



*APPROVED*

*BUDGET*

*Fiscal Year 2015 - 2016*

# City of Liberty

## Fiscal Year 2015-2016

### Budget Cover Page

### September 8, 2015

This budget will raise more revenue from property taxes than last year's budget by an amount of \$169,818, which is a 5.50 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$41,911.

The members of the governing body voted on the budget as follows:

<b>FOR:</b>	Carl Pickett - Mayor	Diane Huddleston - Councilperson
	Dennis Beasley - Councilperson	Frank Jordan - Councilperson
	Louie Potetz - Councilperson	Libby Simonson - Councilperson
	David Arnold - Councilperson	

**AGAINST:**

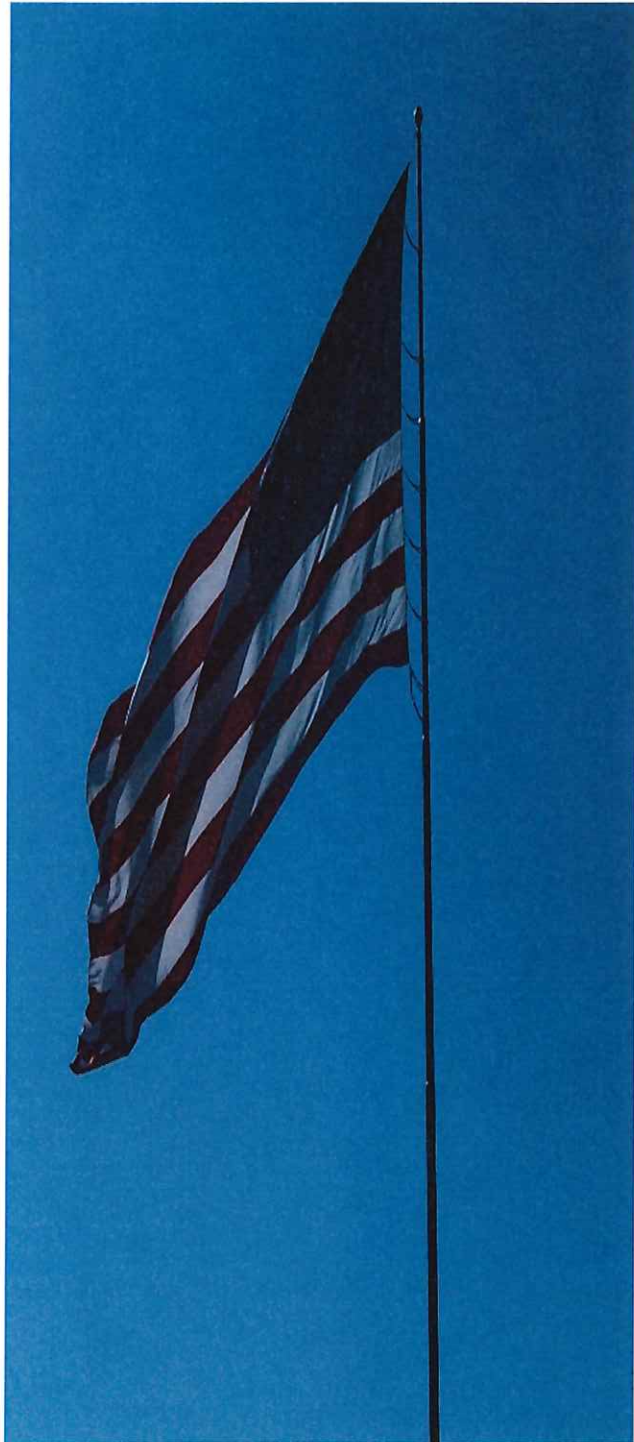
**PRESENT** and not voting:

**ABSENT:**

### Property Tax Rate Comparison

	2015-2016	2014-2015
Property Tax Rate:	\$0.590000/100	\$0.590000/100
Effective Tax Rate:	\$0.561262/100	\$0.566992/100
Effective Maintenance & Operations Tax Rate:	\$0.343411/100	\$0.336202/100
Rollback Tax Rate:	\$0.595135/100	\$0.592263/100
Debt Rate:	\$0.224200/100	\$0.229100/100

Total debt obligation for City of Liberty secured by property taxes: \$1,237,801



# **Annual Budget**

## **Fiscal Year**

October 1, 2015 through September 30, 2016

**Carl Pickett, Mayor**

### **Council Members**

**Diane Huddleston, Mayor Pro-Tem**

**David Arnold**

**Dennis Beasley**

**Frank Jordan**

**Louie Potetz**

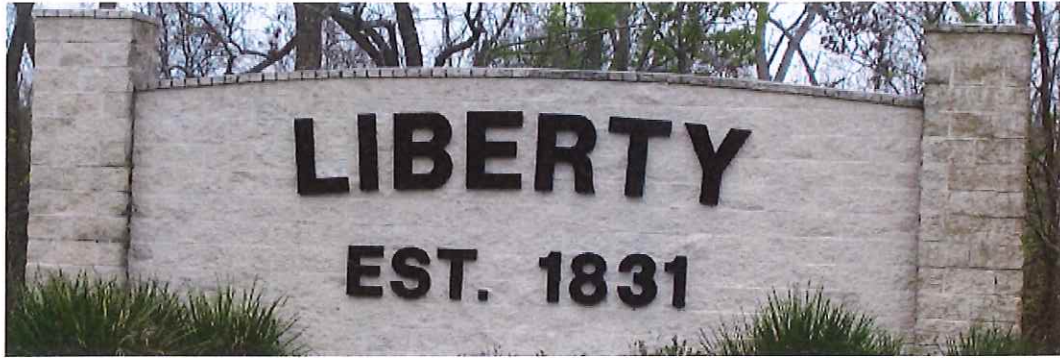
**Libby Simonson**

**Gary Broz, City Manager**

**Dianne Tidwell, City Secretary**

**Naomi Herrington, Finance Director**

**Tom Warner, Engineer/Public Works**



## **CONTENTS OF BUDGET**

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- **Principal City Officials**
- **Vision Statement**
- **Personnel**
- **Property Taxes**
- **General Fund**
- **Special Revenue Funds**
- **Debt Service Fund**
- **LCDC**
- **Airport**
- **Hotel/Motel**
- **Enacting Legislation**



## **PRINCIPAL CITY OFFICIALS**

### **ELECTED OFFICIALS**

<b>NAME</b>	<b>POSITION</b>
<i>Carl Pickett</i>	<i>Mayor</i>
<i>Diane Huddleston</i>	<i>Mayor Pro-Tem</i>
<i>David Arnold</i>	<i>Council Member</i>
<i>Dennis Beasley</i>	<i>Council Member</i>
<i>Frank Jordan</i>	<i>Council Member</i>
<i>Louie Potetz</i>	<i>Council Member</i>
<i>Libby Simonson</i>	<i>Council Member</i>

### **ADMINISTRATIVE OFFICIALS**

<b>NAME</b>	<b>POSITION</b>
<i>Gary Broz</i>	<i>City Manager</i>
<i>Dianne Tidwell</i>	<i>City Secretary</i>
<i>Naomi Herrington</i>	<i>Finance Director</i>
<i>Tom Warner</i>	<i>Engineer/Public Works Director</i>
<i>Tom Claunch</i>	<i>Police Chief</i>
<i>Fred Collins</i>	<i>Fire Chief</i>
<i>Dana Abshier</i>	<i>Library Director</i>

# **CITY OF LIBERTY**

Liberty, Texas, known as "The First City on the Trinity," was established in 1831 and is situated on US Highway 90 midway between Houston and Beaumont. Easy access to these metropolitan areas, a low cost of living, high quality of life, and a rich heritage make Liberty a great place to put down roots.

Liberty offers residents a small town atmosphere while providing all the modern services one expects from larger cities. Newcomers will find a friendly, charming community with a progressive outlook on the future. Liberty is a great place to visit -- and a better place to live.

## **VISION STATEMENT**

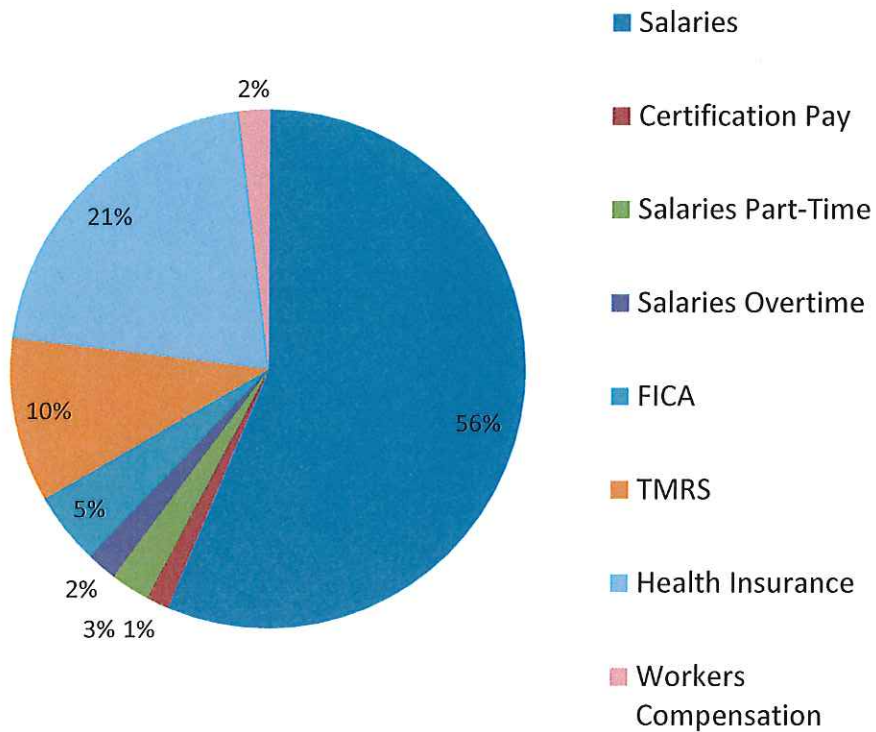
It is the vision of the Mayor, City Council, City Manager and City Employees to provide an attractive, growing, and safe community where resources are efficiently applied for a superior quality lifestyle.

**PERSONNEL**

## Personnel Costs / All Funds

Salaries	\$4,062,963
Certification Pay	\$102,000
Salaries Part-Time	\$179,400
Salaries Overtime	\$138,300
FICA	\$325,676
TMRS	\$739,689
Health Insurance	\$1,525,690
Workers Compensation	\$142,061
<b>Total</b>	<b>\$7,215,779</b>

### Personnel Costs / All Funds





# CAPITAL PLAN

City of Liberty  
5 Year Capital Requests  
By Department

City Secretary				
2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
ELECTRONIC DOCUMENT MANAGEMENT \$10,000 - \$30,000	PERMANENT RECORDS SCANNING DEPENDENT ON PURCHASE OF EQUIP OR SERVICE	VIDEO STREAMING OF COUNCIL MEETINGS DEPENDENT ON WHAT IS CHOSEN - CONTROLLED BY USER OR CONTRACT PROVIDER		

City of Liberty  
5 Year Capital Requests  
By Department

Fire/EMS				
2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
REMOUNT MEDIC 1 \$100,000	COMPLETE PHASE TWO OF ANNEX \$200,000	40' DRILL TOWER TO TRAIN PERSONNEL \$1,000,000	FIRE ENGINE \$329,376	REPLACE MED UNIT \$120,000
2 LUCAS FOR MED UNITS \$30,000	NEW MED UNIT \$120,000	REPLACE OLDER SCBA \$25,000	CONSTRUCT 3RD STATION \$300,000	BRUSH TRUCK FOR STATION 3 \$75,000
STORAGE BUILDING \$20,000	5 THERMAL IMAGE CAMERAS \$5,000		REPLACE OLDER SCBA \$25,000	REPLACE OLDER SCBA \$25,000
	REPLACE OLDER SCBA \$25,000			
	NEW MASKS FOR SCBA \$11,250			

City of Liberty  
5 Year Capital Requests  
By Department

Library					
2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	
PUBLIC COMPUTER MONITORS \$2,145.	REPLACE SKYLIGHT FRAMING & GASKET \$25,000	STAFF COMPUTERS \$2,700	STAFF COMPUTERS \$2,700	AUTOMATION SOFTWARE \$6,000	
VIDEO MONITORING SYSTEM \$8,500	STAFF COMPUTERS \$2,700	IPADS & TABLETS FOR PATRON CHECKOUT \$2,000	PUBLIC COMPUTERS \$7,000		
CARD CATALOG COMPUTER & HANDICAP ACCESS \$2,000	WATERPROOF THE BUILDING \$30,000	LANDSCAPING \$10,000	LANDSCAPING \$10,000		
	PUBLIC COMPUTERS & LAPTOPS \$13,000	ORCHESTRA PIT NET?			
	INSTALL UV FILM ON ALL WINDOWS \$20,000				



City of Liberty  
5 Year Capital Requests  
By Department

Police				
2015/2016	2016/2017	2017/2018	2018/2019	2018/2019
Radio Upgrade \$6,000	2 PATROL CARS \$64,000	2 PATROL CARS \$64,000	2 PATROL VEHICLES #64,000	2 PATROL VEHICLES #64,000
Voice Recorder \$15,000	1 - CID VEHICLE \$25,000	1 - CID VEHICLE \$25,000	1 - CID VEHICLE \$25,000	1 - CID VEHICLE \$25,000
	DISPATCH RADIO & CONSOLE UPGRADE \$78,000	4 PATROL RIFLES @\$850 EACH \$3,400		
	4 PATROL RIFLES @\$850 EACH \$3,400			
	HANDHELD RADIOS 2 @ \$3,000 EACH \$6,000			

City of Liberty  
5 Year Capital Requests  
By Department

Streets/Drainage				
2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
GRADALL \$310,000	(1) 1 TON CAB AND CHASSIS \$28,000 TRUCK BED \$10,000	(2) 1/2 TON PICKUP TRUCKS \$47,000	(1) 1/2 TON PICKUP TRUCK \$23,500	(2) 6-8 YARD DUMP TRUCKS \$180,000
(2) 1/2 TON PICKUP TRUCKS \$47,000	(2) 4X4 TRACTORS 1 WITH LOADER \$65,000	FRONT END LOADER \$225,000	MOTOR GRADER \$150,000	
(1) 1 TON CAB AND CHASSIS \$28,000 TRUCK BED \$4,000		(2) 1/2 TON PICKUP TRUCKS \$47,000		
50'X70' STORAGE BUILDING WITH CONCRETE SLAB \$100,000				

City of Liberty  
5 Year Capital Requests  
By Department

Parks & Recreation				
2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
Playground Grant \$75,000	Land Acquisition \$100,000	Repave Jogging Path \$100,000	Recreation Center \$1,200,000	
Rebuild Water Park Equipment \$20,000	New Entrance \$30,000			

City of Liberty  
5 Year Capital Requests  
By Department

Maintenance				
2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
			AIR COMPRESSOR \$5,000	
			P/U TRUCK \$25,000	



City of Liberty  
5 Year Capital Requests  
By Department

ANIMAL CONTROL				
2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
	NEW ANIMAL CONTROL VEHICLE \$25,000			

City of Liberty  
5 Year Capital Requests  
By Department

Service Center				
2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
Vehicle Shed \$50,000	Truck Lift \$25,000			
Lockable Storage Area \$50,000	Overlay Parking Lot \$150,000			
Inventory Room Shelving \$50,000				

City of Liberty  
5 Year Capital Requests  
By Department

Water/Wastewater				
2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
CAMERA FOR TELEVISIONING SEWER LINES \$8,000	TRAILER MOUNTED SEWER MACHINE \$50,000	BORING MACHINE \$110,000	4500 DIESEL CREW TRUCK \$35,000	

City of Liberty  
5 Year Capital Requests  
By Department

Electric				
2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
3/4 TON SERVICE BODY 4X4 \$40,000	STEEL POLES @ CITY PARK \$40,000	STEEL POLES @ CITY PARK \$40,000	STEEL POLES @ CITY PARK \$40,000	
DISTRIBUTION AUTOMATION				
STORM HARDENING				



City of Liberty  
5 Year Capital Requests  
By Department

Airport					
2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	
SR15 MOWER \$15,000	STORAGE BUILDING FOR TRACTOR AND MOWERS	TRACTOR/MOWER \$70,000	BEACON \$5,000	PAVE PARKING LOT \$50,000	
	AUTOMATIC WEATHER OBSERVATION SYSTEM \$75,000				

# PROPERTY TAXES

# Principal Taxpayers

Name of Taxpayer	Nature of Property	2013/14 Taxable Assessed Valuation	Percent of Total
Boomerang Tube, LLC	Pipeline supplier	\$52,049,107	9.43%
Liberty Forge	Manufacturer	10,924,450	1.98%
Wal-Mart Real Estate Trust	Real Estate	\$10,745,740	1.95%
Smart, John Trucking	Oil Field Services	9,337,700	1.69%
Wal-Mart Store #1186	Retail	8,297,740	1.50%
Pioneer Well Services	Oil & Gas	5,315,800	0.96%
Lynco Well Services	Oil & Gas	4,629,340	0.84%
Wireline Division of STC	Oil & Gas	4,593,010	0.83%
Smart Materials, Inc	Construction Materials	4,278,850	0.78%
Baze Chemical	Oil & Gas	3,525,510	0.64%
		<hr/> \$113,697,247	20.60%

## Tax Rate, Levy and Collection History

<b>Fiscal Year Ending 9/30</b>	<b>General Fund</b>	<b>Interest and Sinking Fund</b>	<b>Total Tax Rate</b>	<b>Total Tax Levy</b>	<b>% Current Collections</b>	<b>% Total Collections</b>
2001-2002	\$0.30420	\$0.26580	\$0.57000	\$1,501,061	92.56%	96.18%
2002-2003	0.31400	0.26490	0.57890	1,564,287	92.82%	97.47%
2003-2004	0.32780	0.25110	0.57890	1,617,470	94.56%	98.94%
2004-2005	0.31180	0.21780	0.52960	1,680,137	93.77%	98.51%
2005-2006	0.29400	0.30500	0.59900	2,047,321	92.70%	96.32%
2006-2007	0.24330	0.31670	0.56000	2,014,798	94.29%	98.03%
2007-2008	0.32090	0.23910	0.56000	2,381,165	92.29%	96.11%
2008-2009	0.33450	0.25550	0.05900	2,606,051	94.69%	97.13%
2009-2010	0.33790	0.25210	0.59000	2,550,854	94.70%	97.36%
2010-2011	0.32260	0.26740	0.59000	2,686,971	93.26%	96.69%
2011-2012	0.31190	0.27810	0.59000	2,786,389	93.56%	100.00%
2012-2013	0.34870	0.24130	0.59000	3,007,120	97.19%	101.30%
2013-2014	0.35020	0.23980	0.59000	2,988,620	94.00%	97.00%
2014-2015	0.36090	0.22910	0.59000	3,131,761		

# Liberty County Central Appraisal District



2015  
Certified Values for  
*City of Liberty*



**LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT  
P.O. BOX 10016-2030 SAM HOUSTON-LIBERTY, TEXAS 77575  
PHONE (936) 336-5722-FAX (936) 336-8390**

**CERTIFICATION OF 2015 APPRAISAL ROLL  
FOR CITY OF LIBERTY**

**I, Alan D. Conner, Chief Administrator for the Liberty County Central Appraisal District, solemnly swear that the attached is that portion of the approved appraisal roll of the Liberty County Central Appraisal District which lists property taxable by and constitutes the appraisal roll for your taxing entity.**

**FINAL VALUE**

<b>NET TAXABLE VALUE:</b>	<b>\$</b>	<b>551,071,528</b>
<b>FREEZE ADJUSTED VALUE:</b>	<b>\$</b>	<b>488,031,477</b>
<b>FREEZE CEILING:</b>	<b>\$</b>	<b>281,451.87</b>
<b>*UNCERTIFIED VALUE:</b>	<b>\$</b>	<b>32,234,577</b>
<b>NO. OF ACCOUNTS</b>		<b>10,642</b>

**NOTE: APPROXIMATE TOTAL TAX LEVY = FREEZE ADJUSTED TAXABLE  
\*TAX RATE / 100 + FREEZE CEILING.**

**\*UNCERTIFIED VALUE IS STILL THE SUBJECT OF A PENDING ARB  
PROTEST. THIS UNCERTIFIED VALUE IS NOT INCLUDED IN NET  
TAXABLE VALUE.**

  
**ALAN D. CONNER**  
Chief Administrator  
Liberty County Central Appraisal District

  
**Date**

**RECEIVED BY: \_\_\_\_\_**  
**DATE: \_\_\_\_\_**

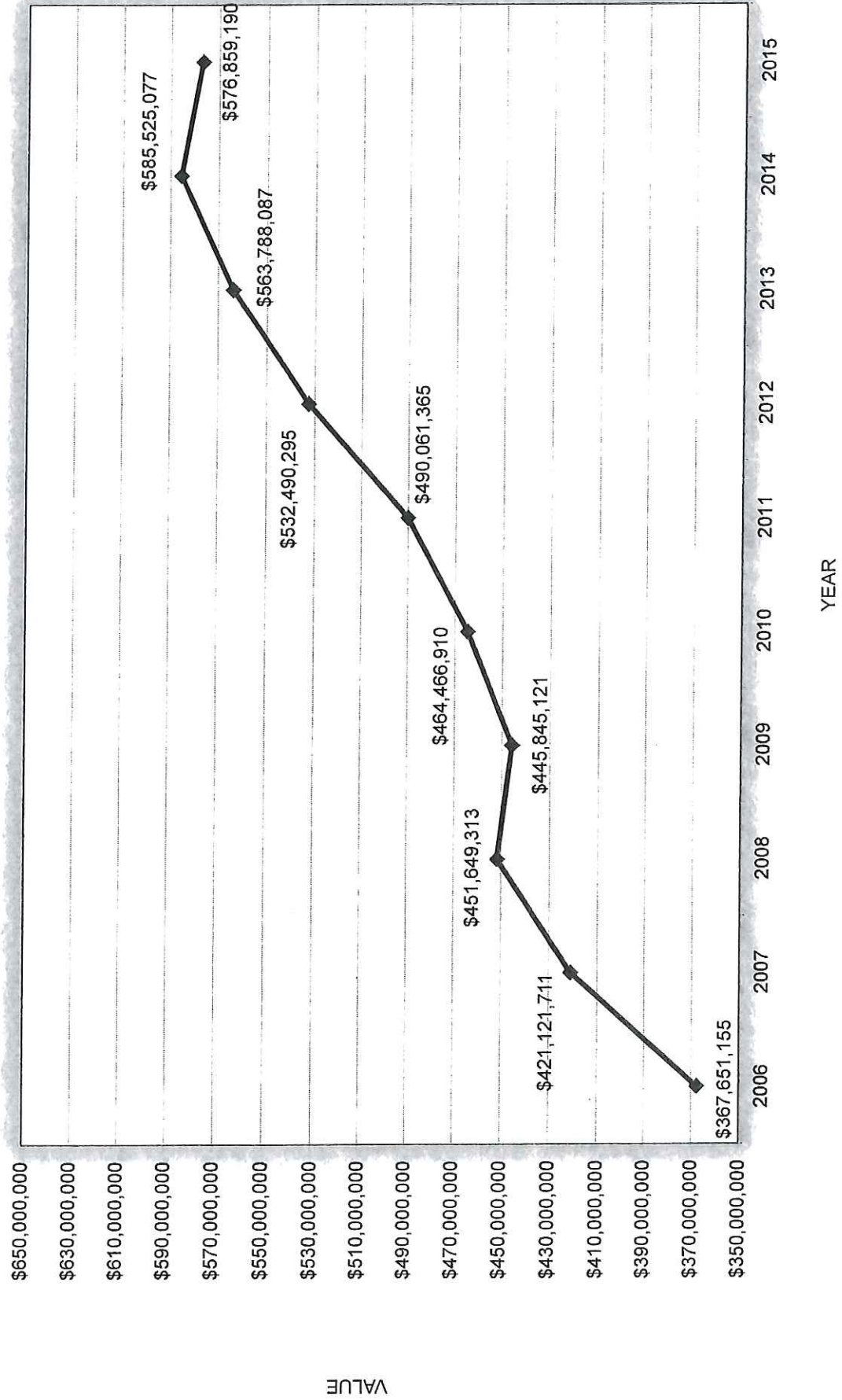


**LIBERTY COUNTY CAD**  
**2015 CERTIFIED VALUE SUMMARY**  
**7/9/2015**

UNIT	# OF PARCELS	2014 TAXABLE	2015 NOTICED VALUE	2015 PRELIMINARY ESTIMATE	2015 TAXABLE VALUE	% CHANGE FROM 2014	% CHANGE FROM NOTICE	% CHANGE FROM PRELIM	2015 CAD VALUE	2015 UNCERTIFIED EST. ARB VALUE	ESTIMATED FINAL 2015 TOTAL VALUE	ESTIMATED % CHG FROM 2014
LIBERTY COUNTY	111,431	\$4,730,137,189	\$5,081,518,111	\$4,827,442,205	\$4,328,124,911	4.19%	-3.02%	2.09%	\$175,986,054	\$126,193,431	\$5,054,318,342	6.85%
CLEVELAND ISD	20,138	\$755,057,296	\$869,870,319	\$782,893,287	\$802,482,756	6.28%	-7.75%	2.50%	\$59,056,100	\$42,352,193	\$844,834,949	11.89%
DEVERS ISD	5,613	\$295,163,683	\$230,141,933	\$220,936,256	\$223,894,541	-24.15%	-2.71%	1.34%	\$1,596,170	\$1,406,850	\$225,301,391	-23.67%
DAYTON ISD	25,050	\$1,547,817,189	\$1,713,580,088	\$1,627,901,084	\$1,689,809,106	9.17%	-1.39%	3.80%	\$39,147,898	\$32,082,247	\$1,721,901,353	11.25%
HARDIN ISD	16,329	\$346,255,392	\$392,895,234	\$376,240,972	\$378,450,886	9.30%	-3.67%	1.40%	\$10,970,108	\$9,361,453	\$387,812,139	12.00%
HULL-DAISSETTA ISD	9,731	\$271,197,259	\$284,710,409	\$270,474,889	\$273,491,970	0.85%	-3.94%	1.12%	\$3,313,285	\$2,980,322	\$276,472,292	1.95%
LIBERTY ISD	19,219	\$868,109,202	\$911,206,677	\$874,758,410	\$880,912,462	1.47%	-3.32%	0.70%	\$40,473,266	\$29,348,157	\$910,260,619	4.86%
TARKINGTON ISD	15,507	\$438,539,864	\$495,382,420	\$485,474,772	\$465,470,737	6.14%	-6.04%	-4.12%	\$17,798,220	\$14,720,884	\$480,191,621	9.50%
AMES	1,361	\$38,761,444	\$40,040,685	\$39,239,871	\$41,944,019	8.21%	4.75%	6.89%	\$2,060,072	\$1,648,058	\$43,592,077	12.46%
CLEVELAND	4,954	\$337,566,359	\$347,457,496	\$333,559,196	\$304,893,315	-9.88%	-12.25%	-8.59%	\$42,564,551	\$34,051,641	\$338,944,956	0.41%
DAYTON LAKES	1,398	\$2,310,185	\$2,396,294	\$2,348,368	\$2,391,834	3.53%	-0.19%	1.85%	\$0	\$0	\$2,391,834	3.53%
DAISSETTA	1,068	\$31,766,793	\$26,488,801	\$25,164,361	\$26,274,319	-17.29%	-0.81%	4.41%	\$751,371	\$601,097	\$26,875,416	-15.40%
DEVERS	536	\$17,203,803	\$16,577,376	\$16,245,828	\$16,522,683	-3.96%	-0.33%	1.70%	\$512,480	\$486,856	\$17,009,539	-1.13%
DAYTON	5,176	\$713,374,723	\$771,607,985	\$733,027,586	\$748,004,337	4.85%	-3.06%	2.04%	\$18,377,516	\$14,702,013	\$762,706,350	6.92%
HARDIN	795	\$31,668,130	\$33,728,211	\$32,041,800	\$33,013,922	4.28%	-2.12%	3.03%	\$985,711	\$887,140	\$33,901,062	7.08%
LIBERTY	10,642	\$685,525,077	\$690,373,729	\$666,758,780	\$651,071,528	-5.88%	-6.66%	-2.77%	\$32,234,577	\$25,787,662	\$576,855,190	-1.48%
MT. BELVIEU	6	\$1,018,654	\$1,031,376	\$928,238	\$1,031,376	1.25%	0.00%	11.11%	\$0	\$0	\$1,031,376	1.25%
DD #1 OLD RIVER	5,098	\$393,730,672	\$430,163,927	\$408,655,731	\$427,716,371	8.63%	-0.57%	4.66%	\$8,277,501	\$6,622,001	\$434,338,372	10.31%
DD #2 RAYWOOD	4,043	\$126,938,475	\$165,450,926	\$157,178,380	\$137,501,536	8.32%	-16.89%	-12.52%	\$1,778,542	\$1,422,834	\$138,924,370	9.44%
DD #4 DEVERS	2,963	\$211,229,833	\$155,566,324	\$140,009,592	\$153,553,990	-27.30%	-1.29%	9.67%	\$1,574,020	\$1,259,216	\$154,813,206	-26.71%
ESD #2 HULL	10,084	\$291,988,715	\$328,321,959	\$295,489,763	\$306,978,616	5.13%	-6.50%	3.89%	\$5,016,765	\$4,515,089	\$311,493,705	6.69%
ESD #3 DAYTON WESTLAKE	4,866	\$194,022,841	\$221,632,526	\$210,550,900	\$213,216,054	9.89%	-3.80%	1.27%	\$7,928,607	\$7,135,746	\$220,351,810	13.57%
ESD #1 KENEFICK	5,299	\$185,795,318	\$215,231,464	\$209,850,677	\$211,977,247	14.09%	-1.51%	1.01%	\$4,636,101	\$4,172,491	\$216,145,738	16.34%
ESD #7 HARDIN	8,422	\$220,618,125	\$235,725,233	\$219,224,467	\$227,692,901	3.21%	-3.41%	3.86%	\$6,907,385	\$5,525,908	\$233,218,809	5.71%
WCID #1 EASTGATE	4,013	\$212,403,611	\$238,580,445	\$226,651,423	\$254,323,767	19.74%	6.60%	12.21%	\$1,763,317	\$1,410,654	\$255,734,421	20.40%
WCID #5 LIBERTY	12,884	\$736,203,575	\$744,357,416	\$707,139,545	\$686,278,120	-6.76%	-7.80%	-2.95%	\$35,653,298	\$28,522,638	\$714,800,758	-2.91%
WCID #6 GOVERNOR'S ROAD	367	\$4,341,472	\$3,854,842	\$3,777,745	\$4,248,812	-2.13%	10.22%	12.47%	\$0	\$0	\$4,248,812	-2.13%
NAV. DISTRICT												
NAV NORTH	23,529	\$237,819,877	\$275,712,400	\$249,041,160	\$261,981,058	10.16%	-5.32%	5.20%	\$8,326,328	\$4,163,164	\$286,144,222	11.91%
NAV SOUTH	17,096	\$915,229,474	\$925,389,305	\$933,750,375	\$890,006,180	-2.76%	-3.93%	6.75%	\$34,100,903	\$27,280,722	\$917,286,902	0.22%
HOSPITAL DISTRICT #1	46,886	\$2,372,011,985	\$2,442,746,968	\$2,320,609,620	\$2,354,941,597	-0.72%	-3.59%	1.45%	\$71,895,593	\$57,508,474	\$2,412,450,071	1.70%

NOTE: UNCERTIFIED VALUE IS NOT INCLUDED IN CERTIFIED NUMBERS. ARB HEARING SCHEDULED FOR UNCERTIFIED VALUE ON 8/21/14.

# CITY OF LIBERTY CERTIFIED VALUE HISTORY



**2015 CERTIFIED TOTALS**

Property Count: 10,418

CLI - CITY OF LIBERTY  
ARB Approved Totals

7/9/2015

8:12:11AM

Land		Value			
Homesite:		26,113,003			
Non Homesite:		57,742,445			
Ag Market:		10,866,765			
Timber Market:		13,745,812	Total Land	(+)	108,468,025
Improvement		Value			
Homesite:		210,259,924			
Non Homesite:		169,832,674	Total Improvements	(+)	380,092,598
Non Real		Count	Value		
Personal Property:	609		310,499,230		
Mineral Property:	2,732		9,457,273		
Autos:	0		0	Total Non Real	(+)
				Market Value	=
					319,956,503
					808,517,126
Ag	Non Exempt		Exempt		
Total Productivity Market:	24,602,396		10,181		
Ag Use:	704,630		41	Productivity Loss	(-)
Timber Use:	1,029,815		995	Appraised Value	=
Productivity Loss:	22,867,951		9,145		785,649,175
				Homestead Cap	(-)
					402,685
				Assessed Value	=
					785,246,490
				Total Exemptions Amount (Breakdown on Next Page)	(-)
					234,174,962
				Net Taxable	=
					551,071,528

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	5,566,277	5,236,697	25,255.53	26,925.22	77		
DPS	37,680	37,680	222.31	241.96	1		
OV65	64,083,604	57,765,674	255,974.03	260,651.76	571		
Total	69,687,561	63,040,051	281,451.87	287,818.94	649	Freeze Taxable	(-)
Tax Rate	0.590000						63,040,051
Transfer	Assessed	Taxable	Post % Taxable	Adjustment	Count		
OV65	94,320	84,320	84,320	0	1		
Total	94,320	84,320	84,320	0	1	Transfer Adjustment	(-)
							0
						Freeze Adjusted Taxable	=
							488,031,477

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE \* (TAX RATE / 100)) + ACTUAL TAX  
 3,160,837.58 = 488,031,477 \* (0.590000 / 100) + 281,451.87

Tax Increment Finance Value: 0  
 Tax Increment Finance Levy: 0.00

**2015 CERTIFIED TOTALS**

Property Count: 10,418

CLI - CITY OF LIBERTY  
ARB Approved Totals

7/9/2015

8:12:33AM

**Exemption Breakdown**

Exemption	Count	Local	State	Total
AB	5	93,796,580	0	93,796,580
DP	82	0	0	0
DPS	1	0	0	0
DV1	6	0	30,000	30,000
DV2	5	0	38,500	38,500
DV3	2	0	22,000	22,000
DV4	33	0	313,572	313,572
DV4S	2	0	24,000	24,000
DVHS	11	0	1,322,820	1,322,820
EX-XG	9	0	2,639,810	2,639,810
EX-XL	10	0	500,720	500,720
EX-XR	12	0	4,508,299	4,508,299
EX-XU	4	0	1,659,010	1,659,010
EX-XV	275	0	93,296,957	93,296,957
EX-XV (Prorated)	6	0	164,820	164,820
EX366	1,937	0	110,543	110,543
FR	3	29,780,631	0	29,780,631
OV65	607	5,916,700	0	5,916,700
OV65S	5	50,000	0	50,000
<b>Totals</b>		<b>129,543,911</b>	<b>104,631,051</b>	<b>234,174,962</b>



**2015 CERTIFIED TOTALS**

Property Count: 224

CLI - CITY OF LIBERTY  
Under ARB Review Totals

7/9/2015

8:12:11AM

Land		Value			
Homesite:		266,440			
Non Homesite:		4,166,880			
Ag Market:		541,566			
Timber Market:		294,400	Total Land	(+)	5,269,286
Improvement		Value			
Homesite:		2,351,910			
Non Homesite:		14,492,690	Total Improvements	(+)	16,844,600
Non Real		Count	Value		
Personal Property:	169		11,028,420		
Mineral Property:	0		0		
Autos:	0		0	Total Non Real	(+)
				Market Value	=
					11,028,420
					33,142,306
Ag		Non Exempt	Exempt		
Total Productivity Market:	835,966		0		
Ag Use:	47,203		0	Productivity Loss	(-)
Timber Use:	13,730		0	Appraised Value	=
Productivity Loss:	775,033		0		32,367,273
				Homestead Cap	(-)
					62,696
				Assessed Value	=
					32,304,577
				Total Exemptions Amount	(-)
				(Breakdown on Next Page)	70,000
				Net Taxable	=
					32,234,577

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
OV65	592,064	532,064	2,000.40	2,000.40	6		
Total	592,064	532,064	2,000.40	2,000.40	6	Freeze Taxable	(-)
Tax Rate	0.590000						532,064
						Freeze Adjusted Taxable	=
							31,702,513

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE \* (TAX RATE / 100)) + ACTUAL TAX

189,045.23 = 31,702,513 \* (0.590000 / 100) + 2,000.40

Tax Increment Finance Value:

0

Tax Increment Finance Levy:

0.00

LIBERTY County

## 2015 CERTIFIED TOTALS

As of Certification

Property Count: 224

CLI - CITY OF LIBERTY  
Under ARB Review Totals

7/9/2015

8:12:33AM

### Exemption Breakdown

Exemption	Count	Local	State	Total
OV65	7	70,000	0	70,000
Totals		70,000	0	70,000



**2015 CERTIFIED TOTALS**

Property Count: 10,642

CLI - CITY OF LIBERTY  
Grand Totals

7/9/2015

8:12:11AM

Land		Value			
Homesite:		26,379,443			
Non Homesite:		61,909,325			
Ag Market:		11,408,331			
Timber Market:		14,040,212	<b>Total Land</b>	(+)	113,737,311
Improvement		Value			
Homesite:		212,611,834			
Non Homesite:		184,325,364	<b>Total Improvements</b>	(+)	396,937,198
Non Real		Count	Value		
Personal Property:	778		321,527,650		
Mineral Property:	2,732		9,457,273		
Autos:	0		0	<b>Total Non Real</b>	(+)
			<b>Market Value</b>	=	330,984,923
					841,659,432
Ag	Non Exempt	Exempt			
Total Productivity Market:	25,438,362	10,181			
Ag Use:	751,833	41	<b>Productivity Loss</b>	(-)	23,642,984
Timber Use:	1,043,545	995	<b>Appraised Value</b>	=	818,016,448
Productivity Loss:	23,642,984	9,145			
			<b>Homestead Cap</b>	(-)	465,381
			<b>Assessed Value</b>	=	817,551,067
			<b>Total Exemptions Amount (Breakdown on Next Page)</b>	(-)	234,244,962
			<b>Net Taxable</b>	=	583,306,105

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	5,566,277	5,236,697	25,255.53	26,925.22	77		
DPS	37,680	37,680	222.31	241.96	1		
OV65	64,675,668	58,297,738	257,974.43	262,652.16	577		
<b>Total</b>	<b>70,279,625</b>	<b>63,572,115</b>	<b>283,452.27</b>	<b>289,819.34</b>	<b>655</b>	<b>Freeze Taxable</b>	(-) 63,572,115
<b>Tax Rate</b>	<b>0.590000</b>						
Transfer	Assessed	Taxable	Post % Taxable	Adjustment	Count		
OV65	94,320	84,320	84,320	0	1		
<b>Total</b>	<b>94,320</b>	<b>84,320</b>	<b>84,320</b>	<b>0</b>	<b>1</b>	<b>Transfer Adjustment</b>	(-) 0
						<b>Freeze Adjusted Taxable</b>	= 519,733,990

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE \* (TAX RATE / 100)) + ACTUAL TAX  
 3,349,882.81 = 519,733,990 \* (0.590000 / 100) + 283,452.27

Tax Increment Finance Value: 0  
 Tax Increment Finance Levy: 0.00

**2015 CERTIFIED TOTALS**

Property Count: 10,642

CLI - CITY OF LIBERTY  
Grand Totals

7/9/2015

8:12:33AM

**Exemption Breakdown**

Exemption	Count	Local	State	Total
AB	5	93,796,580	0	93,796,580
DP	82	0	0	0
DPS	1	0	0	0
DV1	6	0	30,000	30,000
DV2	5	0	38,500	38,500
DV3	2	0	22,000	22,000
DV4	33	0	313,572	313,572
DV4S	2	0	24,000	24,000
DVHS	11	0	1,322,820	1,322,820
EX-XG	9	0	2,639,810	2,639,810
EX-XL	10	0	500,720	500,720
EX-XR	12	0	4,508,299	4,508,299
EX-XU	4	0	1,659,010	1,659,010
EX-XV	275	0	93,296,957	93,296,957
EX-XV (Prorated)	6	0	164,820	164,820
EX366	1,937	0	110,543	110,543
FR	3	29,780,631	0	29,780,631
OV65	614	5,986,700	0	5,986,700
OV65S	5	50,000	0	50,000
<b>Totals</b>		<b>129,613,911</b>	<b>104,631,051</b>	<b>234,244,962</b>

**2015 CERTIFIED TOTALS**

Property Count: 10,418

CLI - CITY OF LIBERTY  
ARB Approved Totals

7/9/2015

8:12:33AM

**State Category Breakdown**

State Code	Description	Count	Acres	New Value Market	Market Value
A	SINGLE FAMILY RESIDENCE	2,660		\$1,614,880	\$232,625,247
B	MULTIFAMILY RESIDENCE	58		\$0	\$9,669,190
C1	VACANT LOTS AND LAND TRACTS	1,980		\$0	\$13,321,302
D1	QUALIFIED OPEN-SPACE LAND	1,106	14,226.5521	\$0	\$24,602,396
D2	IMPROVEMENTS ON QUALIFIED OPEN SP	29		\$0	\$494,551
E	RURAL LAND, NON QUALIFIED OPEN SPA	415	2,854.8846	\$64,400	\$8,893,692
F1	COMMERCIAL REAL PROPERTY	501		\$759,500	\$98,068,823
F2	INDUSTRIAL AND MANUFACTURING REAL	13		\$0	\$11,501,180
G1	OIL AND GAS	820		\$0	\$9,322,803
J2	GAS DISTRIBUTION SYSTEM	3		\$0	\$652,240
J3	ELECTRIC COMPANY (INCLUDING CO-OP)	5		\$0	\$1,375,540
J4	TELEPHONE COMPANY (INCLUDING CO-O	12		\$407,980	\$1,859,600
J5	RAILROAD	4		\$0	\$3,552,090
J6	PIPELAND COMPANY	58		\$0	\$3,924,880
J7	CABLE TELEVISION COMPANY	2		\$0	\$1,593,360
J8	OTHER TYPE OF UTILITY	1		\$0	\$3,500
L1	COMMERCIAL PERSONAL PROPERTY	390		\$62,500	\$61,717,050
L2	INDUSTRIAL AND MANUFACTURING PERS	80		\$3,206,760	\$215,125,620
M1	TANGIBLE OTHER PERSONAL, MOBILE H	262		\$53,200	\$3,673,833
S	SPECIAL INVENTORY TAX	11		\$0	\$3,660,070
X	TOTALLY EXEMPT PROPERTY	2,253		\$726,520	\$102,880,159
	<b>Totals</b>		<b>17,081.4367</b>	<b>\$6,895,740</b>	<b>\$808,517,126</b>

**2015 CERTIFIED TOTALS**

Property Count: 224

CLI - CITY OF LIBERTY  
Under ARB Review Totals

7/9/2015

8:12:33AM

**State Category Breakdown**

State Code	Description	Count	Acres	New Value Market	Market Value
A	SINGLE FAMILY RESIDENCE	29		\$89,650	\$2,693,820
B	MULTIFAMILY RESIDENCE	3		\$0	\$2,681,220
C1	VACANT LOTS AND LAND TRACTS	2		\$0	\$89,110
D1	QUALIFIED OPEN-SPACE LAND	6	469.2942	\$0	\$835,966
D2	IMPROVEMENTS ON QUALIFIED OPEN SP	2		\$0	\$5,020
E	RURAL LAND, NON QUALIFIED OPEN SPA	1	1.0000	\$0	\$14,180
F1	COMMERCIAL REAL PROPERTY	18		\$300,350	\$15,733,540
L1	COMMERCIAL PERSONAL PROPERTY	168		\$548,922	\$11,028,420
M1	TANGIBLE OTHER PERSONAL, MOBILE H	2		\$600	\$61,030
S	SPECIAL INVENTORY TAX	1		\$0	\$0
		<b>Totals</b>	<b>470.2942</b>	<b>\$939,522</b>	<b>\$33,142,306</b>

**2015 CERTIFIED TOTALS**

Property Count: 10,642

CLI - CITY OF LIBERTY  
Grand Totals

7/9/2015

8:12:33AM

**State Category Breakdown**

State Code	Description	Count	Acres	New Value Market	Market Value
A	SINGLE FAMILY RESIDENCE	2,689		\$1,704,530	\$235,319,067
B	MULTIFAMILY RESIDENCE	61		\$0	\$12,350,410
C1	VACANT LOTS AND LAND TRACTS	1,982		\$0	\$13,410,412
D1	QUALIFIED OPEN-SPACE LAND	1,112	14,695.8463	\$0	\$25,438,362
D2	IMPROVEMENTS ON QUALIFIED OPEN SP	31		\$0	\$499,571
E	RURAL LAND, NON QUALIFIED OPEN SPA	416	2,855.8846	\$64,400	\$8,907,872
F1	COMMERCIAL REAL PROPERTY	519		\$1,059,850	\$113,802,363
F2	INDUSTRIAL AND MANUFACTURING REAL	13		\$0	\$11,501,180
G1	OIL AND GAS	820		\$0	\$9,322,803
J2	GAS DISTRIBUTION SYSTEM	3		\$0	\$652,240
J3	ELECTRIC COMPANY (INCLUDING CO-OP)	5		\$0	\$1,375,540
J4	TELEPHONE COMPANY (INCLUDING CO-O	12		\$407,980	\$1,859,600
J5	RAILROAD	4		\$0	\$3,552,090
J6	PIPELAND COMPANY	58		\$0	\$3,924,880
J7	CABLE TELEVISION COMPANY	2		\$0	\$1,593,360
J8	OTHER TYPE OF UTILITY	1		\$0	\$3,500
L1	COMMERCIAL PERSONAL PROPERTY	558		\$611,422	\$72,745,470
L2	INDUSTRIAL AND MANUFACTURING PERS	80		\$3,206,760	\$215,125,620
M1	TANGIBLE OTHER PERSONAL, MOBILE H	264		\$53,800	\$3,734,863
S	SPECIAL INVENTORY TAX	12		\$0	\$3,660,070
X	TOTALLY EXEMPT PROPERTY	2,253		\$726,520	\$102,880,159
	<b>Totals</b>		<b>17,551.7309</b>	<b>\$7,835,262</b>	<b>\$841,659,432</b>



**2015 CERTIFIED TOTALS**

Property Count: 10,418

CLI - CITY OF LIBERTY

ARB Approved Totals

7/9/2015

8:12:33AM

**CAD State Category Breakdown**

State Code	Description	Count	Acres	New Value Market	Market Value
A		1		\$0	\$21,846
A1	SINGLE FAMILY RESIDENCE	2,238		\$1,510,620	\$225,340,287
A2	SINGLE FAMILY MHS	429		\$620	\$6,148,174
A3	SINGLE FAMILY RESIDENCE-IMP ONLY AC	43		\$103,640	\$1,114,940
B1	APARTMENTS	20		\$0	\$6,735,490
B2	DUPLEXES	39		\$0	\$2,933,700
C	VACANT LOT	2		\$0	\$9,970
C1	VACANT LOT	1,978		\$0	\$13,311,332
D1	QUALIFIED AG LAND	1,108	14,226.5611	\$0	\$24,602,415
D2	IMPROVEMENTS ON QUALIFIED AG LAND	29		\$0	\$494,551
E1	IMPS ON FARM OR RANCH LAND	54		\$64,400	\$5,521,813
E2	MH ON FARM OR RANCH LAND	125		\$0	\$84,256
E3	IMPS ON FARM OR RANCH LAND (IMP ON	5		\$0	\$331,570
E4	NON-QUALIFIED AG LAND	332		\$0	\$2,956,034
F1	REAL: COMMERCIAL	501		\$759,500	\$98,068,823
F2	INDUSTRIAL REAL PROPERTY	13		\$0	\$11,501,180
G1	OIL & GAS	820		\$0	\$9,322,803
J2	GAS COMPANIES	3		\$0	\$652,240
J3	ELECTRIC COMPANIES	5		\$0	\$1,375,540
J4	TELEPHONE COMPANIES	12		\$407,980	\$1,859,600
J5	RAILROADS	4		\$0	\$3,552,090
J6	PIPELINES	58		\$0	\$3,924,880
J7	CABLE TELEVISION	2		\$0	\$1,593,360
J8	TOWERS/OTHER UTILITIES	1		\$0	\$3,500
L1	COMMERICAL PERSONAL PROPERTY	390		\$62,500	\$61,717,050
L2	INDUSTRIAL PERSONAL PROPERTY	80		\$3,206,760	\$215,125,620
M1	MOBILE HOMES	262		\$53,200	\$3,673,833
S	SPECIAL INVENTORY	11		\$0	\$3,660,070
X	Mineral	2,253		\$726,520	\$102,880,159
	<b>Totals</b>		14,226.5611	\$6,895,740	\$808,517,126



**2015 CERTIFIED TOTALS**

Property Count: 224

CLI - CITY OF LIBERTY  
Under ARB Review Totals

7/9/2015

8:12:33AM

**CAD State Category Breakdown**

State Code	Description	Count	Acres	New Value Market	Market Value
A1	SINGLE FAMILY RESIDENCE	27		\$32,740	\$2,609,400
A2	SINGLE FAMILY MHS	2		\$56,910	\$84,420
B1	APARTMENTS	2		\$0	\$2,675,430
B2	DUPLEXES	1		\$0	\$5,790
C1	VACANT LOT	2		\$0	\$89,110
D1	QUALIFIED AG LAND	6	469.2942	\$0	\$835,966
D2	IMPROVEMENTS ON QUALIFIED AG LAND	2		\$0	\$5,020
E1	IMPS ON FARM OR RANCH LAND	1		\$0	\$14,180
F1	REAL: COMMERCIAL	18		\$300,350	\$15,733,540
L1	COMMERICAL PERSONAL PROPERTY	168		\$548,922	\$11,028,420
M1	MOBILE HOMES	2		\$600	\$61,030
S	SPECIAL INVENTORY	1		\$0	\$0
	<b>Totals</b>		469.2942	\$939,522	\$33,142,306

**2015 CERTIFIED TOTALS**

Property Count: 10,642

CLI - CITY OF LIBERTY  
Grand Totals

7/9/2015

8:12:33AM

**CAD State Category Breakdown**

State Code	Description	Count	Acres	New Value Market	Market Value
A		1		\$0	\$21,846
A1	SINGLE FAMILY RESIDENCE	2,265		\$1,543,360	\$227,949,687
A2	SINGLE FAMILY MHS	431		\$57,530	\$6,232,594
A3	SINGLE FAMILY RESIDENCE-IMP ONLY AC	43		\$103,640	\$1,114,940
B1	APARTMENTS	22		\$0	\$9,410,920
B2	DUPLEXES	40		\$0	\$2,939,490
C	VACANT LOT	2		\$0	\$9,970
C1	VACANT LOT	1,980		\$0	\$13,400,442
D1	QUALIFIED AG LAND	1,114	14,695.8553	\$0	\$25,438,381
D2	IMPROVEMENTS ON QUALIFIED AG LAND	31		\$0	\$499,571
E1	IMPS ON FARM OR RANCH LAND	55		\$64,400	\$5,535,993
E2	MH ON FARM OR RANCH LAND	125		\$0	\$84,256
E3	IMPS ON FARM OR RANCH LAND (IMP ON	5		\$0	\$331,570
E4	NON-QUALIFIED AG LAND	332		\$0	\$2,956,034
F1	REAL: COMMERCIAL	519		\$1,059,850	\$113,802,363
F2	INDUSTRIAL REAL PROPERTY	13		\$0	\$11,501,180
G1	OIL & GAS	820		\$0	\$9,322,803
J2	GAS COMPANIES	3		\$0	\$652,240
J3	ELECTRIC COMPANIES	5		\$0	\$1,375,540
J4	TELEPHONE COMPANIES	12		\$407,980	\$1,859,600
J5	RAILROADS	4		\$0	\$3,552,090
J6	PIPELINES	58		\$0	\$3,924,880
J7	CABLE TELEVISION	2		\$0	\$1,593,360
J8	TOWERS/OTHER UTILITIES	1		\$0	\$3,500
L1	COMMERICAL PERSONAL PROPERTY	558		\$611,422	\$72,745,470
L2	INDUSTRIAL PERSONAL PROPERTY	80		\$3,206,760	\$215,125,620
M1	MOBILE HOMES	264		\$53,800	\$3,734,863
S	SPECIAL INVENTORY	12		\$0	\$3,660,070
X	Mineral	2,253		\$726,520	\$102,880,159
	<b>Totals</b>		14,695.8553	\$7,835,262	\$841,659,432

**2015 FREEZE TOTALS**

CLI - CITY OF LIBERTY

Property Count: 649

7/9/2015

8:12:42AM

Land		Value			
Homesite:		8,015,230			
Non Homesite:		61,340			
Ag Market:		354,290			
Timber Market:		75,250	Total Land	(+)	8,506,110
Improvement		Value			
Homesite:		61,968,200			
Non Homesite:		834,480	Total Improvements	(+)	62,802,680
Non Real		Count	Value		
Personal Property:	0	0			
Mineral Property:	0	0			
Autos:	0	0	Total Non Real	(+)	0
			Market Value	=	71,308,790
Ag	Non Exempt	Exempt			
Total Productivity Market:	429,540	0			
Ag Use:	16,500	0	Productivity Loss	(-)	408,490
Timber Use:	4,550	0	Appraised Value	=	70,900,300
Productivity Loss:	408,490	0			
			Homestead Cap	(-)	295,869
			Assessed Value	=	70,604,431
			Total Exemptions Amount (Breakdown on Next Page)	(-)	6,647,510
				=	

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	5,566,277	5,236,697	25,255.53	26,925.22	77		
DPS	37,680	37,680	222.31	241.96	1		
OV65	64,083,604	57,765,674	255,974.03	260,651.76	571		
Total	69,687,561	63,040,051	281,451.87	287,818.94	649	Freeze Taxable	(-) 63,040,051
Tax Rate	0.590000						

=

Tax Increment Finance Value: 0  
Tax Increment Finance Levy: 0.00

**2015 FREEZE TOTALS**

CLI - CITY OF LIBERTY

7/9/2015

8:13:05AM

Property Count: 649

**Exemption Breakdown**

Exemption	Count	Local	State	Total
DP	78	0	0	0
DPS	1	0	0	0
DV1	1	0	5,000	5,000
DV2	1	0	12,000	12,000
DV3	2	0	22,000	22,000
DV4	24	0	228,000	228,000
DV4S	2	0	24,000	24,000
DVHS	6	0	758,240	758,240
OV65	566	5,548,270	0	5,548,270
OV65S	5	50,000	0	50,000
Totals		5,598,270	1,049,240	6,647,510

**2015 FREEZE TOTALS**CLI - CITY OF LIBERTY  
Under ARB Review Totals

7/9/2015

8:12:42AM

Property Count: 6

Land		Value			
Homesite:		76,540			
Non Homesite:		0			
Ag Market:		0			
Timber Market:		0			
Total Land			(+)		76,540
Improvement		Value			
Homesite:		578,220			
Non Homesite:		0			
Total Improvements			(+)		578,220
Non Real		Count	Value		
Personal Property:	0		0		
Mineral Property:	0		0		
Autos:	0		0		
Total Non Real				(+)	0
Market Value			=		654,760
Ag		Non Exempt	Exempt		
Total Productivity Market:	0		0		
Ag Use:	0		0		
Timber Use:	0		0		
Productivity Loss:	0		0		
Productivity Loss				(-)	0
Appraised Value				=	654,760
Homestead Cap				(-)	62,696
Assessed Value				=	592,064
Total Exemptions Amount (Breakdown on Next Page)				(-)	60,000
				=	

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
OV65	592,064	532,064	2,000.40	2,000.40	6		
Total	592,064	532,064	2,000.40	2,000.40	6	Freeze Taxable	(-) 532,064
Tax Rate	0.590000						=

Tax Increment Finance Value: 0  
Tax Increment Finance Levy: 0.00

LIBERTY County

## 2015 FREEZE TOTALS

CLI - CITY OF LIBERTY  
Under ARB Review Totals

7/9/2015

8:13:05AM

Property Count: 6

### Exemption Breakdown

Exemption	Count	Local	State	Total
OV65	6	60,000	0	60,000
	Totals	60,000	0	60,000



## 2015 FREEZE TOTALS

CLI - CITY OF LIBERTY

Property Count: 655

Grand Totals

7/9/2015

8:12:42AM

Land		Value			
Homesite:		8,091,770			
Non Homesite:		61,340			
Ag Market:		354,290			
Timber Market:		75,250	<b>Total Land</b>	(+)	8,582,650
Improvement		Value			
Homesite:		62,546,420			
Non Homesite:		834,480	<b>Total Improvements</b>	(+)	63,380,900
Non Real	Count	Value			
Personal Property:	0	0			
Mineral Property:	0	0			
Autos:	0	0	<b>Total Non Real</b>	(+)	0
			<b>Market Value</b>	=	71,963,550
Ag	Non Exempt	Exempt			
Total Productivity Market:	429,540	0			
Ag Use:	16,500	0	<b>Productivity Loss</b>	(-)	408,490
Timber Use:	4,550	0	<b>Appraised Value</b>	=	71,555,060
Productivity Loss:	408,490	0			
			<b>Homestead Cap</b>	(-)	358,565
			<b>Assessed Value</b>	=	71,196,495
			<b>Total Exemptions Amount</b> (Breakdown on Next Page)	(-)	6,707,510

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count
DP	5,566,277	5,236,697	25,255.53	26,925.22	77
DPS	37,680	37,680	222.31	241.96	1
OV65	64,675,668	58,297,738	257,974.43	262,652.16	577
Total	70,279,625	63,572,115	283,452.27	289,819.34	655
Tax Rate	0.590000				

Freeze Taxable

(-)

63,572,115

Tax Increment Finance Value:	0
Tax Increment Finance Levy:	0.00

LIBERTY County

**2015 FREEZE TOTALS**CLI - CITY OF LIBERTY  
Grand Totals

7/9/2015

8:13:05AM

Property Count: 655

**Exemption Breakdown**

Exemption	Count	Local	State	Total
DP	78	0	0	0
DPS	1	0	0	0
DV1	1	0	5,000	5,000
DV2	1	0	12,000	12,000
DV3	2	0	22,000	22,000
DV4	24	0	228,000	228,000
DV4S	2	0	24,000	24,000
DVHS	6	0	758,240	758,240
OV65	572	5,608,270	0	5,608,270
OV65S	5	50,000	0	50,000
Totals		5,658,270	1,049,240	6,707,510

**2015 FREEZE TOTALS**

CLI - CITY OF LIBERTY

Property Count: 649

7/9/2015

8:13:05AM

**State Category Breakdown**

State Code	Description	Count	Acres	New Value Market	Market Value
A	SINGLE FAMILY RESIDENCE	611		\$88,990	\$68,438,670
B	MULTIFAMILY RESIDENCE	2		\$0	\$125,040
D1	QUALIFIED OPEN-SPACE LAND	11	154.6850	\$0	\$429,540
D2	IMPROVEMENTS ON QUALIFIED OPEN SP	1		\$0	\$13,580
E	RURAL LAND, NON QUALIFIED OPEN SPA	12	16.7000	\$0	\$1,485,200
F1	COMMERCIAL REAL PROPERTY	8		\$0	\$309,230
M1	TANGIBLE OTHER PERSONAL, MOBILE H	26		\$0	\$507,530
	<b>Totals</b>		171.3850	\$88,990	\$71,308,790

LIBERTY County

## 2015 FREEZE TOTALS

Property Count: 6

CLI - CITY OF LIBERTY  
Under ARB Review Totals

7/9/2015

8:13:05AM

### State Category Breakdown

State Code	Description	Count	Acres	New Value Market	Market Value
A	SINGLE FAMILY RESIDENCE	6		\$0	\$654,760
		Totals	0.0000	\$0	\$654,760

---

LIBERTY County

**2015 FREEZE TOTALS**

CLI - CITY OF LIBERTY

Property Count: 655

Grand Totals

7/9/2015

8:13:05AM

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**State Category Breakdown**

State Code	Description	Count	Acres	New Value Market	Market Value
A	SINGLE FAMILY RESIDENCE	617		\$88,990	\$69,093,430
B	MULTIFAMILY RESIDENCE	2		\$0	\$125,040
D1	QUALIFIED OPEN-SPACE LAND	11	154.6850	\$0	\$429,540
D2	IMPROVEMENTS ON QUALIFIED OPEN SP	1		\$0	\$13,580
E	RURAL LAND, NON QUALIFIED OPEN SPA	12	16.7000	\$0	\$1,485,200
F1	COMMERCIAL REAL PROPERTY	8		\$0	\$309,230
M1	TANGIBLE OTHER PERSONAL, MOBILE H	26		\$0	\$507,530
	<b>Totals</b>		171.3850	\$88,990	\$71,963,550

**2015 FREEZE TOTALS**

CLI - CITY OF LIBERTY

Property Count: 649

7/9/2015

8:13:05AM

**CAD State Category Breakdown**

State Code	Description	Count	Acres	New Value Market	Market Value
A1		572		\$88,990	\$67,376,860
A2		46		\$0	\$937,240
A3		3		\$0	\$124,570
B2		2		\$0	\$125,040
D1	QUALIFIED OPEN-SPACE LAND	11	154.6850	\$0	\$429,540
D2	IMPROVEMENTS ON QUALIFIED OPEN SP	1		\$0	\$13,580
E1		10		\$0	\$1,450,200
E3		1		\$0	\$20,500
E4		1		\$0	\$14,500
F1	COMMERCIAL REAL PROPERTY	8		\$0	\$309,230
M1	TANGIBLE OTHER PERSONAL, MOBILE H	26		\$0	\$507,530
		<b>Totals</b>	<b>154.6850</b>	<b>\$88,990</b>	<b>\$71,308,790</b>



LIBERTY County

## 2015 FREEZE TOTALS

Property Count: 6

CLI - CITY OF LIBERTY  
Under ARB Review Totals

7/9/2015

8:13:05AM

### CAD State Category Breakdown

State Code	Description	Count	Acres	New Value Market	Market Value
A1		6		\$0	\$654,760
		Totals	0.0000	\$0	\$654,760

LIBERTY County

## 2015 FREEZE TOTALS

CLI - CITY OF LIBERTY

Property Count: 655

Grand Totals

7/9/2015

8:13:05AM

### CAD State Category Breakdown

State Code	Description	Count	Acres	New Value Market	Market Value
A1		578		\$88,990	\$68,031,620
A2		46		\$0	\$937,240
A3		3		\$0	\$124,570
B2		2		\$0	\$125,040
D1		11	154.6850	\$0	\$429,540
D2		1		\$0	\$13,580
E1		10		\$0	\$1,450,200
E3		1		\$0	\$20,500
E4		1		\$0	\$14,500
F1		8		\$0	\$309,230
M1		26		\$0	\$507,530
		<b>Totals</b>	154.6850	\$88,990	\$71,963,550

**2015 CERTIFIED TOTALS**

Property Count: 10,642

CLI - CITY OF LIBERTY  
Effective Rate Assumption

7/9/2015

8:12:33AM

**New Value**

TOTAL NEW VALUE MARKET:	\$7,835,262
TOTAL NEW VALUE TAXABLE:	\$7,103,542

**New Exemptions**

Exemption	Description	Count		
EX-XU	11.23 Miscellaneous Exemptions	2	2014 Market Value	\$518,070
EX-XV	Other Exemptions (including public property, re	12	2014 Market Value	\$3,815,340
EX366	HB366 Exempt	365	2014 Market Value	\$313,714
ABSOLUTE EXEMPTIONS VALUE LOSS				\$4,647,124

Exemption	Description	Count	Exemption Amount
DP	Disability	4	\$0
DV4	Disabled Veterans 70% - 100%	1	\$12,000
OV65	Over 65	21	\$198,430
PARTIAL EXEMPTIONS VALUE LOSS			\$210,430
NEW EXEMPTIONS VALUE LOSS			\$4,857,554

**Increased Exemptions**

Exemption	Description	Count	Increased Exemption Amount
-----------	-------------	-------	----------------------------

INCREASED EXEMPTIONS VALUE LOSS

TOTAL EXEMPTIONS VALUE LOSS \$4,857,554

**New Ag / Timber Exemptions**

2014 Market Value	\$6,072	Count: 1
2015 Ag/Timber Use	\$3,680	
<b>NEW AG / TIMBER VALUE LOSS</b>	<b>\$2,392</b>	

**New Annexations****New Deannexations****Average Homestead Value****Category A and E**

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
1,552	\$111,647	\$300	\$111,347
Category A Only			

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
1,526	\$110,711	\$305	\$110,406

**2015 CERTIFIED TOTALS****CLI - CITY OF LIBERTY  
Lower Value Used**

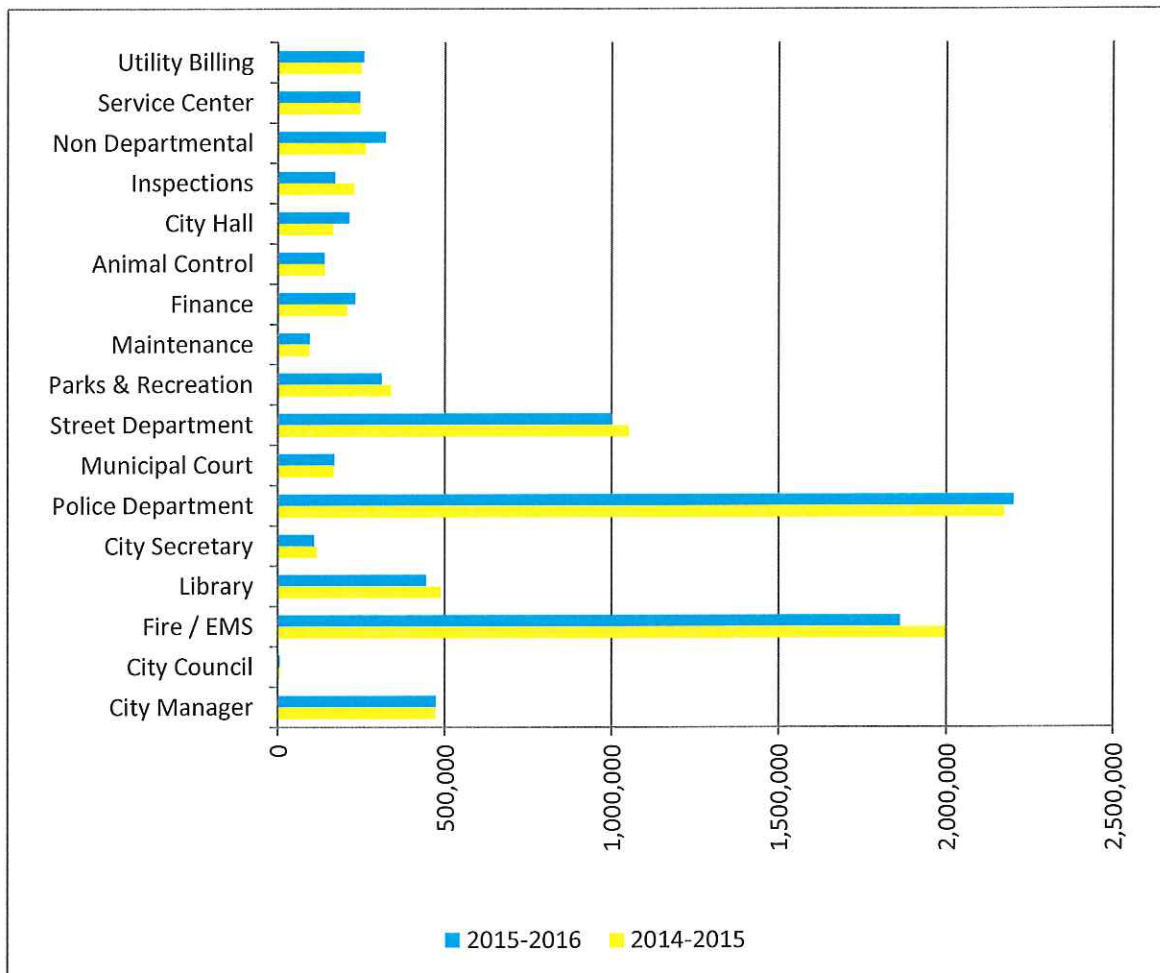
Count of Protested Properties	Total Market Value	Total Value Used
224	\$33,142,306.00	\$28,862,688

# GENERAL FUND

# ANNUAL BUDGET 2015-2016

## GENERAL FUND SERVICES

Department	2014-2015	2015-2016
City Manager	\$472,189	\$473,290
City Council	\$6,010	\$5,450
Fire / EMS	\$1,997,200	\$1,864,116
Library	\$488,559	\$443,494
City Secretary	\$115,119	\$107,895
Police Department	\$2,174,686	\$2,202,467
Municipal Court	\$165,649	\$167,270
Street Department	\$1,052,002	\$1,000,095
Parks & Recreation	\$336,546	\$308,321
Maintenance	\$93,498	\$94,490
Finance	\$205,344	\$228,696
Animal Control	\$138,182	\$137,816
City Hall	\$163,653	\$211,033
Inspections	\$226,017	\$168,652
Non Departmental	\$260,496	\$319,915
Service Center	\$244,945	\$243,277
Utility Billing	\$248,484	\$254,393
Total	\$8,388,579	\$8,230,670





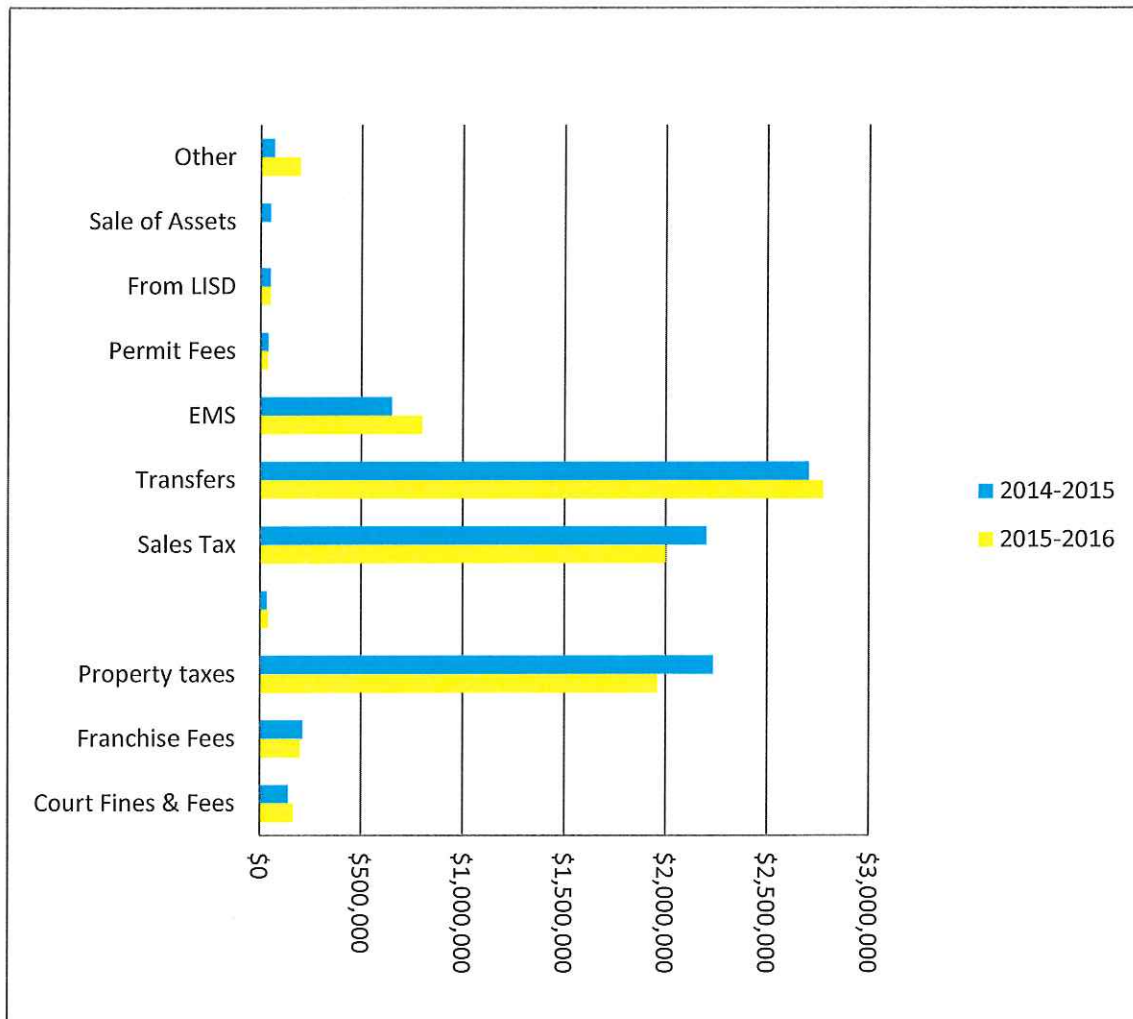
## 2015-2016 ANNUAL BUDGET - GENERAL FUND

	BUDGET	%	BUDGET	%	VARIANCE	
	2014-2015	BUDGET	2015-2016	BUDGET	INCR/DECR	%
<b>REVENUES</b>						
Court Fines & Fees	\$141,950	2%	\$166,800	2%	\$24,850	17.5%
Franchise Fees	\$213,000	3%	\$200,000	2%	(\$13,000)	-6.1%
Property taxes	\$2,235,000	27%	\$1,960,000	24%	(\$275,000)	-12.3%
Penalty & Interest	\$35,000	0%	\$42,500	1%	\$7,500	21.4%
Sales Tax	\$2,200,000	26%	\$2,000,000	24%	(\$200,000)	-9.1%
Transfers	\$2,703,429	32%	\$2,774,970	34%	\$71,541	2.6%
EMS	\$650,000	8%	\$800,000	10%	\$150,000	23.1%
Permit Fees	\$40,000	0%	\$38,100	0%	(\$1,900)	-4.8%
From LISD	\$50,000	1%	\$50,000	1%	\$0	0.0%
Sale of Assets	\$50,000	1%	\$0	0%	(\$50,000)	0.0%
Other	\$70,200	1%	\$198,300	2%	\$128,100	182.5%
<b>Total General Fund</b>	<b>\$8,388,579</b>	<b>100%</b>	<b>\$8,230,670</b>	<b>100%</b>	<b>(\$157,909)</b>	<b>-1.9%</b>

	BUDGET	%	BUDGET	%	VARIANCE	
	2014-2015	BUDGET	2015-2016	BUDGET	INCR/DECR	%
<b>EXPENDITURES</b>						
City Manager*	\$472,189	6%	\$473,290	6%	\$1,101	0.2%
City Council	\$6,010	0%	\$5,450	0%	(\$560)	-9.3%
Fire / EMS*	\$1,997,200	24%	\$1,864,116	23%	(\$133,084)	-6.7%
Library	\$488,559	6%	\$443,494	5%	(\$45,065)	-9.2%
City Secretary*	\$115,119	1%	\$107,895	1%	(\$7,224)	-6.3%
Police Department*	\$2,174,686	26%	\$2,202,467	27%	\$27,781	1.3%
Municipal Court	\$165,649	2%	\$167,270	2%	\$1,621	1.0%
Street	\$1,052,002	13%	\$1,000,095	12%	(\$51,907)	-4.9%
Parks & Recreation	\$336,546	4%	\$308,321	4%	(\$28,225)	-8.4%
Maintenance	\$93,498	1%	\$94,490	1%	\$992	1.1%
Finance*	\$205,344	2%	\$228,696	3%	\$23,352	11.4%
Animal Control*	\$138,182	2%	\$137,816	2%	(\$366)	-0.3%
City Hall*	\$163,653	2%	\$211,033	3%	\$47,380	29.0%
Inspections	\$226,017	3%	\$168,652	2%	(\$57,365)	-25.4%
Non Departmental*	\$260,496	3%	\$319,915	4%	\$59,419	22.8%
Service Center*	\$244,945	3%	\$243,277	3%	(\$1,668)	-0.7%
Neighborhood Svcs	\$0	0%	\$0	0%	\$0	#DIV/0!
Utility Billing*	\$248,484	3%	\$254,393	3%	\$5,909	2.4%
<b>Total General Fund</b>	<b>\$8,388,579</b>	<b>100%</b>	<b>\$8,230,670</b>	<b>100%</b>	<b>(\$157,909)</b>	<b>-1.9%</b>

## 2015-2016 ANNUAL BUDGET - GENERAL FUND

REVENUES	BUDGET	%	BUDGET	%	VARIANCE	
	2014-2015	BUDGET	2015-2016	BUDGET	INCR/DECR	%
Court Fines & Fees	\$141,950	2%	\$166,800	2%	\$24,850	17.5%
Franchise Fees	\$213,000	3%	\$200,000	2%	(\$13,000)	-6.1%
Property taxes	\$2,235,000	27%	\$1,960,000	24%	(\$275,000)	-12.3%
	\$35,000	0%	\$42,500	1%	\$7,500	21.4%
Sales Tax	\$2,200,000	26%	\$2,000,000	24%	(\$200,000)	-9.1%
Transfers	\$2,703,429	32%	\$2,774,970	34%	\$71,541	2.6%
EMS	\$650,000	8%	\$800,000	10%	\$150,000	23.1%
Permit Fees	\$40,000	0%	\$38,100	0%	(\$1,900)	-4.8%
From LISD	\$50,000	1%	\$50,000	1%	\$0	0.0%
Sale of Assets	\$50,000	1%	\$0	0%	(\$50,000)	-100.0%
Other	\$70,200	1%	\$198,300	2%	\$128,100	182.5%
<b>Total General Fund</b>	<b>\$8,388,579</b>	<b>100%</b>	<b>\$8,230,670</b>	<b>100%</b>	<b>(\$157,909)</b>	<b>-1.9%</b>

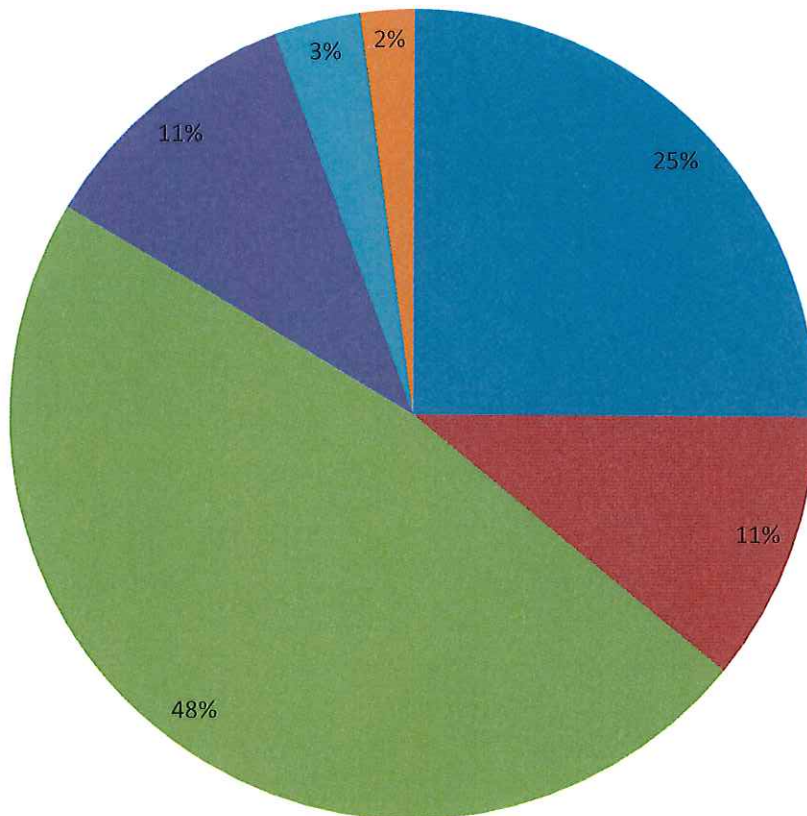


# Transfers to General Fund

Transfers	
Water Transfer	\$580,000
Water Utility Billing Transfer	\$249,013
Electric Transfer	\$1,100,000
Electric Utility Billing Transfer	\$249,013
Solid Waste Transfer	\$80,000
LCDC	\$50,000

## Transfers

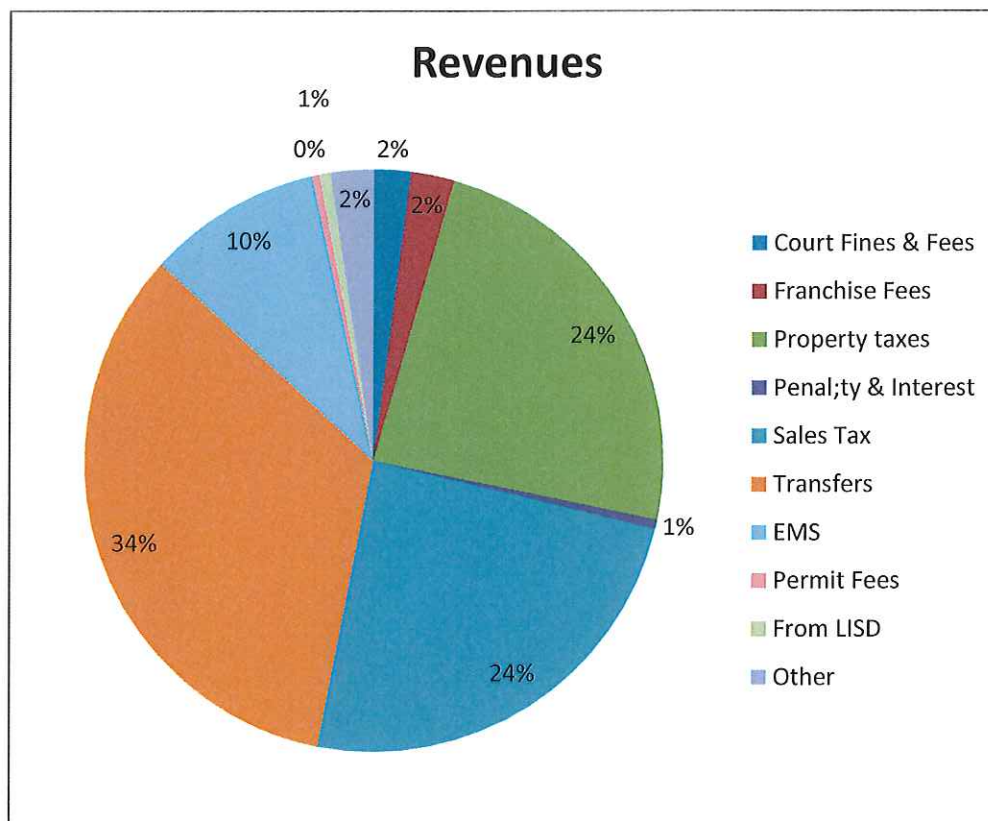
- Water Transfer
- Water Utility Billing Transfer
- Electric Transfer
- Electric Utility Billing Transfer
- Solid Waste Transfer
- LCDC





## Revenues / General Fund

Revenues	
Court Fines & Fees	\$166,800
Franchise Fees	\$200,000
Property taxes	\$1,960,000
Penalty & Interest	\$42,500
Sales Tax	\$2,000,000
Transfers	\$2,774,970
EMS	\$800,000
Permit Fees	\$38,100
From LISD	\$50,000
Other	\$198,300



# City Sales Tax History

<b>Fiscal Year Ending</b> <b>9/30</b>	<b>Sales Tax</b> <b>Collections</b>	<b>% of Ad Valorem</b> <b>Tax Levy</b>	<b>Equivalent Ad</b> <b>Valorem Tax Rate</b>
2003	\$1,280,431	81.85%	0.47387
2004	\$1,376,623	85.11%	0.49271
2005	\$1,662,451	98.95%	0.52404
2006	\$1,578,549	77.10%	0.46185
2007	\$1,986,525	98.60%	0.57365
2008	\$2,139,083	89.83%	0.55255
2009	\$2,121,447	81.40%	0.52483
2010	\$1,756,434	68.86%	0.39734
2011	\$2,052,692	76.39%	0.43956
2012	\$2,002,343	71.86%	0.42397
2013	\$2,056,737	68.40%	0.40356
2014	\$2,302,566	70.86%	0.41807

CITY OF LIBERTY  
APPROVED BUDGET  
AS OF: SEPTEMBER 30TH, 2015

## 01 -GENERAL FUND

			(----- 2014-2015 -----)		(----- 2015-2016 -----)	
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
01-301-0101 AUDITORIUM RENT	11,212	7,240	6,000	5,750	0	5,000
01-301-0103 BUILDING PERMITS	22,594	26,778	30,000	41,263	0	35,000
01-301-0104 CORPORATION COURT	79,843	115,097	90,000	130,326	0	100,000
01-301-0105 COUNTY FIRE AID	4,550	12,150	20,000	3,700	0	15,000
01-301-0106 DELINQUENT TAXES	76,683	62,022	50,000	136,226	0	60,000
01-301-0107 INTEREST & PENALTY	38,820	59,595	35,000	58,489	0	42,500
01-301-0108 FRANCHISE FEE	183,468	189,719	200,000	205,123	0	200,000
01-301-0109 CULTURAL CENTER RENTAL	0	200	500	200	0	200
01-301-0110 LICENSE FEES	1,305	3,865	3,000	2,778	0	3,000
01-301-0111 PARKS & RECREATION	2,095	12,150	15,000	12,195	0	12,000
01-301-0112 INTEREST INCOME	3,418	5,417	4,000	7,348	0	6,000
01-301-0113 OIL & GAS PERMITS	0	4,100	0	0	0	0
01-301-0114 DOG LICENSE/FEES	457	1,455	300	249	0	100
01-301-0115 MISCELLANEOUS INCOME	34,529	20,282	25,000	24,142	0	20,000
01-301-0116 SALE OF ASSETS	70,344	200,077	50,000	9,730	0	50,000
01-301-0118 1% SALES TAX	2,056,737	2,302,566	2,200,000	1,868,028	0	2,000,000
01-301-0121 TAX COLLECTION-CURRENT	1,727,456	1,805,391	2,150,000	1,877,444	0	1,900,000
01-301-0122 EMERGENCY MEDICAL SERVICE	605,221	710,542	650,000	809,766	0	800,000
01-301-0123 FIRE/EMS GRANT REV.	34,034	37,012	0	37,634	0	40,000
01-301-0125 TRANSFER FROM EHT	0	0	400,000	400,000	0	466,944
01-301-0126 TRANSFER FOR UTILITY BILLIN	207,916	448,366	493,429	493,428	0	498,026
01-301-0127 TRSF. FROM UTILITY FUNDS	1,760,000	1,760,000	1,760,000	1,265,000	0	1,760,000
01-301-0131 DONATIONS-ANIMAL CONTROL	967	374	1,000	1,131	0	1,000
01-301-0132 TRANSFER FROM LCDC	37,671	534,861	50,000	50,000	0	50,000
01-301-0134 POLICE DEPT CLASSES	874	730	700	0	0	0
01-301-0135 COKE MACHINE REVENUE	0	0	200	0	0	0
01-301-0137 LEOSE - FIRE	0	650	0	0	0	450
01-301-0140 BUILDING RENTAL INCOME	100,010	0	0	0	0	0
01-301-0141 POLICE DEPT. DONATIONS	300	1,336	1,000	25	0	1,000
01-301-0142 RESTAT REBATES	0	0	0	153	0	250
01-301-0144 TEL-COMM. R O W ACCESS FEES	11,871	16,430	15,000	8,050	0	10,500
01-301-0146 LIBRARY GRANT REV.	1,000	0	0	0	0	1,500
01-301-0147 FEMA REVENUE	0	177,467	0	0	0	0
01-301-0148 INSURANCE REIMBURSEMENT	0	0	0	3,950	0	0
01-301-0155 HGAC GRANT REVENUE	1,550	0	0	0	0	0
01-301-0157 COURT REVENUE STATE FINES	43,410	64,745	50,000	64,176	0	65,000
01-301-0158 OMNI BASE FTA REVENUES	751	622	850	742	0	500
01-301-0174 PARADE - JUBILEE	5	0	0	0	0	0
01-301-0177 INDIGENT DEFENSE FEE	1,104	1,688	1,100	1,668	0	1,300
01-301-0182 DUE FROM LISD / SRO	50,000	50,000	50,000	45,833	0	50,000
01-301-0183 ALARM FEES	10,518	5,710	10,000	6,200	0	8,000
01-301-0188 TX FOREST SERVICE GRANT REV	11,970	2,376	0	0	0	0
01-301-0189 STREET SIGN DONATION	80	280	0	0	0	0
01-301-0190 CERTIFICATE OF OBLIGATION 2	2,805	0	0	0	0	0
01-301-0191 COMCAST 1% PUBLIC INFORMATI	13,764	10,370	13,000	9,710	0	11,000
01-301-0192 LIBRARY FINES & FEES	13,804	13,972	13,000	14,503	0	13,000
01-301-0193 PD SILVER SANTA DONATIONS	957	2,974	500	734	0	900
01-301-0194 DONATIONS - PARKS	35,000	0	0	0	0	0
01-301-0199 CAPITAL LEASE FINANCING	290,000	0	0	0	0	0



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

	2012-2013	2013-2014	(----- 2014-2015 -----)	(----- 2015-2016 -----)		
REVENUES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
01-301-0204 NATIONAL NIGHT OUT DONATION	845	0	0	0	0	0
01-301-0205 ANIMAL ADOPTION FEE	0	0	0	5,527	0	2,500
01-301-0206 TRANSFER FROM FIXED ASSETS	0	0	0	40,000	0	0
TOTAL REVENUES	7,549,936	8,668,609	8,388,579	7,641,220	0	8,230,670
	=====	=====	=====	=====	=====	=====

## **GENERAL FUND**

## **CITY MANAGER**

### **OUR MISSION**

To provide plan controls, direction, support, and coordination to the activities and functions of all city departments based on City Council policy, charter, codes and state law.

### **DESCRIPTION OF SERVICES**

The City Manager exercises leadership in maintaining effective communication between the City Council, City employees and the citizens of Liberty. As the City's Chief Executive Officer, the City Manager performs financial monitoring, presents the annual budget, prepares City Council agendas, provides citizen assistance, and works on economic and community development opportunities. This office also maintains the City's website, human resource activities, and provides general administrative assistance to other programs.

### **OUR GOALS**

#### **FUTURE DEPARTMENT OBJECTIVES**

- Keep the emphasis In the General Fund on basic services while maintaining a vision for the future.
- Facilitate the development of affordable housing, businesses and creation of jobs.
- Develop a plan for continuing maintenance of all City facilities.
- Putting emphasis on Utility Fund to improve revenues.
- Improve quality of life for citizens of Liberty

### **BUDGET HISTORY**

<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>\$373,822</b>	<b>\$417,011</b>	<b>\$472,189</b>	<b>\$473,290</b>

### **BUDGETED PERSONNEL**

<b>Position</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>City Manager - Exempt</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Administrative Assistant</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Human Resources - Payroll</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>IT- Exempt</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

<b>Administrative Clerk</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
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## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

401-CITY MANAGER

	(----- 2014-2015 -----)		(----- 2015-2016 -----)			
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
01-401-001 SALARIES SUPERVISION	118,453	118,456	120,825	116,180	0	120,850
01-401-002 SALARIES OPERATION	139,706	164,616	156,427	122,984	0	152,050
01-401-004 SOCIAL SECURITY	17,999	20,243	21,248	16,872	0	20,950
01-401-005 WORKMANS COMP	723	320	500	593	0	1,230
01-401-006 TMRS REQUIREMENTS	13,105	12,818	46,662	32,165	0	48,500
01-401-007 INSURANCE EMPLOYEES	77,567	94,680	95,212	88,804	0	102,000
01-401-010 SALARIES-OVERTIME	0	140	500	86	0	500
TOTAL 0-OPERATING SERVICES	367,554	411,273	441,374	377,684	0	446,080
<u>1-OPERATING SUPPLIES</u>						
01-401-111 OFFICE SUPPLIES	3,331	3,817	3,000	1,613	0	3,000
01-401-112 POSTAGE	548	260	500	373	0	200
01-401-113 NON CAPITAL ASSETS	3,172	4,317	1,650	2,125	0	0
01-401-114 FOOD EXPENSE	420	1,038	750	245	0	500
01-401-129 UNIFORMS	0	936	150	15	0	150
TOTAL 1-OPERATING SUPPLIES	7,470	10,367	6,050	4,372	0	3,850
<u>2-MAINTENANCE / REPAIR</u>						
01-401-227 MAINT. MOTOR VEHICLES	35	15	200	182	0	100
01-401-228 GAS-OIL-TIRES	2,640	1,620	2,000	1,278	0	1,500
TOTAL 2-MAINTENANCE / REPAIR	2,674	1,634	2,200	1,460	0	1,600
<u>3-CHARGES &amp; SERVICES</u>						
01-401-308 DUES & MEMBERSHIP	2,517	1,791	2,500	3,200	0	2,500
01-401-309 PUBLICATIONS	0	40	100	0	0	100
01-401-310 INSURANCE EXPENSE	1,391	3,310	4,000	2,057	0	3,500
01-401-313 PROFESSIONAL DEVELOPMENT	1,621	1,468	2,500	1,045	0	2,500
01-401-314 TRAVEL	3,508	1,708	2,500	1,077	0	2,500
01-401-315 TELEPHONE	6,404	6,863	4,500	6,094	0	4,000
01-401-326 MAINTENANCE OFFICE EQUIP	2,825	290	125	375	0	400
01-401-328 PHYSICALS / TESTING	276	0	300	0	0	220
TOTAL 3-CHARGES & SERVICES	18,542	15,471	16,525	13,848	0	15,720
401-308 DUES & MEMBERSHIP	PERMANENT NOTES: TCMA-THRA-ROTARY					
401-314 TRAVEL	PERMANENT NOTES: HOTEL & MEALS WHILE ATTENDING TRAINING					
<u>4-OTHER</u>						
01-401-400 VEHICLE LEASE PAYMENT	6,344	5,486	6,040	6,055	0	6,040
01-401-403 TRANSFER TO OTHER FUNDS	( 111,517)	30,256	0	0	0	0
TOTAL 4-OTHER	( 105,173)	35,742	6,040	6,055	0	6,040
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TOTAL 401-CITY MANAGER	291,067	474,488	472,189	403,419	0	473,290

**OUR MISSION**

To make Liberty a desirable place to live through quality services and the responsible use of public resources. With enthusiasm, integrity and vision, we will maintain a safe environment and continually improve the quality of life for all our citizens.

**DESCRIPTION OF SERVICES**

The elected city council sets the policies for the operation of the municipal government. The Council appoints the City Manager and consists of seven members: a Mayor and six Council Members. All members are elected at-large.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Develop Short Term and Long Term Goals (Strategic Planning)

**BUDGET HISTORY**

<b>FY 11/12</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>\$4,350</b>	<b>\$4,350</b>	<b>\$6,050</b>	<b>\$6,010</b>	<b>\$5,450</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

402-COUNCIL

	2012-2013	2013-2014	(----- 2014-2015 -----)	(----- 2015-2016 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>0-OPERATING SERVICES</u>						
01-402-005 WORKMAN'S COMPENSATION	65	65	60	191	0	200
TOTAL 0-OPERATING SERVICES	65	65	60	191	0	200
<u>1-OPERATING SUPPLIES</u>						
01-402-114 FOOD EXPENSE - MEALS	1,540	1,399	2,200	2,061	0	1,750
01-402-125 MATERIALS & SUPPLIES	232	461	750	324	0	500
TOTAL 1-OPERATING SUPPLIES	1,772	1,860	2,950	2,386	0	2,250
<u>3-CHARGES &amp; SERVICES</u>						
01-402-313 PROFESSIONAL DEVELOPMENT	1,875	650	1,500	850	0	1,500
01-402-314 TRAVEL	2,032	981	1,500	121	0	1,500
TOTAL 3-CHARGES & SERVICES	3,907	1,631	3,000	971	0	3,000
402-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES: ANNUAL TML CONFERENCE						
402-314 TRAVEL PERMANENT NOTES: HOTEL & MEALS WHILE AT TML CONFERENCE						
TOTAL 402-COUNCIL	5,745	3,556	6,010	3,547	0	5,450



**OUR MISSION**

The Liberty Fire department is dedicated to protecting the lives and property of the City of Liberty residents and all visitors to our community. Liberty Fire Department accomplishes this goal through professionalism, dedication, integrity and training.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Develop an organization to effectively administer and manage the resources of the department.
- Develop a system for minimizing the impact of disasters and other emergencies on life and property.
- Provide an effective Emergency Medical Service system.
- Provide an effective fire prevention and public safety system.

**BUDGET HISTORY**

<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>\$1,405,485</b>	<b>\$1,566,247</b>	<b>\$1,997,200</b>	<b>\$1,864,116</b>

**BUDGETED PERSONNEL**

<b>Position</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>Chief - Exempt</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Asst. Chief - Exempt</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Administrative Assistant</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Fire/EMS</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

403-FIRE DEPARTMENT

	2012-2013	2013-2014	(----- 2014-2015 -----)	(----- 2015-2016 -----)		
	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
DEPARTMENTAL EXPENDITURES						
<u>0-OPERATING SERVICES</u>						
01-403-001 SALARIES SUPERVISION	70,309	76,079	77,248	74,266	0	77,251
01-403-002 SALARIES OPERATION	645,349	670,619	706,787	691,276	0	632,000
01-403-004 SOCIAL SECURITY	62,663	65,625	75,056	74,514	0	53,000
01-403-005 WORKMANS COMP	13,837	13,614	19,000	18,716	0	21,565
01-403-006 TMRS REQUIREMENTS	37,723	35,284	140,800	117,274	0	122,950
01-403-007 INSURANCE EMPLOYEES	161,348	234,130	231,834	304,625	0	255,850
01-403-009 INCENTIVE PAY	14,267	18,391	12,000	15,865	0	16,000
01-403-010 SALARIES-OVERTIME	37,377	50,732	40,000	70,958	0	30,000
01-403-011 PART-TIME SALARIES	95,113	93,861	95,000	123,159	0	120,000
01-403-012 CERTIFICATION PAY	0	0	48,000	57,767	0	68,400
TOTAL 0-OPERATING SERVICES	1,137,986	1,258,335	1,445,725	1,548,420	0	1,397,016

403-009 INCENTIVE PAY

PERMANENT NOTES:

VOLUNTEER INCENTIVE PAY ONE YEAR PAY OUT IN DECEMBER

\$5 MEETING \$10 CALL

1-OPERATING SUPPLIES

01-403-111 OFFICE SUPPLIES	1,253	1,212	1,000	1,198	0	1,500
01-403-112 POSTAGE	1,008	502	1,000	925	0	1,000
01-403-113 NON CAPITAL ASSETS	9,377	4,618	15,600	8,207	0	30,500
01-403-115 JANITORIAL SUPPLIES	2,246	2,406	2,500	2,726	0	2,500
01-403-125 MATERIAL & SUPPLIES	14,358	18,622	20,000	17,118	0	18,000
01-403-127 BILLABLE EMS SUPPLIES	36,689	41,035	40,000	62,873	0	60,000
01-403-129 UNIFORMS	6,330	5,119	6,000	4,070	0	5,000
TOTAL 1-OPERATING SUPPLIES	71,262	73,512	86,100	97,117	0	118,500

403-111 OFFICE SUPPLIES

PERMANENT NOTES:

PAPER, PENS, FOLDERS CALENDARS...ETC

403-113 NON CAPITAL ASSETS

PERMANENT NOTES:

1-AED FOR PUMPER \$3,000

1-HOSE TESTER \$5,000

1-GAUGE FOR TESTING HYDRANTS \$1,500

3-COMPUTERS FOR MED UNITS \$12,000

5-PERSONEL TIC @900 \$4,500

APPARATUS &amp; EQUIPMENT FOR 28 \$4,500

403-115 JANITORIAL SUPPLIES

PERMANENT NOTES:

PAPER PRODUCTS, SOAP AND CLEANERS

403-125 MATERIAL &amp; SUPPLIES

PERMANENT NOTES:

BARRICADE TAPE, MICRO BLAZE, TEXT SERVICE, FIRE

QUENCH, LOCKER NAME PLATES, ROPE &amp; HARNESSSES \$3,100

403-127 BILLABLE EMS SUPPLIES

PERMANENT NOTES:

DISPOSIBLE MEDICAL SUPPLES

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

403-FIRE DEPARTMENT

(----- 2014-2015 -----) (----- 2015-2016 -----)

DEPARTMENTAL EXPENDITURES	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
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## PHARMACEUTICALS

## OXYGEN

403-129 UNIFORMS

## PERMANENT NOTES:

PANTS, SHIRTS, JACKETS, BELTS, NAME BADGES ...ETC

2-MAINTENANCE / REPAIR

01-403-226 MAINTENANCE EQUIPMENT	16,908	19,973	20,000	17,485	0	20,000
01-403-227 MAINT MOTOR VEHICLES	24,239	21,967	25,000	40,321	0	30,000
01-403-228 GAS-OIL-TIRES	29,700	31,107	30,000	27,015	0	30,000
01-403-229 BUNKER GEAR MAINTENANCE	0	0	3,000	4,143	0	5,000
01-403-271 PRINCIPAL PAYMENT CAPITAL LE	28,968	0	0	0	0	0
01-403-272 INTEREST CAPITAL LEASE	4,732	0	0	0	0	0
TOTAL 2-MAINTENANCE / REPAIR	104,547	73,048	78,000	88,963	0	85,000

403-226 MAINTENANCE EQUIPMENT

## PERMANENT NOTES:

HEAT SENSOR, LADDER TESTING, COMPRESSOR MAINTENANCE

FIREHOUSE SOFTWARE MAINT \$2,200

LIFEPAK SERVICE CONTRACT \$4969

403-227 MAINT MOTOR VEHICLES

## PERMANENT NOTES:

ANTI FREEZE, STATE INSPECTIONS, BATTERIES, LETTERING FOR  
VEHICLES, MAINT ON AGED VEHICLES3-CHARGES & SERVICES

01-403-306 MEDICAL CONTROL FEE	12,000	11,000	12,000	13,000	0	14,400
01-403-307 VOLUNTEER TRAINING	0	216	750	0	0	750
01-403-308 DUES & MEMBERSHIPS	1,535	0	3,500	187	0	3,500
01-403-309 PUBLICATION	0	0	300	0	0	300
01-403-310 INSURANCE EXPENSE	17,711	22,765	22,000	21,440	0	22,000
01-403-312 MAINTENANCE BUILDING	1,804	7,691	1,500	13,054	0	5,000
01-403-313 PROF. DEVELOPMENT	10,969	16,472	10,000	9,391	0	17,500
01-403-314 TRAVEL	2,851	3,388	5,000	3,311	0	5,000
01-403-315 TELEPHONE	6,040	6,360	6,000	8,950	0	6,000
01-403-316 UTILITIES	29,146	29,854	30,000	27,398	0	30,000
01-403-318 FIRE PREVENTION	190	0	200	0	0	200
01-403-319 LOOSE ACCOUNT	( 700)	165	0	0	0	700
01-403-320 HAZ-MAT EXPENSE	0	460	3,550	3,645	0	3,550
01-403-325 EMS COLLECTION FEE	55,994	65,822	47,250	70,522	0	72,000
01-403-328 PHYSICALS / TESTING	602	893	500	821	0	500
01-403-333 STATE FEES	0	1,230	4,200	180	0	5,700
01-403-352 EQUIPMENT RENTALS	4,714	4,103	4,000	5,004	0	4,000
01-403-353 MATCHING GRANT EXPENSE	2,100	1,275	5,000	0	0	0
01-403-356 NONNBUDGETED GRANT EXPENSE	9,909	12,011	0	0	0	0
01-403-360 CAPITAL OUTLAY	341,108	491,736	174,125	171,652	0	0
TOTAL 3-CHARGES & SERVICES	495,973	675,440	329,875	348,556	0	191,100

403-306 MEDICAL CONTROL FEE

## PERMANENT NOTES:

DR ELLERBE @ \$1,200 MONTH

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

403-FIRE DEPARTMENT

		(----- 2014-2015 -----) (----- 2015-2016 -----)					
		2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
403-308	DUES & MEMBERSHIPS	PERMANENT NOTES: TCFP COMMISSION \$1530 RAC-R DUES \$100 TDSHS \$1230 CLIA \$150					
403-312	MAINTENANCE BUILDING	PERMANENT NOTES: BULBS, FLOOR WAX & STRIPPER, WEED KILLER, PEST CONTROL					
403-313	PROF. DEVELOPMENT	PERMANENT NOTES: FIRE INSPECTOR, DRIVER OPERATOR, TEXAS COMMISSION RECERTS, HOMELAND SECURITY CONFERENCE CEU PROGRAM \$1440					
403-314	TRAVEL	PERMANENT NOTES: HOTEL & MEALS					
403-320	HAZ-MAT EXPENSE	PERMANENT NOTES: BROOMS, SORBENT PADS REMOVAL OF BIOHAZARD SHARP CONTAINERS					
403-325	EMS COLLECTION FEE	PERMANENT NOTES: CHARGE PAYABLE TO BILLING COMPANY 9%					
403-352	EQUIPMENT RENTALS	PERMANENT NOTES: COPIER					
4-OTHER							
01-403-406	CONTRACTOR MOWING SERVICES	3,625	8,160	5,200	6,200	0	5,200
01-403-407	A/C CONTRACT	0	2,541	2,550	1,650	0	2,550
01-403-408	GENERATOR MAINT. CONTRACT	328	2,672	2,350	2,344	0	2,350
01-403-409	FIRE ALARM/EXTINGUISHER	0	0	400	0	0	400
01-403-410	PAYMENT DUE TO FIXED ASSET	0	47,000	47,000	47,000	0	62,000
TOTAL 4-OTHER		3,953	60,373	57,500	57,194	0	72,500
403-410	PAYMENT DUE TO FIXED ASSET	PERMANENT NOTES: 3RD ANNUAL FOR 15 YEARS FIRE TRUCK \$45,000 3RD ANNUAL FOR 6 YEARS ON REMOUNT \$17,000					
TOTAL 403-FIRE DEPARTMENT		1,813,721	2,140,708	1,997,200	2,140,251	0	1,864,116



### **OUR MISSION**

The mission of the Liberty Municipal Library is to promote and encourage lifelong learning and the joy of reading in a welcoming environment, giving the entire diverse community the opportunity for personal enrichment by providing a broad range of Library materials in a variety of formats that will entertain, inform and educate.

### **DESCRIPTION OF SERVICES**

The Library strives to enhance the quality of life and opportunities for learning by providing a well balanced collection of materials for people of all ages. The Library is a center of reliable information and provides the opportunity and encouragement for people of all ages to continually educate themselves

The Library introduces children to the world of books in a loving and supporting environment and endeavors to set them on the path toward a lifelong love of reading. The Library provides high quality programming for children and assists parents in selecting materials that will make reading a pleasure as well as an instructional experience.

The Library provides a comfortable, appealing, and safe environment for work, study, leisure activities and community needs.

The Library provides reliable public access computers and serves as a gateway to the electronic resources needed by citizens for their enjoyment, education, and productivity in the 21<sup>st</sup> century.

### **OUR GOALS**

#### **FUTURE DEPARTMENT OBJECTIVES**

- Develop communication with area schools so that we can better meet the needs of students and educators.
- Update library policies and procedures manual.
- Expand adult and teen programming.
- Expand the Spanish language collection for adults and purchase bilingual materials for children.
- Increase public awareness of the library and what it has to offer through improved publicity.

### BUDGET HISTORY

FY 12/13	FY 13/14	FY 14/15	FY 15/16
\$394,418	\$483,390	\$488,559	\$443,494

### BUDGETED PERSONNEL

Position	FY 12/13	FY 13/14	FY 14/15	FY 15/16
Library Director - Exempt	1	1	1	1
Administrative Assistant	1	1	1	1
Library Assistant	1	1	1	1
Children Services Library	1	1	1	1
Custodian	1	1	1	1



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

404-LIBRARY - CULTURAL CE

	(----- 2014-2015 -----)		(----- 2015-2016 -----)			
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
01-404-001 SALARIES SUPERVISION	51,610	57,262	58,407	56,160	0	58,407
01-404-002 SALARIES OPERATION	92,916	99,609	98,655	75,612	0	66,100
01-404-003 SALARIES MAINTENANCE	23,566	20,529	21,301	18,820	0	21,300
01-404-004 SOCIAL SECURITY	14,898	15,610	16,353	13,286	0	13,860
01-404-005 WORKMANS COMP.	1,269	392	1,100	1,167	0	1,925
01-404-006 TMRS REQUIREMENTS	8,455	8,002	30,133	20,133	0	26,050
01-404-007 INSURANCE EMPLOYEES	45,573	51,405	55,833	54,253	0	49,700
01-404-010 SALARIES-OVERTIME	0	( 143)	1,000	79	0	1,000
01-404-011 SALARIES-PART TIME	<u>33,376</u>	<u>32,108</u>	<u>34,400</u>	<u>29,310</u>	<u>0</u>	<u>34,400</u>
TOTAL 0-OPERATING SERVICES	271,663	284,776	317,182	268,820	0	272,742
<u>1-OPERATING SUPPLIES</u>						
01-404-111 OFFICE SUPPLIES	1,647	1,623	1,750	962	0	3,000
01-404-112 POSTAGE	1,449	739	1,600	809	0	1,600
01-404-113 NON CAPITAL ASSETS	9,640	10,300	8,350	6,982	0	5,700
01-404-115 JANITORIAL SUPPLIES	2,187	2,656	4,500	2,650	0	4,500
01-404-125 MATERIAL & SUPPLIES	3,113	2,856	3,000	1,904	0	3,000
01-404-129 UNIFORMS	170	866	500	427	0	500
01-404-131 AUDIO VISUAL	1,756	1,370	2,000	1,450	0	2,000
01-404-168 NEW BOOKS	<u>8,276</u>	<u>8,833</u>	<u>9,500</u>	<u>7,072</u>	<u>0</u>	<u>9,500</u>
TOTAL 1-OPERATING SUPPLIES	28,238	29,243	31,200	22,257	0	29,800
404-111 OFFICE SUPPLIES	PERMANENT NOTES: COPY PAPER, INDEX CARDS, TYPWRITER RIBBONS, PHOTO PRINTER PAPER, WINDOW ENVELOPES, LASER PRINTER TONER, PENS, PENCILS LEGAL PADS....ETC					
404-113 NON CAPITAL ASSETS	PERMANENT NOTES: STAFF COMPUTERS \$5,700					
404-115 JANITORIAL SUPPLIES	PERMANENT NOTES: PAPER PRODUCTS, MOP, GARBAGE BAGS, HAND SOAP.					
404-125 MATERIAL & SUPPLIES	PERMANENT NOTES: BOOK REPAIR SUPPLIES, PROCESSING SUPPLIES, LAMINATE FOR POSTERS, PATRON ID CARDS, AND CD/DVD CASES					
<u>2-MAINTENANCE / REPAIR</u>						
01-404-226 MAINTENANCE EQUIPMENT	<u>4,178</u>	<u>3,624</u>	<u>4,000</u>	<u>3,541</u>	<u>0</u>	<u>4,000</u>
TOTAL 2-MAINTENANCE / REPAIR	4,178	3,624	4,000	3,541	0	4,000
404-226 MAINTENANCE EQUIPMENT	PERMANENT NOTES: ANTIVIRUS, DESTINY AUTOMATION SOFTWARE, CENTURION MAINTENANCE, BATTERIES, SERVER BACK UP TAPES					

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

404-LIBRARY - CULTURAL CE

		(----- 2014-2015 -----) (----- 2015-2016 -----)					
		2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>							
<u>3-CHARGES &amp; SERVICES</u>							
01-404-308 DUES & MEMBERSHIP		125	125	125	145	0	150
01-404-310 INSURANCE EXPENSE		2,809	12,911	12,500	11,454	0	12,500
01-404-312 MAINTENANCE BUILDING		21,288	23,110	25,000	12,633	0	25,000
01-404-313 PROFESSIONAL DEVELOPMENT		115	0	200	131	0	200
01-404-314 TRAVEL		88	75	750	75	0	750
01-404-315 TELEPHONE		8,788	4,271	5,752	7,529	0	5,752
01-404-316 UTILITIES		40,276	51,723	55,000	53,860	0	55,000
01-404-319 LEGAL EXPENSES		0	0	0	3,966	0	0
01-404-322 PROFESSIONAL SERVICES		0	0	0	13,520	0	0
01-404-328 PERIODICALS		2,686	2,251	3,200	2,344	0	3,200
01-404-352 EQUIPMENT RENTALS		5,559	7,276	7,200	7,114	0	7,950
01-404-353 GRANT EXPENDITURES		825	0	0	0	0	0
TOTAL 3-CHARGES & SERVICES		82,559	101,742	109,727	112,771	0	110,502
<hr/>							
404-308	DUES & MEMBERSHIP	PERMANENT NOTES: TEXAS LIBRARY ASSOCIATION					
<hr/>							
404-313	PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: TLA CONFERENCE \$200 TICKETED EVENTS \$150					
<hr/>							
404-314	TRAVEL	PERMANENT NOTES: TLA CONFERENCE HOTEL & MEALS MILEAGE FOR OTHER WORKSHOPS					
<hr/>							
404-352	EQUIPMENT RENTALS	PERMANENT NOTES: XEROX					
<hr/>							
<u>4-OTHER</u>							
01-404-406 CONTRACTOR MOWING SERVICES		3,680	4,000	2,600	3,980	0	2,600
01-404-407 A/C MAINT. CONTRACT		0	9,327	9,350	5,504	0	9,350
01-404-409 FIRE ALARMS/EXTINGUISHERS		0	0	1,200	0	0	1,200
01-404-410 PAYMENT TO FIXED ASSET ACCT		0	13,300	13,300	13,300	0	13,300
TOTAL 4-OTHER		3,680	26,627	26,450	22,784	0	26,450
<hr/>							
404-406	CONTRACTOR MOWING SERVICES	PERMANENT NOTES: MOWING OF LIBRARY GROUNDS					
<hr/>							
404-410	PAYMENT TO FIXED ASSET ACC	PERMANENT NOTES: 3 OF 3 YEAR PAYMENT					
<hr/>							
TOTAL 404-LIBRARY - CULTURAL CE		390,318	446,011	488,559	430,173	0	443,494

**OUR MISSION**

To maintain the integrity of the legislative process by providing support, assistance and information to the City Council, City Manager, and City Staff with the utmost professionalism, and a commitment to excellence by promoting quality "customer service" to internal and external customers.

**DESCRIPTION OF SERVICES**

The City Secretary is responsible for developing Council Agendas and posting meetings as required by the Open Meetings Act; providing administrative support to the Mayor and City Council; recording minutes of Council meetings and maintaining Council Minute Books; serving as the City's Election Administrator responsible for all duties relative to the conduct of municipal elections in accordance with the Texas Election Code; processing Public Information Requests in accordance with the Texas Public Information Act; serves as the Administrative Officer for the Records Management Program for all City records; and certifies and attests by signature and by affixing the City Seal to all pertinent documents.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Keep the City's Code of Ordinances current by filing supplements as necessary.
- Utilize records retention management services to inventory and catalog the records room.
- Initiate the process for becoming a paperless organization.
- Scan City's permanent documents for off-site storage in case of disaster.

**BUDGET HISTORY**

<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>\$93,954</b>	<b>\$104,586</b>	<b>\$115,119</b>	<b>\$107,895</b>

**BUDGETED PERSONNEL**

<b>Position</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>City Secretary - Exempt</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

405-CITY SECRETARY

	(----- 2014-2015 -----)				(----- 2015-2016 -----)	
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET

0-OPERATING SERVICES

01-405-001 SALARIES SUPERVISION	54,760	54,766	55,861	53,720	0	55,869
01-405-004 SOCIAL SECURITY	4,099	4,105	4,273	4,085	0	4,274
01-405-005 WORKMANS COMP.	153	64	100	212	0	251
01-405-006 TMRS REQUIREMENTS	2,766	2,475	9,385	7,157	0	9,911
01-405-007 INSURANCE EMPLOYEES	7,526	8,742	8,900	9,130	0	9,440
TOTAL 0-OPERATING SERVICES	69,304	70,153	78,519	74,305	0	79,745

1-OPERATING SUPPLIES

01-405-111 OFFICE SUPPLIES	1,227	1,145	850	335	0	850
01-405-112 POSTAGE	88	97	150	90	0	100
01-405-113 NON CAPITAL ASSETS	0	351	0	0	0	0
01-405-129 UNIFORMS	0	93	50	0	0	50
TOTAL 1-OPERATING SUPPLIES	1,315	1,685	1,050	425	0	1,000

405-111 OFFICE SUPPLIES

PERMANENT NOTES:

BASIC OFFICE SUPPLIES INCLUDING MINUTE BOOKS AND PAPER.

2-MAINTENANCE / REPAIR

01-405-221 MAINTENANCE - SOFTWARE	2,900	2,900	3,300	2,900	0	2,900
TOTAL 2-MAINTENANCE / REPAIR	2,900	2,900	3,300	2,900	0	2,900

405-221 MAINTENANCE - SOFTWARE

PERMANENT NOTES:

IQM2

FRANKLIN CODE BOOK WEB HOSTING

3-CHARGES & SERVICES

01-405-308 DUES & MEMBERSHIPS	0	270	100	50	0	100
01-405-309 PUBLICATIONS	930	593	2,000	268	0	1,000
01-405-310 INSURANCE - GENERAL	424	703	800	484	0	800
01-405-313 PROFESSIONAL DEVELOPMENT	1,415	1,140	1,200	870	0	1,200
01-405-314 TRAVEL	2,108	844	2,000	939	0	2,000
01-405-315 TELEPHONE	771	923	1,000	741	0	1,000
01-405-322 PROFESSIONAL SERVICES	375	375	4,000	3,712	0	4,000
01-405-323 LEGAL & ADVERTISING FEES	3,815	4,829	4,000	3,764	0	4,000
01-405-328 PHYSICALS / TESTING	0	0	150	0	0	150
TOTAL 3-CHARGES & SERVICES	9,839	9,676	15,250	10,828	0	14,250

405-308 DUES &amp; MEMBERSHIPS

PERMANENT NOTES:

TMCA \$100

405-309 PUBLICATIONS

PERMANENT NOTES:

STEP BY STEP HANDBOOK - ELECTION \$50

CODEBOOK SUPPLEMENT \$1765

ELECTION LAW HANDBOOK \$85

TEXAS LAW &amp; PROCEDURE MANUAL EST. \$100

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

405-CITY SECRETARY

		(----- 2014-2015 -----) (----- 2015-2016 -----)					
		2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
405-313	PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: TMCCP ELECTION LAW SEMINAR HGAC LAW WORKSHOP TML ANNUAL CONFERENCE REGION XVI MEETINGS					
405-314	TRAVEL	PERMANENT NOTES: MILEAGE FOR ELECTION LAW SEMINAR HOTEL TMCCP (IRVING) MEALS TMCCP HOTEL TML					
405-322	PROFESSIONAL SERVICES	PERMANENT NOTES: FRANKLIN \$4,000					
405-323	LEGAL & ADVERTISING FEES	PERMANENT NOTES: NOTICES FILED IN THE PAPER FOR THE CITY					
<u>4-OTHER</u>							
01-405-401	ELECTION EXPENSE	669	8,737	17,000	0	0	10,000
TOTAL 4-OTHER		669	8,737	17,000	0	0	10,000
<hr/>							
TOTAL 405-CITY SECRETARY		84,027	93,152	115,119	88,458	0	107,895

## **GENERAL FUND**

## **POLICE DEPARTMENT**

### **OUR MISSION**

A safe and proud community where people live peacefully and free from fear. In order to achieve the Vision the men and women of the City of Liberty Police Department are dedicated and committed to providing the highest quality police services to our citizens. We are dedicated to the concept of personal excellence at the highest level, uncompromising integrity, and continuous improvement in order to enhance public safety and protection of life and property by developing a partnership with the people through community policing and fair and impartial enforcement of the law.

### **DESCRIPTION OF SERVICES**

The City of Liberty Police Department seek to positively impact the quality of life throughout the community by delivering professional and courteous services, preserving the peace, enforcing the law and Constitution, protecting property and providing a safe environment for all citizens.

The Police Department has 20 officers and 10 civilian support staff which consist of dispatch and administrative personnel

The Department is currently experiencing an organizational transition as it develops new priorities and a mission consistent with the desires of the Council and the community.

The Communications Center is a 24 hour, 911 answering point and handles the dispatching of Police, Fire, EMS, Animal Control, and after hours utility call outs. The Department averages approximately 1300 calls for service monthly.

### **OUR GOALS**

#### **FUTURE DEPARTMENT OBJECTIVES**

- More community oriented policing efforts to develop a partnership with the community in reducing crime.
- Training programs for all personnel to promote teamwork, professionalism, and excellent customer service.
- Focused and proactive enforcement initiatives for specified crime or traffic issues.

### **BUDGET HISTORY**

<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>\$1,929,815</b>	<b>\$1,923,440</b>	<b>\$2,174,686</b>	<b>\$2,202,467</b>

### **BUDGETED PERSONNEL**



Position	FY 12/13	FY 13/14	FY 14/15	FY 15/16
Chief - Exempt	1	1	1	1
Captain - Exempt	1	1	1	1
Lieutenant	2	2	2	2
Sergeant	1	1	1	1
Detective	3	3	3	3
Patrolman	11	11	11	11
School Resource Officer	1	1	1	1
Dispatcher	8	8	8	8
Administrative Secretary	1	1	1	1

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

406-POLICE DEPARTMENT

(----- 2014-2015 -----) (----- 2015-2016 -----)						
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
0-OPERATING SERVICES						
01-406-001 SALARIES SUPERVISION	83,147	83,138	84,800	70,360	0	80,001
01-406-002 SALARIES OPERATION	903,620	913,392	1,030,010	948,595	0	1,020,000
01-406-004 SOCIAL SECURITY	77,595	80,118	90,570	83,443	0	90,000
01-406-005 WORKMANS COMP.	23,548	16,546	23,000	21,012	0	40,000
01-406-006 TMRS REQUIREMENTS	51,245	47,944	196,375	147,522	0	208,150
01-406-007 INSURANCE EMPLOYEES	213,215	252,374	363,935	212,984	0	387,000
01-406-008 SALARY ADJUSTMENTS	0	0	0	2,585	0	0
01-406-010 SALARIES-OVERTIME	72,106	75,593	40,000	70,155	0	40,000
01-406-011 SALARIES-PART TIME	6,998	74	22,500	1,800	0	0
01-406-012 CERTIFICATION PAY	<u>0</u>	<u>0</u>	<u>26,400</u>	<u>29,538</u>	<u>0</u>	<u>33,600</u>
TOTAL 0-OPERATING SERVICES	1,431,473	1,469,177	1,877,590	1,587,994	0	1,898,751
1-OPERATING SUPPLIES						
01-406-111 OFFICE SUPPLIES	5,069	4,405	5,000	6,178	0	5,250
01-406-112 POSTAGE	1,679	1,189	2,000	2,954	0	1,350
01-406-113 NON CAPITAL ASSETS	8,164	36,108	13,100	7,638	0	19,000
01-406-115 JANITORIAL SUPPLIES	804	873	1,500	2,383	0	3,000
01-406-125 MATERIAL & SUPPLIES	7,067	6,292	5,500	4,163	0	6,000
01-406-128 UNIFORM EQUIPMENT	2,616	2,698	3,000	2,949	0	3,000
01-406-129 UNIFORMS	<u>9,972</u>	<u>8,680</u>	<u>8,000</u>	<u>8,209</u>	<u>0</u>	<u>12,000</u>
TOTAL 1-OPERATING SUPPLIES	35,371	60,244	38,100	34,474	0	49,600
406-113	NON CAPITAL ASSETS	PERMANENT NOTES: 5 TABLETS & SOFTWARE \$9600 2 HANDHELDS \$3,000 4 PATROL RIFLES \$3400 INCODE ALARM & MAPING \$3000				
406-115	JANITORIAL SUPPLIES	PERMANENT NOTES: CLEANING SUPPLIES FOR OFFICE				
406-125	MATERIAL & SUPPLIES	PERMANENT NOTES: FORMS, DVD'S, FINGERPRINT SUPPLIES, LATEX GLOVES				
406-128	UNIFORM EQUIPMENT	PERMANENT NOTES: BELTS, HOLSTER, FLASHLIGHTS				
406-129	UNIFORMS	PERMANENT NOTES: UNIFORM SHIRTS, PANTS, BOOTS, RAIN GEAR, HEAD GEAR, TRAFFIC VESTS, PATCHES, PINS, NAME TAGS, AND OTHER ITEMS ATTACHED TO UNIFORMS. DISPATCHER SHIRTS & PANTS				

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

406-POLICE DEPARTMENT

	(----- 2014-2015 -----) (----- 2015-2016 -----)					
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>2-MAINTENANCE / REPAIR</u>						
01-406-226 MAINTENANCE EQUIPMENT	65,283	34,002	39,136	54,847	0	45,000
01-406-227 MAINTENANCE VEHICLES	22,430	17,449	12,000	15,254	0	20,000
01-406-228 GAS-OIL-TIRES	41,967	40,498	40,000	27,212	0	30,000
01-406-229 CAR REPAIR (INSURANCE CLAIM)	245	0	0	0	0	0
01-406-271 PRINCIPAL CAPITAL LEASE	21,700	22,414	0	0	0	0
01-406-272 INTEREST ON CAPITAL LEASE	<u>2,192</u>	<u>1,479</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 2-MAINTENANCE / REPAIR	153,817	115,841	91,136	97,314	0	95,000

406-226 MAINTENANCE EQUIPMENT PERMANENT NOTES:  
 INCODE MAINTENANCE SOFTWARE \$15,000  
 HOUSTON 2/WAY  
 LIBERTY SYSTEMS  
 VISTA COM ANNUAL AGREEMENT \$3176  
 MOBILE VISION \$3610  
 AFIS \$6,620  
 ANNUAL MAINT BACK -UP \$11,400

3-CHARGES & SERVICES

01-406-308 DUES & MEMBERSHIP	1,525	2,004	2,000	1,110	0	2,500
01-406-310 INSURANCE EXPENSE	27,447	29,138	33,000	25,540	0	30,000
01-406-312 MAINTENANCE BLDG.	1,232	4,104	1,000	14,422	0	5,260
01-406-313 PROFESSIONAL DEVELOPMENT	4,522	6,098	5,000	4,924	0	5,000
01-406-314 TRAVEL	925	2,065	2,500	2,424	0	2,500
01-406-315 TELEPHONE	11,391	15,414	12,000	15,070	0	13,250
01-406-316 UTILITIES	9,659	12,112	11,000	19,608	0	25,000
01-406-328 PHYSICALS / TESTING	1,664	890	1,000	4,829	0	2,100
01-406-335 PRISONER EXPENSE	8,810	9,439	8,500	15,664	0	9,100
01-406-336 INVESTIGATIVE EXPENSE	5,546	4,563	4,500	3,857	0	3,700
01-406-352 EQUIPMENT RENTALS	2,374	4,269	5,500	4,853	0	5,500
01-406-353 GRANT EXPENSE	4,144	0	1,500	0	0	0
01-406-360 CAPITAL OUTLAY	<u>23,892</u>	<u>0</u>	<u>44,900</u>	<u>39,088</u>	<u>0</u>	<u>0</u>
TOTAL 3-CHARGES & SERVICES	103,131	90,094	132,400	151,390	0	103,910

406-308 DUES & MEMBERSHIP PERMANENT NOTES:  
 BEST PRACTICE RENEWAL \$500

406-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:  
 INVESTIGATIVE & SPECIALIZED TRAINING  
 TCLEDDS \$930

406-352 EQUIPMENT RENTALS PERMANENT NOTES:  
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## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

406-POLICE DEPARTMENT

	2012-2013	2013-2014	(----- 2014-2015 -----) (----- 2015-2016 -----)		REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	BUDGET	BUDGET
<u>4-OTHER</u>						
01-406-405 CONTRACT CLEANING	0	0	0	0	0	11,106
01-406-406 CONTRACTOR MOWING SERVICES	2,175	1,550	2,600	6,560	0	5,100
01-406-407 TEMPORARY PD OFFICE SET-UP	42,000	38,500	0	0	0	0
01-406-409 TRAINING SUPPLIES	2,364	1,858	2,000	1,142	0	2,000
01-406-410 PAYMENT TO FIXED ASSET	0	0	24,350	24,350	0	29,900
01-406-411 SILVER SANTA	797	596	1,000	775	0	1,000
01-406-412 A/C MAINTENANCE CONTRACT	0	1,301	1,310	2,085	0	1,600
01-406-413 BRIDGEHAVEN CONTRIBUTION	0	3,000	3,000	3,000	0	3,000
01-406-414 NATIONAL NIGHT OUT EXPENSE	545	126	0	296	0	300
01-406-415 FIRE ALARM/ EXTINGUISHER	<u>0</u>	<u>0</u>	<u>1,200</u>	<u>0</u>	<u>0</u>	<u>1,200</u>
TOTAL 4-OTHER	47,881	46,932	35,460	38,208	0	55,206
406-405 CONTRACT CLEANING	PERMANENT NOTES: CONTRACT FOR CLEANING PD					
406-406 CONTRACTOR MOWING SERVICES	PERMANENT NOTES: MOWING CONTRACT					
406-409 TRAINING SUPPLIES	PERMANENT NOTES: MATERIALS & SUPPLIES & REFRESHMENTS					
406-410 PAYMENT TO FIXED ASSET	PERMANENT NOTES: 2nd of 4th installment \$13,650 EXPLORER 1st of 4year installment \$16,250					
TOTAL 406-POLICE DEPARTMENT	1,771,673	1,782,289	2,174,686	1,909,381	0	2,202,467

**OUR MISSION**

To serve the public in a fair, efficient and accountable manner for matters related to Class "C" offenses filed within the city limit of the City of Liberty.

**DESCRIPTION OF SERVICES**

The Municipal court provides administrative support for the City of Liberty's court proceedings, and is responsible for collecting fines and fees, court scheduling, issuing, tracking, clearing warrants, maintaining court records and reporting to state agencies.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Attend Courses/Classes through Incode to utilize Municipal Court to its fullest.
- Establish on line payment option for our customers
- Develop a better tracking system for citations
- Develop a better system of transporting citations from the Police department to Court.

**BUDGET HISTORY**

FY 12/13	FY 13/14	FY 14/15	FY 15/16
\$147,777	\$159,209	\$165,649	\$167,270

**BUDGETED PERSONNEL**

Position	FY 13/14	FY 14/15	FY 15/16
Judge - Exempt	1	1	1
Court Clerk	1	1	1



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

407-CORP. COURT

	(----- 2014-2015 -----)		(----- 2015-2016 -----)			
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
01-407-001 SALARIES SUPERVISION	23,911	24,721	25,215	24,250	0	25,250
01-407-002 SALARIES OPERATION	29,437	30,694	30,021	42,846	0	26,000
01-407-004 SOCIAL SECURITY	3,795	3,958	4,249	4,900	0	4,000
01-407-005 WORKMANS COMP.	152	128	200	289	0	250
01-407-006 TMRS REQUIREMENTS	1,494	1,342	5,094	5,544	0	4,700
01-407-007 INSURANCE EMPLOYEES	13,037	18,896	17,170	14,931	0	9,300
01-407-010 SALARIES - OVERTIME	195	96	300	0	0	300
TOTAL 0-OPERATING SERVICES	72,021	79,835	82,249	92,759	0	69,800
<u>1-OPERATING SUPPLIES</u>						
01-407-111 OFFICE SUPPLIES	227	1,080	1,000	596	0	500
01-407-112 POSTAGE	1,127	462	750	499	0	500
01-407-113 NON CAPITAL ASSETS	0	1,102	1,000	0	0	0
01-407-129 UNIFORMS	0	162	100	167	0	100
TOTAL 1-OPERATING SUPPLIES	1,354	2,806	2,850	1,262	0	1,100
407-111 OFFICE SUPPLIES	PERMANENT NOTES: PAPER, PENS, INK FOR PRINTER ADDITONAL SUPPLIES TEEN COURT					
407-129 UNIFORMS	PERMANENT NOTES: SHIRTS CLERK & JUDGE					
<u>2-MAINTENANCE / REPAIR</u>						
01-407-221 MAINTENANCE - SOFTWARE	2,091	2,195	2,300	2,314	0	2,400
TOTAL 2-MAINTENANCE / REPAIR	2,091	2,195	2,300	2,314	0	2,400
407-221 MAINTENANCE - SOFTWARE	PERMANENT NOTES: INCODE COURT SOFTWARE					
<u>3-CHARGES &amp; SERVICES</u>						
01-407-308 DUES & MEMBERSHIP	0	36	250	36	0	250
01-407-310 INSURANCE EXPENSE	27	521	500	209	0	500
01-407-313 PROFESSIONAL DEVELOPMENT	322	450	2,050	1,709	0	2,000
01-407-314 TRAVEL	496	692	600	514	0	600
01-407-315 TELEPHONE	935	918	1,000	1,467	0	1,000
01-407-319 LEGAL EXPENSE	6,395	3,213	5,000	3,375	0	4,500
01-407-328 PHYSICALS / TESTING	0	0	150	0	0	120
01-407-336 TEEN COURT	0	0	300	( 28)	0	300
01-407-337 JURY EXPENSE	222	18	200	0	0	200
01-407-339 FTA PROGRAM	1,946	630	1,700	570	0	1,500
01-407-340 FEES - STATE FINES	54,192	66,326	65,000	64,171	0	68,000
01-407-341 COLLECTION FEES	861	0	1,500	19,988	0	15,000
TOTAL 3-CHARGES & SERVICES	65,396	72,804	78,250	92,011	0	93,970
407-313 PROFESSIONAL DEVELOPMENT	PERMANENT NOTES:					



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

407-CORP. COURT

		(----- 2014-2015 -----) (----- 2015-2016 -----)					
		2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
JUDGE-TMCEC \$100							
CITY PROSECUTOR \$350							
CLERK @ \$100							
TEEN COURT TRAINING \$350							
TEEN COURT CONFERENCE \$1200							
407-314	TRAVEL						
PERMANENT NOTES:							
HOTELS AND GAS FOR TRAINING							
407-315	TELEPHONE						
PERMANENT NOTES:							
PHONE LINES & LONG DISTANCE							
TOTAL 407-CORP. COURT		140,861	157,640	165,649	188,346	0	167,270

**GENERAL FUND****STREET****OUR MISSION**

To provide a plan, direction, support, and coordination to the activities and functions of the City of Liberty's street and drainage system.

**DESCRIPTION OF SERVICES**

The Street Department is responsible for the maintenance of the City's street and drainage infrastructure and street sweeping program.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Keep streets, bridges, traffic signs and all related infrastructure in the best repair with the resources available.
- Keep streets clear of trees, limbs, vines, Etc.
- Keep Non-Paved roads grades as often as needed.
- Continue to control weed and grass through mowing and spraying when possible.
- Continue to spray for mosquitoes during the season.
- Continue to inspect and maintain the flood control levee and all its components
- Continue to provide 24hr emergency response to repairs, fallen trees, street flooding and other conditions that exist during storms and adverse weather conditions,

**BUDGET HISTORY**

<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>\$729,094</b>	<b>\$759,251</b>	<b>\$1,052,002</b>	<b>\$1,000,095</b>

**BUDGETED PERSONNEL**

<b>Position</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>Street &amp; Drainage Supervisor - Exempt</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Street Supervisor</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Heavy Equipment Operator</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

<b>Structural Pest Control Operator</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	
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## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

409-STREET DEPARTMENT

(----- 2014-2015 -----) (----- 2015-2016 -----)

	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET

0-OPERATING SERVICES

01-409-001 SALARIES SUPERVISION	60,116	60,112	61,314	75,688	0	50,000
01-409-002 SALARIES OPERATION	252,475	248,803	310,100	229,902	0	271,800
01-409-004 SOCIAL SECURITY	22,694	22,483	28,523	22,635	0	25,000
01-409-005 WORKMANS COMP.	22,381	15,764	23,000	20,963	0	34,000
01-409-006 TMRS REQUIREMENTS	15,839	14,073	62,734	42,996	0	58,000
01-409-007 INSURANCE EMPLOYEES	107,943	143,684	164,361	129,632	0	151,000
01-409-010 SALARIES-OVERTIME	570	843	2,000	3,949	0	2,000
TOTAL 0-OPERATING SERVICES	482,018	505,763	652,032	525,764	0	591,800

1-OPERATING SUPPLIES

01-409-111 OFFICE SUPPLIES	180	451	1,000	285	0	1,000
01-409-112 POSTAGE	151	0	50	6	0	50
01-409-113 NON CAPITAL ASSETS	4,975	7,587	7,500	3,823	0	5,400
01-409-125 MATERIAL & SUPPLIES	4,256	4,518	5,000	3,232	0	5,000
01-409-129 UNIFORMS	3,764	2,941	3,500	4,570	0	4,000
TOTAL 1-OPERATING SUPPLIES	13,326	15,497	17,050	11,915	0	15,450

409-113 NON CAPITAL ASSETS

## PERMANENT NOTES:

FOLDING BARRICADES \$2,000

18" TRAFFIC CONES \$2,000

2 CHAIN SAWS \$1,400

409-125 MATERIAL &amp; SUPPLIES

## PERMANENT NOTES:

CONCRETE SUPPLIES, CHAINSAW SUPPLIES, SAFETY SUPPLIES, HAND TOOLS

2-MAINTENANCE / REPAIR

01-409-226 MAINTENANCE EQUIPMENT	5,570	4,921	20,000	15,950	0	30,000
01-409-227 MAINTENANCE MOTOR VEHICLE	6,958	4,585	6,000	2,705	0	5,000
01-409-228 GAS-OIL-TIRES	25,550	33,797	30,000	20,500	0	30,000
01-409-229 SEALCOAT STREET PROGRAM	0	0	175,000	0	0	175,000
01-409-230 MAINTENANCE STREETS	98,901	52,670	100,000	83,138	0	100,000
01-409-231 MAINTENANCE DRAINAGE	10,015	13,230	12,000	22,143	0	12,000
01-409-232 HERBICIDES	2,421	4,361	6,000	1,440	0	4,000
01-409-233 PESTICIDES	1,844	0	3,500	2,186	0	3,000
TOTAL 2-MAINTENANCE / REPAIR	151,260	113,564	352,500	148,062	0	359,000

409-229 SEALCOAT STREET PROGRAM

## PERMANENT NOTES:

CONTRACT SEALCOATING

409-230 MAINTENANCE STREETS

## PERMANENT NOTES:

ROAD STRIPING MATERIAL

STREET REPAIR MATERIAL

STREET SIGN

CURB &amp; GUTTER REPAIR

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

409-STREET DEPARTMENT

(----- 2014-2015 -----) (----- 2015-2016 -----)

DEPARTMENTAL EXPENDITURES	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
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409-231 MAINTENANCE DRAINAGE						
			PERMANENT NOTES:			
			CULVERT CLEANING & INSPECTION			
			STORM DRAIN MATERIALS			
			CULVERT REPLACEMENT			

409-232 HERBICIDES			PERMANENT NOTES:			
			DITCH & RIGHT-OF-WAY SPRAYING			
			CURBS & GUTTERS			

409-233 PESTICIDES			PERMANENT NOTES:			
			MOSQUITO CONTROL			
			ANT CONTROL			

3-CHARGES & SERVICES

01-409-308 DUES & MEMBERSHIP	100	100	200	100	0	200
01-409-310 INSURANCE - GENERAL	182	9,460	10,000	9,291	0	10,000
01-409-313 PROFESSIONAL DEVELOPMENT	646	( 333)	1,000	988	0	1,000
01-409-314 TRAVEL	91	0	500	( 287)	0	500
01-409-315 TELEPHONE	2,115	1,714	2,200	1,649	0	2,000
01-409-316 UTILITIES - DRAINAGE	2,778	5,956	6,000	31,679	0	6,000
01-409-328 PHYSICALS / TESTING	228	0	270	0	0	270
01-409-352 EQUIPMENT RENTALS	1,142	1,141	2,500	0	0	2,500
01-409-360 CAPITAL OUTLAY	16,349	0	0	0	0	0
TOTAL 3-CHARGES & SERVICES	23,631	18,038	22,670	43,420	0	22,470

409-308 DUES & MEMBERSHIP			PERMANENT NOTES:			
			STRUCTURAL PEST CONTROL LICENSE			

4-OTHER

01-409-406 CONTRACTOR MOWING SERVICES	14,498	10,345	0	0	0	0
01-409-409 FIRE ALARM/EXTINGUISHER	0	0	50	0	0	50
01-409-410 FIXED ASSETS PAYMENT	0	0	7,700	7,700	0	11,325
TOTAL 4-OTHER	14,498	10,345	7,750	7,700	0	11,375

409-410 FIXED ASSETS PAYMENT			PERMANENT NOTES:			
			2 OF 5 YEAR INSTALLMENT FOR PATCH TRUCK \$11,325			

TOTAL 409-STREET DEPARTMENT	684,732	663,206	1,052,002	736,862	0	1,000,095
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**GENERAL FUND****PARKS & RECREATION****OUR MISSION**

To maintain a safe, clean, healthy and aesthetically pleasing park system that can be enjoyed by a multitude of different age groups, incorporating new ideas and concepts, while utilizing the resources available in the most cost effective manner.

**DESCRIPTION OF SERVICES**

The Parks & Recreation is responsible for maintaining all facilities and equipment located at the Liberty Municipal Park and three pockets parks.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Provide the best possible service to park visitors.
- Collaborating with all organizations to work toward common goals.
- Empowering a diverse workforce committed to excellence, integrity, and quality of work.
- Instilling a performance management philosophy that fosters creativity and focuses on results and require accountability at all levels.
- Develop plans for the future growth of park facilities.

**BUDGET HISTORY**

FY 12/13	FY 13/14	FY 14/15	FY 15/16
\$268,724	\$307,902	\$336,546	\$308,321

**BUDGETED PERSONNEL**

Position	FY 12/13	FY 13/14	FY 14/15	FY 15/16
Community Services Director - Exempt	1	0	0	0
Park Foreman	0	1	1	1
Lt. Equip. Operator	3	2	2	2



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

410-PARKS &amp; RECREATION

	(----- 2014-2015 -----) (----- 2015-2016 -----)					
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
01-410-001 SALARIES SUPERVISION	0	41,746	42,581	26,318	0	41,745
01-410-002 SALARIES OPERATION	85,913	52,863	53,244	62,761	0	51,984
01-410-004 SOCIAL SECURITY	7,169	7,601	8,525	7,165	0	8,365
01-410-005 WORKMANS COMP.	2,693	3,242	5,300	5,034	0	4,620
01-410-006 TMRS REQUIREMENTS	4,486	4,414	16,771	12,896	0	17,337
01-410-007 INSURANCE EMPLOYEES	44,323	66,425	61,205	49,917	0	52,500
01-410-010 SALARIES-OVERTIME	2,137	2,342	4,000	6,918	0	4,000
01-410-011 SALARIES - PART TIME	12,750	11,946	12,000	5,489	0	12,000
TOTAL 0-OPERATING SERVICES	159,471	190,579	203,626	176,497	0	192,551
<u>1-OPERATING SUPPLIES</u>						
01-410-111 OFFICE SUPPLIES	75	118	200	177	0	150
01-410-112 POSTAGE	0	6	50	0	0	0
01-410-113 NON CAPITAL ASSETS	229	3,000	1,300	2,479	0	1,400
01-410-115 JANITORIAL SUPPLY	2,234	1,624	2,000	1,337	0	1,500
01-410-125 MATERIAL & SUPPLIES	1,072	1,678	3,000	7,944	0	2,000
01-410-129 UNIFORMS	1,744	1,497	1,500	2,405	0	2,000
TOTAL 1-OPERATING SUPPLIES	5,354	7,923	8,050	14,342	0	7,050
410-113 NON CAPITAL ASSETS	PERMANENT NOTES: 55 GALLON TOW BEHIND SPRAYER \$1,400					
410-115 JANITORIAL SUPPLY	PERMANENT NOTES: CLEANING SUPPLIES FOR PUBLIC RESTROOMS					
<u>2-MAINTENANCE / REPAIR</u>						
01-410-224 MAINTENANCE FENCES	1,482	2,708	7,500	60	0	2,000
01-410-225 MAINTENANCE BALL FIELDS	3,455	724	5,000	2,228	0	5,000
01-410-226 MAINTENANCE EQUIPMENT	5,194	6,663	6,000	4,964	0	7,000
01-410-227 MAINTENANCE MOTOR VEHICLE	1,483	365	1,000	257	0	750
01-410-228 GAS-OIL-TIRES	7,188	7,234	6,000	5,844	0	7,500
01-410-229 CHEMICALS - SPLASH PARK	480	505	750	635	0	750
01-410-230 MAINTENANCE - SPLASH PARK	1,664	3,142	3,000	12,271	0	3,000
01-410-231 MAINTENANCE PLAYGROUNDS	716	1,952	10,000	175	0	10,000
01-410-232 WEED CONTROL	448	602	1,000	654	0	1,000
01-410-233 FLAG REPAIR	1,444	1,502	1,000	0	0	1,500
01-410-235 MAINTENANCE POND	0	269	3,000	1,470	0	2,500
TOTAL 2-MAINTENANCE / REPAIR	23,553	25,665	44,250	28,559	0	41,000
<u>3-CHARGES &amp; SERVICES</u>						
01-410-310 INSURANCE - GENERAL	3,032	4,393	4,000	3,859	0	4,000
01-410-312 MAINTENANCE BLDG.	2,063	1,785	2,500	1,864	0	2,500
01-410-313 PROF. DEVELOPMENT	0	341	1,000	0	0	0
01-410-314 TRAVEL	0	112	500	0	0	0
01-410-315 TELEPHONE	2,890	851	1,400	308	0	1,000
01-410-316 UTILITIES	26,558	26,937	34,000	23,943	0	30,000

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

410-PARKS &amp; RECREATION

	2012-2013	2013-2014	(----- 2014-2015 -----) (----- 2015-2016 -----)			
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
01-410-318 MISCELLANEOUS	48	0	0	0	0	0
01-410-328 PHYSICALS / TESTING	113	0	400	217	0	400
01-410-360 CAPITAL OUTLAY	<u>23,087</u>	<u>74,832</u>	<u>7,000</u>	<u>7,171</u>	<u>0</u>	<u>0</u>
TOTAL 3-CHARGES & SERVICES	57,793	109,251	50,800	37,361	0	37,900
 <u>4-OTHER</u>						
01-410-406 CONTRACTOR MOWING SERVICES	9,030	14,130	25,800	25,229	0	25,800
01-410-409 FIRE ALARM/EXTINGUISHERS	0	0	20	0	0	20
01-410-410 FIXED ASSETS PAYMENT	<u>0</u>	<u>0</u>	<u>4,000</u>	<u>4,000</u>	<u>0</u>	<u>4,000</u>
TOTAL 4-OTHER	9,030	14,130	29,820	29,229	0	29,820
 410-406 CONTRACTOR MOWING SERVICESPERMANENT NOTES: MOWING CONTRACT						
 410-410 FIXED ASSETS PAYMENT PERMANENT NOTES: 2 OF 5 YEAR INSTALLMENT TRUCK \$4,000						
<hr/>						
TOTAL 410-PARKS & RECREATION	255,201	347,548	336,546	285,988	0	308,321

**OUR MISSION**

Provide quality and timely mechanical repairs to the City fleet.

**DESCRIPTION OF SERVICES**

Under the guidance of the Public Works Director the maintenance department is responsible for the fleet mechanical repairs. Every resource available is used to save costs and we take pride in making sure that every department has dependable operating equipment to get the job done.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Provide the best possible customer service to every department.
- Stay current with new procedures and techniques.
- Empowering a diverse workforce committed to excellence, integrity and quality of work.
- Instilling a performance management philosophy that fosters creativity, focuses on results and requires accountability at all levels.
- Develop methods to be more cost effective.

**BUDGET HISTORY**

FY 12/13	FY 13/14	FY 14/15	FY 15/16
\$71,994	\$88,307	\$93,498	\$94,490

**BUDGETED PERSONNEL**

Position	FY 12/13	FY 13/14	FY 14/15	FY 15/16
Mechanic	1	1	1	\$94,490

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

411-MAINT. WAREHOUSE

	(----- 2014-2015 -----)		(----- 2015-2016 -----)			
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET

0-OPERATING SERVICES

01-411-002 SALARIES OPERATION	47,840	47,840	49,797	46,979	0	48,797
01-411-004 SOCIAL SECURITY	3,421	3,435	3,886	3,347	0	3,809
01-411-005 WORKMANS COMP.	1,573	609	550	625	0	2,600
01-411-006 TMRS REQUIREMENTS	2,428	2,183	8,534	6,380	0	8,834
01-411-007 INSURANCE EMPLOYEES	14,553	19,042	17,181	18,175	0	18,500
01-411-010 SALARIES-OVERTIME	0	69	1,000	317	0	1,000
TOTAL 0-OPERATING SERVICES	69,814	73,177	80,948	75,822	0	83,540

1-OPERATING SUPPLIES

01-411-111 OFFICE SUPPLIES	38	0	300	108	0	300
01-411-113 NON-CAPITAL ASSETS	0	581	3,300	8,416	0	2,200
01-411-115 JANITORIAL SUPPLIES	35	56	100	38	0	100
01-411-125 MATERIAL & SUPPLIES	3,736	3,870	4,100	3,329	0	4,100
01-411-129 UNIFORMS	698	583	800	784	0	800
TOTAL 1-OPERATING SUPPLIES	4,507	5,090	8,600	12,675	0	7,500

411-113 NON-CAPITAL ASSETS

PERMANENT NOTES:

HYDRALIC JACK AND SAFETY STAND \$1300

HYDRALIC TEST GAUGE KIT (ALTECO 400

PULLER SET 500

411-125 MATERIAL &amp; SUPPLIES

PERMANENT NOTES:

WELDING SUPPLIES

OXYGEN &amp; ACCETYLENE

HAND TOOLS

TESTING EQUIPMENT SUBSCRIPTION FEES \$2100

2-MAINTENANCE / REPAIR

01-411-226 MAINTENANCE EQUIPMENT	2,156	89	500	666	0	500
01-411-227 MAINTENANCE MOTOR VEHICLE	273	59	500	352	0	500
01-411-228 GAS-OIL-TIRES	1,022	249	750	162	0	300
TOTAL 2-MAINTENANCE / REPAIR	3,450	398	1,750	1,179	0	1,300

411-226 MAINTENANCE EQUIPMENT

PERMANENT NOTES:

LIFT SAFETY INSPECTION

3-CHARGES & SERVICES

01-411-310 INSURANCE - GENERAL	505	769	800	642	0	800
01-411-315 TELEPHONE	734	21	0	56	0	200
01-411-316 UTILITIES	692	650	1,000	498	0	750
01-411-328 PHYSICALS / TESTING	0	0	150	0	0	150
01-411-352 EQUIPMENT RENTALS	0	0	250	0	0	250
TOTAL 3-CHARGES & SERVICES	1,931	1,440	2,200	1,196	0	2,150

411-352 EQUIPMENT RENTALS

PERMANENT NOTES:

SPECIALTY ITEMS

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

411-MAINT. WAREHOUSE

	2012-2013	2013-2014	(----- 2014-2015 -----)	(----- 2015-2016 -----)		
	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
DEPARTMENTAL EXPENDITURES						
TOTAL 411-MAINT. WAREHOUSE	79,702	80,105	93,498	90,872	0	94,490



**OUR MISSION**

To maintain a professional and ethical approach to the management of the City's financial affairs while ensuring financial accountability to the Citizens of Liberty.

**DESCRIPTION OF SERVICES**

The finance department is responsible for the administration and supervision of the financial affairs of the City of Liberty. They also assist in enforcing budgetary control and are responsible for the timely recording of revenues and the disbursement of City funds in accordance with State Law, City policies and Generally Accepted Accounting Principles.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Assist in updating policies
- Maintain a clean audit opinion
- Improve budget data for future planning
- Assist in obtaining grants where needed

**BUDGET HISTORY**

<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>\$182,367</b>	<b>\$228,710</b>	<b>205,344</b>	<b>\$228,696</b>

**BUDGETED PERSONNEL**

<b>Position</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>Finance Director - Exempt</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Purchasing Agent</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Accounts Payable Clerk</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

412-FINANCE

	2012-2013	2013-2014	(----- 2014-2015 -----)	(----- 2015-2016 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>0-OPERATING SERVICES</u>						
01-412-001 SALARIES SUPERVISION	58,830	65,291	66,597	64,040	0	66,602
01-412-002 SALARIES OPERATION	55,325	53,872	54,419	57,900	0	60,216
01-412-004 SOCIAL SECURITY	7,900	8,637	9,335	8,469	0	9,778
01-412-005 WORKMAN'S COMPENSATION	322	192	250	365	0	575
01-412-006 TMRS REQUIREMENTS	5,812	5,461	20,499	16,326	0	22,675
01-412-007 INSURANCE EMPLOYEES	49,789	43,642	33,309	47,890	0	57,000
01-412-010 SALARIES/OVERTIME	0	64	1,000	61	0	1,000
TOTAL 0-OPERATING SERVICES	177,978	177,160	185,409	195,052	0	217,846
<u>1-OPERATING SUPPLIES</u>						
01-412-111 OFFICE SUPPLIES	1,633	1,605	2,000	1,778	0	2,000
01-412-112 POSTAGE	1,270	583	1,000	1,312	0	1,000
01-412-113 NON CAPITAL ASSETS	1,018	1,052	6,000	42	0	0
01-412-129 UNIFORMS	130	376	150	0	0	500
TOTAL 1-OPERATING SUPPLIES	4,050	3,617	9,150	3,131	0	3,500
412-129 UNIFORMS			PERMANENT NOTES: UNIFORM SHIRTS			
<u>3-CHARGES &amp; SERVICES</u>						
01-412-308 MEMBERSHIP DUES	350	180	385	350	0	350
01-412-309 PUBLICATIONS	0	0	100	0	0	0
01-412-310 INSURANCE- GENERAL	487	1,235	1,150	594	0	1,000
01-412-313 PROFESSIONAL DEVELOPMENT	596	570	4,000	455	0	2,000
01-412-314 TRAVEL	1,027	301	2,000	382	0	1,000
01-412-315 TELEPHONE	4,055	5,213	3,000	3,175	0	3,000
01-412-328 PHYSICALS / TESTING	0	0	150	0	0	0
01-412-360 CAPITAL OUTLAY	0	11,191	0	0	0	0
TOTAL 3-CHARGES & SERVICES	6,516	18,690	10,785	4,955	0	7,350
412-308 MEMBERSHIP DUES			PERMANENT NOTES: GFOAT - GFOA - SAMS CLUB - PURCHASING			
412-313 PROFESSIONAL DEVELOPMENT			PERMANENT NOTES: INCODE FORUM 2 TML CONFERENCE			
412-314 TRAVEL			PERMANENT NOTES: TML CONFERENCE INCODE FORUM			
TOTAL 412-FINANCE	188,545	199,467	205,344	203,139	0	228,696

## **GENERAL FUND**

## **ANIMAL CONTROL**

### **OUR MISSION**

To get the community involved through community education and public awareness of the ever-growing population of abandoned and neglected animals in the City of Liberty.

### **DESCRIPTION OF SERVICES**

We at the City of Liberty Animal Control Division strive to make our City a safe and healthy environment for our citizens and pets. We strive to educate the public and encourage pet owners to spay or neuter their pets. We enforce City Ordinances and State Laws to ensure the safety of the public and the welfare of animals.

### **OUR GOALS**

#### **FUTURE DEPARTMENT OBJECTIVES**

- Computerize animal control records.
- Attend training and to provide quality services.
- Establish a State mandated Citizens Advisory Board
- Develop a summer program for children to teach them how to care for animals.

### **BUDGET HISTORY**

<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY15/16</b>
<b>\$93,967</b>	<b>\$97,823</b>	<b>\$138,182</b>	<b>137,816</b>

### **BUDGETED PERSONNEL**

<b>Position</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>Fy15/16</b>
<b>Animal Control Officer</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2 1/2</b>



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

413-ANIMAL CONTROL

	(----- 2014-2015 -----) (----- 2015-2016 -----)					
DEPARTMENTAL EXPENDITURES	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>0-OPERATING SERVICES</u>						
01-413-003 SALARIES HUMANE OFFICER	42,738	39,972	53,742	51,810	0	53,747
01-413-004 SOCIAL SECURITY	3,073	2,999	4,226	4,283	0	5,221
01-413-005 WORKMANS COMPENSATION	1,210	830	1,350	1,397	0	3,522
01-413-006 TMRS REQUIREMENTS	2,204	1,820	9,281	7,110	0	9,801
01-413-007 INSURANCE EMPLOYEES	18,268	17,273	29,883	22,514	0	23,050
01-413-010 SALARIES OVERTIME	963	1,706	1,500	1,846	0	1,500
01-413-011 SALARIES PART TIME	55	0	0	4,755	0	13,000
TOTAL 0-OPERATING SERVICES	68,510	64,599	99,982	93,715	0	109,841
<u>1-OPERATING SUPPLIES</u>						
01-413-111 OFFICE SUPPLIES	338	463	500	1,050	0	675
01-413-112 POSTAGE	0	0	50	0	0	50
01-413-113 NON CAPITAL ASSETS	831	1,930	2,000	3,513	0	1,500
01-413-114 ANIMAL FOOD	126	315	200	0	0	200
01-413-115 JANITORIAL SUPPLIES	2,527	2,483	2,500	2,416	0	2,500
01-413-116 MEDICATION/VACINATIONS	0	0	1,000	1,161	0	1,000
01-413-125 MATERIALS & SUPPLIES	0	0	0	0	0	1,000
01-413-129 UNIFORMS	1,882	1,773	1,500	682	0	1,500
TOTAL 1-OPERATING SUPPLIES	5,704	6,963	7,750	8,821	0	8,425
413-113 NON CAPITAL ASSETS	PERMANENT NOTES: FANS & PORTABLE A/C \$1,500					
<u>2-MAINTENANCE / REPAIR</u>						
01-413-212 MAINTENANCE BUILDING	568	834	800	5,247	0	2,000
01-413-226 MAINTENANCE EQUIPMENT	0	2,100	1,050	3,223	0	2,500
01-413-227 MAINTENANCE MOTOR VEHICLE	1,028	439	750	2,789	0	1,500
01-413-228 GAS-OIL-TIRES	2,059	2,411	2,400	1,615	0	2,100
TOTAL 2-MAINTENANCE / REPAIR	3,655	5,785	5,000	12,875	0	8,100
413-226 MAINTENANCE EQUIPMENT	PERMANENT NOTES: SOFTWARE MAINT ANIMAL DOCUMENTATION					
<u>3-CHARGES &amp; SERVICES</u>						
01-413-310 INSURANCE EXPENSE	1,302	1,121	1,300	1,079	0	1,300
01-413-313 PROFESSIONAL DEVELOPMENT	318	175	500	171	0	500
01-413-315 TELEPHONE	695	1,269	500	583	0	500
01-413-316 UTILITIES	5,340	4,990	5,500	6,090	0	5,500
01-413-328 PHYSICALS / TESTING	230	115	150	0	0	150
01-413-354 VETERINARY SERVICES	1,373	1,235	1,000	721	0	1,000
01-413-355 SPAY & NEUTER PROGRAM	2,500	2,500	2,500	0	0	2,500
01-413-360 CAPITAL OUTLAY	0	0	14,000	818	0	0
TOTAL 3-CHARGES & SERVICES	11,758	11,405	25,450	9,462	0	11,450
TOTAL 413-ANIMAL CONTROL	89,627	88,752	138,182	124,874	0	137,816

**DESCRIPTION OF SERVICES**

The City hall department provides for the day to day operations of this facility including utilities and maintenance.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Landscape around the exterior of the building
- Continue to perform preventative maintenance on the building to ensure integrity of the structure and appearance.

**BUDGET HISTORY**

<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY15/16</b>
<b>\$150,258</b>	<b>\$166,122</b>	<b>\$163,653</b>	<b>\$211,033</b>

**BUDGETED PERSONNEL**

<b>Position</b>	<b>FY 11/12</b>	<b>FY 12/13</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>Custodian</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

414-CITY HALL

	(----- 2014-2015 -----)		(----- 2015-2016 -----)			
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
01-414-003 SALARIES MAINTENANCE	22,038	23,017	23,444	22,540	0	23,442
01-414-004 SOCIAL SECURITY	1,382	1,293	1,832	1,461	0	1,832
01-414-005 WORKMANS COMPENSATION	734	606	550	625	0	1,322
01-414-006 TMRS REQUIREMENTS	1,147	1,064	4,023	3,050	0	4,247
01-414-007 INSURANCE EMPLOYEES	14,376	22,224	20,264	20,348	0	18,350
01-414-010 SALARIES OVERTIME	370	224	500	0	0	500
TOTAL 0-OPERATING SERVICES	40,047	48,428	50,613	48,024	0	49,693
<u>1-OPERATING SUPPLIES</u>						
01-414-111 OFFICE SUPPLIES	106	228	100	492	0	300
01-414-113 NON CAPITAL ASSETS	200	3,129	500	313	0	500
01-414-115 JANITORIAL SUPPLIES	5,603	6,810	5,000	5,481	0	5,000
01-414-125 MATERIALS & SUPPLIES	166	1,023	2,000	1,570	0	2,000
01-414-129 UNIFORMS	0	354	90	0	0	90
TOTAL 1-OPERATING SUPPLIES	6,075	11,544	7,690	7,854	0	7,890
414-113 NON CAPITAL ASSETS	PERMANENT NOTES: ASSORTED SMALL EQUIPMENT					
414-115 JANITORIAL SUPPLIES	PERMANENT NOTES: CLEANING SUPPLIES PAPER GOODS					
414-125 MATERIALS & SUPPLIES	PERMANENT NOTES: COFFEE, TEA CUPS, PLATES					
<u>2-MAINTENANCE / REPAIR</u>						
01-414-212 MAINTENANCE BUILDING	10,500	9,943	20,000	20,310	0	20,000
01-414-226 MAINTENANCE EQUIPMENT	1,891	3,344	2,000	7,947	0	2,000
TOTAL 2-MAINTENANCE / REPAIR	12,391	13,288	22,000	28,257	0	22,000
414-212 MAINTENANCE BUILDING	PERMANENT NOTES: DRY WALL REPAIR AND PAINT WALLS					
<u>3-CHARGES &amp; SERVICES</u>						
01-414-310 INSURANCE-GENERAL	24,403	12,051	15,000	9,879	0	15,000
01-414-315 TELEPHONE	14,175	12,410	10,000	15,948	0	8,000
01-414-316 UTILITIES	27,021	32,535	35,000	28,660	0	35,000
01-414-328 PHYSICALS / TESTING	0	0	150	0	0	150
01-414-352 EQUIPMENT RENTALS	8,234	10,650	9,000	11,525	0	9,000
01-414-360 CAPITAL OUTLAY	0	0	0	0	0	20,000
TOTAL 3-CHARGES & SERVICES	73,833	67,646	69,150	66,011	0	87,150
414-352 EQUIPMENT RENTALS	PERMANENT NOTES: COPIER RENTAL					

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

414-CITY HALL

		(----- 2014-2015 -----)		(----- 2015-2016 -----)		
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
POSTAGE MACHINE RENTAL						
414-360 CAPITAL OUTLAY						
	PERMANENT NOTES:					
	UPGRADE FIRE SUPPRESSION IN SERVER ROOM \$10,000					
	A/C FOR SERVER \$10,000					
4-OTHER						
01-414-401 BUILDING IMPROVEMENTS	0	0	0	0	0	30,000
01-414-406 CONTRACTOR MOWING SERVICES	3,940	3,940	2,900	4,550	0	3,000
01-414-407 A/C MAINTENANCE CONTRACT	0	7,786	7,800	4,146	0	7,800
01-414-408 GENERATOR MAINTENANCE CONTRA	328	2,390	2,400	2,390	0	2,400
01-414-409 FIRE ALARM/EXTINGUISHER MAIN	0	0	1,100	285	0	1,100
TOTAL 4-OTHER	4,268	14,116	14,200	11,371	0	44,300
414-401 BUILDING IMPROVEMENTS						
	PERMANENT NOTES:					
	PAINT, SHEETROCK REPAIR AND FLOORING					
TOTAL 414-CITY HALL	136,613	155,021	163,653	161,518	0	211,033

## **GENERAL FUND**

## **INSPECTIONS**

### **OUR MISSION**

The City of Liberty Building - Inspections Department strives to achieve excellence in all facets of building inspection through providing timely, efficient and thorough building inspections. We are committed to providing quality services to all citizens through innovation, continuous improvement, determination and excellence in customer service. We believe that through education and cooperation, we can and will build positive working relationships within the building community, consumers and citizens alike.

Our primary mission is to safeguard the public, promote the health, safety and welfare of the City of Liberty through compliance of the adopted ordinances, codes, and regulations as related to Federal, State and City laws. We believe in equitable treatment for all individuals regardless of circumstances and strive to enforce all building codes in a fair, positive and considerate manner.

### **DESCRIPTION OF SERVICES**

The Building – Inspections Department strives to make Liberty a clean and safe community. The duties include plan review and inspection of all structures, Commercial and Residential, for structural, electrical, plumbing, HVAC and energy code compliance. This ensures that all structures meet the 2015 International Building Code; 2015 International Residential Code, 2015 International Plumbing Code; 2015 International Mechanical Code; 2015 International Fuel Gas Code; 2015 International Private Sewage Disposal Code; 2015 International Existing Building Code and 2014 National Electric Code with adopted Appendices as applicable. All the mentions codes have been adopted by Mayor and City Council. Our department also deals with public nuisances, such as, high grass/weeds, substandard structures, junk vehicles and other violations of City Ordinances.

### **OUR GOALS**

#### **FUTURE DEPARTMENT OBJECTIVES**

- Keep present and future development in compliance with the City's code of ordinances.
- Create pride in neighborhoods
- To be pro-active in code enforcement
- To assist property owners in cleaning and maintaining their properties

### **BUDGET HISTORY**

<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>\$117,362</b>	<b>\$161,460</b>	<b>\$163,653</b>	<b>\$168,652</b>

### **BUDGETED PERSONNEL**

<b>Position</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>City Inspector</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Secretary</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

415-INSPECTION SERVICES

	2012-2013	2013-2014	(----- 2014-2015 -----)	(----- 2015-2016 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET

0-OPERATING SERVICES

01-415-001 SALARIES-SUPERVISION	51,219	46,518	51,000	51,011	0	51,002
01-415-002 SALARIES-OPERATION	23,136	41,856	66,616	49,312	0	26,050
01-415-004 SOCIAL SECURITY	5,593	6,766	8,699	7,318	0	6,000
01-415-005 WORKMAN'S COMPENSATION	408	254	450	555	0	800
01-415-006 TMRS REQUIREMENTS	3,819	4,115	19,044	13,547	0	14,000
01-415-007 INSURANCE-EMPLOYEES	15,245	16,270	47,058	42,074	0	40,150
01-415-010 SALARIES - OVERTIME	0	132	500	135	0	500
TOTAL 0-OPERATING SERVICES	99,420	115,911	193,367	163,952	0	138,502

1-OPERATING SUPPLIES

01-415-111 OFFICE SUPPLIES	304	988	1,000	1,617	0	1,000
01-415-112 POSTAGE	83	147	900	156	0	500
01-415-113 NON CAPITAL ASSETS	130	2,092	0	1,390	0	1,050
01-415-125 MATERIALS & SUPPLIES	121	583	600	88	0	600
01-415-129 UNIFORMS	0	182	150	311	0	150
TOTAL 1-OPERATING SUPPLIES	637	3,992	2,650	3,562	0	3,300

415-111 OFFICE SUPPLIES

PERMANENT NOTES:  
PLOTTER PAPER  
OFFICE SUPPLIES

415-113 NON CAPITAL ASSETS

PERMANENT NOTES:  
GALAXY NOTEBOOK @ \$750.  
WIRELESS PRINTER @ \$300

2-MAINTENANCE / REPAIR

01-415-221 MAINTENANCE SOFTWARE	1,115	2,400	1,300	0	0	1,300
01-415-226 MAINTENANCE-EQUIPMENT	0	0	750	167	0	750
01-415-227 MAINT.-MOTOR VEHICLES	15	145	800	53	0	500
01-415-228 GAS-OIL-TIRES	667	1,064	1,500	678	0	1,000
TOTAL 2-MAINTENANCE / REPAIR	1,796	3,609	4,350	897	0	3,550

415-221 MAINTENANCE SOFTWARE

PERMANENT NOTES:  
INCODE PERMIT SOFTWARE MAINTENANCE

415-226 MAINTENANCE-EQUIPMENT

PERMANENT NOTES:  
PLOTTER SERVICE MAINTENANCE AGREEMENT

415-227 MAINT.-MOTOR VEHICLES

PERMANENT NOTES:  
VEHICLE EXPENSES - OIL, INSPECTION, ANTI FREEZE, ETC



## 01 -GENERAL FUND

## 415-INSPECTION SERVICES

		(----- 2014-2015 -----) (----- 2015-2016 -----)				
		2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
						APPROVED
						BUDGET
<u>3-CHARGES &amp; SERVICES</u>						
01-415-308 DUES AND MEMBERSHIPS		55	185	500	541	0
01-415-309 PUBLICATIONS		599	207	500	411	0
01-415-310 INSURANCE-GENERAL		525	1,345	1,500	1,402	0
01-415-313 PROFESSIONAL DEVELOPMENT		85	1,210	500	591	0
01-415-314 TRAVEL		0	695	800	6	0
01-415-315 TELEPHONE		2,476	3,119	3,000	3,693	0
01-415-319 LEGAL OR FILING FEES		0	0	1,500	0	0
01-415-328 PHYSICALS / TESTING		0	115	300	115	0
01-415-352 EQUIPMENT RENTALS		0	0	0	0	0
TOTAL 3-CHARGES & SERVICES		3,740	6,876	8,600	6,760	0
415-308 DUES AND MEMBERSHIPS	PERMANENT NOTES:					
	STATE BOARD PLUMBING LICENSE					
	FIRM PROGRAM FEES					
415-309 PUBLICATIONS	PERMANENT NOTES:					
	CODE BOOKS					
415-313 PROFESSIONAL DEVELOPMENT	PERMANENT NOTES:					
	PLUMBING CONTINUED EDUCATION					
415-315 TELEPHONE	PERMANENT NOTES:					
	CELL PHONE					
	LONG DISTANCE					
415-352 EQUIPMENT RENTALS	PERMANENT NOTES:					
	RENTAL ON PLOTTER LOCATED IN INSPECTIONS					
<u>4-OTHER</u>						
01-415-401 PLANNING COMMISSION EXPENSES		0	0	50	0	0
01-415-406 CONTRACTOR SERVICES		0	0	2,000	905	0
01-415-407 DEMOLITION SERVICES		0	5,098	15,000	3,500	0
TOTAL 4-OTHER		0	5,098	17,050	4,405	0
TOTAL 415-INSPECTION SERVICES		105,594	135,485	226,017	179,576	0

168,652



**GENERAL FUND****NON DEPARTMENTAL****DESCRIPTION OF SERVICES**

This department is for expenses that are seen as non-departmental, which means that they are not related to just one department in itself but to the City as a whole. This included legal services, professional services, contracts and transfers.

**BUDGET HISTORY**

<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>\$416,694</b>	<b>\$333,921</b>	<b>\$260,496</b>	<b>\$319,915</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

416-NON DEPARTMENTAL GF

	(----- 2014-2015 -----) (----- 2015-2016 -----)					
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>2-MAINTENANCE / REPAIR</u>						
01-416-221 MAINTENANCE SOFTWARE	24,517	22,531	36,000	37,168	0	36,000
01-416-230 A/C MAINT. CONTRACT	20,744	0	0	0	0	0
TOTAL 2-MAINTENANCE / REPAIR	45,261	22,531	36,000	37,168	0	36,000
 <u>3-CHARGES &amp; SERVICES</u>						
01-416-308 DUES & MEMBERSHIP	8,637	4,726	7,000	5,463	0	6,800
01-416-309 LEGAL & ADVERTISING	104	0	0	0	0	0
01-416-318 AUDIT SERVICES	39,850	39,500	40,000	43,600	0	44,000
01-416-319 LEGAL EXPENSE	76,439	61,393	55,000	76,376	0	60,000
01-416-320 TAX EXPENSE CONTRACT	77,280	84,352	94,500	91,105	0	96,255
01-416-322 PROFESSIONAL SERVICES	8,980	3,795	5,000	1,202	0	5,000
01-416-323 COMMUNITY DECORATIONS	0	0	0	40,412	0	0
01-416-329 BRAZOS TRANSIT AUTHORITY	5,250	5,250	5,250	5,250	0	5,250
TOTAL 3-CHARGES & SERVICES	216,540	199,017	206,750	263,408	0	217,305
 416-308 DUES & MEMBERSHIP PERMANENT NOTES:						
HGAC \$325						
TML \$1620						
CHAMBER OF COMMERCE \$3000						
NIXLE \$1500						
 416-318 AUDIT SERVICES PERMANENT NOTES:						
ANNUAL AUDIT PLUS SINGLE AUDIT COMPLIANCE FOR GRANTS						
 416-320 TAX EXPENSE CONTRACT PERMANENT NOTES:						
LIBERTY COUNTY TAX ASSESSOR-COLLECTOR						
LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT						
 416-322 PROFESSIONAL SERVICES PERMANENT NOTES:						
PUBLIC MANAGEMENT						
 <u>4-OTHER</u>						
01-416-404 CONTINGENCY	2,500	1,770	0	0	0	51,960
01-416-412 TRANSFER TO AIRPORT	0	76,000	0	0	0	0
01-416-415 WEB SITE DEVELOPMENT	45	0	150	0	0	150
01-416-416 WEB SITE HOSTING	3,341	2,295	3,500	797	0	3,000
01-416-418 FITNESS & SAFETY PROGRAM	3,040	1,440	3,500	1,270	0	1,500
01-416-424 EMPLOYEE RELATED EXPENSES	6,002	5,627	10,596	12,307	0	10,000
TOTAL 4-OTHER	14,928	87,131	17,746	14,374	0	66,610
 416-424 EMPLOYEE RELATED EXPENSES PERMANENT NOTES:						
TRAINING						
HEALTH FAIRS						
EMPLOYEE RELATED						
<hr/>						
TOTAL 416-NON DEPARTMENTAL GF	276,729	308,679	260,496	314,950	0	319,915

## SERVICE CENTER

### DESCRIPTION OF SERVICES

The City of Liberty opened a new facility that will be used as a service center and house all of the Public Works departments. This facility will help each department coordinate projects and make the functions of Public Works be more efficient.

### OUR GOALS

#### FUTURE DEPARTMENT OBJECTIVES

- Provide Citizens with the best customer service.
- Stay current with policies and procedures.

### BUDGET HISTORY

FY 12/13	FY 13/14	FY 14/15	FY 15/16
\$212,787	\$226,346	\$244,945	\$243,277

### BUDGETED PERSONNEL

Position	FY 12/13	FY 13/14	FY 14/15	FY 15/16
Public Works Director/City Engineer	0	1	1	1
Administrative Assistant	1	1	1	1

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 -GENERAL FUND

417-SERVICE CENTER

		(----- 2014-2015 -----) (----- 2015-2016 -----)				
		2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
DEPARTMENTAL EXPENDITURES						APPROVED
						BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
01-417-001 SALARIES SUPERVISION		77,148	77,147	78,690	75,660	0
01-417-002 SALARIES OPERATIONS		29,437	29,432	30,021	29,166	0
01-417-004 SOCIAL SECURITY		7,977	7,928	8,316	7,854	0
01-417-005 WORKMANS COMPENSATION		298	670	200	289	0
01-417-006 TMRS REQUIREMENTS		5,412	4,845	18,263	14,059	0
01-417-007 INSURANCE EMPLOYEES		19,404	31,057	29,175	29,987	0
01-417-011 SALARIES PART-TIME		0	4,026	7,500	0	0
TOTAL 0-OPERATING SERVICES		139,676	155,106	172,165	157,015	0
<hr/>						
<u>1-OPERATING SUPPLIES</u>						
01-417-111 OFFICE SUPPLIES		0	661	600	534	0
01-417-113 NON CAPITAL ASSETS		6,422	5,724	0	0	0
01-417-115 JANITORIAL SUPPLIES		2,609	3,677	3,000	2,004	0
01-417-125 MATERIALS & SUPPLIES		1,679	2,587	2,300	83	0
01-417-129 UNIFORMS		150	59	50	72	0
TOTAL 1-OPERATING SUPPLIES		10,860	12,709	5,950	2,692	0
<hr/>						
417-125 MATERIALS & SUPPLIES	PERMANENT NOTES:					
	LIGHT BULBS					
	COFFEE					
	SUPPLIES					
<hr/>						
<u>2-MAINTENANCE / REPAIR</u>						
01-417-226 MAINTENANCE EQUIPMENT		6,552	4,266	5,000	4,363	0
TOTAL 2-MAINTENANCE / REPAIR		6,552	4,266	5,000	4,363	0
<hr/>						
417-226 MAINTENANCE EQUIPMENT	PERMANENT NOTES:					
	A-1 TELCOM ALARM MONITORING \$520					
	IKON \$2,000					
<hr/>						
<u>3-CHARGES &amp; SERVICES</u>						
01-417-310 INSURANCE - GENERAL		1,848	3,689	3,700	3,130	0
01-417-312 MAINTENANCE BUILDING		15,996	6,727	15,000	17,595	0
01-417-313 PROFESSIONAL DEVELOPMENT		1,351	1,807	1,500	( 594)	0
01-417-315 TELEPHONE		8,797	8,412	7,000	9,839	0
01-417-316 UTILITIES		22,523	23,887	30,000	27,294	0
01-417-328 PHYSICALS/TESTING		0	0	150	0	0
TOTAL 3-CHARGES & SERVICES		50,514	44,522	57,350	57,264	0
<hr/>						
417-312 MAINTENANCE BUILDING	PERMANENT NOTES:					
	LANDSCAPE IN FRONT OF FENCE					
<hr/>						
417-313 PROFESSIONAL DEVELOPMENT	PERMANENT NOTES:					
	STATE LICENSE FEE \$235					
	CONTINUING EDUCATION \$1,200					





**GENERAL FUND****UTILITY BILLING****OUR MISSION**

To provide billing and revenue collection services to City utility customers, and to accurately record and receipt revenues for the City of Liberty.

**DESCRIPTION OF SERVICES**

The Utility Billing department falls under the direction of the Finance Director. The Billing Clerk is responsible for billing citizens for electric, water, sewer and garbage at rates approved by City Council. The meters are wireless read meter that are able to be examined upon request. The Collections Clerks collect for payments of these services and other revenues as a central point of collection. This department provides customer service to the citizens of Liberty by processing requests for disconnects, connects and transfer of services.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Improve the image of the city through excellent customer service
- Maintain accurate meter history records
- Improve on speed and accuracy through proper training of Incode
- Continue the collection efforts for bad debt

**BUDGET HISTORY**

<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>\$207,860</b>	<b>\$216,441</b>	<b>\$248,484</b>	<b>\$254,393</b>

**BUDGETED PERSONNEL**

<b>Position</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>Cashier</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Billing Clerk</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

01 --GENERAL FUND

419-UTILITY BILLING

(----- 2014-2015 -----) (----- 2015-2016 -----)

	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET

0-OPERATING SERVICES

01-419-002 SALARIES OPERATION	78,810	78,712	83,103	80,008	0	83,114
01-419-004 SOCIAL SECURITY	5,673	5,575	6,510	5,668	0	6,450
01-419-005 WORKERS COMPENSATION	289	192	250	365	0	379
01-419-006 TMRS REQUIREMENTS	4,016	3,352	14,297	10,769	0	14,950
01-419-007 INSURANCE EMPLOYEES	23,623	37,364	38,774	41,024	0	37,000
01-419-010 SALARIES OVERTIME-	179	410	1,000	12	0	1,000
TOTAL 0-OPERATING SERVICES	112,591	125,605	143,934	137,846	0	142,893

1-OPERATING SUPPLIES

01-419-111 OFFICE SUPPLIES	2,536	1,108	2,500	1,136	0	2,000
01-419-112 POSTAGE	952	404	1,000	237	0	400
01-419-113 NON CAPITAL ASSETS	3,053	1,155	1,000	0	0	2,000
01-419-129 UNIFORMS	0	500	250	0	0	300
TOTAL 1-OPERATING SUPPLIES	6,541	3,167	4,750	1,372	0	4,700

419-113 NON CAPITAL ASSETS

PERMANENT NOTES:

SMALL OFFICE EQUIPMENT - SCANNERS

2-MAINTENANCE / REPAIR

01-419-221 MAINTENANCE SOFTWARE	9,679	12,954	13,000	15,311	0	13,000
TOTAL 2-MAINTENANCE / REPAIR	9,679	12,954	13,000	15,311	0	13,000

419-221 MAINTENANCE SOFTWARE

PERMANENT NOTES:

INCODE

3-CHARGES & SERVICES

01-419-310 INSURANCE EXPENSE	242	730	650	110	0	650
01-419-313 PROFESSIONAL DEVELOPMENT	0	357	4,000	0	0	2,000
01-419-314 TRAVEL	0	0	2,000	0	0	1,000
01-419-315 TELEPHONE	3,035	3,238	3,000	3,276	0	3,000
01-419-316 UTILITIES	1,016	1,074	1,500	990	0	1,500
01-419-326 MAINTENANCE OFFICE EQUIPMENT	0	0	500	42	0	500
01-419-328 PHYSICALS / TESTING	0	115	150	0	0	150
01-419-361 CONTRACT SERVICES	34,001	32,714	35,000	31,358	0	35,000
01-419-362 CREDIT CARD FEES PAYABLE	45,914	55,891	40,000	55,458	0	50,000
TOTAL 3-CHARGES & SERVICES	84,209	94,120	86,800	91,234	0	93,800

419-313 PROFESSIONAL DEVELOPMENT

PERMANENT NOTES:

INCODE TRAINING 2

419-314 TRAVEL

PERMANENT NOTES:

HOTEL, MEALS &amp; MILEAGE FOR TRAINING

419-316 UTILITIES

PERMANENT NOTES:

TGB @ MONTA AND SAN JACINTO

01 -GENERAL FUND  
419-UTILITY BILLING

		(----- 2014-2015 -----) (----- 2015-2016 -----)					
		2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
419-361	CONTRACT SERVICES	PERMANENT NOTES: BILLING STATEMENTS \$32,000 INCODE WEB PAYMENT FEE \$3,000					
419-362	CREDIT CARD FEES PAYABLE	PERMANENT NOTES: EMONEY CREDIT CARD FEES FOR PAYMENTS					
TOTAL 419-UTILITY BILLING		213,020	235,846	248,484	245,764	0	254,393
TOTAL EXPENDITURES		6,735,752	7,531,723	8,388,579	7,732,077	0	8,230,670
REVENUE OVER/(UNDER) EXPENDITURES		814,184	1,136,886	0	( 90,857)	0	0

# **WATER AND WASTEWATER**



## **UTILITY FUND**

## **WATER/WASTEWATER**

### **OUR MISSION**

It is the mission of this department to provide customers with a bacteria free water supply and adequate pressure. To ensure the collection system and the wastewater treatment plant are being operated within TCEQ standards.

### **DESCRIPTION OF SERVICES**

The City's water system is composed of two ground water wells which are sixteen hundred feet in depth drawn from the Gulf Coast Aquifer. Storage tank capacity consists of two million sixty five thousand gallons, which is distributed through approximately ninety five miles of mains and three thousand two hundred sixty eight service connections. The City of Liberty has met TCEQ water regulations in disinfectant levels in the last twenty years with no penalties, and has been declared a superior public water system. Wastewater operations consists of twenty six lift stations, and one wastewater treatment plant that has a working capacity of two million five hundred thousand gallons per day. The wastewater collection lines are made up of approximately sixty miles of mains.

### **OUR GOALS**

#### **FUTURE DEPARTMENT OBJECTIVES**

- Developing a plan for continuing maintenance and reconstruction of our wastewater infrastructure.
- To implement a water valve locating program for isolation
- To create and maintain a system of teamwork within all departments for improving customer service.

### **BUDGET SUMMARY**

Department	FY 12/13	FY 13/14	FY 14/15	FY 15/16
Water	\$1,311,597	\$1,487,453	\$1,696,671	\$1,655,113
Wastewater	\$1,658,903	\$1,397,247	\$1,413,046	\$1,594,887

### **BUDGETED PERSONNEL**

Position	FY 12/13	FY 13/14	FY 14/15	FY 15/16
W/WW Operations Manager - Exempt	1	1	1	1
Supervisor - WW	1	1	1	1
Heavy Equipment Operator - Water	4	4	4	4
Heavy Equipment Operator - WW	4	4	4	4



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

## 02 -WATER &amp; WASTEWATER FUND

	(----- 2014-2015 -----)		(----- 2015-2016 -----)			
REVENUES	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
02-302-2001 WATER COLLECTIONS	1,628,983	1,624,355	1,729,937	1,501,154	0	1,780,000
02-302-2002 WATER CONNECTIONS & TAPS	4,725	9,035	10,000	3,825	0	5,000
02-302-2005 BULK WATER & FEES CHARGED	4,310	4,218	6,000	18,415	0	10,000
02-302-2007 INTEREST EARNED	2,855	2,913	3,000	2,993	0	2,000
02-302-2010 NEW CONSTRUCTION REVENUE	0	0	0	739	0	0
02-302-5001 SEWER COLLECTIONS	1,157,662	1,158,204	1,292,280	1,160,587	0	1,380,000
02-302-5002 SEWER TAP FEES	4,850	6,050	5,500	1,650	0	5,000
02-302-5003 SEWER COLLECTION-LEACHATE ( 30)	( 25)	0	0	0	0	0
02-302-5006 REVENUE CITY OF AMES	20,607	28,911	28,000	42,117	0	33,000
02-302-5007 REVENUE CITY OF HARDIN	31,372	38,186	35,000	43,898	0	35,000
02-302-5010 TRANSFER FROM OTHER FUNDS	1,617,029	459,799	0	0	0	0
02-302-5710 TRANSFER FROM OTHER FUNDS	0	( 20,855)	0	0	0	0
 TOTAL REVENUES	 4,472,363	 3,310,791	 3,109,717	 2,775,379	 0	 3,250,000
	=====	=====	=====	=====	=====	=====

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

## 02 -WATER &amp; WASTEWATER FUND

## 420-WATER DEPARTMENT

	(----- 2014-2015 -----) (----- 2015-2016 -----)					
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
02-420-001 SALARIES SUPERVISION	34,205	33,883	34,561	25,312	0	35,000
02-420-002 SALARIES OPERATION	131,445	148,041	145,315	110,641	0	106,500
02-420-004 SOCIAL SECURITY	12,616	14,079	14,907	10,616	0	12,000
02-420-005 WORKMANS COMP.	5,496	4,025	5,100	4,886	0	8,500
02-420-006 TMRS REQUIREMENTS	8,868	8,688	32,739	19,791	0	27,750
02-420-007 INSURANCE EMPLOYEES	59,229	69,846	62,765	54,364	0	61,200
02-420-010 SALARIES-OVERTIME	9,047	12,896	15,000	10,343	0	15,000
TOTAL 0-OPERATING SERVICES	260,907	291,458	310,387	235,952	0	265,950
<u>1-OPERATING SUPPLIES</u>						
02-420-111 OFFICE SUPPLIES	1,312	863	2,000	1,397	0	2,000
02-420-112 POSTAGE	936	344	2,000	1,860	0	2,000
02-420-113 NON-CAPITAL ASSETS	3,635	1,167	7,200	1,050	0	2,500
02-420-125 MATERIALS & SUPPLIES	18,828	10,687	7,600	7,328	0	9,600
02-420-129 UNIFORMS	2,825	3,122	2,800	6,051	0	3,000
02-420-163 CHEMICALS - WATER TREATMENT	6,598	20,981	20,000	27,642	0	20,000
TOTAL 1-OPERATING SUPPLIES	34,134	37,164	41,600	45,328	0	39,100
420-112 POSTAGE	PERMANENT NOTES: CCR REPORTING TCEQ REPORTING SAFETY VIDEOS					
420-113 NON-CAPITAL ASSETS	PERMANENT NOTES: LAPTOP \$2,500					
420-125 MATERIALS & SUPPLIES	PERMANENT NOTES: RAKES SHOVEL BROOMS PRINTING CCR REPORTS					
420-163 CHEMICALS - WATER TREATMEN	PERMANENT NOTES: CHLORINE -150LB CYLINDER PHOSPHATE BULK UNITS					
<u>2-MAINTENANCE / REPAIR</u>						
02-420-226 MAINTENANCE EQUIPMENT	2,015	10,341	14,700	14,012	0	14,700
02-420-227 MAINTENANCE MOTOR VEHICLE	1,482	4,323	4,500	4,791	0	4,500
02-420-228 GAS-OIL-TIRES	11,097	13,051	18,000	14,968	0	15,000
02-420-243 NEW CONSTRUCTION	0	4,122	10,000	90	0	5,000
02-420-244 MAINTENANCE WATER LINES	46,127	31,176	32,000	47,506	0	32,000
02-420-245 MAINTENANCE VALVE PROGRAM	0	0	10,000	7,922	0	7,000
02-420-246 MAINTENANCE PLANT EQUIPMENT	5,453	9,645	8,000	8,344	0	0
02-420-247 MAINTENANCE FIRE HYDRANTS	4,513	5,013	20,000	4,455	0	17,500
02-420-248 MAINTENANCE WATER PLANT	4,468	56,327	32,000	21,068	0	32,000

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

02 -WATER &amp; WASTEWATER FUND

420-WATER DEPARTMENT

	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
02-420-249 MAINTENANCE METERS	806	6,614	40,000	26,551	0	20,000
02-420-250 ELEVATED STORAGE	16,022	3,000	6,000	6,200	0	6,000
TOTAL 2-MAINTENANCE / REPAIR	91,983	143,611	195,200	155,905	0	153,700

420-226 MAINTENANCE EQUIPMENT PERMANENT NOTES:  
SENSUS FLEXNET SUPPORT SERVICES \$6,700

420-243 NEW CONSTRUCTION PERMANENT NOTES:  
WATER LINE EXTENSION  
HYDRANTS

420-244 MAINTENANCE WATER LINES PERMANENT NOTES:  
BRASS FITTINGS  
WATER PIPE  
COUPLERS  
TAPS  
PIPE DRESSERS  
MARKING PAINT

420-247 MAINTENANCE FIRE HYDRANTS PERMANENT NOTES:  
REPAIR OF HYDRANTS

420-248 MAINTENANCE WATER PLANT PERMANENT NOTES:  
CHLORINATOR PUMP  
WELL MOTOR  
GRAVITY OILERS  
PHOSPHATE PUMPS  
BOOSTER PUMPS & MOTORS

420-249 MAINTENANCE METERS PERMANENT NOTES:  
METER  
METER BOXES  
WASHERS & KITS

420-250 ELEVATED STORAGE PERMANENT NOTES:  
ANNUAL TCEQ INSPECTION

3-CHARGES & SERVICES

02-420-308 DUES & MEMBERSHIP	0	0	800	130	0	800
02-420-310 INSURANCE EXPENSES	7,693	11,170	10,500	10,318	0	10,500
02-420-312 MAINTENANCE BLDG.	0	0	200	138	0	200
02-420-313 PROFESSIONAL DEVELOPMENT	1,528	3,956	3,200	4,021	0	3,200
02-420-314 TRAVEL	974	1,614	750	0	0	750
02-420-315 TELEPHONE	4,661	4,903	8,000	4,955	0	8,000
02-420-316 UTILITIES	80,718	82,596	90,000	73,901	0	90,000
02-420-322 ENGINEERING SERVICES	50,226	3,865	11,100	16,866	0	11,100
02-420-328 PHYSICALS / TESTING	111	230	800	671	0	800
02-420-352 EQUIPMENT RENTALS	18,527	19,104	15,000	25,439	0	15,000
02-420-353 DEPRECIATION EXPENSE	175,604	172,182	0	0	0	0

## 02 -WATER &amp; WASTEWATER FUND

## 420-WATER DEPARTMENT

	(----- 2014-2015 -----) (----- 2015-2016 -----)					
DEPARTMENTAL EXPENDITURES	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
02-420-365 LAB FEES	2,778	1,512	6,000	3,280	0	6,000
02-420-375 BAD DEBT	<u>16,698</u>	<u>12,473</u>	<u>10,000</u>	<u>18,914</u>	<u>0</u>	<u>10,000</u>
TOTAL 3-CHARGES & SERVICES	359,518	313,604	156,350	158,632	0	156,350

420-308 DUES & MEMBERSHIP PERMANENT NOTES:  
TRINITY VALLEY DISTRICT ASSOCIATION

420-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:  
WATER LICENSE & RENEWAL

420-314 TRAVEL PERMANENT NOTES:  
HOTEL, MEALS & MILEAGE

4-OTHER

02-420-402 CAPITAL OUTLAY	0	0	39,000	39,900	0	0
02-420-406 CONTRACTOR MOWING SERVICES	4,420	6,030	7,020	3,810	0	7,000
02-420-408 GENERATOR MAINTENANCE CONTRA	983	8,593	7,950	10,339	0	7,950
02-420-409 FIRE ALARM/EXTINGUISHERS	0	0	50	0	0	50
02-420-410 PAYMENT TO FIXED ASSEST ACCO	<u>0</u>	<u>0</u>	<u>16,000</u>	<u>16,000</u>	<u>0</u>	<u>16,000</u>
TOTAL 4-OTHER	5,403	14,623	70,020	70,049	0	31,000

420-410 PAYMENT TO FIXED ASSEST AC PERMANENT NOTES:  
2 OF 5 INSTALLMENTS TO FA FOR DUMP TRUCK \$16,000

7-TRANSFERS

02-420-702 TRANSFER TO GENERAL FUND	580,000	580,000	580,000	435,000	0	580,000
02-420-704 TRANSFER TO PROJECT FUND	0	0	96,400	0	0	180,000
02-420-705 TRANSFER TO UTILITY BILLING	<u>168,958</u>	<u>224,183</u>	<u>246,714</u>	<u>246,714</u>	<u>0</u>	<u>249,013</u>
TOTAL 7-TRANSFERS	748,958	804,183	923,114	681,714	0	1,009,013

420-704 TRANSFER TO PROJECT FUND PERMANENT NOTES:  
BASE INCREASE \$2.00 TRANSFER OUT TO SPECIAL PROJECT FUND

TOTAL 420-WATER DEPARTMENT	1,500,902	1,604,643	1,696,671	1,347,580	0	1,655,113
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## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

## 02 -WATER &amp; WASTEWATER FUND

## 450-WASTEWATER DEPARTMENT

	(----- 2014-2015 -----) (----- 2015-2016 -----)					
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
02-450-001 SALARIES-SUPERVISION	34,205	25,410	34,561	25,312	0	35,000
02-450-002 SALARIES-OPERATION	173,596	209,576	194,536	239,646	0	246,782
02-450-004 SOCIAL SECURITY	16,521	18,663	18,290	21,709	0	22,321
02-450-005 WORKMAN'S COMPENSATION	4,635	3,362	5,200	4,998	0	10,383
02-450-006 TMRS REQUIREMENTS	10,506	11,152	40,168	37,640	0	52,000
02-450-007 INSURANCE-EMPLOYEES	57,323	35,159	43,865	60,369	0	77,500
02-450-010 SALARIES-OVERTIME	15,938	15,419	10,000	22,885	0	10,000
TOTAL 0-OPERATING SERVICES	312,724	318,741	346,620	412,559	0	453,986
<u>1-OPERATING SUPPLIES</u>						
02-450-113 NON CAPITAL ASSETS	2,551	0	0	1,270	0	0
02-450-115 JANITORIAL SUPPLIES	655	40	250	266	0	250
02-450-125 MATERIALS AND SUPPLIES	5,822	4,452	5,000	1,856	0	5,000
02-450-129 UNIFORMS	3,034	2,640	3,500	2,461	0	3,500
02-450-142 SLUDGE REMOVAL	29,876	16,799	15,000	12,500	0	15,000
02-450-163 CHEMICALS-WATER TREATMENT	0	78	0	9,288	0	0
02-450-165 CHEMICALS-SEWER TREATMENT	37,788	19,731	35,000	22,357	0	35,000
02-450-167 REGIMENTS TESTING TABLETS	816	0	800	172	0	600
TOTAL 1-OPERATING SUPPLIES	80,542	43,741	59,550	50,170	0	59,350
450-115 JANITORIAL SUPPLIES	PERMANENT NOTES: PAPER PRODUCTS					
450-125 MATERIALS AND SUPPLIES	PERMANENT NOTES: HAND TOOLS RAKES SHOVELS					
450-142 SLUDGE REMOVAL	PERMANENT NOTES: DEWATERING THE SEWER PLANT					
450-165 CHEMICALS-SEWER TREATMENT	PERMANENT NOTES: CHLORINE SULFUR DIOXIDE					
<u>2-MAINTENANCE / REPAIR</u>						
02-450-219 INTEREST EXPENSE	4,371	2,913	0	0	0	0
02-450-226 MAINTENANCE-EQUIPMENT	11,220	3,412	5,000	10,918	0	7,000
02-450-227 MAINT.-MOTOR VEHICLES	4,085	0	6,500	1,667	0	4,000
02-450-228 GAS-OIL-TIRES	15,128	9,319	16,000	4,696	0	10,000
02-450-243 NEW CONSTRUCTION	1,946	0	3,000	0	0	3,000
02-450-245 MAINTENANCE SEWER LINES	39,587	10,382	10,000	28,056	0	10,000
02-450-246 PUMPING EQUIPMENT-PLANT	0	0	0	3,300	0	0
02-450-247 TREATMENT EQUIPMENT	0	2,427	0	3,693	0	0
02-450-248 MAINTENANCE-PLANT & EQUIPMEN	11,483	5,715	10,000	70,910	0	10,000
02-450-251 MAINTENANCE-LIFT STATIONS	20,001	24,201	42,000	73,946	0	42,000



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

## 02 -WATER &amp; WASTEWATER FUND

## 450-WASTEWATER DEPARTMENT

		(----- 2014-2015 -----) (----- 2015-2016 -----)					
		2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
02-450-252 EMERGENCY REPAIRS		5,709	195	5,000	7,701	0	5,000
TOTAL 2-MAINTENANCE / REPAIR		113,530	58,564	97,500	204,887	0	91,000
450-226	MAINTENANCE-EQUIPMENT	PERMANENT NOTES: BACKHOE SCADA					
450-243	NEW CONSTRUCTION	PERMANENT NOTES: SEWER LINE EXTENSIONS					
450-245	MAINTENANCE SEWER LINES	PERMANENT NOTES: PIPE FITTINGS CONCRETE GLUE					
450-248	MAINTENANCE-PLANT & EQUIP	PERMANENT NOTES: WALKWAYS, VALVES, CONTROL PANELS, AIR LINES, ETC...					
450-251	MAINTENANCE-LIFT STATIONS	PERMANENT NOTES: PUMP REPAIR CONTROL PANEL REPAIR WIRING FENCING					
450-252	EMERGENCY REPAIRS	PERMANENT NOTES: AT CITY MANAGER APPROVAL LEVEL ONLY					
3-CHARGES & SERVICES							
02-450-308	DUES & MEMBERSHIPS	0	0	500	240	0	500
02-450-310	INSURANCE-GENERAL	3,067	9,763	9,500	9,277	0	9,500
02-450-312	MAINTENANCE-BUILDINGS	588	10	500	0	0	250
02-450-313	PROFESSIONAL DEVELOPMENT	1,358	0	2,000	2,492	0	2,500
02-450-314	TRAVEL	0	0	500	257	0	500
02-450-315	TELEPHONE	1,305	1,609	1,200	2,220	0	1,200
02-450-316	UTILITIES	171,021	161,324	170,000	182,818	0	170,000
02-450-328	PHYSICALS / TESTING	0	230	300	0	0	300
02-450-333	STATE FEES	20,061	23,057	32,000	23,057	0	25,000
02-450-352	EQUIPMENT RENTALS	1,234	0	2,500	5,451	0	2,500
02-450-353	DEPRECIATION EXPENSE	186,931	186,564	0	0	0	0
02-450-365	LAB FEES	27,399	25,884	35,000	22,338	0	25,000
TOTAL 3-CHARGES & SERVICES		412,964	408,440	254,000	248,149	0	237,250
450-308	DUES & MEMBERSHIPS	PERMANENT NOTES: TRINITY VALLEY DISTRICT ASSOCIATION					

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

## 02 -WATER &amp; WASTEWATER FUND

## 450-WASTEWATER DEPARTMENT

		(----- 2014-2015 -----) (----- 2015-2016 -----)					
		2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>							
450-313	PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: SEWER CERTIFICATIONS WASTEWATER LICENSE SCHOOL					
450-314	TRAVEL	PERMANENT NOTES: HOTELS, MEALS & MILEAGE					
450-333	STATE FEES	PERMANENT NOTES: WASTEWATER TREATMENT PERMIT					
450-352	EQUIPMENT RENTALS	PERMANENT NOTES: TRACKHOE BACKHOE DITCH WITCH DOZER					
450-365	LAB FEES	PERMANENT NOTES: ENVIRONMENTAL LAB					
<u>4-OTHER</u>							
02-450-402	CAPITAL OUTLAY	0	0	0	0	0	8,000
02-450-404	LEASE PAYMENT ON VAC CON	0	0	39,120	39,604	0	39,120
02-450-406	CONTRACTOR MOWING SERVICES	1,750	2,620	5,700	3,570	0	5,700
02-450-408	GENERATOR MAINTENANCE CONTRA	1,310	9,997	11,000	11,135	0	11,000
02-450-409	FIRE ALARM/ EXTINGUISHERS	<u>0</u>	<u>984</u>	<u>50</u>	<u>0</u>	<u>0</u>	<u>50</u>
TOTAL 4-OTHER		3,060	13,601	55,870	54,309	0	63,870
450-402	CAPITAL OUTLAY	PERMANENT NOTES: CAMERA FOR TELEVISIONING SEWER LINES \$8,000					
<u>6-DEBT SERVICE</u>							
02-450-619	INTEREST ON TWDB BOND	150,356	143,219	136,368	136,368	0	128,681
02-450-620	PRINCIPAL ON TWDB 07 BOND	0	0	370,000	370,000	0	380,000
02-450-621	ADMIN COSTS 07 TWDB BONDS	<u>500</u>	<u>750</u>	<u>750</u>	<u>0</u>	<u>0</u>	<u>750</u>
TOTAL 6-DEBT SERVICE		150,856	143,969	507,118	506,368	0	509,431
<u>7-TRANSFERS</u>							
02-450-704	TRANSFER TO PROJECT FUND	0	0	90,600	0	0	180,000
02-450-710	CONTINGENCY	<u>0</u>	<u>0</u>	<u>1,788</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 7-TRANSFERS		0	0	92,388	0	0	180,000
450-704	TRANSFER TO PROJECT FUND	PERMANENT NOTES: BASE INCREASE \$2.00 TRANSFER OUT TO SPECIAL PROJECT FUND					
<hr/>							
TOTAL 450-WASTEWATER DEPARTMENT		1,073,677	987,055	1,413,046	1,476,442	0	1,594,887



# **ELECTRIC FUND**

**OUR MISSION**

The City of Liberty Electric department is committed to providing electric services to the community.

**DESCRIPTION OF SERVICES**

To deliver this vital service in a manner that is safe, reliable, cost effective, prompt, courteous, and sensitive to the needs of our customers.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Improve customer relations
- Continue aggressive tree trimming
- Continue to improve basic infrastructure
- Improve street light maintenance
- Maintain safe work ethics
- Improve system reliability

**BUDGET HISTORY**

<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>\$17,831,500</b>	<b>\$18,177,850</b>	<b>\$18,500,500</b>	<b>17,272,500</b>

**BUDGETED PERSONNEL**

<b>Position</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>Electric Service Director - Exempt</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Line Technician Supervisor</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Lineman - Journeyman</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Lineman - Apprentice</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Line Maintenance Equipment Operator</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

## 03 -ELECTRIC FUND

			(----- 2014-2015 -----)	(----- 2015-2016 -----)		
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
03-303-0701 TRANSFER IN FROM OTHER FUND	1,197,532	1,565,296	0	0	0	1,000,000
03-303-3001 ELECT. REVENUE BILLED	9,965,121	10,255,981	11,650,000	10,220,843	0	10,750,000
03-303-3003 BAD DEBTS COLLECTED	0	488	0	0	0	0
03-303-3004 PERMIT/INSPECTION FEES	135	8,215	8,000	5,005	0	5,000
03-303-3006 FEES & FINES	77,901	65,680	60,000	55,825	0	50,000
03-303-3007 INTEREST EARNED	3,822	4,203	2,500	4,244	0	2,500
03-303-3010 RECYCLE	77	0	1,000	1,100	0	1,000
03-303-3012 INSURANCE REIMBURSEMENT	1,939	0	0	0	0	0
03-303-3017 LATE PENALTY REVENUE	210,018	217,731	215,000	219,693	0	200,000
03-303-3018 ELECTRIC REVENUE BOOMERANG	6,314,743	7,161,407	6,300,000	5,593,145	0	5,000,000
03-303-3019 FACILITY CHARGE / BOOMERANG	264,000	264,000	264,000	242,000	0	264,000
03-303-3020 GAIN/LOSS ON SALE OF ASSET(	1,658)	0	0	0	0	0
TOTAL REVENUES	18,033,629	19,543,001	18,500,500	16,341,856	0	17,272,500
	=====	=====	=====	=====	=====	=====

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

03 -ELECTRIC FUND

430-ELECTRIC DEPARTMENT

(----- 2014-2015 -----) (----- 2015-2016 -----)

	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET

0-OPERATING SERVICES

03-430-001 SALARIES SUPERVISION	68,235	54,985	85,000	84,040	0	87,402
03-430-002 SALARIES OPERATION	160,689	112,159	263,360	170,164	0	280,000
03-430-004 SOCIAL SECURITY	18,283	17,841	29,145	22,642	0	30,500
03-430-005 WORKMANS COMP.	4,055	2,811	3,500	3,407	0	9,650
03-430-006 TMRS REQUIREMENTS	12,600	11,837	64,000	40,163	0	70,550
03-430-007 INSURANCE EMPLOYEES	59,961	40,789	116,500	66,090	0	135,000
03-430-010 SALARIES-OVERTIME	<u>21,997</u>	<u>28,172</u>	<u>30,000</u>	<u>48,557</u>	<u>0</u>	<u>30,000</u>
TOTAL 0-OPERATING SERVICES	345,820	268,594	591,505	435,064	0	643,102

1-OPERATING SUPPLIES

03-430-111 OFFICE SUPPLIES	274	336	250	514	0	500
03-430-113 NON CAPITAL ASSETS	0	4,088	0	0	0	0
03-430-115 JANITORIAL SUPPLIES	31	783	0	14	0	0
03-430-129 UNIFORMS	3,413	3,204	2,800	3,852	0	3,200
03-430-156 OPERATING SUPPLIES	<u>9,643</u>	<u>3,504</u>	<u>10,000</u>	<u>8,631</u>	<u>0</u>	<u>5,500</u>
TOTAL 1-OPERATING SUPPLIES	13,360	11,914	13,050	13,011	0	9,200

430-129 UNIFORMS

## PERMANENT NOTES:

STANDARD UNIFORMS FOR 7 EMPLOYEES

BOOTS &amp; WINTER GEAR

2-MAINTENANCE / REPAIR

03-430-219 INTEREST EXPENSE	88,403	78,127	0	0	0	0
03-430-226 MAINTENANCE EQUIPMENT	5,548	405	3,000	9,254	0	6,000
03-430-227 MAINTENANCE MOTOR VEHICLE	4,788	441	6,000	5,359	0	6,000
03-430-228 GAS-OIL-TIRES	15,695	13,287	15,000	10,359	0	13,000
03-430-238 NEW CONSTRUCTION EXPENSE	33,613	24,960	50,000	33,947	0	50,000
03-430-239 MAINTENANCE STREET LIGHTS	17,970	29,519	25,000	16,220	0	25,000
03-430-249 MAINTENANCE METERS	5,256	3,725	5,000	8,714	0	7,500
03-430-257 MAINTENANCE LINES	19,988	48,823	25,000	21,813	0	25,000
03-430-258 MAINTENANCE TRANSFORMERS	10,461	4,591	20,000	13,771	0	20,000
03-430-259 MAINTENANCE SUBSTATION	1,166	26,521	12,500	1,349	0	12,500
03-430-261 CONTRACT SERVICES	15,927	81,074	20,000	48,609	0	20,000
03-430-262 CONTRACT TREE TRIMMING	<u>92,868</u>	<u>43,522</u>	<u>90,000</u>	<u>103,024</u>	<u>0</u>	<u>90,000</u>
TOTAL 2-MAINTENANCE / REPAIR	311,685	354,996	271,500	272,418	0	275,000

430-226 MAINTENANCE EQUIPMENT

## PERMANENT NOTES:

CHAINSAWS &amp; SPECIALTY TOOLS

ANNUAL INSPECTION &amp; DIELECTRIC TEST

430-249 MAINTENANCE METERS

## PERMANENT NOTES:

REPLACING POLYPHASE METERS

CITY OF LIBERTY  
APPROVED BUDGET  
AS OF: SEPTEMBER 30TH, 2015

03 -ELECTRIC FUND

430-ELECTRIC DEPARTMENT

(----- 2014-2015 -----) (----- 2015-2016 -----)						
DEPARTMENTAL EXPENDITURES	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
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<u>3-CHARGES &amp; SERVICES</u>						
03-430-308 DUES & MEMBERSHIP	9,417	9,694	7,500	3,428	0	7,500
03-430-310 INSURANCE EXPENSE	5,475	6,607	6,500	6,742	0	6,500
03-430-313 PROFESSIONAL DEVELOPEMENT	344	2,355	2,000	1,585	0	10,000
03-430-314 TRAVEL	11	5,589	500	2,375	0	500
03-430-315 TELEPHONE	2,644	2,009	2,500	3,189	0	3,000
03-430-316 UTILITIES	904	2,269	5,000	4,155	0	5,000
03-430-317 DRAWER ADJUSTMENT	38	357	0	722	0	0
03-430-320 DECORATIONS	452	830	2,000	302	0	2,000
03-430-321 ENGINEERING SERVICE	0	0	3,000	0	0	3,000
03-430-328 PHYSICALS / TESTING	202	460	500	786	0	500
03-430-352 EQUIPMENT RENTALS	0	15,186	6,000	0	0	2,000
03-430-370 DEPRECIATION EXPENSE	131,506	127,957	0	0	0	0
03-430-375 BAD DEBT	<u>49,908</u>	<u>52,198</u>	<u>60,000</u>	<u>69,876</u>	<u>0</u>	<u>60,000</u>
TOTAL 3-CHARGES & SERVICES	200,902	225,510	95,500	93,159	0	100,000
430-308 DUES & MEMBERSHIP	PERMANENT NOTES: ANNUAL CO-OP SAFETY CLASS TPPA \$2600					
430-313 PROFESSIONAL DEVELOPEMENT	PERMANENT NOTES: APPRENTICE LINE TECH PROGRESSION PROGRAM					
430-316 UTILITIES	PERMANENT NOTES: ENTERGY STREET LIGHTS MINGLEWOOD BOOMERANG SUBSTATION					
<u>4-OTHER</u>						
03-430-402 CAPITAL OUTLAY	0	0	35,000	0	0	0
03-430-404 CONTINGENCY	0	0	111,979	0	0	73,085
03-430-409 FIRE ALARMS/EXTINGUISHERS	0	0	100	0	0	100
03-430-410 PAYMENT TO FIXED ASSET	<u>0</u>	<u>26,939</u>	<u>37,225</u>	<u>37,225</u>	<u>0</u>	<u>0</u>
TOTAL 4-OTHER	0	26,939	184,304	37,225	0	73,185
<u>5-PURCHASE POWER</u>						
03-430-501 PURCHASED POWER	9,539,652	10,217,386	10,000,000	8,375,531	0	9,675,000
03-430-503 PURCHASE POWER / BOOMERANG	<u>6,082,480</u>	<u>7,011,114</u>	<u>5,750,000</u>	<u>5,555,603</u>	<u>0</u>	<u>4,900,000</u>
TOTAL 5-PURCHASE POWER	15,622,132	17,228,500	15,750,000	13,931,133	0	14,575,000
<u>7-TRANSFERS</u>						
03-430-705 TRANSFER TO UTILITY BILLING	168,958	224,183	246,715	246,714	0	249,013
03-430-711 TRANSFER FOR ELEC DEBT SVC	0	0	247,926	248,868	0	248,000
03-430-714 TRSF.TO GENERAL FUND	1,100,000	1,100,000	1,100,000	750,000	0	1,100,000
03-430-799 TRANSFER FROM OTHER FUNDS	<u>( 38,456)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 7-TRANSFERS	1,230,502	1,324,183	1,594,641	1,245,582	0	1,597,013
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TOTAL 430-ELECTRIC DEPARTMENT	17,724,401	19,440,637	18,500,500	16,027,593	0	17,272,500

03 -ELECTRIC FUND

430-ELECTRIC DEPARTMENT

	2012-2013	2013-2014	(----- 2014-2015 -----)	(----- 2015-2016 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
TOTAL EXPENDITURES	17,724,401	19,440,637	18,500,500	16,027,593	0	17,272,500
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	309,228	102,364	0	314,262	0	0
	=====	=====	=====	=====	=====	=====

# SOLID WASTE FUND



## **SOLID WASTE**

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### **OUR MISSION**

To plan, direct, support, and coordinate to the activities and functions of the solid waste system

### **DESCRIPTION OF SERVICES**

The Public Works Department administers the contract with the solid waste collection and disposal company.

### **OUR GOALS**

#### **FUTURE DEPARTMENT OBJECTIVES**

- Provide our citizens with the best waste collection and disposal we can through contracting.
- Work with businesses and home owners to keep our City as clean as possible.

### **BUDGET HISTORY**

<b>EXPENSE</b>			
<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>\$601,897</b>	<b>\$651,950</b>	<b>\$666,750</b>	<b>\$750,550</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

04 -SOLID WASTE FUND

	(----- 2014-2015 -----) (----- 2015-2016 -----)					
REVENUES	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
04-304-4001 SOLID WASTE COLLECTIONS	666,552	717,824	664,700	687,926	0	750,000
04-304-4002 WM SCHOLARSHIP REVENUE	0	0	500	0	0	0
04-304-4006 DONATIONS RECYCLING EVENT	0	0	1,000	0	0	0
04-304-4007 INTEREST EARNED	541	744	550	887	0	550
TOTAL REVENUES	667,093	718,568	666,750	688,814	0	750,550
	=====	=====	=====	=====	=====	=====

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

04 -SOLID WASTE FUND

440-SANITATION DEPARTMENT

	(----- 2014-2015 -----) (----- 2015-2016 -----)					
DEPARTMENTAL EXPENDITURES	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>1-OPERATING SUPPLIES</u>						
04-440-160 RECYCLING	2,908	2,863	4,000	3,396	0	4,000
04-440-172 CONTRACT SERVICES	<u>491,242</u>	<u>538,998</u>	<u>494,700</u>	<u>556,565</u>	<u>0</u>	<u>500,000</u>
TOTAL 1-OPERATING SUPPLIES	494,151	541,861	498,700	559,961	0	504,000
440-160 RECYCLING						
						PERMANENT NOTES: SHRED IT PROGRAM
<u>3-CHARGES &amp; SERVICES</u>						
04-440-353 TIRE RECYCLING PROGRAM	798	0	2,000	0	0	12,000
04-440-354 BAD DEBTS & CHECKS	<u>7,871</u>	<u>7,183</u>	<u>10,000</u>	<u>12,723</u>	<u>0</u>	<u>0</u>
TOTAL 3-CHARGES & SERVICES	8,669	7,183	12,000	12,723	0	12,000
<u>4-OTHER</u>						
04-440-404 CONTINGENCY	<u>0</u>	<u>0</u>	<u>76,050</u>	<u>0</u>	<u>0</u>	<u>154,550</u>
TOTAL 4-OTHER	0	0	76,050	0	0	154,550
<u>5-PURCHASE POWER</u>						
04-440-510 DEPRECIATION EXPENSE	<u>13,253</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 5-PURCHASE POWER	13,253	0	0	0	0	0
<u>7-TRANSFERS</u>						
04-440-710 TRANSFER TO GENERAL FUND	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	<u>0</u>	<u>80,000</u>
TOTAL 7-TRANSFERS	80,000	80,000	80,000	80,000	0	80,000
TOTAL 440-SANITATION DEPARTMENT	596,073	629,044	666,750	652,684	0	750,550
TOTAL EXPENDITURES	596,073	629,044	666,750	652,684	0	750,550
REVENUE OVER/(UNDER) EXPENDITURES	71,020	89,524	0	36,130	0	0

# **ELECTRIC BUY-DOWN**

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**ELECTRIC BUY-DOWN****DESCRIPTION OF SERVICES**

Refunds of excess debt service reserve deposits received by the City of Liberty from the Sam Rayburn Municipal Power Agency shall be used to reduce the cost of electrical power to retail electric customers.

**BUDGET HISTORY**

REVENUE			
FY 12/13	FY 13/14	FY 14/15	FY 15/16
\$801,000	\$801,800	\$851,000	\$852,000

EXPENSE			
FY 12/13	FY 13/14	FY 14/15	FY 15/16
\$801,000	\$801,800	\$851,000	\$852,000



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

05 -ELECTRIC BUY DOWN FUND

			(----- 2014-2015 -----)	(----- 2015-2016 -----)		
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
05-305-0101 SRMPA REFUND	1,431,651	1,389,573	850,000	1,095,365	0	850,000
05-305-0102 REFUND OF SURPLUS FUNDS	1,504,622	0	0	0	0	0
05-305-0103 CAMBRIDGE FUNDS	0	1,500,000	0	3,110,267	0	0
05-305-5007 INTEREST EARNED	2,495	2,484	1,000	7,421	0	2,000
<b>TOTAL REVENUES</b>	<b>2,938,768</b>	<b>2,892,057</b>	<b>851,000</b>	<b>4,213,053</b>	<b>0</b>	<b>852,000</b>
	=====	=====	=====	=====	=====	=====

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

05 -ELECTRIC BUY DOWN FUND

425-ELECTRIC BUY DOWN

	(----- 2014-2015 -----)		(----- 2015-2016 -----)			
DEPARTMENTAL EXPENDITURES	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<hr/>						
2-MAINTENANCE / REPAIR						
05-425-250 ELECTRIC BUY DOWN	<u>1,190,831</u>	<u>1,565,296</u>	<u>851,000</u>	<u>811,751</u>	<u>0</u>	<u>852,000</u>
TOTAL 2-MAINTENANCE / REPAIR	1,190,831	1,565,296	851,000	811,751	0	852,000
425-250 ELECTRIC BUY DOWN						
PERMANENT NOTES: SRMPA REBATE						
7-TRANSFERS						
05-425-710 TRANSFER TO OTHER FUNDS	<u>1,504,622</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 7-TRANSFERS	1,504,622	0	0	0	0	0
<hr/>						
TOTAL 425-ELECTRIC BUY DOWN	2,695,453	1,565,296	851,000	811,751	0	852,000
<hr/>						
TOTAL EXPENDITURES	<u>2,695,453</u>	<u>1,565,296</u>	<u>851,000</u>	<u>811,751</u>	<u>0</u>	<u>852,000</u>
<hr/>						
REVENUE OVER/(UNDER) EXPENDITURES	<u>243,316</u>	<u>1,326,760</u>	<u>0</u>	<u>3,401,303</u>	<u>0</u>	<u>0</u>
<hr/>						

# DEBT SERVICE

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

## 06 -DEBT SERVICE FUND

			(----- 2014-2015 -----)	(----- 2015-2016 -----)		
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
06-306-6001 TX REVENUE-CURRENT	1,195,398	1,236,245	1,300,000	1,186,343	0	1,200,000
06-306-6004 TX REVENUE-DEL.	54,104	48,369	40,000	101,309	0	45,000
06-306-6005 TX. REVENUE- P&I	43,458	42,439	20,000	44,455	0	35,000
06-306-6007 INTEREST EARNED	4,695	4,740	3,500	4,020	0	5,000
06-306-6009 TRANSFER FROM ELEC FOR DEBT	0	0	247,926	0	0	242,976
06-306-6010 PROCEEDS OF REFUNDING BONDS	2,695,000	0	0	0	0	0
06-306-6011 PREMIUM ON BONDS ISSUED	128,756	0	0	0	0	0
TOTAL REVENUES	4,121,411	1,331,792	1,611,426	1,336,127	0	1,527,976
	=====	=====	=====	=====	=====	=====

306-6008 TRANSFER FROM WATER SERIESPERMANENT NOTES:

07 TWDB BOND PAYMENT

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

06 -DEBT SERVICE FUND

460-DEBT SERVICE

	(----- 2014-2015 -----) (----- 2015-2016 -----)					
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>6-DEBT SERVICE</u>						
06-460-608 BOND ISSUANCE COSTS	75,620	0	0	0	0	0
06-460-610 INTEREST REFUNDING 2012	45,827	57,125	54,426	54,425	0	49,576
06-460-611 PRINCIPAL REFUNDING 2012	35,000	30,000	240,000	240,000	0	245,000
06-460-612 ADMIN FEES 2012 REFUNDING	0	0	750	500	0	750
06-460-613 INTEREST SERIES 2012	77,335	56,100	55,000	55,500	0	53,750
06-460-614 PRINCIPAL SERIES 2012	45,000	50,000	60,000	60,000	0	65,000
06-460-615 ADMIN FEES SERIES 2012	500	500	750	0	0	750
06-460-616 INTEREST PAYMENT 04	13,725	4,613	0	0	0	0
06-460-617 PRINCIPAL PAYMENT 04	200,000	205,000	0	0	0	0
06-460-618 ADMIN FEES 04	350	0	0	0	0	0
06-460-624 GO REFUNDING INTEREST 2010	40,700	30,800	20,700	20,700	0	7,800
06-460-625 GO REFUNDING PRINCIPAL 2010	490,000	500,000	510,000	510,000	0	520,000
06-460-626 GO REFUNDING ADMIN 2010	500	500	750	750	0	750
06-460-627 INTEREST CO SERIES 2010A	172,550	170,400	168,300	168,300	0	165,675
06-460-628 PRINCIPAL CO SERIES 2010 A	110,000	105,000	105,000	105,000	0	105,000
06-460-629 ADMIN CO SERIES 2010 A	500	1,000	750	750	0	750
06-460-630 BOOMERANG TAX NOTES PAYABLE	<u>0</u>	<u>0</u>	<u>247,926</u>	<u>0</u>	<u>0</u>	<u>242,976</u>
TOTAL 6-DEBT SERVICE	1,307,607	1,211,038	1,464,352	1,215,925	0	1,457,777
<hr/>						
<u>7-TRANSFERS</u>						
06-460-700 REFUNDING OF DEBT	<u>2,741,354</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 7-TRANSFERS	2,741,354	0	0	0	0	0
<hr/>						
TOTAL 460-DEBT SERVICE	4,048,961	1,211,038	1,464,352	1,215,925	0	1,457,777
<hr/>						
TOTAL EXPENDITURES	4,048,961	1,211,038	1,464,352	1,215,925	0	1,457,777
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	72,450	120,755	147,074	120,202	0	70,199
	=====	=====	=====	=====	=====	=====



# **FIXED ASSET REPLACEMENT FUND**

## Fixed Asset Replacement

### **DESCRIPTION OF SERVICES**

The City of Liberty created a fixed asset replacement fund in 2013 to have funding available to the departments for the purchase of equipment or any long term asset.

### **BUDGET HISTORY**

<b>REVENUE</b>		
<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>\$87,739</b>	<b>\$151,575</b>	<b>\$138,025</b>

<b>EXPENSE</b>		
<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>\$348,761</b>	<b>\$156,933</b>	<b>\$216,200</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

## 07 -FIXED ASSET REPLACEMENT

			(----- 2014-2015 -----)	(----- 2015-2016 -----)		
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
07-307-7001 PAYMENT FROM FIRE	0	47,000	47,000	47,000	0	62,000
07-307-7002 PAYMENT FROM LIBRARY	0	13,300	13,300	13,300	0	13,300
07-307-7003 PAYMENT FROM ELECTRIC	488,932	26,939	37,225	37,225	0	0
07-307-7004 PAYMENT FROM POLICE DEPT	0	0	24,350	24,350	0	29,900
07-307-7005 PAYMENT FROM STREET DEPT	0	0	7,700	7,700	0	11,325
07-307-7007 INTEREST EARNED	1,468	2,490	2,000	1,190	0	1,500
07-307-7008 TRANSFER FROM ELECTRIC BUY-	1,015,691	0	0	0	0	0
07-307-7009 PAYMENT FROM PARKS DEPT	0	0	4,000	4,000	0	4,000
07-307-7010 PAYMENT FROM WATER	0	0	16,000	16,000	0	16,000
07-307-7011 DONATIONS PARK RESTROOM	0	0	0	35,000	0	0
 TOTAL REVENUES	 1,506,090	 89,729	 151,575	 185,765	 0	 138,025
	=====	=====	=====	=====	=====	=====

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

07 -FIXED ASSET REPLACEMENT

477-FIXED ASSET REPLACEMENT

	(----- 2014-2015 -----)		(----- 2015-2016 -----)			
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>4-OTHER</u>						
07-477-401 FIRE TRUCK PURCHASE	111,517	0	44,933	33,700	0	45,000
07-477-402 LIBRARY BUILDING EXPENSE	41,453	4,313	0	14,333	0	0
07-477-403 PATCH TRUCK - STREETS	0	52,792	0	0	0	0
07-477-404 PICK-UP - PARKS	0	20,000	0	0	0	0
07-477-405 TRACTOR - PARKS	0	0	0	0	0	26,200
07-477-406 1 TON TRUCK W/LIFT - WATER/W	0	0	80,000	79,965	0	0
07-477-407 3/4 TON SERVICE TRUCK - ELEC	0	0	0	0	0	40,000
07-477-408 MED UNIT - FIRE/EMS	0	97,475	0	0	0	0
07-477-409 POLICE CARS - PD	0	65,400	32,000	25,220	0	65,000
07-477-410 FIRE DEPARTMENT REPAIRS	0	24,192	0	18,406	0	0
07-477-411 PARK RESTROOM CONSTRUCTION	0	36,684	0	169,479	0	0
07-477-412 HOLLYWOOD SEWER REPLACEMENT	0	0	0	45,350	0	0
07-477-413 FIRE DEPT CHIEF TRUCK	0	0	0	0	0	40,000
07-477-431 TRANSFER TO 2012 BOND -PD	0	0	0	80,000	0	0
07-477-499 FIRE DEPT DEBT SERVICE ON TR	0	44,933	0	0	0	0
TOTAL 4-OTHER	152,970	345,788	156,933	466,453	0	216,200
<hr/>						
477-405 TRACTOR - PARKS			PERMANENT NOTES:			
			TRACTOR WITH LOADER \$26,200			
<hr/>						
477-407 3/4 TON SERVICE TRUCK - EL			PERMANENT NOTES:			
			3/4 TON 4x4 \$40,000 SERVICE TRUCK			
<hr/>						
477-409 POLICE CARS - PD			PERMANENT NOTES:			
			2 PATROL CARS \$65,000			
<hr/>						
477-413 FIRE DEPT CHIEF TRUCK			PERMANENT NOTES:			
			CHIEF TRUCK			
<hr/>						
<u>7-TRANSFERS</u>						
07-477-701 TRANSFER TO GENERAL FUND	0	0	0	40,000	0	0
TOTAL 7-TRANSFERS	0	0	0	40,000	0	0
<hr/>						
TOTAL 477-FIXED ASSET REPLACEMENT	152,970	345,788	156,933	506,453	0	216,200
<hr/>						
TOTAL EXPENDITURES	152,970	345,788	156,933	506,453	0	216,200
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	1,353,120	( 256,060)	( 5,358)	( 320,689)	0	( 78,175)
	=====	=====	=====	=====	=====	=====

LCDC



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## LIBERTY COMMUNITY DEVELOPMENT CORPORATION

### DESCRIPTION OF SERVICES

The Liberty Community Development Corporation is a 4B corporation and works along with the City of Liberty to promote or develop expanded business enterprises, including drainage or related improvements and for maintenance and operating costs of the publicly owned and operated projects. The Corporation shall be a non-profit corporation as defined by the Internal Revenue Code of 1986.

### BUDGET HISTORY

REVENUE			
FY 12/13	FY 13/14	FY 14/15	FY 15/16
\$1,006,000	\$1,030,000	\$1,105,000	\$1,005,000

EXPENSE			
FY 12/13	FY 13/14	FY 14/15	FY 15/16
\$135,000	\$120,100	\$1,105,000	1,005,000

APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

21 -LIBERTY COMM. DEV. CORP.

	2012-2013	2013-2014	(----- 2014-2015 -----)	(----- 2015-2016 -----)		
REVENUES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
21-321-0101 SALES TAX REVENUE	1,028,354	1,151,433	1,100,000	932,425	0	1,000,000
21-321-0110 INTEREST INCOME	6,860	7,213	5,000	7,577	0	5,000
21-321-0111 REVENUE WCID #5 DRAINAGE PR	0	291	0	0	0	0
21-321-0114 REIMBURSEMENT OF LOAN	41,193	0	0	0	0	0
21-321-0116 HGAC LOAN REVENUE	0	492,982	0	0	0	0
21-321-2106 TRANSFER IN FROM OTHER FUND	0	361,869	0	0	0	0
TOTAL REVENUES	1,076,407	2,013,788	1,105,000	940,001	0	1,005,000

CITY OF LIBERTY  
APPROVED BUDGET  
AS OF: SEPTEMBER 30TH, 2015

21 -LIBERTY COMM. DEV. CORP.

421-LIBERTY COMMUNITY DEV

		(----- 2014-2015 -----)		(----- 2015-2016 -----)			
		2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>3-CHARGES &amp; SERVICES</u>							
21-421-308	PROFESSIONAL DEVELOPMENT	16,424	19,132	15,000	32,854	0	16,500
21-421-311	OFFICE SUPPLIES	507	0	1,000	0	0	500
21-421-313	MISCELLANEOUS	3,220	2,251	1,100	25,230	0	2,500
21-421-314	TRAVEL	4,667	3,239	6,000	2,042	0	5,000
21-421-319	LEGAL FEES	18,710	35,275	20,000	6,490	0	20,000
21-421-322	PRELIMINARY ENGINEERING FEES	0	0	5,000	0	0	0
TOTAL 3-CHARGES & SERVICES		43,528	59,898	48,100	66,615	0	44,500
421-308	PROFESSIONAL DEVELOPMENT	PERMANENT NOTES:					
		RETAIL PUBLICATION					
		RECON/ICSC DUES					
		BOOTH SPACE AT TX ICSC					
421-314	TRAVEL	PERMANENT NOTES:					
		REGIONAL MEETINGS					
		NATIONAL & STATE ICSC					
<u>4-OTHER</u>							
21-421-404	CONTINGENCY	0	0	736,098	0	0	640,362
21-421-415	PURCHASE OF PROPERTY	0	350	0	0	0	0
21-421-416	FIRE DEPARTMENT TANKER	322	484,861	36,514	32,861	0	35,850
21-421-417	AIRPORT PROJECT	134,010	0	0	0	0	0
21-421-418	STREET EXTENSION	16,349	482,360	0	0	0	0
21-421-420	LEE COLLEGE DISBURSEMENT	0	0	0	191,360	0	0
TOTAL 4-OTHER		150,681	967,571	772,612	224,221	0	676,212
<u>6-DEBT SERVICE</u>							
21-421-619	INTEREST SERIES 2014	0	52,114	118,538	118,538	0	118,538
21-421-620	PRINCIPAL SERIES 2014	0	0	115,000	115,000	0	115,000
21-421-621	ADMIN FEES SERIES 2014	0	0	750	500	0	750
21-421-624	INTEREST ON HGAC LOAN	0	3,282	0	0	0	0
21-421-625	PRINCIPAL ON HGAC LOAN	0	2,693	0	0	0	0
TOTAL 6-DEBT SERVICE		0	58,088	234,288	234,038	0	234,288
<u>7-TRANSFERS</u>							
21-421-710	TRANSFER TO DEBT SERVICE	0	137,093	0	0	0	0
21-421-728	TRANSFER TO AIRPORT FUND ( 50,000)	0	0	0	0	0	0
21-421-730	TRANSFER TO GENREAL FUND	21,000	50,000	50,000	50,000	0	50,000
21-421-731	TRANSFER TO ROAD CONSTRUCTIO	0	0	2,237,395	2,237,395	0	0
TOTAL 7-TRANSFERS ( 29,000)		0	187,093	2,287,395	2,287,395	0	50,000
TOTAL 421-LIBERTY COMMUNITY DEV		165,209	1,272,650	3,342,395	2,812,268	0	1,005,000
TOTAL EXPENDITURES		165,209	1,272,650	3,342,395	2,812,268	0	1,005,000

APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

21 -LIBERTY COMM. DEV. CORP.

421-LIBERTY COMMUNITY DEV

	2012-2013	2013-2014	(----- 2014-2015 -----)	(----- 2015-2016 -----)		
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	911,199	741,138	( 2,237,395)	( 1,872,267)	0	0
	=====	=====	=====	=====	=====	=====

AIRPORT



## AIRPORT

### OUR MISSION

To exceed the general aviation community's expectations by ensuring the highest level of safety. Providing superior customer service and offering outstanding facilities while positively impacting the economic development of the City of Liberty.

### DESCRIPTION OF SERVICES

The airport is a valuable community resource used by Life Flight emergency helicopter services, disaster relief agencies, general aviation aircraft, and companies from around the country. The airport provides a lighted 3801' runway, 24 hour self-service fuel, hangars, courtesy vehicle, parking area, and terminal with Wi-Fi, pilots lounge, and restrooms. The Airport Director is responsible for all operations of the airport including developing budget proposals, monitoring expenditures, managing contracts and hangar rentals, maintain grounds, overseeing grants, operating fuel farm, preparing reports and assisting customers, along with other administrative duties.

### OUR GOALS

#### FUTURE DEPARTMENT OBJECTIVES

- Comply with FAA, State and Local regulations
- Meet industry standards regarding fuel quality
- Keep facilities clean and properly maintained
- Provide every visitor with a positive experience
- Increase revenues
- Develop methods to be more cost effective, increase revenues.

### BUDGET HISTORY

FY12/13	FY 13/14	FY 14/15	FY 15/16
\$198,900	\$206,600	\$246,200	\$196,200

### BUDGETED PERSONNEL

Position	FY 12/13	FY 13/14	FY14/15	FY 15/16
Airport Director	1	1	1	0

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

## 28 -AIRPORT FUND

			(----- 2014-2015 -----)	(----- 2015-2016 -----)		
	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
28-328-0102 HANGAR RENT	22,919	39,801	10,800	32,591	0	20,000
28-328-0129 AIRPORT SALE OF FUEL	126,947	175,189	125,000	190,779	0	125,000
28-328-0152 GROUND LEASE - AIRPORT	1,170	1,170	3,400	1,404	0	1,200
28-328-0176 AIRPORT GRANT REVENUE	597,771	28,567	50,000	120	0	0
28-328-0177 TRANSFER FROM GENERAL FUND	129,999	0	0	0	0	0
28-328-0178 T-HANGAR RENTAL	0	6,496	57,000	13,100	0	50,000
28-328-2807 INTEREST INCOME	0	0	0	0	0	0
<b>TOTAL REVENUES</b>	<b>878,806</b>	<b>251,223</b>	<b>246,200</b>	<b>237,993</b>	<b>0</b>	<b>196,200</b>
	=====	=====	=====	=====	=====	=====

APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

28 -AIRPORT FUND

428-AIRPORT FUND

	2012-2013	2013-2014	(----- 2014-2015 -----)	(----- 2015-2016 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>0-OPERATING SERVICES</u>						
28-428-001 SALARIES SUPERVISION	37,085	38,513	37,828	42,045	0	0
28-428-004 SOCIAL SECURITY	2,692	2,796	2,754	2,848	0	0
28-428-005 WORKMANS COMP	0	0	1,825	0	0	0
28-428-006 TMRS REQUIREMENTS	1,909	1,707	6,355	5,803	0	0
28-428-007 INSURANCE EMPLOYEES	14,897	18,968	17,177	13,471	0	0
28-428-011 MANAGER'S CONTRACT	( 2,899)	0	0	0	0	38,850
TOTAL 0-OPERATING SERVICES	53,683	61,983	65,939	64,167	0	38,850

### 1-OPERATING SUPPLIES

28-428-112 POSTAGE	227	95	100	21	0	100
28-428-113 NON CAPITAL ASSETS	0	0	550	0	0	0
28-428-125 MATERIALS & SUPPLIES	<u>2,905</u>	<u>1,957</u>	<u>1,205</u>	<u>1,818</u>	<u>0</u>	<u>1,150</u>
TOTAL 1-OPERATING SUPPLIES	3,132	2,052	1,855	1,839	0	1,250

## 2-MAINTENANCE / REPAIR

28-428-224 AVIATION FUEL	145,979	164,940	117,500	138,808	0	117,500
28-428-226 MAINTENANCE EQUIPMENT	8,213	15,565	15,000	3,056	0	4,500
28-428-227 MAINTENANCE MOTOR VEHICLE	321	79	500	255	0	500
28-428-228 GAS-OIL-TIRES	1,905	1,593	1,500	1,559	0	1,880
28-428-235 MAINTENANCE PROPERTY	<u>4,019</u>	<u>33,750</u>	<u>11,000</u>	<u>10,320</u>	<u>0</u>	<u>5,340</u>
TOTAL 2-MAINTENANCE / REPAIR	160,438	215,927	145,500	153,998	0	129,720

428-226      MAINTENANCE EQUIPMENT

PERMANENT NOTES:

## TECHNICAL SUPPORT ON CARD READER

FUEL FARM PARTS

## BEACON TOWER PARTS

TRACTOR MAINTENANCE - BATWING

### 3-CHARGES & SERVICES

CHARGES & SERVICES						
28-428-308 DUES & MEMBERSHIPS	3,073	1,784	2,044	1,284	0	1,780
28-428-310 INSURANCE GENERAL	3,747	5,449	6,000	5,349	0	6,000
28-428-312 MAINTENANCE BUILDING	151	1,301	1,400	1,196	0	1,900
28-428-313 PROFESSIONAL DEVELOPMENT	175	713	1,050	445	0	1,050
28-428-314 TRAVEL	524	1,336	500	625	0	500
28-428-315 TELEPHONE	3,055	3,100	2,500	2,890	0	2,500
28-428-316 UTILITIES	7,512	9,540	7,500	9,969	0	8,000
28-428-321 ENGINEERING SERVICES	0	300	0	0	0	0
28-428-328 PHYSICALS/TESTING	0	0	150	0	0	0
28-428-334 RAMP GRANT	800	0	0	0	0	0
28-428-335 CIP GRANT	4,084	1,986	0	0	0	0
28-428-360 CAPITAL OUTLAY	134,010	6,700	8,000	7,689	0	0
28-428-361 CAPITAL OUTLAY GRANTS	584,414	0	0	7,172	0	0
28-428-362 CREDIT CARD FEES PAYABLE	<u>3,327</u>	<u>4,780</u>	<u>3,500</u>	<u>5,513</u>	<u>0</u>	<u>4,500</u>
TOTAL 3-CHARGES & SERVICES	744,871	36,988	32,644	42,132	0	26,230

428-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:

28 -AIRPORT FUND

428-AIRPORT FUND

	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
TXDOT AVIATION HOTEL & MEALS						
4-OTHER						
28-428-404 CONTINGENCY	0	0	212	0	0	0
28-428-409 FIRE ALARM/EXTINGUISHERS	0	0	50	0	0	150
TOTAL 4-OTHER	0	0	262	0	0	150
7-TRANSFERS						
28-428-721 TRANSFER TO LCDC	( 84,010)	0	0	0	0	0
TOTAL 7-TRANSFERS	( 84,010)	0	0	0	0	0
TOTAL 428-AIRPORT FUND	878,114	316,951	246,200	262,136	0	196,200
TOTAL EXPENDITURES	878,114	316,951	246,200	262,136	0	196,200
REVENUE OVER/(UNDER) EXPENDITURES	692	( 65,728)	0	( 24,143)	0	0

HOTEL/MOTEL



## **HOTEL MOTEL FUND**

### **DESCRIPTION OF SERVICES**

The City of Liberty adopted a local hotel occupancy tax within the City limits and uses these funds to directly enhance and promote tourism to the City. This tax also funds the annual Liberty Jubilee and other expenses approved by State Law.

### **BUDGET HISTORY**

<b>REVENUE</b>			
<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>\$101,850</b>	<b>\$101,000</b>	<b>\$95,300</b>	<b>\$103,900</b>

<b>EXPENSE</b>			
<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>
<b>\$100,750</b>	<b>\$101,000</b>	<b>\$95,300</b>	<b>\$103,900</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

## 29 -HOTEL/MOTEL TAXES

		(----- 2014-2015 -----)	(----- 2015-2016 -----)			
REVENUES	2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
29-329-0124 HOTEL/MOTEL TAXES	49,296	51,512	50,000	42,006	0	50,000
29-329-0161 COMMERCIAL BOOTHS - JUBILEE	2,440	2,800	2,800	2,420	0	2,300
29-329-0162 CHILDREN'S AREA	21,574	23,000	23,000	27,115	0	27,000
29-329-0163 FOOD BOOTH - JUBILEE	3,120	2,620	2,700	2,920	0	3,500
29-329-0164 CRAFT BOOTH - JUBILEE	5,940	6,940	6,800	6,000	0	6,500
29-329-0165 BBQ COOKOFF - JUBILEE	1,920	2,625	2,600	2,550	0	2,500
29-329-0167 SALE ITEMS - JUBILEE	310	520	500	988	0	1,000
29-329-0171 DONATIONS - JUBILEE	8,155	6,425	6,000	10,125	0	10,500
29-329-0172 PHOTO CONTEST - JUBILEE	222	294	300	249	0	390
29-329-0175 MISC - JUBILEE	587	233	500	420	0	180
29-329-0177 PET PARADE	60	95	100	0	0	30
<b>TOTAL REVENUES</b>	<b>93,624</b>	<b>97,064</b>	<b>95,300</b>	<b>94,793</b>	<b>0</b>	<b>103,900</b>
	=====	=====	=====	=====	=====	=====

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2015

29 -HOTEL/MOTEL TAXES

429-HOTEL/MOTEL TAXES

		(----- 2014-2015 -----)			(----- 2015-2016 -----)		
		2012-2013	2013-2014	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>							
<u>3-CHARGES &amp; SERVICES</u>							
29-429-324 TOURISM PROMOTIONAL		3,099	2,700	6,200	4,575	0	5,000
29-429-330 4TH OF JULY FIREWORKS		10,062	10,000	10,000	11,712	0	10,000
29-429-352 EQUIPMENT RENTAL - JUBILEE		<u>2,665</u>	<u>2,738</u>	<u>3,000</u>	<u>3,513</u>	<u>0</u>	<u>3,000</u>
TOTAL 3-CHARGES & SERVICES		15,825	15,438	19,200	19,799	0	18,000
<hr/>							
429-324	TOURISM PROMOTIONAL	PERMANENT NOTES: PROMOTE CITY					
<hr/>							
429-330	4TH OF JULY FIREWORKS	PERMANENT NOTES: FIRE WORKS FOR CELEBRATION					
<hr/>							
<u>4-OTHER</u>							
29-429-401 COUNTRY CHRISTMAS		3,098	2,000	3,500	2,532	0	2,500
29-429-405 ENTERTAINMENT - JUBILEE		18,661	22,180	20,000	25,806	0	22,000
29-429-406 ADVERTISING - JUBILEE		3,691	4,362	5,000	6,985	0	6,500
29-429-408 MATERIALS & SUPPLY - JUBILEE		6,440	5,584	6,000	6,318	0	6,000
29-429-410 CHILDREN'S AREA - JUBILEE		22,550	20,071	20,000	30,956	0	25,000
29-429-411 PHOTO CONTEST - JUBILEE		182	137	200	298	0	200
29-429-412 PROMO ITEMS - JUBILEE		4,414	5,201	5,000	5,547	0	5,000
29-429-413 BBQ CONTEST - JUBILEE		1,065	1,173	1,000	1,636	0	1,000
29-429-414 PERSONNEL COSTS - JUBILEE		14,434	18,864	15,000	20,350	0	17,500
29-429-415 PARADE - JUBILEE		24	69	150	0	0	0
29-429-417 TRAVEL - JUBILEE		<u>0</u>	<u>0</u>	<u>250</u>	<u>190</u>	<u>0</u>	<u>200</u>
TOTAL 4-OTHER		74,558	79,640	76,100	100,620	0	85,900
<hr/>							
TOTAL 429-HOTEL/MOTEL TAXES		90,383	95,078	95,300	120,419	0	103,900
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TOTAL EXPENDITURES		90,383	95,078	95,300	120,419	0	103,900
		=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES		3,241	1,986	0	( 25,626)	0	0
		=====	=====	=====	=====	=====	=====

# ENACTING LEGISLATION



**The City of Liberty**

City Council  
1829 Sam Houston  
Liberty, TX 77575

Meeting: 09/08/15 06:00 PM

Department: Administration  
Category: Budget Adoption

**ORDINANCE 2015-7**

DOC ID: 3354 A

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING NECESSARY FUNDS FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS, PROJECTS AND ACCOUNTS; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

**WHEREAS**, The City Manager of the City of Liberty, Texas has submitted to the City Council a proposed budget of the revenues and expenditures for conducting the affairs of the City and providing a complete financial plan for 2015-2016; and

**WHEREAS**, the City Council has conducted the necessary public hearing as required by law.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, THAT:**

**SECTION 1.** The proposed budget of the revenues and expenditures necessary for conducting the affairs of the City of Liberty, Texas, said budget being in the amount of \$33,405,000.00, providing a complete financial plan for the ensuing fiscal year beginning October 1, 2015, and ending September 30, 2016, as submitted to the City Council by the City Manager, be, and the same is hereby, in all things adopted and approved as the budget of the City of Liberty, Texas for the fiscal year beginning October 1, 2015 and ending September 30, 2016.

**SECTION 2.** The sum of \$33,405.00 is hereby appropriated for the payment of the expenditures established in the approved budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016, a copy of which has been filed with the City Secretary, and is made a part hereof for all purposes.

**SECTION 3.** The expenditures during the fiscal year beginning October 1, 2015 and ending September 30, 2016, shall be made in accordance with the budget approved by this ordinance.

**SECTION 4.** Specific authority is given to the City Manager regarding the transfer of appropriations budgeted from one department or activity to another department or activity.




**SECTION 5.** All notices and public hearings required by law have been duly completed. The City Secretary is directed to provide a certified copy of the budget to the County Clerk of Liberty County for recording after final passage hereof.

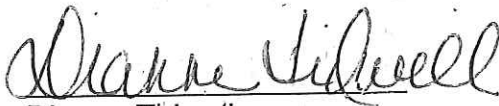
**SECTION 6.** This Ordinance shall take effect immediately from and after its passage.

**SECTION 7.** That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two separate days is hereby dispensed with.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Liberty, Texas on the 8<sup>th</sup> day of September, 2015.

  
\_\_\_\_\_  
Carl Pickett  
Mayor

ATTEST:

  
\_\_\_\_\_  
Dianne Tidwell  
City Secretary

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Diane Huddleston, Mayor Pro Tem
<b>SECONDER:</b>	Dennis Beasley, Councilperson
<b>AYES:</b>	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold



**The City of Liberty**

City Council  
1829 Sam Houston  
Liberty, TX 77575

Meeting: 09/08/15 06:00 PM

Department: Administration  
Category: Tax Rate

**ORDINANCE 2015-8**

DOC ID: 3356

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS ADOPTING AN AD VALOREM TAX RATE FOR FISCAL YEAR 2015-2016, AT A RATE OF \$0.5900 PER ONE HUNDRED DOLLAR (\$100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY; PROVIDING AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

**WHEREAS**, following public notices duly posted and published as required by law, public hearings were held on August 25, 2015, and September 1, 2015, by and before the City Council of the City of Liberty, the subject of which was the proposed tax rate for the City of Liberty for Fiscal Year 2015-2016, submitted by the City Manager in accordance with provisions of required state statutes; and

**WHEREAS**, the City Council, upon full consideration of the matter, is of the opinion that the tax rate hereinafter set forth is proper and should be approved and adopted.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, THAT:**

**SECTION 1.** There is hereby levied and shall be assessed for the tax year 2015-2016 on all taxable property situated within the corporate limits of the City of Liberty, Texas, and not exempt by the Constitution of the State and valid State laws, a tax of \$0.5900 on each \$100 assessed valuation of taxable property as follows:

(a) for the purpose of General Fund Maintenance and Operation of the municipal government of the City of Liberty, a tax of \$0.3658 on each \$100 assessed value on all taxable property; and

(b) For the purpose of payment of principal and interest on all Debt Service of the City of Liberty, a tax of \$0.2242 on each \$100 assessed value on all taxable property.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.52 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$4.90.**

**SECTION 2.** The tax roll, prepared by Richard Brown, Liberty County Tax Assessor-Collector, as presented to the City Council, together with any supplements thereto, be and the same are hereby approved.

**SECTION 3.** Should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance which shall remain in full force and effect.

**SECTION 4.** All ordinances of the City of Liberty Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed; provided, however, that all other provisions of said ordinances not in conflict with the provisions of this ordinance shall remain in full force and effect.

**SECTION 5.** This ordinance shall take effect immediately from and after its passage, as the law and charter in such cases provide.


**SECTION 6.** That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two separate days is hereby dispensed with.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, ON THIS THE 8<sup>TH</sup> DAY OF SEPTEMBER, 2015.**



Carl Pickett, Mayor

ATTEST:

  
Dianne Tidwell, City Secretary

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Diane Huddleston, Mayor Pro Tem
<b>SECONDER:</b>	David Arnold, Councilperson
<b>AYES:</b>	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold