUPPLIES	440	432	50	155	0	50
01-414-113 NON CAPITAL ASSETS	327	5,994	0	0	0	0
01-414-115 JANITORIAL SUPPLIES	7,335	6,880	5,000	5,034	0	5,000
01-414-125 MATERIALS & SUPPLIES	828	14	750	918	0	750
01-414-129 UNIFORMS	<u>0</u>	<u>0</u>	<u>75</u>	<u>68</u>	<u>0</u>	<u>100</u>
TOTAL 1-OPERATING SUPPLIES	8,930	13,321	5,875	6,174	0	5,900
414-115 JANITORIAL SUPPLIES						
			PERMANENT NOTES:			
			CLEANING SUPPLIES			
			PAPER GOODS			
414-125 MATERIALS & SUPPLIES						
			PERMANENT NOTES:			
			COFFEE, TEA			
			CUPS, PLATES			
<u>2-MAINTENANCE / REPAIR</u>						
01-414-212 MAINTENANCE BUILDING	19,198	18,899	20,000	5,577	0	10,000
01-414-226 MAINTENANCE EQUIPMENT	<u>4,389</u>	<u>4,281</u>	<u>2,000</u>	<u>5,433</u>	<u>0</u>	<u>2,000</u>
TOTAL 2-MAINTENANCE / REPAIR	23,587	23,180	22,000	11,010	0	12,000
<u>3-CHARGES &amp; SERVICES</u>						
01-414-310 INSURANCE-GENERAL	5,389	6,029	6,000	6,697	0	6,800
01-414-315 TELEPHONE	37,761	8,929	5,500	5,159	0	6,000
01-414-316 UTILITIES	31,707	27,759	34,000	24,254	0	34,000
01-414-328 PHYSICALS / TESTING	0	0	50	0	0	0
01-414-352 EQUIPMENT RENTALS	11,280	8,856	9,000	6,192	0	9,000
01-414-360 CAPITAL OUTLAY	<u>5,493</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 3-CHARGES & SERVICES	91,630	51,573	54,550	42,302	0	55,800
414-352 EQUIPMENT RENTALS						
			PERMANENT NOTES:			
			COPIER RENTAL			
			POSTAGE MACHINE RENTAL			

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

414-CITY HALL

	2016-2017	2017-2018	(----- 2018-2019 -----)	(----- 2019-2020 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>4-OTHER</u>						
01-414-401 BUILDING IMPROVEMENTS	0	0	100,000	3,300	0	0
01-414-406 CONTRACTOR MOWING SERVICES	5,200	5,030	4,000	4,730	0	3,750
01-414-407 A/C MAINTENANCE CONTRACT	0	0	0	0	0	1,000
01-414-408 GENERATOR MAINTENANCE CONTRA	2,390	2,390	4,000	1,274	0	4,000
01-414-409 FIRE ALARM/EXTINGUISHER MAIN	<u>1,554</u>	<u>3,041</u>	<u>2,500</u>	<u>2,782</u>	<u>0</u>	<u>3,000</u>
TOTAL 4-OTHER	9,144	10,461	110,500	12,086	0	11,750
 TOTAL 414-CITY HALL	 183,259	 153,543	 247,219	 119,735	 0	 135,810

### **OUR MISSION**

The City of Liberty Building - Inspections Department strives to achieve excellence in all facets of building inspection through providing timely, efficient and thorough building inspections. We are committed to providing quality services to all citizens through innovation, continuous improvement, determination and excellence in customer service. We believe that through education and cooperation, we can and will build positive working relationships within the building community, consumers and citizens alike.

Our primary mission is to safeguard the public, promote the health, safety and welfare of the City of Liberty through compliance with the adopted ordinances, codes, and regulations as related to Federal, State and City laws. We believe in equitable treatment for all individuals regardless of circumstances and strive to enforce all building codes in a fair, positive and considerate manner.

### **DESCRIPTION OF SERVICES**

The Building – Inspections Department strives to make Liberty a clean and safe community. The duties include plan review, permitting and inspection of all structures, Commercial, Residential and Industrial for structural, electrical, plumbing, HVAC and energy code compliance. This ensures that all structures meet the 2018 International Building Code; 2018 International Residential Code, 2018 International Plumbing Code; 2018 International Mechanical Code; 2018 International Fuel Gas Code; 2018 International Private Sewage Disposal Code; 2018 International Existing Building Code and 2017 National Electric Code with adopted Appendices as applicable. All the mentioned codes have been adopted by Mayor and City Council. Our department also deals with all public nuisances, such as, high grass/weeds, substandard structures, junk vehicles and other violations of City Ordinances and State Law for Health and Sanitation.

### **BUDGET HISTORY**

<b>EXPENSE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$206,434</b>	<b>\$196,560</b>	<b>-.4.78%</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

415-INSPECTION SERVICES

	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET

0-OPERATING SERVICES

01-415-001 SALARIES-SUPERVISION	3,577	62,005	62,935	68,630	0	66,300
01-415-002 SALARIES-OPERATION	39,437	34,320	35,350	18,371	0	32,620
01-415-004 SOCIAL SECURITY	2,991	6,849	7,557	6,295	0	7,605
01-415-005 WORKMAN'S COMPENSATION	629	813	1,008	893	0	1,015
01-415-006 TMRS REQUIREMENTS	6,584	18,279	17,612	14,545	0	17,725
01-415-007 INSURANCE-EMPLOYEES	22,986	38,378	35,752	21,673	0	25,520
01-415-010 SALARIES - OVERTIME	168	149	500	0	0	500
TOTAL 0-OPERATING SERVICES	76,370	160,792	160,714	130,407	0	151,285

1-OPERATING SUPPLIES

01-415-111 OFFICE SUPPLIES	1,039	685	1,000	451	0	1,000
01-415-112 POSTAGE	2,110	1,897	1,400	329	0	1,400
01-415-113 NON CAPITAL ASSETS	0	0	0	0	0	675
01-415-125 MATERIALS & SUPPLIES	0	185	750	353	0	750
01-415-129 UNIFORMS	0	0	350	224	0	450
TOTAL 1-OPERATING SUPPLIES	3,149	2,768	3,500	1,357	0	4,275

415-111 OFFICE SUPPLIES PERMANENT NOTES:  
PLOTTER PAPER  
OFFICE SUPPLIES

415-113 NON CAPITAL ASSETS PERMANENT NOTES:  
MONITORS 40" AND 31"

415-125 MATERIALS & SUPPLIES PERMANENT NOTES:  
CAMERA AND BAG  
2 FLASHLIGHTS  
LASER MEASURE

2-MAINTENANCE / REPAIR

01-415-221 MAINTENANCE SOFTWARE	1,355	1,446	1,630	2,013	0	2,000
01-415-226 MAINTENANCE-EQUIPMENT	0	0	0	82	0	100
01-415-227 MAINT.-MOTOR VEHICLES	103	77	400	767	0	400
01-415-228 GAS-OIL-TIRES	499	2,314	1,000	1,028	0	1,300
TOTAL 2-MAINTENANCE / REPAIR	1,957	3,837	3,030	3,890	0	3,800

415-221 MAINTENANCE SOFTWARE PERMANENT NOTES:  
INCODE PERMIT SOFTWARE MAINTENANCE

415-226 MAINTENANCE-EQUIPMENT PERMANENT NOTES:  
PLOTTER SERVICE MAINTENANCE AGREEMENT

415-227 MAINT.-MOTOR VEHICLES PERMANENT NOTES:  
VEHICLE EXPENSES - OIL, INSPECTION, ANTI FREEZE, ETC



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 01 -GENERAL FUND

## 415-INSPECTION SERVICES

		(----- 2018-2019 -----) (----- 2019-2020 -----)				
		2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
						APPROVED
						BUDGET
<u>3-CHARGES &amp; SERVICES</u>						
01-415-308 DUES AND MEMBERSHIPS		516	619	900	1,342	0 750
01-415-309 PUBLICATIONS		356	226	1,000	203	0 1,000
01-415-310 INSURANCE-GENERAL		894	1,477	1,500	948	0 1,500
01-415-313 PROFESSIONAL DEVELOPMENT		2,242	598	1,500	1,228	0 1,000
01-415-314 TRAVEL		1,565	0	2,000	2,098	0 2,000
01-415-315 TELEPHONE		1,819	4,017	3,140	3,782	0 3,150
01-415-319 LEGAL OR FILING FEES		0	0	500	11	0 500
01-415-328 PHYSICALS / TESTING		242	0	200	90	0 200
01-415-352 EQUIPMENT RENTALS		<u>2,970</u>	<u>2,707</u>	<u>3,400</u>	<u>2,722</u>	<u>0 2,050</u>
TOTAL 3-CHARGES & SERVICES		10,605	9,643	14,140	12,424	0 12,150
415-308 DUES AND MEMBERSHIPS	PERMANENT NOTES:					
	STATE BOARD PLUMBING LICENSE					
	FIRM PROGRAM FEES					
415-309 PUBLICATIONS	PERMANENT NOTES:					
	NFPA					
	ICC					
	ACI					
415-313 PROFESSIONAL DEVELOPMENT	PERMANENT NOTES:					
	ICC					
415-315 TELEPHONE	PERMANENT NOTES:					
	CELL PHONE					
415-352 EQUIPMENT RENTALS	PERMANENT NOTES:					
	RENTAL ON PLOTTER LOCATED IN INSPECTIONS					
<u>4-OTHER</u>						
01-415-401 PLANNING COMMISSION EXPENSES		0	0	50	0	0 50
01-415-406 CONTRACTOR SERVICES		34,687	4,724	5,000	875	0 5,000
01-415-407 DEMOLITION SERVICES		<u>48,295</u>	<u>37,300</u>	<u>20,000</u>	<u>0</u>	<u>0 20,000</u>
TOTAL 4-OTHER		82,982	42,024	25,050	875	0 25,050
TOTAL 415-INSPECTION SERVICES		175,062	219,063	206,434	148,954	0 196,560

**GENERAL FUND****NON-DEPARTMENTAL****DESCRIPTION OF SERVICES**

This department is for expenses that are determined to be non-departmental, which means that they are not related to just one department in itself but to the City as a whole. This included legal services, professional services, contracts and transfers.

**BUDGET HISTORY**

<b>EXPENSE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$324,155</b>	<b>\$891,120</b>	<b>174.90%</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

416-NON DEPARTMENTAL GF

	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET

0-OPERATING SERVICES

01-416-006 TMRS REQUIREMENT	0	14,778	0	0	0	0
TOTAL 0-OPERATING SERVICES	0	14,778	0	0	0	0

2-MAINTENANCE / REPAIR

01-416-221 MAINTENANCE SOFTWARE	47,098	50,619	48,000	40,535	0	48,000
01-416-223 MAINTENANCE TOWER	0	29,455	29,455	0	0	30,000
TOTAL 2-MAINTENANCE / REPAIR	47,098	80,074	77,455	40,535	0	78,000

416-221 MAINTENANCE SOFTWARE PERMANENT NOTES:  
INCODE  
DATTO \$12,000

416-223 MAINTENANCE TOWER PERMANENT NOTES:  
HARRIS COUNTY RADIO BILLED BY LIBERTY COUNTY FOR MAINTENANCE

3-CHARGES & SERVICES

01-416-308 DUES & MEMBERSHIP	8,098	6,604	6,500	6,559	0	6,000
01-416-309 LEGAL & ADVERTISING	0	36	0	148	0	0
01-416-318 AUDIT SERVICES	56,000	64,000	64,000	64,700	0	65,000
01-416-319 LEGAL EXPENSE	131,245	64,805	60,000	68,577	0	60,000
01-416-320 TAX EXPENSE CONTRACT	91,248	102,866	96,250	108,276	0	98,000
01-416-322 PROFESSIONAL SERVICES	95	49,725	1,000	440	0	1,000
01-416-323 COMMUNITY DECORATIONS	0	0	0	41	0	1,500
01-416-324 CITY WIDE FIREWORKS	0	0	0	0	0	12,500
01-416-329 BRAZOS TRANSIT AUTHORITY	5,250	5,250	5,250	3,938	0	5,250
01-416-359 REPLACEMENT HVAC & LIGHTING	0	0	0	213,248	0	0
TOTAL 3-CHARGES & SERVICES	291,936	293,286	233,000	465,926	0	249,250

416-308 DUES & MEMBERSHIP PERMANENT NOTES:  
HGAC \$325  
TML \$1620  
CHAMBER OF COMMERCE \$3000  
NIXLE \$1500

416-318 AUDIT SERVICES PERMANENT NOTES:  
ANNUAL AUDIT PLUS SINGLE AUDIT COMPLIANCE FOR GRANTS

416-320 TAX EXPENSE CONTRACT PERMANENT NOTES:  
LIBERTY COUNTY TAX ASSESSOR-COLLECTOR  
LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

416-322 PROFESSIONAL SERVICES PERMANENT NOTES:  
PUBLIC MANAGEMENT \$1,000

416-324 CITY WIDE FIREWORKS PERMANENT NOTES:  
3RD OF JULY FIREWORKS

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 01 -GENERAL FUND

## 416-NON DEPARTMENTAL GF

	2016-2017	2017-2018	(----- 2018-2019 -----)	(----- 2019-2020 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>4-OTHER</u>						
01-416-403 TRANSFER OUT TO OTHER FUNDS	19,485	1,368	0	818,387	0	0
01-416-404 CONTINGENCY	0	0	0	0	0	489,070
01-416-415 WEB SITE DEVELOPMENT	0	0	500	7,799	0	1,000
01-416-416 WEB SITE HOSTING	556	572	1,200	312	0	800
01-416-418 FITNESS & SAFETY PROGRAM	2,110	3,980	2,000	3,480	0	3,000
01-416-419 HURRICANE HARVEY	648,451	330,955	0	77,317	0	0
01-416-424 EMPLOYEE RELATED EXPENSES	<u>21,234</u>	<u>20,244</u>	<u>10,000</u>	<u>27,701</u>	<u>0</u>	<u>70,000</u>
TOTAL 4-OTHER	691,836	357,118	13,700	934,996	0	563,870
 416-424 EMPLOYEE RELATED EXPENSES PERMANENT NOTES:						
						TRAINING
						HEALTH FAIRS
						EMPLOYEE RELATED
						HEALTH INSURANCE HRA \$50,000
 TOTAL 416-NON DEPARTMENTAL GF	 1,030,870	 745,256	 324,155	 1,441,457	 0	 891,120



<b>PUBLIC WORKS</b>
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### **DESCRIPTION OF SERVICES**

The City of Liberty Service Center is used to house all of the Public Works departments. This facility will help each department coordinate projects and make the functions of Public Works be more efficient.

### **BUDGET HISTORY**

<b>EXPENSE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$223,088</b>	<b>\$226,250</b>	<b>1.42%</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

417-PUBLIC WORKS

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
01-417-001 SALARIES SUPERVISION	79,866	76,885	83,498	28,052	0	83,635
01-417-002 SALARIES OPERATIONS	30,464	31,387	32,329	31,080	0	32,970
01-417-004 SOCIAL SECURITY	8,490	8,358	8,861	4,479	0	8,920
01-417-005 WORKMANS COMPENSATION	266	319	521	242	0	525
01-417-006 TMRS REQUIREMENTS	21,353	19,715	20,652	8,066	0	20,790
01-417-007 INSURANCE EMPLOYEES	<u>22,040</u>	<u>18,215</u>	<u>17,007</u>	<u>9,603</u>	<u>0</u>	<u>20,360</u>
TOTAL 0-OPERATING SERVICES	162,479	154,880	162,868	81,521	0	167,200
<u>1-OPERATING SUPPLIES</u>						
01-417-111 OFFICE SUPPLIES	761	1,071	750	1,361	0	750
01-417-112 POSTAGE	1	8	300	171	0	250
01-417-113 NON CAPITAL ASSETS	146	1,820	0	875	0	0
01-417-115 JANITORIAL SUPPLIES	2,232	2,311	1,500	1,398	0	1,500
01-417-125 MATERIALS & SUPPLIES	6	87	250	280	0	200
01-417-129 UNIFORMS	<u>65</u>	<u>81</u>	<u>200</u>	<u>89</u>	<u>0</u>	<u>150</u>
TOTAL 1-OPERATING SUPPLIES	3,211	5,378	3,000	4,174	0	2,850
417-125 MATERIALS & SUPPLIES						
	PERMANENT NOTES:					
	LIGHT BULBS					
	COFFEE					
	SUPPLIES					
<u>2-MAINTENANCE / REPAIR</u>						
01-417-226 MAINTENANCE EQUIPMENT	<u>3,725</u>	<u>4,033</u>	<u>3,820</u>	<u>5,213</u>	<u>0</u>	<u>4,500</u>
TOTAL 2-MAINTENANCE / REPAIR	3,725	4,033	3,820	5,213	0	4,500
417-226 MAINTENANCE EQUIPMENT						
	PERMANENT NOTES:					
	A-1 TELCOM ALARM MONITORING \$520					
	IKON \$2,000					
	FORK LIFT \$600					
	ICE MACHINE \$700					
<u>3-CHARGES &amp; SERVICES</u>						
01-417-310 INSURANCE - GENERAL	3,753	4,260	4,500	4,496	0	4,500
01-417-312 MAINTENANCE BUILDING	4,771	1,140	4,000	1,493	0	4,000
01-417-313 PROFESSIONAL DEVELOPMENT	340	320	300	0	0	300
01-417-314 TRAVEL	756	25	800	0	0	400
01-417-315 TELEPHONE	9,963	5,604	3,300	2,863	0	3,300
01-417-316 UTILITIES	22,916	26,146	24,500	26,752	0	24,500
01-417-328 PHYSICALS/TESTING	<u>0</u>	<u>0</u>	<u>0</u>	<u>90</u>	<u>0</u>	<u>0</u>
TOTAL 3-CHARGES & SERVICES	42,499	37,494	37,400	35,694	0	37,000
417-313 PROFESSIONAL DEVELOPMENT						
	PERMANENT NOTES:					
	STATE LICENSE FEE \$40					
	CONTINUING EDUCATION \$40					

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

417-PUBLIC WORKS

			(----- 2018-2019 -----)	(----- 2019-2020 -----)		
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>4-OTHER</u>						
01-417-405 CONTRACT CLEANING	11,472	13,028	12,500	11,518	0	12,500
01-417-406 CONTRACTOR MOWING SERVICES	3,120	2,930	3,000	2,000	0	1,700
01-417-409 FIRE ALARM/EXTINGUISHERS	<u>850</u>	<u>275</u>	<u>500</u>	<u>640</u>	<u>0</u>	<u>500</u>
TOTAL 4-OTHER	15,442	16,233	16,000	14,158	0	14,700
 TOTAL 417-PUBLIC WORKS	 227,356	 218,019	 223,088	 140,761	 0	 226,250

**OUR MISSION**

To provide billing and revenue collection services to City utility customers, and to accurately record and receipt revenues for the City of Liberty.

**DESCRIPTION OF SERVICES****The Utility Billing**

Department falls under the direction of the Finance Director. The Billing Clerk is responsible for billing citizens for electric, water, sewer and garbage at rates approved by City Council. The Collections Clerks collect for payments of these services and other revenues as a central point of collection. This department provides customer service to the citizens of Liberty by processing requests for disconnects, connects and transfer of services.

**BUDGET HISTORY**

<b>EXPENSE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$319,479</b>	<b>\$320,055</b>	<b>.18%</b>



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND

419-UTILITY BILLING

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
01-419-002 SALARIES OPERATION	84,363	100,418	126,080	118,429	0	130,530
01-419-004 SOCIAL SECURITY	6,274	7,614	9,722	8,950	0	10,060
01-419-005 WORKERS COMPENSATION	400	479	2,031	364	0	2,175
01-419-006 TMRS REQUIREMENTS	15,874	19,127	22,658	19,692	0	18,060
01-419-007 INSURANCE EMPLOYEES	29,015	27,726	44,538	25,738	0	28,145
01-419-010 SALARIES OVERTIME-	213	206	1,000	271	0	1,000
TOTAL 0-OPERATING SERVICES	136,138	155,572	206,029	173,443	0	189,970
<u>1-OPERATING SUPPLIES</u>						
01-419-111 OFFICE SUPPLIES	1,040	1,647	1,500	1,488	0	1,500
01-419-112 POSTAGE	305	247	400	273	0	250
01-419-113 NON CAPITAL ASSETS	4,054	2,263	0	207	0	0
01-419-129 UNIFORMS	0	0	300	801	0	1,000
TOTAL 1-OPERATING SUPPLIES	5,399	4,156	2,200	2,769	0	2,750
<u>2-MAINTENANCE / REPAIR</u>						
01-419-221 MAINTENANCE SOFTWARE	21,829	19,760	13,000	18,172	0	20,000
01-419-227 MAINT. MOTOR VEHICLES	0	0	0	27	0	500
01-419-228 GAS, OIL, TIRES	0	0	0	843	0	1,000
TOTAL 2-MAINTENANCE / REPAIR	21,829	19,760	13,000	19,043	0	21,500
419-221 MAINTENANCE SOFTWARE						
			PERMANENT NOTES:			
			INCODE			
<u>3-CHARGES &amp; SERVICES</u>						
01-419-310 INSURANCE EXPENSE	116	612	500	3,307	0	3,000
01-419-313 PROFESSIONAL DEVELOPMENT	0	0	1,000	0	0	1,000
01-419-314 TRAVEL	0	0	750	0	0	750
01-419-315 TELEPHONE	2,463	3,714	4,000	4,016	0	4,000
01-419-316 UTILITIES	1,309	674	1,500	936	0	1,500
01-419-326 MAINTENANCE OFFICE EQUIPMENT	0	740	500	908	0	500
01-419-328 PHYSICALS / TESTING	0	0	0	83	0	85
01-419-360 CAPITAL OUTLAY	0	6,180	0	52,055	0	0
01-419-361 CONTRACT SERVICES	33,124	33,315	30,000	29,416	0	30,000
01-419-362 CREDIT CARD FEES PAYABLE	74,788	79,718	60,000	62,365	0	65,000
TOTAL 3-CHARGES & SERVICES	111,799	124,952	98,250	153,086	0	105,835
419-313 PROFESSIONAL DEVELOPMENT						
			PERMANENT NOTES:			
			INCODE TRAINING			
419-314 TRAVEL						
			PERMANENT NOTES:			
			HOTEL, MEALS & TRANSPORTATION FOR TRAINING			
419-316 UTILITIES						
			PERMANENT NOTES:			
			TGB @ MONTA AND SAN JACINTO			

CITY OF LIBERTY  
APPROVED BUDGET  
AS OF: SEPTEMBER 30TH, 2019

01 -GENERAL FUND  
419-UTILITY BILLING

		(----- 2018-2019 -----) (----- 2019-2020 -----)				
		2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
419-361	CONTRACT SERVICES	PERMANENT NOTES: BILLING STATEMENTS \$30,000 INCODE WEB PAYMENT FEE \$3,000				
419-362	CREDIT CARD FEES PAYABLE	PERMANENT NOTES: EMONEY CREDIT CARD FEES FOR PAYMENTS				
TOTAL 419-UTILITY BILLING		275,165	304,440	319,479	348,341	0
TOTAL EXPENDITURES		9,592,658	9,979,918	8,930,134	9,641,539	0
REVENUE OVER/(UNDER) EXPENDITURES		( 997,318)	613,910	49,190	355,303	0

# **WATER AND WASTEWATER**

### **OUR MISSION**

It is the mission of this department to provide our customers with a bacteria free water supply and adequate pressure. To ensure the collection system and the wastewater treatment plant are being operated within TCEQ standards.

### **DESCRIPTION OF SERVICES**

The City's water system is composed of two ground water wells which are sixteen hundred feet in depth drawn from the Gulf Coast Aquifer. Our storage tank capacity consists of two million sixty-five thousand gallons, which is distributed through approximately ninety-five miles of mains and three thousand two hundred sixty-eight service connections. We are proud to announce that the City of Liberty has met TCEQ water regulations in disinfectant levels in the last twenty years with no penalties and has been declared a superior public water system. The wastewater system consists of twenty-six lift stations, and one wastewater treatment plant that has a working capacity of two million five hundred thousand gallons per day. There is approximately sixty miles of wastewater collection mains.

### **BUDGET SUMMARY**

<b>REVENUE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$3,319,000</b>	<b>\$3,574,000</b>	<b>7.68%</b>

<b>EXPENSE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$3,254,671</b>	<b>\$3,574,000</b>	<b>7.68%</b>



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 02 -WATER &amp; WASTEWATER FUND

			(----- 2018-2019 -----)	(----- 2019-2020 -----)		
REVENUES	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
02-302-2001 WATER COLLECTIONS	1,731,571	2,016,692	1,740,000	1,806,551	0	1,875,000
02-302-2002 WATER CONNECTIONS & TAPS	5,675	10,225	6,000	10,800	0	10,000
02-302-2005 BULK WATER & FEES CHARGED	3,202	16,263	10,000	11,079	0	10,000
02-302-2007 INTEREST EARNED	10,429	9,660	6,000	8,653	0	6,000
02-302-2009 SALE OF ASSETS	0	0	0	4,500	0	0
02-302-2010 NEW CONSTRUCTION REVENUE	0	16,205	0	16,205	0	0
02-302-2012 INSURANCE REIMBURSEMENT	957	50,727	0	383	0	0
02-302-2015 FEMA REIMBURSEMENT SINK HOL	33,202	0	0	0	0	0
02-302-5001 SEWER COLLECTIONS	1,567,316	1,596,463	1,475,000	1,491,034	0	1,590,000
02-302-5002 SEWER TAP FEES	4,200	4,050	4,000	6,150	0	5,000
02-302-5003 SEWER COLLECTION-LEACHATE (	19)	0	0	0	0	0
02-302-5006 REVENUE CITY OF AMES	37,774	47,417	38,000	42,044	0	38,000
02-302-5007 REVENUE CITY OF HARDIN	34,882	73,269	40,000	47,499	0	40,000
02-302-5010 TRANSFER FROM OTHER FUNDS	89,504	256,538	0	58,320	0	0
TOTAL REVENUES	3,518,693	4,097,509	3,319,000	3,503,217	0	3,574,000
	=====	=====	=====	=====	=====	=====

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 02 -WATER &amp; WASTEWATER FUND

## 420-WATER DEPARTMENT

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
02-420-001 SALARIES SUPERVISION	35,526	36,587	37,136	35,710	0	37,881
02-420-002 SALARIES OPERATION	145,998	131,386	124,274	105,001	0	155,115
02-420-004 SOCIAL SECURITY	13,871	13,336	13,495	11,057	0	15,910
02-420-005 WORKMANS COMP.	6,439	7,016	10,038	14,909	0	11,835
02-420-006 TMRS REQUIREMENTS	0	0	31,454	21,799	0	37,090
02-420-007 INSURANCE EMPLOYEES	70,429	60,426	68,145	41,854	0	55,500
02-420-010 SALARIES-OVERTIME	10,303	7,966	15,000	13,318	0	15,000
02-420-050 PENSION EXPENSE	43,054	26,528	0	0	0	0
TOTAL 0-OPERATING SERVICES	325,621	283,245	299,542	243,647	0	328,331
<u>1-OPERATING SUPPLIES</u>						
02-420-111 OFFICE SUPPLIES	1,069	168	1,100	193	0	880
02-420-112 POSTAGE	1,699	68	1,500	99	0	300
02-420-113 NON-CAPITAL ASSETS	6,712	825	4,100	2,767	0	5,980
02-420-125 MATERIALS & SUPPLIES	2,193	1,392	2,800	1,419	0	1,800
02-420-129 UNIFORMS	5,775	4,228	6,400	3,679	0	5,400
02-420-163 CHEMICALS - WATER TREATMENT	30,635	32,650	25,000	32,785	0	31,000
TOTAL 1-OPERATING SUPPLIES	48,083	39,331	40,900	40,941	0	45,360
420-111 OFFICE SUPPLIES	PERMANENT NOTES: DAMON PDF CONVERSION \$180					
420-112 POSTAGE	PERMANENT NOTES: TCEQ REPORTING SAFETY VIDEOS					
420-113 NON-CAPITAL ASSETS	PERMANENT NOTES: TRAILER \$2,500 (SPLIT WITH STREET DEPT) 16" CHAIN SAW \$180. CHOP SAW \$1,200 HAND TOOLS \$1,000 AIR COMPRESSOR \$1,100					
420-125 MATERIALS & SUPPLIES	PERMANENT NOTES: RAKES SHOVEL BROOMS PRINTING CCR REPORTS					
420-163 CHEMICALS - WATER TREATMENT	PERMANENT NOTES: CHLORINE -150LB CYLINDER PHOSPHATE BULK UNITS					

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 02 -WATER &amp; WASTEWATER FUND

## 420-WATER DEPARTMENT

	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>2-MAINTENANCE / REPAIR</u>						
02-420-226 MAINTENANCE EQUIPMENT	24,870	14,324	24,000	26,590	0	24,000
02-420-227 MAINTENANCE MOTOR VEHICLE	3,061	1,999	4,500	2,384	0	4,500
02-420-228 GAS-OIL-TIRES	11,598	10,443	15,000	10,898	0	15,000
02-420-239 INSURANCE REIMB VEHICLE REPA	1,516	0	0	0	0	0
02-420-243 NEW CONSTRUCTION	350	17,620	0	0	0	0
02-420-244 MAINTENANCE WATER LINES	93,936	22,911	75,000	87,141	0	75,000
02-420-245 MAINTENANCE VALVE PROGRAM	0	1,151	7,000	7,754	0	7,000
02-420-246 MAINTENANCE PLANT EQUIPMENT	5,247	0	0	16	0	0
02-420-247 MAINTENANCE FIRE HYDRANTS	734	9,248	15,000	8,977	0	21,500
02-420-248 MAINTENANCE WATER PLANT	7,921	64,606	32,000	63,561	0	50,000
02-420-249 MAINTENANCE METERS	71,287	31,748	33,750	38,220	0	33,750
02-420-250 ELEVATED STORAGE	8,233	44	6,000	4,000	0	6,000
TOTAL 2-MAINTENANCE / REPAIR	228,752	174,094	212,250	249,541	0	236,750

420-226 MAINTENANCE EQUIPMENT PERMANENT NOTES:  
SENSUS FLEXNET SUPPORT SERVICES \$9,600

420-243 NEW CONSTRUCTION PERMANENT NOTES:  
WATER LINE EXTENSION  
HYDRANTS

420-244 MAINTENANCE WATER LINES PERMANENT NOTES:  
BRASS FITTINGS  
WATER PIPE  
COUPLERS  
TAPS  
PIPE DRESSERS  
MARKING PAINT

420-247 MAINTENANCE FIRE HYDRANTS PERMANENT NOTES:  
REPAIR OF HYDRANTS

420-248 MAINTENANCE WATER PLANT PERMANENT NOTES:  
CHLORINATOR PUMP  
WELL MOTOR  
GRAVITY OILERS  
PHOSPHATE PUMPS  
BOOSTER PUMPS & MOTORS

420-249 MAINTENANCE METERS PERMANENT NOTES:  
METER  
METER BOXES  
WASHERS & KITS

420-250 ELEVATED STORAGE PERMANENT NOTES:  
ANNUAL TCEQ INSPECTION

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 02 -WATER &amp; WASTEWATER FUND

## 420-WATER DEPARTMENT

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
DEPARTMENTAL EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET

3-CHARGES & SERVICES

02-420-308 DUES & MEMBERSHIP	350	280	500	711	0	500
02-420-310 INSURANCE EXPENSES	14,421	16,086	16,000	17,616	0	17,000
02-420-312 MAINTENANCE BLDG.	0	0	200	0	0	0
02-420-313 PROFESSIONAL DEVELOPMENT	2,327	3,843	3,200	1,466	0	3,200
02-420-314 TRAVEL	120	698	750	28	0	750
02-420-315 TELEPHONE	5,110	12,902	5,470	7,763	0	5,500
02-420-316 UTILITIES	77,602	86,830	90,000	84,457	0	90,000
02-420-322 ENGINEERING SERVICES	3,225	15,734	10,000	68,352	0	20,000
02-420-328 PHYSICALS / TESTING	83	216	800	83	0	500
02-420-333 STATE FEES	8,484	8,484	8,500	8,484	0	8,500
02-420-352 EQUIPMENT RENTALS	1,951	0	0	0	0	0
02-420-353 DEPRECIATION EXPENSE	214,630	216,167	0	0	0	0
02-420-365 LAB FEES	2,020	477	5,000	1,312	0	3,000
02-420-375 BAD DEBT	13,363	14,350	10,000	12,867	0	14,000
02-420-379 UNCOLLECTIBLE REVENUE	<u>88</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 3-CHARGES & SERVICES	343,773	376,067	150,420	203,139	0	162,950

420-308 DUES & MEMBERSHIP PERMANENT NOTES:  
TRINITY VALLEY DISTRICT ASSOCIATION

420-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:  
WATER LICENSE & RENEWAL

420-314 TRAVEL PERMANENT NOTES:  
HOTEL, MEALS & TRANSPORTATION

420-333 STATE FEES PERMANENT NOTES:  
TCEQ ANNUAL FEES

4-OTHER

02-420-402 CAPITAL OUTLAY	0	0	0	67,075	0	45,000
02-420-406 CONTRACTOR MOWING SERVICES	10,880	8,855	7,000	10,005	0	8,850
02-420-408 GENERATOR MAINTENANCE CONTRA	8,090	7,900	7,000	9,874	0	7,000
02-420-409 FIRE ALARM/EXTINGUISHERS	0	0	50	0	0	50
02-420-410 PAYMENT TO FIXED ASSEST ACCO	<u>0</u>	<u>0</u>	<u>20,850</u>	<u>0</u>	<u>0</u>	<u>6,805</u>
TOTAL 4-OTHER	18,970	16,755	34,900	86,954	0	67,705

420-402 CAPITAL OUTLAY PERMANENT NOTES:  
6" WATER PUMP

420-410 PAYMENT TO FIXED ASSEST ACPERMANENT NOTES:  
1ST OF 4 INSTALLMENTS ON CREW TRUCK WITH BED \$13,611



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 02 -WATER &amp; WASTEWATER FUND

## 420-WATER DEPARTMENT

	2016-2017	2017-2018	(----- 2018-2019 -----)	(----- 2019-2020 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>6-DEBT SERVICE</u>						
02-420-622 2016B DRINKING WATER PRINCIP	0	0	90,000	90,000	0	90,000
02-420-623 2016B DRINKING WATER INTERES	4,629	4,295	2,500	2,487	0	2,486
02-420-624 BOND ISSUANCE COST B	0	1,500	0	0	0	0
02-420-625 BOND ESCROW AGENT FEES	<u>0</u>	<u>0</u>	<u>750</u>	<u>1,600</u>	<u>0</u>	<u>750</u>
TOTAL 6-DEBT SERVICE	4,629	5,795	93,250	94,087	0	93,236
<u>7-TRANSFERS</u>						
02-420-702 TRANSFER TO GENERAL FUND	361,000	580,000	580,000	290,000	0	580,000
02-420-705 TRANSFER TO UTILITY BILLING	<u>254,758</u>	<u>255,000</u>	<u>321,817</u>	<u>160,909</u>	<u>0</u>	<u>474,180</u>
TOTAL 7-TRANSFERS	615,758	835,000	901,817	450,909	0	1,054,180
420-705 TRANSFER TO UTILITY BILLINPERMANENT NOTES:						
			NON DEPARTMENTAL 416			
			PUBLIC WORKS 417			
			UTILITY BILLING 419			
TOTAL 420-WATER DEPARTMENT	1,585,587	1,730,287	1,733,079	1,369,218	0	1,988,512

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 02 -WATER &amp; WASTEWATER FUND

## 450-WASTEWATER DEPARTMENT

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET

0-OPERATING SERVICES

02-450-001 SALARIES-SUPERVISION	35,526	36,587	37,136	35,710	0	37,881
02-450-002 SALARIES-OPERATION	157,783	164,490	174,858	165,675	0	192,129
02-450-004 SOCIAL SECURITY	15,684	15,845	16,983	15,998	0	18,361
02-450-005 WORKMAN'S COMPENSATION	8,022	8,325	7,903	( 902)	0	8,544
02-450-006 TMRS REQUIREMENTS	0	0	39,581	34,525	0	42,794
02-450-007 INSURANCE-EMPLOYEES	40,968	51,786	69,104	51,121	0	46,075
02-450-010 SALARIES-OVERTIME	14,136	12,825	10,000	13,864	0	10,000
02-450-050 PENSION EXPENSE	<u>56,519</u>	<u>32,760</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 0-OPERATING SERVICES	328,638	322,619	355,565	315,991	0	355,784

1-OPERATING SUPPLIES

02-450-113 NON CAPITAL ASSETS	6,439	0	800	2,457	0	0
02-450-115 JANITORIAL SUPPLIES	347	279	250	152	0	250
02-450-125 MATERIALS AND SUPPLIES	2,064	1,692	4,000	2,968	0	2,500
02-450-129 UNIFORMS	4,756	5,536	3,500	4,896	0	3,500
02-450-142 SLUDGE REMOVAL	48,066	21,413	35,000	35,080	0	35,000
02-450-165 CHEMICALS-SEWER TREATMENT	18,826	27,751	30,000	23,146	0	30,000
02-450-167 REGIMENTS TESTING TABLETS	<u>0</u>	<u>214</u>	<u>500</u>	<u>0</u>	<u>0</u>	<u>500</u>
TOTAL 1-OPERATING SUPPLIES	80,496	56,884	74,050	68,698	0	71,750

450-115 JANITORIAL SUPPLIES PERMANENT NOTES:  
PAPER PRODUCTS

450-125 MATERIALS AND SUPPLIES PERMANENT NOTES:  
HAND TOOLS  
RAKES  
SHOVELS

450-165 CHEMICALS-SEWER TREATMENT PERMANENT NOTES:  
CHLORINE  
SULFUR DIOXIDE

2-MAINTENANCE / REPAIR

02-450-226 MAINTENANCE-EQUIPMENT	9,287	25,621	15,000	54,502	0	25,000
02-450-227 MAINT.-MOTOR VEHICLES	3,042	12,317	5,000	2,668	0	5,000
02-450-228 GAS-OIL-TIRES	7,279	10,069	10,000	8,480	0	9,000
02-450-245 MAINTENANCE SEWER LINES	364,187	157,144	30,000	81,141	0	30,000
02-450-248 MAINTENANCE-PLANT & EQUIPMEN	20,707	36,319	45,000	22,702	0	45,000
02-450-251 MAINTENANCE-LIFT STATIONS	72,846	31,354	38,000	49,128	0	38,000
02-450-252 EMERGENCY REPAIRS	<u>242</u>	<u>4,929</u>	<u>5,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 2-MAINTENANCE / REPAIR	477,590	277,754	148,000	218,621	0	152,000

450-226 MAINTENANCE-EQUIPMENT PERMANENT NOTES:  
BACKHOE  
SCADA

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 02 -WATER &amp; WASTEWATER FUND

## 450-WASTEWATER DEPARTMENT

		(----- 2018-2019 -----)		(----- 2019-2020 -----)			
		2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET

450-243	NEW CONSTRUCTION	PERMANENT NOTES: SEWER LINE EXTENSIONS					
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450-245	MAINTENANCE SEWER LINES	PERMANENT NOTES: PIPE FITTINGS CONCRETE GLUE					
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450-248	MAINTENANCE-PLANT & EQUIP	PERMANENT NOTES: WALKWAYS, VALVES, CONTROL PANELS, AIR LINES, ETC...					
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450-251	MAINTENANCE-LIFT STATIONS	PERMANENT NOTES: PUMP REPAIR CONTROL PANEL REPAIR WIRING FENCING					
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3-CHARGES & SERVICES

02-450-308	DUES & MEMBERSHIPS	280	464	500	781	0	500
02-450-310	INSURANCE-GENERAL	10,032	11,079	10,000	3,281	0	5,000
02-450-312	MAINTENANCE-BUILDINGS	538	675	250	0	0	250
02-450-313	PROFESSIONAL DEVELOPMENT	3,097	2,700	2,500	922	0	2,500
02-450-314	TRAVEL	0	0	500	0	0	500
02-450-315	TELEPHONE	1,436	21,585	1,475	1,952	0	2,000
02-450-316	UTILITIES	141,335	123,688	170,000	157,278	0	170,000
02-450-319	LEGAL EXPENSE HARDIN/AMES	0	0	0	58,456	0	50,000
02-450-320	LEGAL FEES	0	0	0	11,605	0	0
02-450-322	ADMIN. ENGINEERING PROJECTS	1,255	0	0	794	0	0
02-450-328	PHYSICALS / TESTING	249	249	300	90	0	300
02-450-333	STATE FEES	16,738	16,738	25,000	16,738	0	25,000
02-450-334	TCEQ FEES/FINES	0	0	0	242	0	0
02-450-352	EQUIPMENT RENTALS	1,866	185	2,500	1,974	0	2,500
02-450-353	DEPRECIATION EXPENSE	237,428	452,719	0	0	0	0
02-450-365	LAB FEES	26,397	33,888	30,000	17,585	0	30,000
TOTAL 3-CHARGES & SERVICES		440,650	663,971	243,025	271,696	0	288,550

450-308	DUES & MEMBERSHIPS	PERMANENT NOTES: TRINITY VALLEY DISTRICT ASSOCIATION					
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450-313	PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: SEWER CERTIFICATIONS WASTEWATER LICENSE SCHOOL					
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450-314	TRAVEL	PERMANENT NOTES:					
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## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 02 -WATER &amp; WASTEWATER FUND

## 450-WASTEWATER DEPARTMENT

		(----- 2018-2019 -----) (----- 2019-2020 -----)					
		2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>							
		HOTELS, MEALS & TRANSPORTATION					
450-333	STATE FEES	PERMANENT NOTES: WASTEWATER TREATMENT PERMIT					
450-352	EQUIPMENT RENTALS	PERMANENT NOTES: TRACKHOE DOZER					
450-365	LAB FEES	PERMANENT NOTES: ENVIRONMENTAL LAB					
<hr/>							
<u>4-OTHER</u>							
02-450-402	CAPITAL OUTLAY	0	0	10,000	8,434	0	0
02-450-406	CONTRACTOR MOWING SERVICES	11,050	11,415	5,700	10,570	0	9,500
02-450-408	GENERATOR MAINTENANCE CONTRA	<u>10,823</u>	<u>10,685</u>	<u>11,000</u>	<u>1,612</u>	<u>0</u>	<u>5,000</u>
TOTAL 4-OTHER		21,873	22,100	26,700	20,616	0	14,500
<hr/>							
<u>6-DEBT SERVICE</u>							
02-450-619	INTEREST ON TWDB BOND	120,061	111,730	103,652	103,651	0	94,427
02-450-620	PRINCIPAL ON TWDB 07 BOND	0	0	405,000	405,000	0	415,000
02-450-621	ADMIN COSTS 07 TWDB BONDS	1,500	0	1,500	750	0	750
02-450-622	2016A CLEAN WATER PRINCIPAL	0	0	90,000	90,000	0	90,000
02-450-623	2016A CLEAN WATER INTEREST	2,601	4,440	2,600	2,601	0	2,602
02-450-624	BOND ISSUANCE COSTS A	1,635	0	1,500	0	0	0
02-450-625	BOND ESCROW AGENT FEES	<u>0</u>	<u>1,500</u>	<u>0</u>	<u>1,600</u>	<u>0</u>	<u>0</u>
TOTAL 6-DEBT SERVICE		125,797	117,670	604,252	603,602	0	602,779
<hr/>							
<u>7-TRANSFERS</u>							
02-450-704	TRANSFER TO PROJECT FUND	0	20,066	70,000	470	0	0
02-450-710	CONTINGENCY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>100,125</u>
TOTAL 7-TRANSFERS		0	20,066	70,000	470	0	100,125
<hr/>							
TOTAL 450-WASTEWATER DEPARTMENT		1,475,045	1,481,064	1,521,592	1,499,694	0	1,585,488
<hr/>							
TOTAL EXPENDITURES		3,060,631	3,211,352	3,254,671	2,868,912	0	3,574,000
		=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES		458,062	886,158	64,329	634,305	0	0
		=====	=====	=====	=====	=====	=====



# ELECTRIC FUND

**OUR MISSION**

To provide reliable, safe electric energy and services at a competitive price, consistent with sound business and engineering principles.

**DESCRIPTION OF SERVICES**

The daily work activities required to construct, maintain and operate the electric system shall be performed with integrity, innovation and a commitment to excellence that holds us accountable to our customer-owners.

**BUDGET HISTORY**

<b>REVENUE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$17,483,250</b>	<b>\$17,533,000</b>	<b>.28%</b>

<b>EXPENSE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$17,353,407</b>	<b>\$17,533,000</b>	<b>1.03%</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 03 -ELECTRIC FUND

			(----- 2018-2019 -----)	(----- 2019-2020 -----)		
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
03-303-0701 TRANSFER IN FROM OTHER FUND	4,567,474	644,459	882,500	973,060	0	850,000
03-303-3001 ELECT. REVENUE BILLED	10,394,746	11,047,103	10,650,000	9,827,498	0	10,650,000
03-303-3004 PERMIT/INSPECTION FEES	2,329	1,257	3,000	1,759	0	3,000
03-303-3006 FEES & FINES	59,356	85,238	60,000	52,644	0	60,000
03-303-3007 INTEREST EARNED	6,532	3,256	5,500	3,766	0	5,000
03-303-3010 RECYCLE	714	0	750	1,474	0	1,000
03-303-3011 NEW CONSTRUCTION REVENUE	0	17,500	0	0	0	0
03-303-3012 INSURANCE REIMBURSEMENT	0	3,826	0	423	0	0
03-303-3017 LATE PENALTY REVENUE	189,935	195,093	200,000	197,031	0	200,000
03-303-3018 ELECTRIC REVENUE BOOMERANG	5,028,109	5,623,680	5,500,000	4,772,960	0	5,500,000
03-303-3019 FACILITY CHARGE / BOOMERANG	264,000	264,000	264,000	220,000	0	264,000
TOTAL REVENUES	20,513,195	17,885,413	17,565,750	16,050,614	0	17,533,000
	=====	=====	=====	=====	=====	=====

303-0701 TRANSFER IN FROM OTHER FUNPERMANENT NOTES:  
BUY DOWN

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 03 -ELECTRIC FUND

## 430-ELECTRIC DEPARTMENT

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
DEPARTMENTAL EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET

0-OPERATING SERVICES

03-430-001 SALARIES SUPERVISION	96,138	17,901	100,000	0	0	100,000
03-430-002 SALARIES OPERATION	235,869	201,184	362,495	241,059	0	360,940
03-430-004 SOCIAL SECURITY	26,706	17,695	37,293	19,630	0	36,860
03-430-005 WORKMANS COMP.	85,028	8,015	14,332	9,048	0	13,930
03-430-006 TMRS REQUIREMENTS	0	0	86,920	45,243	0	86,640
03-430-007 INSURANCE EMPLOYEES	87,244	54,478	115,450	48,030	0	82,400
03-430-010 SALARIES-OVERTIME	27,469	17,492	25,000	24,040	0	25,000
03-430-012 CERTIFICATION PAY	0	0	0	160	0	0
03-430-050 PENSION EXPENSE	0	54,000	0	0	0	0
TOTAL 0-OPERATING SERVICES	558,455	370,765	741,490	387,211	0	705,770

1-OPERATING SUPPLIES

03-430-111 OFFICE SUPPLIES	330	66	300	315	0	300
03-430-112 POSTAGE	93	0	100	15	0	50
03-430-113 NON CAPITAL ASSETS	292	0	0	0	0	0
03-430-129 UNIFORMS	5,438	3,995	4,000	7,514	0	4,500
03-430-156 OPERATING SUPPLIES	7,363	8,019	6,000	2,205	0	6,000
TOTAL 1-OPERATING SUPPLIES	13,517	12,080	10,400	10,049	0	10,850

430-129 UNIFORMS

## PERMANENT NOTES:

STANDARD UNIFORMS FOR 7 EMPLOYEES

BOOTS &amp; WINTER GEAR

2-MAINTENANCE / REPAIR

03-430-219 INTEREST EXPENSE	16,877	0	0	0	0	0
03-430-226 MAINTENANCE EQUIPMENT	16,730	26,673	15,000	27,573	0	17,000
03-430-227 MAINTENANCE MOTOR VEHICLE	2,971	11,019	7,500	19,260	0	10,000
03-430-228 GAS-OIL-TIRES	9,457	8,903	8,500	9,978	0	8,500
03-430-237 LIBERTY ISD HIGH SCHOOL (	11,605)	0	0	0	0	0
03-430-238 NEW CONSTRUCTION EXPENSE	1,945	40,911	20,000	17,483	0	20,000
03-430-239 MAINTENANCE STREET LIGHTS	24,148	37,706	25,000	21,297	0	25,000
03-430-249 MAINTENANCE METERS	7,050	0	7,500	35,726	0	9,000
03-430-257 MAINTENANCE LINES	3,162	13,417	2,500	63,591	0	2,500
03-430-258 MAINTENANCE TRANSFORMERS	0	5,785	15,000	34,735	0	15,000
03-430-259 MAINTENANCE SUBSTATION	14,154	5,257	10,000	2,078	0	10,000
03-430-261 CONTRACT SERVICES	51,969	282,511	240,000	349,292	0	250,000
03-430-262 CONTRACT TREE TRIMMING	83,068	62,470	90,000	76,998	0	90,000
TOTAL 2-MAINTENANCE / REPAIR	219,925	494,652	441,000	658,011	0	457,000

430-226 MAINTENANCE EQUIPMENT

## PERMANENT NOTES:

CHAINSAWS &amp; SPECIALTY TOOLS

ANNUAL INSPECTION &amp; DIELECTRIC TEST

430-249 MAINTENANCE METERS

## PERMANENT NOTES:

METER REPLACEMENT



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 03 -ELECTRIC FUND

## 430-ELECTRIC DEPARTMENT

	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>3-CHARGES &amp; SERVICES</u>						
03-430-308 DUES & MEMBERSHIP	4,460	4,602	5,000	6,418	0	4,600
03-430-310 INSURANCE EXPENSE	6,467	7,137	7,000	6,362	0	6,500
03-430-313 PROFESSIONAL DEVELOPEMENT	3,428	3,392	7,500	550	0	3,000
03-430-314 TRAVEL	0	35	500	110	0	500
03-430-315 TELEPHONE	2,424	3,933	5,200	3,520	0	5,200
03-430-316 UTILITIES	3,365	4,445	4,000	2,372	0	4,000
03-430-317 DRAWER ADJUSTMENT	203	257	200	261	0	200
03-430-320 DECORATIONS	127	16	100	54	0	0
03-430-321 ENGINEERING SERVICE	960	960	3,000	4,323	0	0
03-430-328 PHYSICALS / TESTING	83	166	250	83	0	250
03-430-352 EQUIPMENT RENTALS	248	( 248)	750	0	0	750
03-430-370 DEPRECIATION EXPENSE	125,331	223,356	0	0	0	0
03-430-375 BAD DEBT	33,497	32,228	30,000	48,522	0	40,000
03-430-379 UNCOLLECTIBLE REVENUE	<u>2,138</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 3-CHARGES & SERVICES	182,730	280,279	63,500	72,575	0	65,000

430-308	DUES & MEMBERSHIP	PERMANENT NOTES: ANNUAL CO-OP SAFETY CLASS TPPA \$2600
430-313	PROFESSIONAL DEVELOPEMENT	PERMANENT NOTES: APPRENTICE LINE TECH PROGRESSION PROGRAM
430-316	UTILITIES	PERMANENT NOTES: ENTERGY STREET LIGHTS MINGLEWOOD BOOMERANG SUBSTATION

4-OTHER

03-430-402 CAPITAL OUTLAY	0	0	82,500	50,106	0	0
03-430-409 FIRE ALARMS/EXTINGUISHERS	<u>0</u>	<u>0</u>	<u>200</u>	<u>0</u>	<u>0</u>	<u>200</u>
TOTAL 4-OTHER	0	0	82,700	50,106	0	200

5-PURCHASE POWER

03-430-501 PURCHASED POWER	9,877,819	10,310,176	9,675,000	7,844,623	0	9,720,000
03-430-503 PURCHASE POWER / BOOMERANG	<u>4,870,493</u>	<u>5,480,354</u>	<u>5,000,000</u>	<u>4,191,330</u>	<u>0</u>	<u>5,000,000</u>
TOTAL 5-PURCHASE POWER	14,748,312	15,790,529	14,675,000	12,035,953	0	14,720,000

7-TRANSFERS

03-430-705 TRANSFER TO UTILITY BILLING	254,758	255,000	321,817	160,909	0	474,180
03-430-709 TRANSFER LATE PENALTIES TO C	748	621	0	0	0	0
03-430-714 TRSF.TO GENERAL FUND	<u>869,998</u>	<u>1,000,000</u>	<u>1,100,000</u>	<u>241,666</u>	<u>0</u>	<u>1,100,000</u>
TOTAL 7-TRANSFERS	1,125,504	1,255,621	1,421,817	402,575	0	1,574,180

430-705	TRANSFER TO UTILITY BILLING	PERMANENT NOTES: NON DEPARTMENTAL 416 PUBLIC WORKS 417
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# SOLID WASTE FUND

## SOLID WASTE

### OUR MISSION

To provide support and coordination of the City of Liberty's solid waste collection and disposal services.

### DESCRIPTION OF SERVICES

The Solid Waste collections and disposal services are contracted to a private entity.

### BUDGET HISTORY

REVENUE	FY 18/19	FY 19/20	VARIANCE
	\$827,500	\$783,000	-5.37%

EXPENSE	FY 18/19	FY 19/20	VARIANCE
	\$827,500	\$783,000	-5.37%



APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

04 -SOLID WASTE FUND

			(----- 2018-2019 -----)		(----- 2019-2020 -----)	
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
04-304-4001 SOLID WASTE COLLECTIONS	739,973	752,015	740,000	711,986	0	740,000
04-304-4007 INTEREST EARNED	2,284	1,753	1,500	1,140	0	1,000
04-304-4020 TRANSFER IN FROM FUND BALAN	0	0	86,000	0	0	42,000
TOTAL REVENUES	742,257	753,768	827,500	713,126	0	783,000
	=====	=====	=====	=====	=====	=====

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

04 -SOLID WASTE FUND

440-SANITATION DEPARTMENT

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>1-OPERATING SUPPLIES</u>						
04-440-160 RECYCLING	1,027	1,500	4,000	625	0	4,000
04-440-172 CONTRACT SERVICES	<u>559,188</u>	<u>573,654</u>	<u>547,000</u>	<u>473,428</u>	<u>0</u>	<u>500,000</u>
TOTAL 1-OPERATING SUPPLIES	560,215	575,154	551,000	474,053	0	504,000
440-160 RECYCLING	PERMANENT NOTES: SHRED IT PROGRAM					
<u>3-CHARGES &amp; SERVICES</u>						
04-440-354 BAD DEBTS & CHECKS	5,787	6,678	5,000	6,668	0	7,500
04-440-379 UNCOLLECTIBLE REVENUE	<u>41</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 3-CHARGES & SERVICES	5,828	6,678	5,000	6,668	0	7,500
4-OTHER	_____	_____	_____	_____	_____	_____
5-PURCHASE POWER	_____	_____	_____	_____	_____	_____
<u>7-TRANSFERS</u>						
04-440-710 TRANSFER TO GENERAL FUND	<u>226,100</u>	<u>271,500</u>	<u>271,500</u>	<u>135,750</u>	<u>0</u>	<u>271,500</u>
TOTAL 7-TRANSFERS	226,100	271,500	271,500	135,750	0	271,500
440-710 TRANSFER TO GENERAL FUND	PERMANENT NOTES: REGULAR TRANSFER OUT \$271,500					
TOTAL 440-SANITATION DEPARTMENT	792,144	853,331	827,500	616,471	0	783,000
TOTAL EXPENDITURES	792,144	853,331	827,500	616,471	0	783,000
REVENUE OVER/(UNDER) EXPENDITURES	( 49,887)	( 99,564)	0	96,655	0	0

# **ELECTRIC BUY-DOWN**

<b>ELECTRIC BUY DOWN</b>
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**DESCRIPTION OF SERVICES**

Refunds of excess debt service reserve deposits received by the City of Liberty from the Sam Rayburn Municipal Power Agency shall be used to reduce the cost of electrical power to retail electric customers.

**BUDGET HISTORY**

REVENUE	FY 18/19	FY 19/20	VARIANCE
	\$860,000	\$870,000	1.16%

EXPENSE	FY 18/19	FY 19/20	VARIANCE
	\$1,920,000	\$870,000	-54.68%



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

05 -ELECTRIC BUY DOWN FUND

			(----- 2018-2019 -----)	(----- 2019-2020 -----)		
REVENUES	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
05-305-0101 SRMPA REFUND	0	561,550	850,000	1,190,962	0	850,000
05-305-0102 REFUND OF SURPLUS FUNDS	771,939	0	0	0	0	0
05-305-0103 CAMBRIDGE FUNDS	4,566,667	2,666,667	0	3,000,000	0	0
05-305-0701 TRANSFER IN FROM OTHER FUND	0	0	0	818,387	0	0
05-305-5007 INTEREST EARNED	37,335	160,162	10,000	23,039	0	20,000
TOTAL REVENUES	5,375,941	3,388,379	860,000	5,032,388	0	870,000
	=====	=====	=====	=====	=====	=====



# DEBT SERVICE FUND

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 06 -DEBT SERVICE FUND

			(----- 2018-2019 -----)	(----- 2019-2020 -----)		
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
06-306-6001 TX REVENUE-CURRENT	1,374,784	1,315,395	1,241,156	1,328,568	0	1,300,000
06-306-6004 TX REVENUE-DEL.	36,319	41,313	28,000	38,519	0	31,000
06-306-6005 TX. REVENUE- P&I	30,067	30,204	14,500	19,350	0	16,000
06-306-6007 INTEREST EARNED	7,509	7,896	5,000	6,923	0	55
06-306-6011 PREMIUM ON BONDS ISSUED	2,594	0	0	0	0	0
TOTAL REVENUES	1,451,273	1,394,808	1,288,656	1,393,360	0	1,347,055
	=====	=====	=====	=====	=====	=====

306-6008 TRANSFER FROM WATER SERIESPERMANENT NOTES:

07 TWDB BOND PAYMENT

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

06 -DEBT SERVICE FUND

460-DEBT SERVICE

			(----- 2018-2019 -----)	(----- 2019-2020 -----)		
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>6-DEBT SERVICE</u>						
06-460-610 INTEREST REFUNDING 2012	44,625	39,575	34,426	34,425	0	29,176
06-460-611 PRINCIPAL REFUNDING 2012	250,000	255,000	260,000	260,000	0	265,000
06-460-612 ADMIN FEES 2012 REFUNDING	500	500	750	800	0	750
06-460-613 INTEREST SERIES 2012	52,350	50,850	48,900	49,400	0	46,500
06-460-614 PRINCIPAL SERIES 2012	75,000	75,000	80,000	80,000	0	80,000
06-460-615 ADMIN FEES SERIES 2012	500	500	750	0	0	750
06-460-627 INTEREST CO SERIES 2010A	160,650	152,600	143,100	143,100	0	133,100
06-460-628 PRINCIPAL CO SERIES 2010 A	230,000	230,000	245,000	245,000	0	255,000
06-460-629 ADMIN CO SERIES 2010 A	<u>750</u>	<u>750</u>	<u>750</u>	<u>750</u>	<u>0</u>	<u>750</u>
TOTAL 6-DEBT SERVICE	814,375	804,775	813,676	813,475	0	811,026
<u>7-TRANSFERS</u>						
06-460-701 2016 GENERAL DEBT ISSUE	160,415	171,880	164,230	476,230	0	154,780
06-460-702 PRINCIPAL CO SERIES 2016	315,000	300,000	310,000	0	0	320,000
06-460-703 ADMIN CO SERIES 2016	<u>1,250</u>	<u>500</u>	<u>750</u>	<u>0</u>	<u>0</u>	<u>750</u>
TOTAL 7-TRANSFERS	476,665	472,380	474,980	476,230	0	475,530
TOTAL 460-DEBT SERVICE	1,291,040	1,277,155	1,288,656	1,289,705	0	1,286,556
TOTAL EXPENDITURES	<u>1,291,040</u>	<u>1,277,155</u>	<u>1,288,656</u>	<u>1,289,705</u>	<u>0</u>	<u>1,286,556</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>160,233</u>	<u>117,653</u>	<u>0</u>	<u>103,655</u>	<u>0</u>	<u>60,499</u>



## Tax Rate, Levy and Collection History

<b>Fiscal Year Ending 9/30</b>	<b>General Fund</b>	<b>Interest and Sinking Fund</b>	<b>Total Tax Rate</b>	<b>Total Tax Levy</b>	<b>% Current Collections</b>	<b>% Total Collections</b>
2001-2002	\$0.30420	\$0.26580	\$0.57000	\$1,501,061	92.56%	96.18%
2002-2003	0.31400	0.26490	0.57890	\$1,564,287	92.82%	97.47%
2003-2004	0.32780	0.25110	0.57890	\$1,617,470	94.56%	98.94%
2004-2005	0.31180	0.21780	0.52960	\$1,680,137	93.77%	98.51%
2005-2006	0.29400	0.30500	0.59900	\$2,047,321	92.70%	96.32%
2006-2007	0.24330	0.31670	0.56000	\$2,014,798	94.29%	98.03%
2007-2008	0.32090	0.23910	0.56000	\$2,381,165	92.29%	96.11%
2008-2009	0.33450	0.25550	0.05900	\$2,606,051	94.69%	97.13%
2009-2010	0.33790	0.25210	0.59000	\$2,550,854	94.70%	97.36%
2010-2011	0.32260	0.26740	0.59000	\$2,686,971	93.26%	96.69%
2011-2012	0.31190	0.27810	0.59000	\$2,786,389	93.56%	100.00%
2012-2013	0.34870	0.24130	0.59000	\$3,007,120	97.19%	101.30%
2013-2014	0.35020	0.23980	0.59000	\$3,249,316	94.00%	97.00%
2014-2015	0.36090	0.22910	0.59000	\$3,352,700	92.00%	99.00%
2015-2016	0.36580	0.22420	0.59000	\$3,330,057	95.00%	101.40%
2016-2017	0.35482	0.25518	0.61000	\$3,453,243	95.00%	97.80%
2017-2018	0.37740	0.23226	0.61000	\$3,338,872	94.00%	97.50%
2018-2019	0.37420	0.21090	0.58510	\$3,559,417		
2019-2020	0.3768	0.20830	0.58510	\$3,613,462		

## Principal Taxpayers

Name of Taxpayer	Nature of Property	2019/20 Taxable Assessed Valuation	Percent of Total
Boomerang Tube, LLC	Pipeline supplier	\$107,966,897	15.48%
Wal-Mart Real Estate Business	Real Estate	11,046,530	1.58%
Liberty Forge	Manufacturing	\$9,133,740	1.31%
Smart, John Trucking	Oil Field Services	7,429,870	1.07%
Wal-Mart Store #1186	Retail	5,393,500	0.77%
Smart Materials, Inc	Construction Materials	5,305,000	0.76%
CSN Management, LP	Oil & Gas	5,022,760	0.72%
BJ Services, LLC	Oil Field Services	4,023,062	0.58%
West Texas LPG Pipeline LP	Oil & Gas	3,422,500	0.49%
Pioneer Well Service, LLP	Oil Field Services	3,210,610	0.46%
		<hr/> \$161,954,469	<hr/> 23.22%



THE CITY OF LIBERTY, TEXAS

OUTSTANDING DEBT SERVICE

SEPTEMBER 9, 2019

PREPARED BY



**Capital  
Markets**

**R. Dustin Traylor**  
Managing Director

RBC Capital Markets, LLC  
303 Pearl Parkway  
Suite 220  
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Tel: (210) 805-1117  
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3	OUTSTANDING REVENUE SECURED DEBT SERVICE



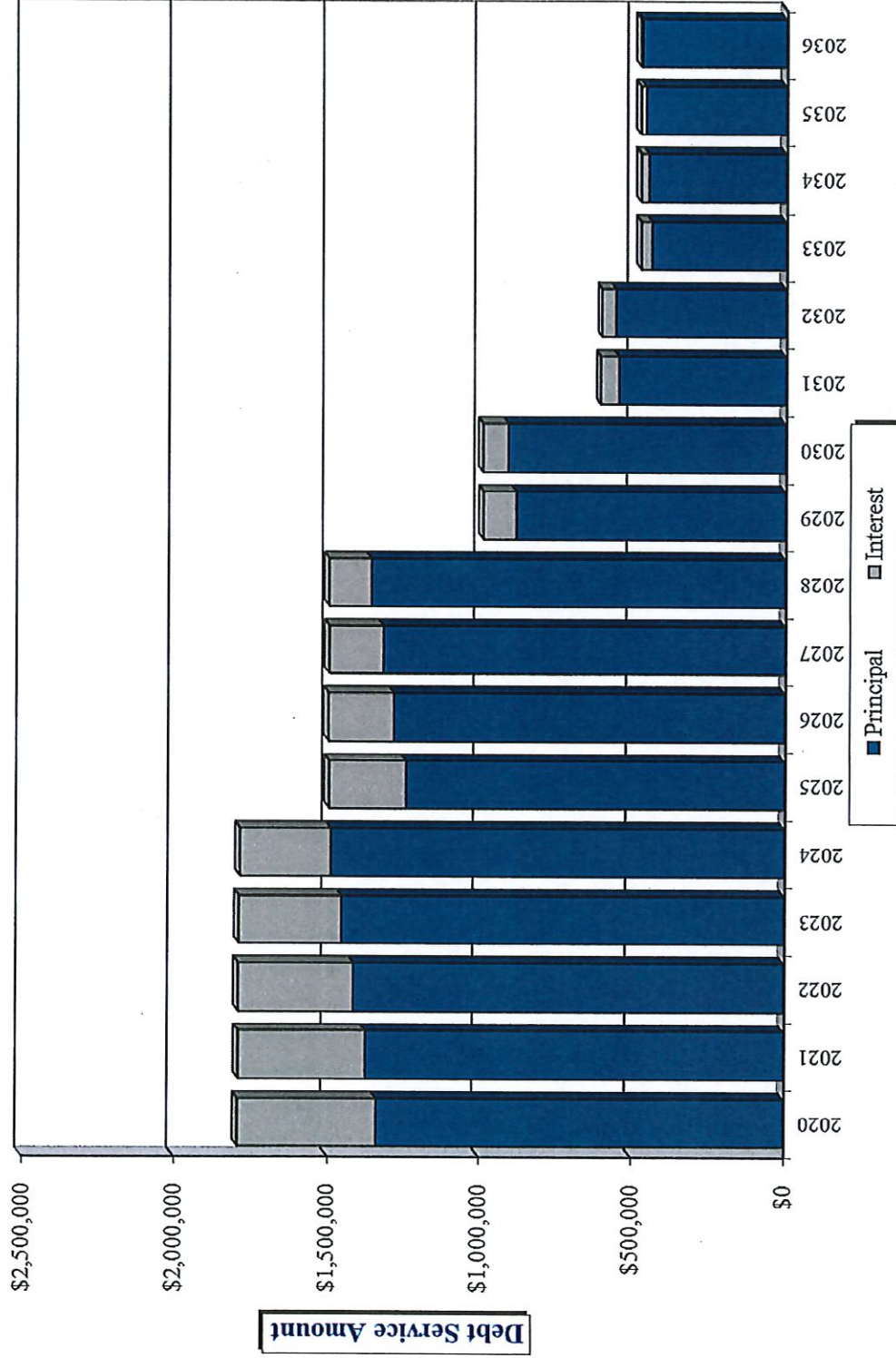


## SECTION 1 - OUTSTANDING TAX-SECURED DEBT SERVICE BY PRINCIPAL AND INTEREST





City of Liberty, Texas  
Outstanding Tax-Secured Debt Service by Principal and Interest



*Outstanding Tax-Secured Annual Service  
by Principal and Interest*

Fiscal Year Ending	Principal	Interest	Total Debt Service
09/30/2020	\$ 1,335,000	\$ 457,981	\$ 1,792,981
09/30/2021	1,370,000	420,508	1,790,508
09/30/2022	1,410,000	380,988	1,790,988
09/30/2023	1,450,000	339,343	1,789,343
09/30/2024	1,490,000	296,428	1,786,428
09/30/2025	1,240,000	255,346	1,495,346
09/30/2026	1,280,000	217,763	1,497,763
09/30/2027	1,315,000	180,483	1,495,483
09/30/2028	1,355,000	141,718	1,496,718
09/30/2029	880,000	108,243	988,243
09/30/2030	910,000	80,233	990,233
09/30/2031	545,000	59,113	604,113
09/30/2032	555,000	45,235	600,235
09/30/2033	440,000	33,600	473,600
09/30/2034	450,000	24,255	474,255
09/30/2035	460,000	14,700	474,700
09/30/2036	470,000	4,935	474,935
<b>Total</b>	<b>\$16,955,000</b>	<b>\$3,060,868</b>	<b>\$ 20,015,868</b>



*Outstanding Tax-Secured Semi-Annual Debt Service  
by Principal and Interest*

Payment Date	Principal	Interest	Total Debt Service	Fiscal Year Ending 9/30 Debt Service
03/01/2020	\$ 1,335,000	\$ 238,200	\$ 1,573,200	
09/01/2020	-	219,781	219,781	\$ 1,792,981
03/01/2021	1,370,000	219,781	1,589,781	
09/01/2021	-	200,726	200,726	1,790,508
03/01/2022	1,410,000	200,726	1,610,726	
09/01/2022	-	180,261	180,261	1,790,988
03/01/2023	1,450,000	180,261	1,630,261	
09/01/2023	-	159,081	159,081	1,789,343
03/01/2024	1,490,000	159,081	1,649,081	
09/01/2024	-	137,346	137,346	1,786,428
03/01/2025	1,240,000	137,346	1,377,346	
09/01/2025	-	118,000	118,000	1,495,346
03/01/2026	1,280,000	118,000	1,398,000	
09/01/2026	-	99,763	99,763	1,497,763
03/01/2027	1,315,000	99,763	1,414,763	
09/01/2027	-	80,720	80,720	1,495,483
03/01/2028	1,355,000	80,720	1,435,720	
09/01/2028	-	60,998	60,998	1,496,718
03/01/2029	880,000	60,998	940,998	
09/01/2029	-	47,245	47,245	988,243
03/01/2030	910,000	47,245	957,245	
09/01/2030	-	32,988	32,988	990,233
03/01/2031	545,000	32,988	577,988	
09/01/2031	-	26,125	26,125	604,113
03/01/2032	555,000	26,125	581,125	
09/01/2032	-	19,110	19,110	600,235
03/01/2033	440,000	19,110	459,110	
09/01/2033	-	14,490	14,490	473,600
03/01/2034	450,000	14,490	464,490	
09/01/2034	-	9,765	9,765	474,255
03/01/2035	460,000	9,765	469,765	
09/01/2035	-	4,935	4,935	474,700
03/01/2036	470,000	4,935	474,935	474,935
<b>Total</b>	<b>\$16,955,000</b>	<b>\$3,060,868</b>	<b>\$20,015,868</b>	<b>\$20,015,868</b>

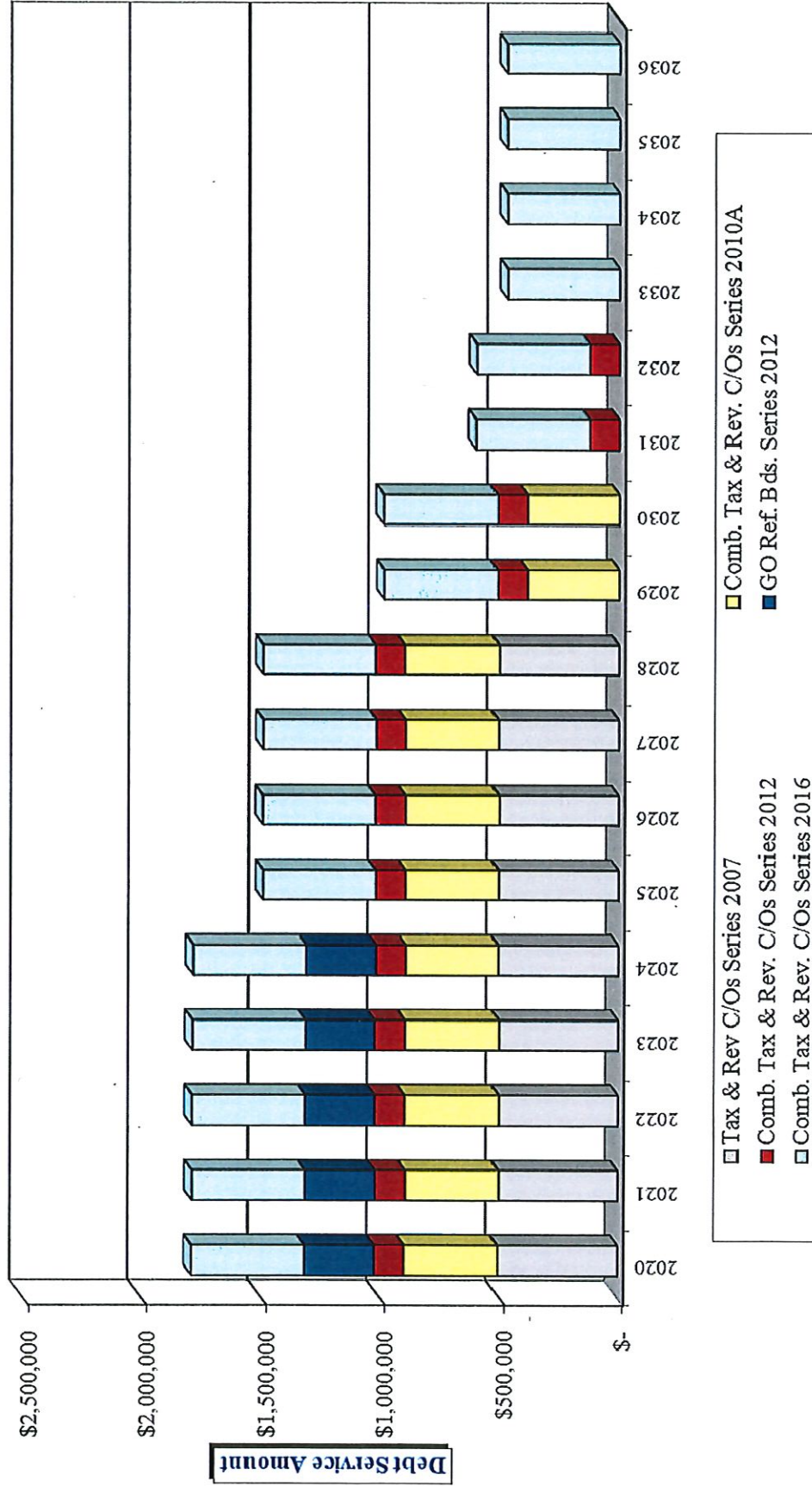






## SECTION 2 - OUTSTANDING TAX-SECURED DEBT SERVICE BY SERIES

**City of Liberty, Texas**  
***Outstanding Tax-Secured Debt Service by Series***





*City of Liberty*  
*Outstanding Tax-Secured Debt Service by Series*

FYE 9/30	Tax & Rev C/Os Series 2007	Comb. Tax & Rev. C/Os Series 2010A	Comb. Tax & Rev. C/Os Series 2012	GO Ref. Bds. Series 2012	Comb. Tax & Rev. C/Os Series 2016	TOTAL
2020	\$ 509,426	\$ 388,100	\$ 126,500	\$ 294,175	\$ 474,780	\$ 1,792,981
2021	504,928	387,700	129,025	293,825	475,030	1,790,508
2022	505,045	391,800	126,475	292,688	474,980	1,790,988
2023	504,713	390,400	128,850	290,750	474,630	1,789,343
2024	508,973	383,700	126,150	293,625	473,980	1,786,428
2025	507,816	386,600	127,900		473,030	1,495,346
2026	506,183	388,900	129,000		473,680	1,497,763
2027	508,998	385,700	125,000		475,785	1,495,483
2028	506,375	391,900	125,900		472,543	1,496,718
2029		387,500	126,600		474,143	988,243
2030		387,600	127,100		475,533	990,233
2031			127,400		476,713	604,113
2032			127,500		472,735	600,235
2033					473,600	473,600
2034					474,255	474,255
2035					474,700	474,700
2036					474,935	474,935
<b>Total</b>	<b>\$ 4,562,455</b>	<b>\$ 4,269,900</b>	<b>\$ 1,653,400</b>	<b>\$ 1,465,063</b>	<b>\$ 8,065,050</b>	<b>\$20,015,868</b>



***Tax and Revenue Certificates of Obligation,  
Series 2007***

Payment Date	Principal	Interest	Total P + I	Fiscal Year Ending 9/30 Debt Service
03/01/2020	\$ 415,000	\$ 49,548	\$ 464,548	
09/01/2020		44,879	44,879	\$ 509,426
03/01/2021	420,000	44,879	464,879	
09/01/2021		40,049	40,049	504,928
03/01/2022	430,000	40,049	470,049	
09/01/2022		34,996	34,996	505,045
03/01/2023	440,000	34,996	474,996	
09/01/2023		29,716	29,716	504,713
03/01/2024	455,000	29,716	484,716	
09/01/2024		24,256	24,256	508,973
03/01/2025	465,000	24,256	489,256	
09/01/2025		18,560	18,560	507,816
03/01/2026	475,000	18,560	493,560	
09/01/2026		12,623	12,623	506,183
03/01/2027	490,000	12,623	502,623	
09/01/2027		6,375	6,375	508,998
03/01/2028	500,000	6,375	506,375	506,375
<b>Total</b>	<b>\$ 4,090,000</b>	<b>\$ 472,455</b>	<b>\$ 4,562,455</b>	<b>\$ 4,562,455</b>

**Call Option: Certificates maturing on March 1, 2018 and thereafter are callable in whole or in part inversely on any interest payment date beginning September 1, 2017 @ par.**



***Combination Tax and Revenue Certificates of Obligation,  
Series 2010A***

Payment Date	Principal	Interest	Total P + I	Fiscal Year Ending 9/30 Debt Service
03/01/2020	\$ 255,000	\$ 69,100	\$ 324,100	
09/01/2020		64,000	64,000	\$ 388,100
03/01/2021	265,000	64,000	329,000	
09/01/2021		58,700	58,700	387,700
03/01/2022	280,000	58,700	338,700	
09/01/2022		53,100	53,100	391,800
03/01/2023	290,000	53,100	343,100	
09/01/2023		47,300	47,300	390,400
03/01/2024	295,000	47,300	342,300	
09/01/2024		41,400	41,400	383,700
03/01/2025	310,000	41,400	351,400	
09/01/2025		35,200	35,200	386,600
03/01/2026	325,000	35,200	360,200	
09/01/2026		28,700	28,700	388,900
03/01/2027	335,000	28,700	363,700	
09/01/2027		22,000	22,000	385,700
03/01/2028	355,000	22,000	377,000	
09/01/2028		14,900	14,900	391,900
03/01/2029	365,000	14,900	379,900	
09/01/2029		7,600	7,600	387,500
03/01/2030	380,000	7,600	387,600	387,600
<b>Total</b>	<b>\$ 3,455,000</b>	<b>\$ 814,900</b>	<b>\$ 4,269,900</b>	<b>\$ 4,269,900</b>

**Call Option: Certificates maturing on March 1, 2021 and thereafter are callable in whole or in part on any date beginning March 1, 2020 @ par.**





***Combination Tax and Revenue Certificates of Obligation,  
Series 2012***

Payment Date	Principal	Interest	Total P + I	Fiscal Year Ending 9/30 Debt Service
03/01/2020	\$ 80,000	\$ 23,850	\$ 103,850	
09/01/2020		22,650	22,650	\$ 126,500
03/01/2021	85,000	22,650	107,650	
09/01/2021		21,375	21,375	129,025
03/01/2022	85,000	21,375	106,375	
09/01/2022		20,100	20,100	126,475
03/01/2023	90,000	20,100	110,100	
09/01/2023		18,750	18,750	128,850
03/01/2024	90,000	18,750	108,750	
09/01/2024		17,400	17,400	126,150
03/01/2025	95,000	17,400	112,400	
09/01/2025		15,500	15,500	127,900
03/01/2026	100,000	15,500	115,500	
09/01/2026		13,500	13,500	129,000
03/01/2027	100,000	13,500	113,500	
09/01/2027		11,500	11,500	125,000
03/01/2028	105,000	11,500	116,500	
09/01/2028		9,400	9,400	125,900
03/01/2029	110,000	9,400	119,400	
09/01/2029		7,200	7,200	126,600
03/01/2030	115,000	7,200	122,200	
09/01/2030		4,900	4,900	127,100
03/01/2031	120,000	4,900	124,900	
09/01/2031		2,500	2,500	127,400
03/01/2032	125,000	2,500	127,500	127,500
<b>Total</b>	<b>\$ 1,300,000</b>	<b>\$ 353,400</b>	<b>\$ 1,653,400</b>	<b>\$ 1,653,400</b>

**Call Option: Certificates maturing on March 1, 2022 and thereafter are callable in whole or in part on any date beginning March 1, 2021 @ par.**



***General Obligation Refunding Bonds,  
Series 2012***

Payment Date	Principal	Interest	Total P + I	Fiscal Year Ending 9/30 Debt Service
03/01/2020	\$ 265,000	\$ 15,913	\$ 280,913	
09/01/2020		13,263	13,263	\$ 294,175
03/01/2021	270,000	13,263	283,263	
09/01/2021		10,563	10,563	293,825
03/01/2022	275,000	10,563	285,563	
09/01/2022		7,125	7,125	292,688
03/01/2023	280,000	7,125	287,125	
09/01/2023		3,625	3,625	290,750
03/01/2024	290,000	3,625	293,625	293,625
<b>Total</b>	<b>\$ 1,380,000</b>	<b>\$ 85,063</b>	<b>\$ 1,465,063</b>	<b>\$ 1,465,063</b>

**Call Option: Bonds maturing on March 1, 2023 and thereafter are callable in whole or in part on any date beginning March 1, 2022 @ par.**





***Combination Tax and Revenue Certificates of Obligation,  
Series 2016***

Payment Date	Principal	Interest	Total P + I	Fiscal Year Ending 9/30 Debt Service
03/01/2020	\$ 320,000	\$ 79,790	\$ 399,790	
09/01/2020		74,990	74,990	\$ 474,780
03/01/2021	330,000	74,990	404,990	
09/01/2021		70,040	70,040	475,030
03/01/2022	340,000	70,040	410,040	
09/01/2022		64,940	64,940	474,980
03/01/2023	350,000	64,940	414,940	
09/01/2023		59,690	59,690	474,630
03/01/2024	360,000	59,690	419,690	
09/01/2024		54,290	54,290	473,980
03/01/2025	370,000	54,290	424,290	
09/01/2025		48,740	48,740	473,030
03/01/2026	380,000	48,740	428,740	
09/01/2026		44,940	44,940	473,680
03/01/2027	390,000	44,940	434,940	
09/01/2027		40,845	40,845	475,785
03/01/2028	395,000	40,845	435,845	
09/01/2028		36,698	36,698	472,543
03/01/2029	405,000	36,698	441,698	
09/01/2029		32,445	32,445	474,143
03/01/2030	415,000	32,445	447,445	
09/01/2030		28,088	28,088	475,533
03/01/2031	425,000	28,088	453,088	
09/01/2031		23,625	23,625	476,713
03/01/2032	430,000	23,625	453,625	
09/01/2032		19,110	19,110	472,735
03/01/2033	440,000	19,110	459,110	
09/01/2033		14,490	14,490	473,600
03/01/2034	450,000	14,490	464,490	
09/01/2034		9,765	9,765	474,255
03/01/2035	460,000	9,765	469,765	
09/01/2035		4,935	4,935	474,700
03/01/2036	470,000	4,935	474,935	474,935
<b>Total</b>	<b>\$ 6,730,000</b>	<b>\$ 1,335,050</b>	<b>\$ 8,065,050</b>	<b>\$ 8,065,050</b>



## CITY OF LIBERTY

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**Call Option:** Certificates maturing on March 1, 2026 and thereafter are callable in whole or in part on any date beginning March 1, 2025 @ par.





## SECTION 3 – OUTSTANDING REVENUE SECURED DEBT SERVICE BY SERIES



*Outstanding Revenue Secured Annual Service  
by Principal and Interest*

Fiscal Year Ending	Principal	Interest	Total Debt Service
09/30/2020	\$ 180,000	\$ 5,088	\$ 185,088
09/30/2021	180,000	5,088	185,088
09/30/2022	180,000	4,975	184,975
09/30/2023	180,000	4,543	184,543
09/30/2024	185,000	3,674	188,674
09/30/2025	185,000	2,408	187,408
09/30/2026	185,000	846	185,846
<b>Total</b>	<b>\$ 1,275,000</b>	<b>\$ 26,620</b>	<b>\$ 1,301,620</b>

*Outstanding Revenue Secured Semi-Annual Debt Service  
by Principal and Interest*

Payment Date	Principal	Interest	Total Debt Service	Fiscal Year Ending 9/30 Debt Service
03/01/2020	\$ 180,000	\$ 2,544	\$ 182,544	
09/01/2020		2,544	2,544	\$ 185,088
03/01/2021	180,000	2,544	182,544	
09/01/2021		2,544	2,544	185,088
03/01/2022	180,000	2,544	182,544	
09/01/2022		2,431	2,431	184,975
03/01/2023	180,000	2,431	182,431	
09/01/2023		2,112	2,112	184,543
03/01/2024	185,000	2,112	187,112	
09/01/2024		1,562	1,562	188,674
03/01/2025	185,000	1,562	186,562	
09/01/2025		846	846	187,408
03/01/2026	185,000	846	185,846	185,846
<b>Total</b>	<b>\$ 1,275,000</b>	<b>\$ 26,620</b>	<b>\$ 1,301,620</b>	<b>\$ 1,301,620</b>





***Utility System Revenue Bonds,  
Series 2016A***

Payment Date	Principal	Interest	Total P + I	Fiscal Year Ending 9/30 Debt Service
03/01/2020	\$ 90,000	\$ 1,301	\$ 91,301	
09/01/2020		1,301	1,301	\$ 92,601
03/01/2021	90,000	1,301	91,301	
09/01/2021		1,301	1,301	92,601
03/01/2022	90,000	1,301	91,301	
09/01/2022		1,233	1,233	92,534
03/01/2023	90,000	1,233	91,233	
09/01/2023		1,062	1,062	92,295
03/01/2024	90,000	1,062	91,062	
09/01/2024		783	783	91,845
03/01/2025	90,000	783	90,783	
09/01/2025		423	423	91,206
03/01/2026	90,000	423	90,423	90,423
<b>Total</b>	<b>\$ 630,000</b>	<b>\$ 13,505</b>	<b>\$ 643,505</b>	<b>\$ 643,505</b>

**Call Option: Non-callable.**



***Utility System Revenue Bonds,  
Series 2016B***

Payment Date	Principal	Interest	Total P + I	Fiscal Year Ending 9/30 Debt Service
03/01/2020	\$ 90,000	\$ 1,243	\$ 91,243	
09/01/2020		1,243	1,243	\$ 92,487
03/01/2021	90,000	1,243	91,243	
09/01/2021		1,243	1,243	92,487
03/01/2022	90,000	1,243	91,243	
09/01/2022		1,198	1,198	92,442
03/01/2023	90,000	1,198	91,198	
09/01/2023		1,050	1,050	92,248
03/01/2024	95,000	1,050	96,050	
09/01/2024		779	779	96,829
03/01/2025	95,000	779	95,779	
09/01/2025		423	423	96,202
03/01/2026	95,000	423	95,423	95,423
<b>Total</b>	<b>\$ 645,000</b>	<b>\$ 13,116</b>	<b>\$ 658,116</b>	<b>\$ 658,116</b>

**Call Option: Non-callable.**



# FIXED ASSET REPLACEMENT

<b>FIXED ASSET</b>
--------------------

### **DESCRIPTION OF SERVICES**

A fixed asset is an item with a useful life greater than one reporting period, and which exceeds an entity's minimum capitalization limit. A fixed asset is not purchased with the intent of immediate resale, but rather for productive use within the entity. The fixed assets fund is used to maintain a "useful life" schedule on equipment to run the operations of the city.

### **BUDGET HISTORY**

REVENUE	FY 18/19	FY 19/20	VARIANCE
	\$1,035,924	\$500,000	-51.73%

EXPENSE	FY 18/19	FY 19/20	VARIANCE
	\$530,924	\$500,000	-5.82%

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 07 -FIXED ASSET REPLACEMENT

		(----- 2018-2019 -----)	(----- 2019-2020 -----)			
REVENUES	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
07-307-7001 PAYMENT FROM FIRE	71,200	92,681	75,681	0	0	115,874
07-307-7002 PAYMENT FROM LIBRARY	19,400	0	0	0	0	0
07-307-7004 PAYMENT FROM POLICE DEPT	54,150	71,782	22,296	0	0	64,188
07-307-7005 PAYMENT FROM STREET DEPT	11,325	18,795	17,097	0	0	31,173
07-307-7007 INTEREST EARNED	1,080	917	0	1,070	0	500
07-307-7009 PAYMENT FROM PARKS DEPT	10,550	10,550	0	0	0	15,970
07-307-7010 PAYMENT FROM WATER	0	0	20,850	0	0	6,805
07-307-7012 PAYMENT FROM ANIMAL CONTROL	0	8,000	0	0	0	8,000
07-307-7013 TRANSFER IN FROM CAMBRIDGE	0	23,261	900,000	1,159,820	0	257,490
TOTAL REVENUES	167,705	225,985	1,035,924	1,160,891	0	500,000
	=====	=====	=====	=====	=====	=====



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

07 -FIXED ASSET REPLACEMENT

477-FIXED ASSET REPLACEMENT

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>4-OTHER</u>						
07-477-401 FIRE TRUCK PURCHASE	0	0	0	33,700	0	0
07-477-403 VEHICLES/ EQUIPMENT STREET	22,400	79,247	276,000	372,620	0	174,000
07-477-404 PICK-UP - PARKS	0	0	26,000	24,000	0	0
07-477-405 TRACTOR - PARKS	0	0	18,000	18,482	0	0
07-477-406 VEHICLES/EQUIPMENT WATER/WW	0	0	0	54,443	0	0
07-477-408 MED UNIT - FIRE/EMS	130,825	0	140,000	140,703	0	0
07-477-409 POLICE DEPARTMENT	17,837	89,182	45,000	46,800	0	156,000
07-477-413 FIRE DEPT CHIEF TRUCK	44,387	0	0	0	0	50,000
07-477-414 ANIMAL CONTROL	40,000	0	0	0	0	0
07-477-415 FIRE TRUCK INTEREST	2,844	1,846	0	0	0	0
07-477-416 MAINTENANCE WAREHOUSE	0	0	0	0	0	48,000
07-477-417 INSPECTION/CODE ENFORCEMENT	0	0	0	0	0	46,000
07-477-418 UTILITY BILLING	0	0	0	0	0	26,000
07-477-499 FIRE DEPT DEBT SERVICE ON TR	<u>42,089</u>	<u>43,087</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 4-OTHER	300,381	213,362	505,000	690,747	0	500,000
<hr/>						
477-403	VEHICLES/ EQUIPMENT STREET	PERMANENT NOTES:				
		1/2 TON TRUCK \$26,000				
		FRONT END LOADER W/FORKS \$148,000				
477-409	POLICE DEPARTMENT	PERMANENT NOTES:				
		3-PATROL VEHICLES				
477-413	FIRE DEPT CHIEF TRUCK	PERMANENT NOTES:				
		COMMAND VEHICLE				
477-416	MAINTENANCE WAREHOUSE	PERMANENT NOTES:				
		UTILITY BED TRUCK				
477-417	INSPECTION/CODE ENFORCEMEN	PERMANENT NOTES:				
		INSPECTION 1/2 TON TRUCK \$26,000				
		CODE ENFORCEMENT VEHICLE \$20,000				
477-418	UTILITY BILLING	PERMANENT NOTES:				
		1/2 TON TRUCK \$26,000				
<hr/>						
<u>5-PURCHASE POWER</u>						
07-477-500 NONCAPITAL POLICE DEPT	<u>3,809</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 5-PURCHASE POWER	3,809	0	0	0	0	0
<hr/>						
<u>7-TRANSFERS</u>						
<hr/>						
<hr/>						
TOTAL 477-FIXED ASSET REPLACEM	304,190	213,362	505,000	690,747	0	500,000
<hr/>						
TOTAL EXPENDITURES	304,190	213,362	505,000	690,747	0	500,000

APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

07 -FIXED ASSET REPLACEMENT

477-FIXED ASSET REPLACEMENT

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	( 136,486)	12,623	530,924	470,143	0	0
	=====	=====	=====	=====	=====	=====

# CAPITAL IMPROVEMENT FUND



## Capital Improvement Plan 2019-2023

The capital improvement plan (CIP) outlines the City's plan for achieving the goals, objectives, and service delivery levels desired by the Mayor and City Council. The purpose of this plan is to forecast and match projected revenues and major capital needs over a five (5)-year period. Capital planning is an important management tool that strengthens the linkages between community infrastructure needs and the financial capacity of the City.

The City defines CIP capital expenditures as any expenditure of major value that recurs irregularly, results in the acquisition of a fixed asset, and has a useful life greater than one (1) year. As a rule of thumb, items included in the CIP are those which involve:

- acquisition, renovation, and/or construction of a single fixed asset greater than \$100,000 – excluding vehicle or equipment purchases,
- any land purchases not associated with another CIP project, or
- capital road maintenance or construction greater than \$100,000 – excluding recurring or routine maintenance projects

The CIP is updated annually to ensure that it addresses new and changing priorities within the City.

### How is the CIP developed?

The CIP is updated annually as part of the City's regular budget process. After departments submit their CIP requests, the City Manager reviews and evaluates the proposed projects based on Mayor and City Council service priorities, infrastructure needs, the financial capacity of the city, and the impact the projects could have on the City's operating budgets.

Once the projects are evaluated, the City Manager recommends the selection and timing of capital projects through future fiscal years. First-year projects are incorporated into the City Manager's recommended annual operating budget.

### Capital Improvement Plan

The capital improvement plan is simply that – a plan. As such, projects are subject to change based on new or shifting service needs, special financing opportunities, emergency needs, or other directives or priorities established by the Mayor and City Council. Because priorities can change, projects included in outward planning years are not guaranteed for funding.

### Operating Budget Impacts

Departmental budgets may be impacted by capital projects once they are completed and require maintenance/upkeep. Examples of these impacts include additional or reduced utilities, fuel costs, or staffing changes, which may not be realized until after projects are completed. Most projects will not have an operating impact in the initial funding year, since this is typically the construction/installation phase and operating budgets are not impacted

### Funding Sources

The source of funding for capital improvement projects will be through the issue of Revenue Bonds, Grants or reserve funds such as Cambridge.

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 08 -CAPITAL PROJECTS

	2016-2017	2017-2018	(----- 2018-2019 -----)	(----- 2019-2020 -----)		
REVENUES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
08-308-8008 TRSF IN FROM OTHER FUNDS	0	0	1,651,567	1,257,304	0	7,124,864
TOTAL REVENUES	0	0	1,651,567	1,257,304	0	7,124,864
	=====	=====	=====	=====	=====	=====

308-8008 TRSF IN FROM OTHER FUNDS PERMANENT NOTES:

TRANSFER IN FOR STREET CIP \$265,090

TRANSFER IN FOR WWTP FLOODWALL \$4,757,459

TRANSFER IN FROM WATER PROJECT \$2,103,315



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 08 -CAPITAL PROJECTS

## 485-CAPITAL PROJECT FUND

	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET

3-CHARGES & SERVICES

08-485-301 WATER & DRAINAGE PROJECT HOL	0	0	896,753	119,835	0	0
08-485-302 MAIN B LEVEE REPAIRS	0	0	754,814	0	0	0
08-485-303 STREET - TRAVIS	0	0	0	0	0	184,650
08-485-304 STREET - BLACK OAK	0	0	0	0	0	28,450
08-485-305 STREET - PLEASANT HILL	0	0	0	0	0	22,220
08-485-306 STREET - MELONSON	0	0	0	0	0	29,770
TOTAL 3-CHARGES & SERVICES	0	0	1,651,567	119,835	0	265,090

485-303	STREET - TRAVIS	PERMANENT NOTES: TRAVIS - MAGNOLIA TO MAIN A BRIDGE
485-304	STREET - BLACK OAK	PERMANENT NOTES: BLACK OAK - MCGUIRE TO STILL MEADOW
485-305	STREET - PLEASANT HILL	PERMANENT NOTES: PLEASANT HILL - BEAUMONT TO DEAD END
485-306	STREET - MELONSON	PERMANENT NOTES: MELONSON - BEAUMONT TO END
485-307	STREET - HEIGHT	PERMANENT NOTES: 20-21 STREET -HEIGHT TEXAS TO MARSHALL \$30,780
485-308	STREET - STILL MEADOW	PERMANENT NOTES: 20-21 STREET - STILL MEADOW BLACK OAK TO RED OAK \$139,190
485-309	STREET - FORT WORTH	PERMANENT NOTES: 20-21 STREET - FORT WORTH PORT TO END \$41,310
485-310	STREET - WESTWOOD	PERMANENT NOTES: 20/21 STREET WESTWOOD FM 563 TO END \$60,520
485-311	STREET - MONTA	PERMANENT NOTES: 21-22 STREET - MONTA MAIN TO MILAM \$115,120
485-312	STREET - AVENUE D	PERMANENT NOTES:

## 08 -CAPITAL PROJECTS

## 485-CAPITAL PROJECT FUND

				(----- 2018-2019 -----)	(----- 2019-2020 -----)		
		2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
	21-22 STREET - AVENUE D LAYL TO END \$15,950						
485-313	STREET - AVENUE E						
	PERMANENT NOTES: 21-22 STREET - AVENUE E EAST TO WEST \$34,900						
485-314	STREET - AVENUE F						
	PERMANENT NOTES: 21-22 STREET - AVENUE F LAYL TO END \$15,500						
485-315	STREET - AVENUE G						
	PERMANENT NOTES: 21-22 STREET - AVENUE G EAST TO WEST \$32,970						
485-316	STREET - AVENUE H						
	PERMANENT NOTES: 21-22 STREET - AVENUE H EAST TO WEST \$36,470						
485-317	STREET - AVENUE I						
	PERMANENT NOTES: 21-22 STREET - AVENUE I LAYAL TO END \$15,040						
485-318	STREET - AVENUE J						
	PERMANENT NOTES: 21-22 STREET - AVENUE J LAYL TO END \$17,830						
485-319	STREET - HOUGH						
	PERMANENT NOTES: 22-23 STREET - HOUGH MAIN TO MCMANUS \$16,650						
485-320	STREET - MCMANUS						
	PERMANENT NOTES: 22-23 STREET - MCMANUS MAIN TO END \$50,040						
485-321	STREET - BEAUMONT						
	PERMANENT NOTES: 22-23 STREET - BEAUMONT BYPASS TO BRIDGE \$158,310						

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 08 -CAPITAL PROJECTS

## 485-CAPITAL PROJECT FUND

				(----- 2018-2019 -----) (----- 2019-2020 -----)		
DEPARTMENTAL EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
485-322 STREET - CONFEDERATE						
		PERMANENT NOTES:				
		22-23 STREET - CONFEDERATE				
		TENNESSEE TO CARTER				
		\$33,410				
485-323 STREET - GLENN						
		PERMANENT NOTES:				
		23-24 STREET - GLENN				
		MINGLEWOOD TO END				
		\$140,200				
485-324 STREET - WASHINGTON						
		PERMANENT NOTES:				
		23-24 STREET - WASHINGTON				
		NAVIGATION TO END				
		\$136,600				
<u>4-OTHER</u>						
08-485-403 WWTP FLOODWALL & LEVEE	0	0	0	0	0	4,757,459
08-485-404 WATER PROJECT - WATER WELLS	0	0	0	0	0	1,747,900
08-485-405 WATER PRROJECT - BOND EXPENS	0	0	0	0	0	354,415
TOTAL 4-OTHER	0	0	0	0	0	6,859,774
485-403 WWTP FLOODWALL & LEVEE						
		PERMANENT NOTES:				
		FLOODWALL & LEVEE				
485-404 WATER PROJECT - WATER WELL						
		PERMANENT NOTES:				
		WATER WELLS				
485-405 WATER PRROJECT - BOND EXPE						
		PERMANENT NOTES:				
		ISSUE OF BONDS EXPENSE				
485-406 WATER PROJECT - ELEV. STOR						
		PERMANENT NOTES:				
		20-21 WATER PROJECT				
		ELEVATED STORAGE				
		\$1,375,000				
485-407 WATER PROJECT - GROUND STOR						
		PERMANENT NOTES:				
		20-21 WATER PROJECT				
		GROUND STORAGE				
		\$600,000				
485-408 WATER PROJECT - BOOSTER PU						
		PERMANENT NOTES:				
		21-22 WATER PROJECT				
		BOOSTER PUMP STATION				
		\$1,900,000				
485-409 WATER PROJECT - VALVING						
		PERMANENT NOTES:				
		22-23 WATER PROJECT				
		VALVING				
		\$75,000				

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 08 -CAPITAL PROJECTS

## 485-CAPITAL PROJECT FUND

		(----- 2018-2019 -----) (----- 2019-2020 -----)				
		2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
						APPROVED
						BUDGET
485-410	WATER PROJECT - PHASE 1	PERMANENT NOTES:				
		22-23 WATER PROJECT				
		PHASE 1 WATER LINE IMPROVEMENTS				
		\$2,343,330				
485-411	WASTEWATER - MANHOLE IMPROPERMANENT NOTES:					
		22-23 WASTEWATER				
		MANHOLE IMPROVEMENTS				
		\$984,000				
485-412	WASTEWATER - LIFT STATIONS	PERMANENT NOTES:				
		22-23 WASETWATER				
		MANHOLE IMPROVEMENTS				
		\$1,188,250				
485-413	WASTEWATER - BOND EXPENSE	PERMANENT NOTES:				
		22-23 WASTEWATER BOND ISSUE				
485-414	WATER - REHAB NORTH PLANT	PERMANENT NOTES:				
		23-24 WATER PROJECT				
		REHAB NORTH PLANT GROUND STORAGE TANK				
		\$150,000				
485-415	WATER PROJECT - PHASE II	PERMANENT NOTES:				
		23-24 WATER PROJECT				
		PHASE II ENGINEERING				
		\$115,000				
485-416	WASTEWATER - COLLECTION LI	PERMANENT NOTES:				
		23-24 WASTEWATER				
		SEWER COLLECTION LINES				
		\$1,188,250				
485-417	WASTEWATER - MANHOLE IMPROPERMANENT NOTES:					
		23-24 WASTEWATER				
		MANHOLE IMPROVEMENTS				
		\$1,229,500				
TOTAL 485-CAPITAL PROJECT FUND		0	0	1,651,567	119,835	0
						7,124,864
TOTAL EXPENDITURES		0	0	1,651,567	119,835	0
						7,124,864
REVENUE OVER/(UNDER) EXPENDITURES		0	0	0	1,137,469	0

LCDC



## **LIBERTY COMMUNITY DEVELOPMENT CORPORATION**

### **DESCRIPTION OF SERVICES**

The Liberty Community Development Corporation is a 4B corporation and works along with the City of Liberty to promote or develop expanded business enterprises, drainage or related improvements and for maintenance and operating costs of the publicly owned and operated projects. The Corporation is a non-profit corporation as defined by the Internal Revenue Code of 1986.

### **BUDGET HISTORY**

<b>REVENUE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$1,060,000</b>	<b>\$1,010,000</b>	<b>-4.72%</b>

<b>EXPENSE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>VARIANCE</b>
	<b>\$621,263</b>	<b>\$1,010,000</b>	<b>62.57%</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

21 -LIBERTY COMM. DEV. CORP.

			(----- 2018-2019 -----)	(----- 2019-2020 -----)		
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
21-321-0101 SALES TAX REVENUE	873,299	1,003,526	1,050,000	938,522	0	1,000,000
21-321-0110 INTEREST INCOME	10,216	9,880	9,000	7,702	0	9,000
21-321-0111 INTEREST INCOME DEBT SERVIC	1,054	1,055	1,000	763	0	1,000
21-321-0115 BOND PROCEEDS RESERVE FUND	0	0	0	( 227,133)	0	0
21-321-0117 WASTEWATER EXTENSION REVENU	0	0	84,000	42,100	0	0
21-321-2106 TRANSFER IN FROM OTHER FUND	231,563	231,382	0	0	0	0
 TOTAL REVENUES	 1,116,132	 1,245,842	 1,144,000	 761,954	 0	 1,010,000
	=====	=====	=====	=====	=====	=====

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

21 -LIBERTY COMM. DEV. CORP.

421-LIBERTY COMMUNITY DEV

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>3-CHARGES &amp; SERVICES</u>						
21-421-307 MAINTENANCE WEBSITE	0	0	8,500	3,900	0	2,700
21-421-308 PROFESSIONAL DEVELOPMENT	24,386	24,421	22,000	4,359	0	0
21-421-309 MARKETING & ADVERTISING	0	0	11,500	10,189	0	32,000
21-421-310 LEVEE MAINT.	0	0	44,850	44,850	0	0
21-421-311 OFFICE SUPPLIES	0	588	600	0	0	600
21-421-313 MISCELLANEOUS	1,048	631	1,000	875	0	1,000
21-421-314 TRAVEL & TRAINING	1,531	1,793	4,000	0	0	20,000
21-421-315 DUES & MEMBERSHIPS	0	0	500	895	0	500
21-421-319 LEGAL FEES	2,565	7,582	5,000	3,920	0	5,000
21-421-322 PRELIMINARY ENGINEERING FEES	0	2,065	0	10,000	0	0
TOTAL 3-CHARGES & SERVICES	29,530	37,080	97,950	78,987	0	61,800
<hr/>						
421-314 TRAVEL & TRAINING						
		PERMANENT NOTES:				
		REGIONAL MEETINGS				
		NATIONAL & STATE ICSC				
<hr/>						
<u>4-OTHER</u>						
21-421-404 CONTINGENCY	12,097	3,860	3,596	3,596	0	0
21-421-406 CONTRACTOR MOWING SERVICES	1,840	1,660	1,500	1,800	0	1,500
21-421-410 WCID#5 NRCS GRANT MANAGEMEN	0	6,494	0	0	0	0
21-421-411 WCID#5 NRCS PROJECT ENGINEER	0	66,785	0	0	0	0
21-421-412 WCID#5 NRCS PROJECT CONSTRUC	0	139,894	0	0	0	0
21-421-416 FIRE DEPARTMENT TANKER	0	0	35,850	29,874	0	35,850
21-421-419 SEWER LINE EXTENSION	0	0	339,672	82,401	0	0
21-421-421 SLOPE MOWER	0	0	74,388	74,388	0	0
21-421-423 BUSINESS INCENTIVES FACADE	0	0	0	0	0	100,000
TOTAL 4-OTHER	13,937	218,693	455,006	192,059	0	137,350
<hr/>						
<u>6-DEBT SERVICE</u>						
21-421-619 INTEREST SERIES 2014	111,563	107,888	104,063	104,063	0	105,000
21-421-620 PRINCIPAL SERIES 2014	120,000	125,000	130,000	130,000	0	130,000
21-421-621 ADMIN FEES SERIES 2014	0	0	750	0	0	750
21-421-624 INTEREST ON HGAC LOAN	17,936	17,206	0	0	0	0
21-421-625 PRINCIPAL ON HGAC LOAN	17,913	18,643	0	0	0	0
TOTAL 6-DEBT SERVICE	267,411	268,736	234,813	234,063	0	235,750
<hr/>						
<u>7-TRANSFERS</u>						
21-421-710 TRANSFER TO DEBT SERVICE	231,563	231,382	0	0	0	0
21-421-728 TRANSFER TO AIRPORT FUND	6,288	0	4,156	0	0	0
21-421-730 TRANSFER TO GENERAL FUND	122,480	454,428	110,590	0	0	171,100
21-421-732 TRANSFER TO GOLF COURSE	0	526,294	362,302	362,302	0	404,000
TOTAL 7-TRANSFERS	360,331	1,212,104	477,047	362,302	0	575,100
<hr/>						
TOTAL 421-LIBERTY COMMUNITY DEV	671,209	1,736,613	1,264,816	867,411	0	1,010,000
<hr/>						
TOTAL EXPENDITURES	671,209	1,736,613	1,264,816	867,411	0	1,010,000

CITY OF LIBERTY  
 APPROVED BUDGET  
 AS OF: SEPTEMBER 30TH, 2019

21 -LIBERTY COMM. DEV. CORP.  
 421-LIBERTY COMMUNITY DEV

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	444,923	( 490,771)	( 120,816)	( 105,457)	0	0
	=====	=====	=====	=====	=====	=====

AIRPORT



### **OUR MISSION**

The Airport is dedicated to providing, operating and developing into the best general aviation airport in Texas, with facilities to serve all of Liberty County and have superior standards of customer service, excellence and great fuel prices, while maintaining the highest level of safety, convenience and efficiency.

### **DESCRIPTION OF SERVICES**

The City Manager is responsible for all operations of the Airport including developing budget proposals, monitoring expenditures, managing contracts, overseeing grants, fuel farm operations, hangar rentals, reports and assisting customers when needed. The airport provides this area a solid form of transportation especially during times of disaster and is a viable tool for economic development.

### **BUDGET HISTORY**

<b>REVENUE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>Variation</b>
	<b>\$269,700</b>	<b>\$304,000</b>	<b>12.7%</b>

<b>EXPENSE</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>Variation</b>
	<b>\$269,700</b>	<b>\$304,000</b>	<b>12.7%</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 28 -AIRPORT FUND

			(----- 2018-2019 -----)	(----- 2019-2020 -----)		
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
28-328-0102 HANGAR RENT	38,978	44,444	40,000	71,585	0	55,000
28-328-0129 AIRPORT SALE OF FUEL	147,252	231,852	200,000	185,455	0	197,000
28-328-0152 GROUND LEASE - AIRPORT	1,404	0	1,400	1,404	0	2,000
28-328-0176 AIRPORT GRANT REVENUE	730,775	17,756	0	0	0	50,000
28-328-0177 TRANSFER FROM OTHER FUNDS	0	0	4,156	0	0	0
28-328-0178 T-HANGAR RENTAL	31,390	27,360	28,300	0	0	0
TOTAL REVENUES	949,800	321,412	273,856	258,444	0	304,000
	=====	=====	=====	=====	=====	=====

328-0176 AIRPORT GRANT REVENUE PERMANENT NOTES:  
RAMP GRANT

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

28 -AIRPORT FUND

428-AIRPORT FUND

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
28-428-007 INSURANCE EMPLOYEES	0	0	0	( 1,692)	0	0
28-428-011 MANAGER'S CONTRACT	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>	<u>16,500</u>	<u>0</u>	<u>18,000</u>
TOTAL 0-OPERATING SERVICES	18,000	18,000	18,000	14,808	0	18,000
<u>1-OPERATING SUPPLIES</u>						
28-428-112 POSTAGE	101	75	100	11	0	100
28-428-113 NON CAPITAL ASSETS	0	0	0	2,078	0	0
28-428-125 MATERIALS & SUPPLIES	<u>880</u>	<u>5,208</u>	<u>2,500</u>	<u>2,244</u>	<u>0</u>	<u>2,500</u>
TOTAL 1-OPERATING SUPPLIES	981	5,283	2,600	4,333	0	2,600
<u>2-MAINTENANCE / REPAIR</u>						
28-428-224 AVIATION FUEL	125,588	203,519	175,000	186,311	0	175,000
28-428-226 MAINTENANCE EQUIPMENT	21,048	5,000	21,000	6,104	0	15,000
28-428-227 MAINTENANCE MOTOR VEHICLE	15	1,122	1,000	86	0	500
28-428-228 GAS-OIL-TIRES	28	2,387	1,000	23	0	500
28-428-235 MAINTENANCE PROPERTY	<u>29,127</u>	<u>19,206</u>	<u>24,156</u>	<u>39,924</u>	<u>0</u>	<u>23,000</u>
TOTAL 2-MAINTENANCE / REPAIR	175,805	231,233	222,156	232,447	0	214,000
428-226 MAINTENANCE EQUIPMENT						
			PERMANENT NOTES:			
			TECHNICAL SUPPORT ON CARD READER			
			FUEL FARM PARTS			
			BEACON TOWER PARTS			
<u>3-CHARGES &amp; SERVICES</u>						
28-428-308 DUES & MEMBERSHIPS	0	300	1,000	300	0	500
28-428-310 INSURANCE GENERAL	6,179	6,291	6,300	6,978	0	6,500
28-428-312 MAINTENANCE BUILDING	5,103	2,436	5,000	1,755	0	2,500
28-428-313 PROFESSIONAL DEVELOPMENT	500	600	1,000	200	0	500
28-428-314 TRAVEL	988	172	1,000	50	0	500
28-428-315 TELEPHONE	1,549	1,926	1,850	2,809	0	900
28-428-316 UTILITIES	10,333	9,751	10,000	8,319	0	7,500
28-428-360 CAPITAL OUTLAY	0	16,245	0	0	0	50,000
28-428-361 CAPITAL OUTLAY GRANTS	719,868	0	0	0	0	0
28-428-362 CREDIT CARD FEES PAYABLE	<u>4,992</u>	<u>2,389</u>	<u>4,200</u>	<u>414</u>	<u>0</u>	<u>0</u>
TOTAL 3-CHARGES & SERVICES	749,511	40,110	30,350	20,825	0	68,900
428-313 PROFESSIONAL DEVELOPMENT						
			PERMANENT NOTES:			
			TXDOT AVIATION HOTEL & MEALS			
428-360 CAPITAL OUTLAY						
			PERMANENT NOTES:			
			\$30,000 DRIVEWAY AND PARKING LOT			

CITY OF LIBERTY  
APPROVED BUDGET  
AS OF: SEPTEMBER 30TH, 2019

28 -AIRPORT FUND

428-AIRPORT FUND

			(----- 2018-2019 -----)	(----- 2019-2020 -----)		
DEPARTMENTAL EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>4-OTHER</u>						
28-428-409 FIRE ALARM/EXTINGUISHERS	<u>68</u>	<u>559</u>	<u>750</u>	<u>105</u>	<u>0</u>	<u>500</u>
TOTAL 4-OTHER	68	559	750	105	0	500
<u>7-TRANSFERS</u>						
28-428-721 TRANSFER TO LCDC	( <u>6,288</u> )	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 7-TRANSFERS	( 6,288 )	0	0	0	0	0
 TOTAL 428-AIRPORT FUND	 938,078	 295,185	 273,856	 272,519	 0	 304,000
 TOTAL EXPENDITURES	 938,078	 295,185	 273,856	 272,519	 0	 304,000
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	11,722	26,227	0	( 14,075 )	0	0
	=====	=====	=====	=====	=====	=====

HOTEL/MOTEL



<b>HOTEL/MOTEL</b>
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### **DESCRIPTION OF SERVICES**

The City of Liberty adopted a local hotel occupancy tax within the City limits and uses these funds to directly enhance and promote tourism to the City. This tax also funds the annual Liberty Jubilee and other expenses approved by State Law.

### **BUDGET HISTORY**

REVENUE	FY 18/19	FY 19/20	VARIANCE
	\$94,900	\$97,900	3.16%

EXPENSE	FY 18/19	FY 19/20	VARIANCE
	\$94,900	\$97,900	3.16%

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 29 -HOTEL/MOTEL TAXES

			(----- 2018-2019 -----)	(----- 2019-2020 -----)		
REVENUES	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
29-329-0112 TRANSFER IN FROM OTHER FUND	19,485	1,368	0	0	0	0
29-329-0124 HOTEL/MOTEL TAXES	37,921	66,016	58,000	45,371	0	60,300
29-329-0161 COMMERCIAL BOOTHS - JUBILEE	0	0	0	80	0	0
29-329-0162 CHILDREN'S AREA	17,804	19,995	20,000	22,181	0	20,000
29-329-0163 FOOD BOOTH - JUBILEE	3,520	2,260	2,250	2,540	0	2,500
29-329-0164 CRAFT BOOTH - JUBILEE	6,280	2,080	2,100	4,320	0	2,500
29-329-0165 BBQ COOKOFF - JUBILEE	1,935	1,895	2,000	2,210	0	2,000
29-329-0167 SALE ITEMS - JUBILEE	1,465	1,115	1,100	1,375	0	1,400
29-329-0171 DONATIONS - JUBILEE	7,300	9,150	9,000	14,500	0	9,000
29-329-0172 PHOTO CONTEST - JUBILEE	177	432	450	100	0	200
29-329-0175 MISC - JUBILEE	0	0	0	250	0	0
 TOTAL REVENUES	 95,886	 104,311	 94,900	 92,927	 0	 97,900
	=====	=====	=====	=====	=====	=====

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

29 -HOTEL/MOTEL TAXES

429-HOTEL/MOTEL TAXES

	(----- 2018-2019 -----)				(----- 2019-2020 -----)	
	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>1-OPERATING SUPPLIES</u>						
29-429-112 POSTAGE	0	0	0	371	0	0
TOTAL 1-OPERATING SUPPLIES	0	0	0	371	0	0
<u>3-CHARGES &amp; SERVICES</u>						
29-429-324 ADVERTISING	4,702	0	0	2,696	0	5,000
29-429-330 4TH OF JULY FIREWORKS	10,000	12,786	12,750	12,784	0	0
29-429-352 EQUIPMENT RENTAL - JUBILEE	2,395	3,285	3,300	3,545	0	3,500
29-429-360 CAPITAL OUTLAY	0	0	0	0	0	11,000
TOTAL 3-CHARGES & SERVICES	17,097	16,071	16,050	19,025	0	19,500
429-324 ADVERTISING						
			PERMANENT NOTES:			
			PROMOTE CITY			
429-360 CAPITAL OUTLAY						
			PERMANENT NOTES:			
			WAYFINDING SIGNAGE \$11,000			
<u>4-OTHER</u>						
29-429-401 COUNTRY CHRISTMAS	2,339	1,356	1,500	1,447	0	1,200
29-429-402 HOT TAX REFUND	0	0	0	0	0	2,000
29-429-405 ENTERTAINMENT - JUBILEE	30,618	15,079	16,000	39,425	0	20,000
29-429-406 ADVERTISING - JUBILEE	1,041	2,613	2,600	1,931	0	0
29-429-408 MATERIALS & SUPPLY - JUBILEE	6,139	5,312	5,300	7,929	0	8,000
29-429-410 CHILDREN'S AREA - JUBILEE	40,000	40,319	29,550	18,240	0	19,000
29-429-411 PHOTO CONTEST - JUBILEE	50	175	200	231	0	500
29-429-412 PROMO ITEMS - JUBILEE	4,733	4,072	4,200	4,287	0	4,300
29-429-413 BBQ CONTEST - JUBILEE	2,182	2,349	2,500	2,186	0	2,400
29-429-414 PERSONNEL COSTS - JUBILEE	14,016	16,965	17,000	20,910	0	21,000
29-429-417 TRAVEL - JUBILEE	200	0	0	0	0	0
TOTAL 4-OTHER	101,317	88,240	78,850	96,587	0	78,400
<hr/>						
TOTAL 429-HOTEL/MOTEL TAXES	118,414	104,311	94,900	115,983	0	97,900
<hr/>						
TOTAL EXPENDITURES	118,414	104,311	94,900	115,983	0	97,900
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	( 22,528)	0	0	( 23,056)	0	0
	=====	=====	=====	=====	=====	=====

**GOLF COURSE**

## LIBERTY MUNICIPAL GOLF COURSE

### OUR MISSION

The mission of the Liberty Municipal Golf Course is to provide our guests with a quality golfing experience, within a friendly and welcoming atmosphere.

### DESCRIPTION OF SERVICES

The Liberty Municipal Golf Course strives to continually improve the playing conditions of the golf course and its facilities, while being economically and environmentally sustainable. We want to provide friendly customer service in a family atmosphere while promoting fellowship among our guests.

### BUDGET HISTORY

REVENUE	FY 18/19	FY 19/20	VARIANCE
	\$416,200	\$501,000	20.37%

EXPENSE	FY 18/19	FY 19/20	VARIANCE
	\$416,200	\$501,000	20.37%



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 35 -GOLF COURSE

	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
35-335-0101 DAILY GREEN FEES	0	26,069	120,000	63,522	0	63,000
35-335-0102 ANNUAL FEES	0	0	0	12,974	0	11,000
35-335-0103 CART RENTALS	0	0	20,000	4,739	0	6,000
35-335-0104 MERCHANDISE SALES	0	0	2,000	0	0	1,000
35-335-0105 CONCESSION SALES	0	0	1,500	1,803	0	0
35-335-0106 CART SHED RENTALS	0	0	15,000	4,350	0	7,000
35-335-0107 TOURNAMENTS	0	0	0	3,840	0	6,000
35-335-0108 RANGE BALL	0	0	1,200	4,849	0	3,000
35-335-0208 TRANSFER IN FROM LCDC	0	526,294	362,302	362,302	0	404,000
TOTAL REVENUES	0	552,363	522,002	458,380	0	501,000
	=====	=====	=====	=====	=====	=====

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

35 -GOLF COURSE

435-GOLF COURSE

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
DEPARTMENTAL EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>0-OPERATING SERVICES</u>						
35-435-001 SALARIES SUPERVISION	0	15,002	60,900	58,560	0	62,120
35-435-002 SALARIES OPERATION	0	13,252	59,987	56,597	0	64,675
35-435-004 SOCIAL SECURITY	0	3,441	17,005	13,130	0	15,545
35-435-005 WORKMAN'S COMPENSATION	0	0	9,365	4,320	0	8,540
35-435-006 TMRS REQUIREMENTS	0	6,024	21,732	20,473	0	22,785
35-435-007 INSURANCE EMPLOYEES	0	2,985	41,161	36,515	0	37,120
35-435-010 SALARIES OVERTIME	0	3,464	1,000	20,820	0	1,000
35-435-011 SALARIES PART-TIME	0	12,836	100,920	41,010	0	75,000
TOTAL 0-OPERATING SERVICES	0	57,003	312,070	251,425	0	286,785
<u>1-OPERATING SUPPLIES</u>						
35-435-110 SUBSCRIPTIONS	0	0	100	0	0	100
35-435-111 OFFICE SUPPLIES	0	199	500	418	0	500
35-435-112 POSTAGE	0	0	250	0	0	200
35-435-113 NON CAPITAL ASSETS	0	3,031	4,450	7,082	0	0
35-435-115 JANITORIAL SUPPLIES	0	59	2,500	503	0	2,500
35-435-129 UNIFORMS	0	0	500	0	0	200
TOTAL 1-OPERATING SUPPLIES	0	3,290	8,300	8,004	0	3,500
<u>2-MAINTENANCE / REPAIR</u>						
35-435-225 MAINTENANCE COURSE	0	12,784	15,000	13,051	0	20,000
35-435-226 MAINTENANCE EQUIPMENT	0	3,706	10,000	15,592	0	23,000
35-435-227 MAINTENANCE MOTOR VEHICLE	0	0	1,500	138	0	1,500
35-435-228 GAS-OIL-TIRES	0	2,743	13,000	6,168	0	10,000
35-435-229 MAINTENANCE IRRIGATION SYSTE	0	0	5,000	85	0	5,000
35-435-230 MAINTENANCE GROUNDS	0	0	0	31,250	0	0
35-435-232 HERBICIDES	0	3,635	3,000	2,865	0	6,000
35-435-234 FERTILIZER	0	0	3,000	0	0	3,000
TOTAL 2-MAINTENANCE / REPAIR	0	22,868	50,500	69,148	0	68,500
<u>3-CHARGES &amp; SERVICES</u>						
35-435-301 CONCESSION STAND	0	637	1,000	1,425	0	0
35-435-302 MERCHANDISE	0	0	1,000	3,008	0	4,650
35-435-303 TOURNAMENTS	0	0	0	5,000	0	0
35-435-308 DUES & MEMBERSHIP	0	0	250	192	0	1,000
35-435-310 INSURANCE EXPENSE	0	0	5,000	2,980	0	4,500
35-435-312 MAINTENANCE BUILDING	0	11,245	10,000	47,539	0	25,000
35-435-313 PROFESSIONAL DEVELOPMENT	0	0	500	275	0	500
35-435-314 TRAVEL	0	0	0	382	0	500
35-435-315 TELEPHONE	0	1,093	3,000	5,415	0	5,300
35-435-316 UTILITIES	0	5,884	8,000	12,284	0	13,800
35-435-325 ADVERTISING	0	0	1,000	0	0	2,000
35-435-328 PHYSICALS/TESTING	0	289	500	90	0	0
35-435-360 CAPITAL OUTLAY	0	396,115	0	89,988	0	20,000
35-435-362 CREDIT CARD FEES	0	171	5,000	1,145	0	2,000
TOTAL 3-CHARGES & SERVICES	0	415,434	35,250	169,722	0	79,250

CITY OF LIBERTY  
APPROVED BUDGET  
AS OF: SEPTEMBER 30TH, 2019

35 -GOLF COURSE

435-GOLF COURSE

		(----- 2018-2019 -----) (----- 2019-2020 -----)					
		2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
435-360	CAPITAL OUTLAY	PERMANENT NOTES: Point of Sale					
4-OTHER							
35-435-404	LEASE	<u>0</u>	<u>1,180</u>	<u>10,080</u>	<u>14,551</u>	<u>0</u>	<u>14,600</u>
TOTAL 4-OTHER		0	1,180	10,080	14,551	0	14,600
7-TRANSFERS							
35-435-710	CONTINGENCY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>48,365</u>
TOTAL 7-TRANSFERS		0	0	0	0	0	48,365
TOTAL 435-GOLF COURSE		0	499,774	416,200	512,849	0	501,000
TOTAL EXPENDITURES		<u>0</u>	<u>499,774</u>	<u>416,200</u>	<u>512,849</u>	<u>0</u>	<u>501,000</u>
REVENUE OVER/(UNDER) EXPENDITURES		<u>0</u>	<u>52,589</u>	<u>105,802</u>	<u>( 54,469)</u>	<u>0</u>	<u>0</u>

# MISC. FUNDS

APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

10 -ANIMAL SHELTER FUND

			(----- 2018-2019 -----)	(----- 2019-2020 -----)		
REVENUES	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
10-380-1428 DONATIONS	630	188	0	25	0	0
10-380-1429 INTEREST EARNED	11	11	0	10	0	10
TOTAL REVENUES	641	199	0	35	0	10
	=====	=====	=====	=====	=====	=====



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

10 -ANIMAL SHELTER FUND

480-ANIMAL SHELTER

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
DEPARTMENTAL EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>1-OPERATING SUPPLIES</u>	_____	_____	_____	_____	_____	_____
<u>3-CHARGES &amp; SERVICES</u>						
10-480-326 MISCELLANEOUS	0	0	0	0	0	10
TOTAL 3-CHARGES & SERVICES	0	0	0	0	0	10
<u>7-TRANSFERS</u>	_____	_____	_____	_____	_____	_____
TOTAL 480-ANIMAL SHELTER	0	0	0	0	0	10
TOTAL EXPENDITURES	0	0	0	0	0	10
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	641	199	0	35	0	0
	=====	=====	=====	=====	=====	=====

APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

11 -LCDC DEBT SERVICE

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
REVENUES	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
11-390-1102 BOND PROCEEDS RESERVE FUND	0	0	0	227,133	0	0
11-390-1103 INTEREST EARNED	41	29	0	133	0	150
TOTAL REVENUES	41	29	0	227,265	0	150
	=====	=====	=====	=====	=====	=====

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 11 -LCDC DEBT SERVICE

## LCDC DEBT SERVICE

	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
(----- 2018-2019 -----) (----- 2019-2020 -----)						
<u>3-CHARGES &amp; SERVICES</u>						
11-490-326 ADMINISTRATIVE SERVICES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>150</u>
TOTAL 3-CHARGES & SERVICES	0	0	0	0	0	150
<u>7-TRANSFERS</u>						
11-490-710 TRANSFER TO OTHER FUNDS	<u>3,536,373</u>	<u>11,662</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 7-TRANSFERS	3,536,373	11,662	0	0	0	0
TOTAL LCDC DEBT SERVICE	3,536,373	11,662	0	0	0	150
TOTAL EXPENDITURES	3,536,373	11,662	0	0	0	150
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	( 3,536,333)	( 11,632)	0	227,265	0	0
	=====	=====	=====	=====	=====	=====

## **DESCRIPTION OF SERVICES**

A seizure is the forcible taking of property by a government law enforcement official from a person who is expected of violating, or is known to have violated, the law. The City of Liberty Police Department uses the seizure awarded to them by the Courts for training and equipment. A forfeiture report must be filed with the State of Texas annually. This is not a budgeted item but is required to follow the purchasing requirements set forth in the City's purchasing manual.

APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

16 -POLICE SEIZURE FUND

			(----- 2018-2019 -----)	(----- 2019-2020 -----)		
REVENUES	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
16-316-0102 REVENUE FROM PRE-SEIZURE	0	67,815	0	0	0	0
16-316-0110 INTEREST INCOME	45	86	25	218	0	150
TOTAL REVENUES	45	67,901	25	218	0	150
	=====	=====	=====	=====	=====	=====



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

16 -POLICE SEIZURE FUND

466-POLICE SEIZURE

	2016-2017	2017-2018	(----- 2018-2019 -----)	(----- 2019-2020 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>1-OPERATING SUPPLIES</u>						
16-466-127 MATERIALS & SUPPLIES	<u>2,215</u>	<u>0</u>	<u>25</u>	<u>3,265</u>	<u>0</u>	<u>150</u>
TOTAL 1-OPERATING SUPPLIES	2,215	0	25	3,265	0	150
<u>2-MAINTENANCE / REPAIR</u>						
16-466-227 MAINTENANCE MOTOR VEHICLES	<u>0</u>	<u>1,592</u>	<u>0</u>	<u>3,983</u>	<u>0</u>	<u>0</u>
TOTAL 2-MAINTENANCE / REPAIR	0	1,592	0	3,983	0	0
<u>3-CHARGES &amp; SERVICES</u>						
16-466-336 INVESTIGATIVE EXPENSE	<u>800</u>	<u>1,850</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 3-CHARGES & SERVICES	800	1,850	0	0	0	0
<u>4-OTHER</u>						
16-466-402 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>12,489</u>	<u>0</u>	<u>0</u>
TOTAL 4-OTHER	0	0	0	12,489	0	0
 TOTAL 466-POLICE SEIZURE	 3,015	 3,442	 25	 19,737	 0	 150
 TOTAL EXPENDITURES	 3,015	 3,442	 25	 19,737	 0	 150
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	( 2,970)	64,459	0	( 19,519)	0	0
	=====	=====	=====	=====	=====	=====

## **DESCRIPTION OF SERVICES**

A defendant convicted of a misdemeanor offense in municipal court shall pay a \$4 court technology fee as a cost of court for deposit in the fund. The court clerk shall collect the costs and pay the funds to the City of Liberty, for deposit in a fund to be known as the court technology fund.

A fund designated by this article may be used only to finance:

- the cost of continuing education and training for justice court judges and clerks regarding technological enhancements for justice courts; and
- the purchase and maintenance of technological enhancements for a justice court, including:
  - computer systems;
  - computer networks;
  - computer hardware;
  - computer software;
  - imaging systems;
  - electronic kiosks;
  - electronic ticket writers; and
  - docket management systems.

APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

17 -COURT TECHNOLOGY FUND

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
REVENUES	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
17-375-0110 INTEREST INCOME	160	131	100	117	0	100
17-375-1706 COURT TECHNOLOGY FEE	4,988	3,922	4,000	2,891	0	2,500
TOTAL REVENUES	5,148	4,053	4,100	3,008	0	2,600
	=====	=====	=====	=====	=====	=====



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

18 -LEOSE

			(----- 2018-2019 -----)	(----- 2019-2020 -----)		
REVENUES	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
18-318-1800 LEOSE REVENUE FIRE	683	0	0	0	0	0
18-318-1801 LEOSE - REVENUE PD	1,799	1,810	1,800	2,169	0	2,100
18-318-1802 INTEREST INCOME	7	14	15	15	0	10
TOTAL REVENUES	2,489	1,823	1,815	2,184	0	2,110
	=====	=====	=====	=====	=====	=====



CITY OF LIBERTY  
APPROVED BUDGET  
AS OF: SEPTEMBER 30TH, 2019

18 -LEOSE  
488-LEOSE - POLICE DEPT

	2016-2017	2017-2018	(----- 2018-2019 -----)	(----- 2019-2020 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>1-OPERATING SUPPLIES</u>						
<u>3-CHARGES &amp; SERVICES</u>						
18-488-313 PROFESSIONAL DEVELOPMENT - P	0	530	1,200	1,285	0	2,110
18-488-314 TRAVEL - PD	0	0	615	0	0	0
TOTAL 3-CHARGES & SERVICES	0	530	1,815	1,285	0	2,110
TOTAL 488-LEOSE - POLICE DEPT	0	530	1,815	1,285	0	2,110
TOTAL EXPENDITURES	0	530	1,815	1,285	0	2,110
REVENUE OVER/(UNDER) EXPENDITURES	2,489	1,293	0	899	0	0

## **DESCRIPTION OF SERVICES**

The governing body of a municipality by ordinance may create a municipal court building security fund and may require a defendant convicted of a misdemeanor offense in a municipal court to pay a \$3 security fee as a cost of court.

The funds may be used for security personnel, services, and other items which includes:

- the purchase or repair of X-ray machines and conveying systems;
- handheld metal detectors;
- walkthrough metal detectors;
- identification cards and systems;
- electronic locking and surveillance equipment;
- video conferencing systems;
- bailiffs, deputy sheriffs, deputy constables, or contract security personnel during times when they are providing appropriate security services;
- signage;
- confiscated weapon inventory and tracking systems;
- locks, chains, alarms, or similar security devices;
- the purchase or repair of bullet-proof glass;
- continuing education on security issues for court personnel and security personnel; and
- warrant officers and related equipment.

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 24 -BUILDING SECURITY FUND

			(----- 2018-2019 -----)	(----- 2019-2020 -----)		
REVENUES	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
24-324-0110 INTEREST INCOME	155	145	100	131	0	100
24-324-0111 BUILDING SECURITY FEE	3,741	2,937	3,000	2,168	0	2,000
TOTAL REVENUES	3,896	3,082	3,100	2,299	0	2,100
	=====	=====	=====	=====	=====	=====



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2019

## 26 -BELL TOWER CONSTRUCTION

			(----- 2018-2019 -----)	(----- 2019-2020 -----)		
REVENUES	2016-2017	2017-2018	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
26-326-0101 BELL TOWER DONATIONS	12,320	0	5,000	0	0	0
26-326-6007 INTEREST INCOME	263	373	300	588	0	500
TOTAL REVENUES	12,583	373	5,300	588	0	500
	=====	=====	=====	=====	=====	=====



CITY OF LIBERTY  
 APPROVED BUDGET  
 AS OF: SEPTEMBER 30TH, 2019

26 -BELL TOWER CONSTRUCTION  
 426-BELL TOWER CONSTRUCT

	(----- 2018-2019 -----)		(----- 2019-2020 -----)			
DEPARTMENTAL EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<hr/>						
<u>3-CHARGES &amp; SERVICES</u>						
26-426-322 ARCHITECTURE FEES	<u>25</u>	<u>0</u>	<u>5,300</u>	<u>0</u>	<u>0</u>	<u>500</u>
TOTAL 3-CHARGES & SERVICES	25	0	5,300	0	0	500
<u>4-OTHER</u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<hr/>						
TOTAL 426-BELL TOWER CONSTRUCT	25	0	5,300	0	0	500
<hr/>						
TOTAL EXPENDITURES	25	0	5,300	0	0	500
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	12,557	373	0	588	0	0
	=====	=====	=====	=====	=====	=====

# ENACTING LEGISLATION



**ORDINANCE 2019-21**

DOC ID: 4563 D

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING NECESSARY FUNDS FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS, PROJECTS AND ACCOUNTS; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

**WHEREAS**, The City Manager of the City of Liberty, Texas has submitted to the City Council a proposed budget of the revenues and expenditures for conducting the affairs of the City and providing a complete financial plan for 2018-2019; and

**WHEREAS**, the City Council has conducted the necessary public hearing as required by law.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, THAT:**

**SECTION 1.** The proposed budget of the revenues necessary for conducting the affairs of the City of Liberty, Texas, said budget being in the amount of \$35,916,680.00 providing a complete financial plan for the ensuing fiscal year beginning October 1, 2019, and ending September 30, 2020, as submitted to the City Council by the City Manager, be, and the same is hereby, in all things adopted and approved as the budget of the City of Liberty, Texas for the fiscal year beginning October 1, 2019 and ending September 30, 2020.

**SECTION 2.** The sum of \$35,916,680.00 is hereby appropriated for the payment of the expenditures established in the approved budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020, a copy of which has been filed with the City Secretary, and is made a part hereof for all purposes.

**SECTION 3.** The expenditures during the fiscal year beginning October 1, 2019 and ending September 30, 2020, shall be made in accordance with the budget approved by this ordinance.

**SECTION 4.** Specific authority is given to the City Manager regarding the transfer of appropriations budgeted from one department or activity to another department or activity.

**SECTION 5.** All notices and public hearings required by law have been duly completed. The City Secretary is directed to provide a certified copy of the budget to the County Clerk of Liberty County for recording after final passage hereof.

**SECTION 6.** This Ordinance shall take effect immediately from and after its passage.

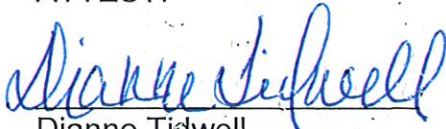
**SECTION 7.** That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two separate days is hereby dispensed with.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Liberty, Texas on the 10<sup>th</sup> day of September, 2019.



Carl Pickett  
Mayor

ATTEST:



Dianne Tidwell  
City Secretary

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Libby Simonson, Council Member
<b>SECONDER:</b>	Diane Huddleston, Mayor ProTem
<b>AYES:</b>	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton





**ORDINANCE 2019-22**

DOC ID: 4589

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS ADOPTING AN AD VALOREM TAX RATE FOR FISCAL YEAR 2019-2020, AT A RATE OF \$0.5851 PER ONE HUNDRED DOLLAR (\$100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY; PROVIDING AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

**WHEREAS**, following public notices duly posted and published as required by law, public hearings were held on August 27, 2019, and September 10, 2019, by and before the City Council of the City of Liberty, the subject of which was the proposed tax rate for the City of Liberty for Fiscal Year 2019-2020, submitted by the City Manager in accordance with provisions of required state statutes; and

**WHEREAS**, the City Council, upon full consideration of the matter, is of the opinion that the tax rate hereinafter set forth is proper and should be approved and adopted.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, THAT:**

**SECTION 1.** There is hereby levied and shall be assessed for the tax year 2019-2020 on all taxable property situated within the corporate limits of the City of Liberty, Texas, and not exempt by the Constitution of the State and valid State laws, a tax of \$0.5851 on each \$100 assessed valuation of taxable property as follows:

(a) for the purpose of General Fund Maintenance and Operation of the municipal government of the City of Liberty, a tax of \$0.3768 on each \$100 assessed value on all taxable property; and

(b) For the purpose of payment of principal and interest on all Debt Service of the City of Liberty, a tax of \$0.2083 on each \$100 assessed value on all taxable property.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.04 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$2.60.**

**SECTION 2.** The tax roll, prepared by Richard Brown, Liberty County Tax Assessor-Collector, as presented to the City Council, together with any supplements thereto, be and the same are hereby approved.

**SECTION 3.** Should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance, be adjudged or held to be void or unconstitutional, the same



shall not affect the validity of the remaining portions of said ordinance which shall remain in full force and effect.

**SECTION 4.** All ordinances of the City of Liberty Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed; provided, however, that all other provisions of said ordinances not in conflict with the provisions of this ordinance shall remain in full force and effect.


**SECTION 5.** This ordinance shall take effect immediately from and after its passage, as the law and charter in such cases provide.

**SECTION 6.** That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two separate days is hereby dispensed with.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, ON THIS THE 17<sup>TH</sup> DAY OF SEPTEMBER, 2019.**

  
\_\_\_\_\_  
Carl Pickett, Mayor

ATTEST:

  
\_\_\_\_\_  
Dianne Tidwell, City Secretary

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Libby Simonson, Council Member
<b>SECONDER:</b>	Neal Thornton, Council Member
<b>AYES:</b>	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton