



*APPROVED*

*BUDGET*

*Fiscal Year 2014 - 2015*



# **Annual Budget**

## **Fiscal Year**

October 1, 2014 through September 30, 2015

**Carl Pickett, Mayor**

### **Council Members**

**Diane Huddleston, Mayor Pro-Tem**

**David Arnold**

**Dennis Beasley**

**Frank Jordan**

**Louie Potetz**

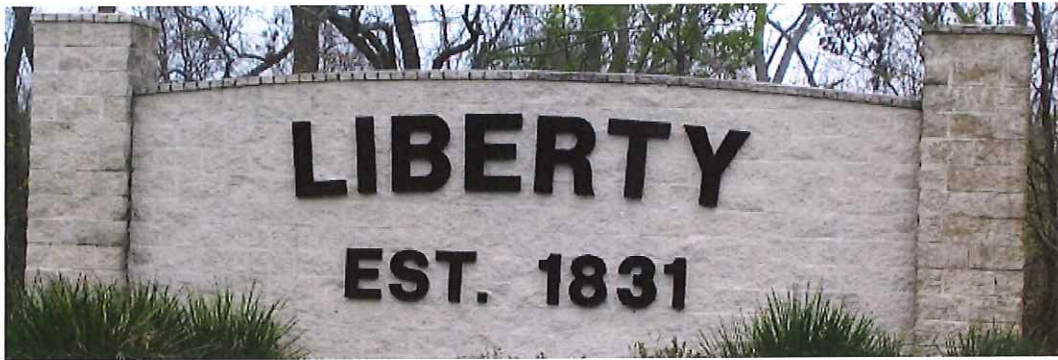
**Libby Simonson**

**Gary Broz, City Manager**

**Dianne Tidwell, City Secretary**

**Naomi Herrington, Finance Director**

**Tom Warner, Engineer/Public Works**



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## **PRINCIPAL CITY OFFICIALS**

### **ELECTED OFFICIALS**

<b>NAME</b>	<b>POSITION</b>
<i>Carl Pickett</i>	<i>Mayor</i>
<i>Diane Huddleston</i>	<i>Mayor Pro-Tem</i>
<i>David Arnold</i>	<i>Council Member</i>
<i>Dennis Beasley</i>	<i>Council Member</i>
<i>Frank Jordan</i>	<i>Council Member</i>
<i>Louie Potetz</i>	<i>Council Member</i>
<i>Libby Simonson</i>	<i>Council Member</i>

### **ADMINISTRATIVE OFFICIALS**

<b>NAME</b>	<b>POSITION</b>
<i>Gary Broz</i>	<i>City Manager</i>
<i>Dianne Tidwell</i>	<i>City Secretary</i>
<i>Naomi Herrington</i>	<i>Finance Director</i>
<i>Tom Warner</i>	<i>Engineer/Public Works Director</i>
<i>Billy Tidwell</i>	<i>Police Chief</i>
<i>Fred Collins</i>	<i>Fire Chief</i>
<i>Dana Abshier</i>	<i>Library Director</i>



# **CITY OF LIBERTY**

**Liberty, Texas, known as "The First City on the Trinity," was established in 1831 and is situated on US Highway 90 midway between Houston and Beaumont. Easy access to these metropolitan areas, a low cost of living, high quality of life, and a rich heritage make Liberty a great place to put down roots.**

**Liberty offers residents a small town atmosphere while providing all the modern services one expects from larger cities. Newcomers will find a friendly, charming community with a progressive outlook on the future. Liberty is a great place to visit -- and a better place to live.**

## **VISION STATEMENT**

**It is the vision of the Mayor, City Council, City Manager and City Employees to provide an attractive, growing, and safe community where resources are efficiently applied for a superior quality lifestyle.**



September 19, 2014

To: Mayor and City Council

From: Gary Broz, City Manager

Re: 2014/2015 Budget Message

This has been a great year for the City of Liberty. We started construction on a new street, built a new Police Station, will have our largest industry on its own substation and have completed some major Wastewater improvements. As we go into the 2014/2015 budget year our challenges just keep getting larger. As always the needs out weigh what we can afford to do with our limited resources.

The general fund budget has the bulk of the fund on employees. There is limited capital purchases budgeted. Our health insurance has a 3% increase, which is not bad for the current issues. We have a step increment system proposed for Public Safety this year with certification pay added. Our hope is that this will help retain our employees in Liberty. We budgeted a 2% salary raise for the employees. This year we are also working on the TMRS Retirement. The City joined TMRS in 2002, and has not done an update since that time. Current TMRS contributions are the employee puts in 5% and the City matches 2 to 1. We are proposing the employee puts in 7% (a 2% increase for the employee) and the City matches 2 to 1 and buy the updated credits. We are using funds from the Employee Health Trust to fund a portion of this updated credits. We have a new position budgeted for the Inspections and Code Department. This area has exploded in the building area and also we have more code issues of non-compliance. By leaving our Tax Rate at .59, we will get an additional \$140,000 which will be put towards a seal-coat program. We have budgeted \$175,000 to do seal coating in the City. This has not been done in the last 4 years and our streets show the wear. The plan is for the Street Department to prepare the streets and have a contractor do the seal coat application. The Street Department requested paving equipment but we did not fund it.

In the utility funds, we are making progress. In the Water/Wastewater fund, we have included a \$2.00 base price increase for each. This money will be retained to fund any water improvements that we will make in the future. We need a new water well, water tower, line extensions and rehab of the north well. This is approximately \$15 million. With a small rate increase each year we will be able to make this all work in 4 to 5 years. We have hired an Electrical Department Supervisor, who will be able to build his staff. The salaries in this Department are also on the step increment system. This will help recruit and retain employees.

In speaking with Terry Woodson on Waste Management reports, we will see a 2.6% increase in Solid Waste rates, which we will pass on to the citizens.

In conclusion, this Budget is a document for City Staff to use as we go through the year.

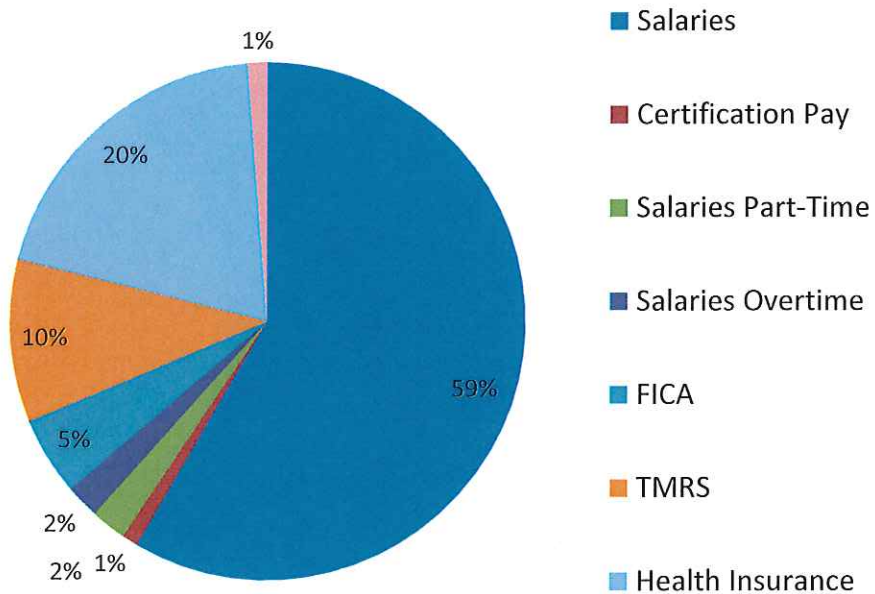
**PERSONNEL**



## Personnel Costs / All Funds

Salaries	\$4,285,386
Certification Pay	\$74,400
Salaries Part-Time	\$163,900
Salaries Overtime	\$155,800
FICA	\$356,697
TMRS	\$745,107
Health Insurance	\$1,454,401
Workers Compensation	\$91,425
<b>Total</b>	<b>\$7,327,116</b>

### Personnel Costs / All Funds



### 2014-2015 Full-Time Employee Positions

Department	Position	Current	Min	Mid	Max
<b>City Manager</b>	City Manager	\$118,456	<b>Set by Council</b>		
	IT	\$51,126	\$42,596	\$52,155	\$61,610
	Admin Cler	\$27,851	\$24,040	\$29,449	\$34,818
	Administrative Secretary	\$38,875	\$24,040	\$29,449	\$34,818
	HR/Payroll Clerk	\$35,505	\$25,963	\$31,806	\$37,603
<b>Fire</b>	Fire Chief	\$75,732	\$63,058	\$77,247	\$91,327
	Asst. Chief/Fire Mar.	\$56,347	\$47,641	\$57,479	\$67,316
	Fire Captain (3)	\$46,300	\$42,881	\$51,242	\$60,590
	Firefighter (12)				
	Paramedic	\$40,125	\$40,125	\$49,153	\$60,212
	Intermediate	\$36,418	\$36,418	\$44,612	\$54,650
	Basic	\$34,684	\$35,372	\$42,975	\$53,701
<b>Library</b>	Secretary	\$28,870	\$24,040	\$29,449	\$34,818
	Library Director	\$57,262	\$46,296	\$56,712	\$67,050
	Administrative Assistant	\$40,040	\$30,224	\$37,025	\$43,773
	Children's Services	\$25,500	\$25,207	\$30,879	\$36,508
	Reference Librarian	\$31,179	\$25,207	\$30,879	\$36,508
<b>City Secretary</b>	Custodian	\$20,883	\$17,777	\$21,777	\$25,746
	City Secretary	\$54,766	\$42,576	\$52,155	\$61,610
<b>Police</b>	Chief	\$83,137	\$63,058	\$77,247	\$91,327
	Captain	\$59,820	\$51,120	\$61,013	\$72,231
	Lieutenant (2)	\$50,107	\$44,618	\$53,832	\$63,044
	Sargent	\$47,964	\$40,805	\$48,923	\$58,877
	Detective (3)	\$50,107	\$40,495	\$48,857	\$57,219
	Dispatch Supervisor/Training	\$34,902	\$29,061	\$35,600	\$43,610
	Patrolman (10)	\$37,273	\$38,039	\$45,895	\$53,749
	School Resource Officer	\$37,273	\$38,039	\$45,895	\$53,749
	Dispatcher (8)	\$25,459	\$21,196	\$25,965	\$30,699
	Administrative Secretary	\$25,396	\$24,040	\$31,806	\$37,603
	Corporal (2)	\$39,686	\$37,946	\$46,484	\$56,941
<b>Corporation Court</b>	Municipal Court Judge	\$24,720	<b>Set by Council</b>		
	Court Clerk	\$29,432	\$24,040	\$29,449	\$34,818
<b>Street</b>	Street & Drainage Supervisor	\$60,112	\$42,576	\$52,155	\$61,662
	Street Supervisor	\$47,860	\$34,556	\$42,330	\$50,046
	Heavy Equipment Operator (6)	\$31,179	\$25,963	\$31,806	\$37,603
	Equip. Op/Struc Pest Cont	\$37,377	\$31,130	\$38,136	\$45,086
<b>Parks and Recreation</b>	Park Supervisor	\$41,745	\$42,576	\$52,155	\$61,662
	Equip. Operator (2)	\$26,104	\$21,196	\$25,965	\$30,699

### 2014-2015 Full-Time Employee Positions

Department	Position	Current	Min	Mid	Max
<b>Maint. Warehouse</b>	Mechanic I	\$47,840	\$31,130	\$38,136	\$45,086
<b>Finance</b>	Finance Director	\$65,291	\$54,360	\$66,592	\$78,730
	Purchasing Agent	\$31,179	\$25,963	\$31,806	\$37,603
	Accounts Payable Clerk	\$25,500	\$25,963	\$31,806	\$37,603
<b>Animal Control</b>	Humane Officer (2)	\$29,120	\$24,040	\$29,449	\$34,818
<b>City Hall</b>	Custodian	\$22,984	\$18,310	\$22,431	\$26,518
<b>Inspection Services</b>	Building Inspector	\$48,173	\$42,576	\$52,155	\$61,662
	Building Inspector	\$45,676	\$42,576	\$52,155	\$61,662
<b>Service Center</b>	City Engineer/Public Works Secretary	\$77,147	<b>Set by Council</b>		
		\$29,432			
<b>Utility Billing</b>	Utility Billing Clerk	\$32,136	\$22,469	\$27,524	\$32,540
	Cashier (2)	\$22,360	\$22,469	\$27,524	\$32,540
<b>Water</b>	W/WW Operations Director	\$67,766	\$54,360	\$66,592	\$78,730
	W/WW Supervisor	\$47,652	\$34,556	\$42,330	\$50,046
	Heavy Equipment Operator (3)	\$24,711	\$24,943	\$31,806	\$37,603
<b>Wastewater</b>	Chief WW Treatment Operator	\$47,132	\$31,130	\$38,136	\$45,086
	WW Treatment Operator (2)	\$38,376	\$28,301	\$34,669	\$40,988
	Heavy Equipment Operator (2)	\$24,711	\$25,963	\$31,806	\$37,603
<b>Electric</b>	Electrical Services Director	\$66,248	\$63,058	\$77,247	\$91,327
	Lineman Technician Supervisor	\$37,440	\$42,576	\$52,155	\$61,662
	Line Technician (7)	\$32,240	\$25,963	\$31,806	\$37,603
<b>Airport</b>	Airport Director	\$37,086	\$37,828	\$46,339	\$56,765

# CAPITAL PLAN



City of Liberty  
5 Year Capital Requests  
By Department

Fire/EMS				
2013/2014	2014/2015	2015/2016	2016/2017	2017/2018
Med Unit or Re-Mount \$120,000 or \$80,000	Arial Apparatus \$1,000,000	40' DRILL TOWER TO TRAIN PERSONNEL \$1,000,000	BRUSH TRUCK FOR STAION 3 \$75,000	Fire Engine \$330,000
GEAR WASHER \$12,000	Tanker 18 Gal \$333,500	Construct 3rd Station at Airport \$300,000		
COMPLETE 2ND PHASE OF STAION 2				

City of Liberty  
5 Year Capital Requests  
By Department

Library					
2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	
PUBLIC COMPUTERS \$7,000	AUTOMATION SOFTWARE \$10,000 +	STAFF COMPUTERS \$2,700	PUBLIC COMPUTERS \$7000	LANDSCAPING \$10,000	
RIFD SECURITY SYSTEM \$30,000	STAFF COMPUTERS \$2,700	LAPTOPS \$6,000	STAFF COMPUTERS \$2,700	COMPUTERS	
LANDSCAPING \$20,000	LANDSCAPING \$10,000	LANDSCAPING \$10,000	LANDSCAPING \$10,000		
REPLACE SKYLIGHT FRAMING & GASKETS \$15,000	PUBLIC COMPUTERS \$7,000	WEST SIDE PARKING LOT AND WALWAYS TO BELL TOWER \$???			
ADD FULL TIME POSITION		BELL TOWER \$300,000			

City of Liberty  
5 Year Capital Requests  
By Department

Police				
2013/2014	2014/2015	2015/2016	2016/2017	2017/2018
3 PATROL CARS \$96,000	2 PATROL CARS \$64,000	2 PATROL CARS \$64,000	2 PATROL CARS \$64,000	
6 COMPUTERS \$6,210	3 COMPUTERS \$3,500	3 COMPUTERS \$3,500		

City of Liberty  
5 Year Capital Requests  
By Department

<b>Streets/Drainage</b>				
2013/2014	2014/2015	2015/2016	2016/2017	2017/2018
Patch Truck \$56,906	(2) 1 ton cab & chassis (87 & 88) \$60,000	Gradall \$308,550	Front End Loader \$219,000	Motor Grader \$145,000
Pressure Cleaner \$47,572	Street Broom \$29,043	Distributor Truck \$168,245	Tack Sprayer \$19,250	(3) 1/2 Ton pick- up Trucks \$60,000
Steel Wheel Roller \$36,000	Concrete Saw \$33,000	(2) 4X4 Tractors 1 with loader \$61,820	(2) 1/2 Ton Pick- up \$40,000	
Equipment Trailer \$4,270	Utility Vehicle \$11,061.66	(2) 6' Tail Mowers \$6,368		
Curb Machine \$5,565		(1) 1 ton cab & chasis \$30,000		



City of Liberty  
5 Year Capital Requests  
By Department

Parks & Recreation					
2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	
Z-Track Mower \$8,000	Playground Grant \$75,000	Land Acquisition \$100,000	Repave Jogging Path \$100,000	Recreation Center \$1,200,000	
Water Well \$6,200	Rebuild Water Park Equipment \$20,000	New Entrance \$30,000			
1/2 Ton Pick-Up \$25,000	New Public Restrooms \$30,000				
Tractor w/loader \$20,000					

City of Liberty  
5 Year Capital Requests  
By Department

City Hall					
2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	
BUFFING MACHINE \$6,000					
LANDCAPING \$10,000					

City of Liberty  
5 Year Capital Requests  
By Department

Service Center				
2013/2014	2014/2015	2015/2016	2016/2017	2017/2018
Generator \$15,000	Truck Lifts \$25,000			

City of Liberty  
5 Year Capital Requests  
By Department

Water/Wastewater				
2013/2014	2014/2015	2015/2016	2016/2017	2017/2018
1-Ton Service Truck with 8,000 lb. Crane Lift \$65,000	(2) 1/2 Ton Pick-ups \$40,000	Laptop \$2,500	1/2 ton Pick-up \$20,000	Boring Machine \$110,000
Dump Truck \$85,000				



City of Liberty  
5 Year Capital Requests  
By Department

Electric				
2013/2014	2014/2015	2015/2016	2016/2017	2017/2018
3/4 Ton Service Truck \$25,000	Replace/Upgrade Hot line Protection \$10,000	STEEL POLES @ CITY PARK \$40,000	STEEL POLES @ CITY PARK \$40,000	STEEL POLES @ CITY PARK \$40,000
	Small Bucket Truck with Tool Handler \$128,000	1/2 Ton Pick-up \$22,000	1/2 Ton Pick-Up \$22,000	Small Bucket Truck with Tool Handler \$135,000

City of Liberty  
5 Year Capital Requests  
By Department

Airport					
2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	
TAXIWAY SOLAR LIGHTS \$15,000	PAVE PARKING LOT \$50,000	RUNWAY EXTENSION \$2.5 M	PERMANENT TERMINAL BUILDING	BEACON \$5000	
	AUTOMATIC WEATHER OBSERVATION SYSTEM \$40,000	TRACTOR/MOWER \$70,000			
		REFURBISH COMMUNITY HANGARS			

# PROPERTY TAXES

# Principal Taxpayers

Name of Taxpayer	Nature of Property	2013/14 Taxable Assessed Valuation	Percent of Total
Boomerang Tube, LLC	Pipeline supplier	\$61,217,642	11.53%
Wal-Mart Real Estate Trust	Real Estate	\$12,724,140	2.40%
Liberty Forge	Manufacturer	11,777,420	2.22%
Wal-Mart Store #1186	Retail	8,112,060	1.53%
ERG Resources, LLC	Oil & Gas	7,850,583	1.48%
Smart, John Trucking	Oil Field Services	7,134,270	1.34%
Pioneer Well Services	Oil & Gas	6,099,810	1.15%
Lynco Well Services	Oil & Gas	7,546,310	1.42%
Milagro Exploration LLC	Oil & Gas	4,957,614	0.93%
B J Services	Oil & Gas	4,367,958	0.82%
		<hr/> \$131,787,807	24.83%

## Tax Rate, Levy and Collection History

<b>Fiscal Year Ending 9/30</b>	<b>General Fund</b>	<b>Interest and Sinking Fund</b>	<b>Total Tax Rate</b>	<b>Total Tax Levy</b>	<b>% Current Collections</b>	<b>% Total Collections</b>
2001-2002	\$0.30420	\$0.26580	\$0.57000	\$1,501,061	92.56%	96.18%
2002-2003	0.31400	0.26490	0.57890	1,564,287	92.82%	97.47%
2003-2004	0.32780	0.25110	0.57890	1,617,470	94.56%	98.94%
2004-2005	0.31180	0.21780	0.52960	1,680,137	93.77%	98.51%
2005-2006	0.29400	0.30500	0.59900	2,047,321	92.70%	96.32%
2006-2007	0.24330	0.31670	0.56000	2,014,798	94.29%	98.03%
2007-2008	0.32090	0.23910	0.56000	2,381,165	92.29%	96.11%
2008-2009	0.33450	0.25550	0.05900	2,606,051	94.69%	97.13%
2009-2010	0.33790	0.25210	0.59000	2,550,854	94.70%	97.36%
2010-2011	0.32260	0.26740	0.59000	2,686,971	93.26%	96.69%
2011-2012	0.31190	0.27810	0.59000	2,786,389	93.56%	100.00%
2012-2013	0.34870	0.24130	0.59000	3,007,120	97.19%	101.30%
2013-2014	0.35020	0.23980	0.59000	2,988,620		
2014-2015	0.36090	0.22910	0.59000	3,131,761		

# Liberty County Central Appraisal District



2014  
Certified Values for  
*City of Liberty*



**LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT  
P.O. BOX 10016-2030 SAM HOUSTON-LIBERTY, TEXAS 77575  
PHONE (936) 336-5722-FAX (936) 336-8390**

**CERTIFICATION OF 2014 APPRAISAL ROLL  
FOR CITY OF LIBERTY**

**I, Alan D. Conner, Chief Administrator for the Liberty County Central Appraisal District, solemnly swear that the attached is that portion of the approved appraisal roll of the Liberty County Central Appraisal District which lists property taxable by and constitutes the appraisal roll for your taxing entity.**

**FINAL VALUE**

<b>NET TAXABLE VALUE:</b>	<b>\$</b>	<b>579,147,941</b>
<b>FREEZE ADJUSTED VALUE:</b>	<b>\$</b>	<b>519,141,213</b>
<b>FREEZE CEILING:</b>	<b>\$</b>	<b>269,768.54</b>
<b>*UNCERTIFIED VALUE:</b>	<b>\$</b>	<b>11,665,827</b>
<b>NO. OF ACCOUNTS</b>		<b>10,563</b>

**NOTE: APPROXIMATE TOTAL TAX LEVY = FREEZE ADJUSTED TAXABLE  
\*TAX RATE / 100 + FREEZE CEILING.**

**\*UNCERTIFIED VALUE IS STILL THE SUBJECT OF A PENDING ARB  
PROTEST. THIS UNCERTIFIED VALUE IS NOT INCLUDED IN NET  
TAXABLE VALUE.**

  
\_\_\_\_\_  
**ALAN D. CONNER**  
Chief Administrator  
Liberty County Central Appraisal District

  
\_\_\_\_\_  
**Date**

**RECEIVED BY: \_\_\_\_\_**  
**DATE: \_\_\_\_\_**



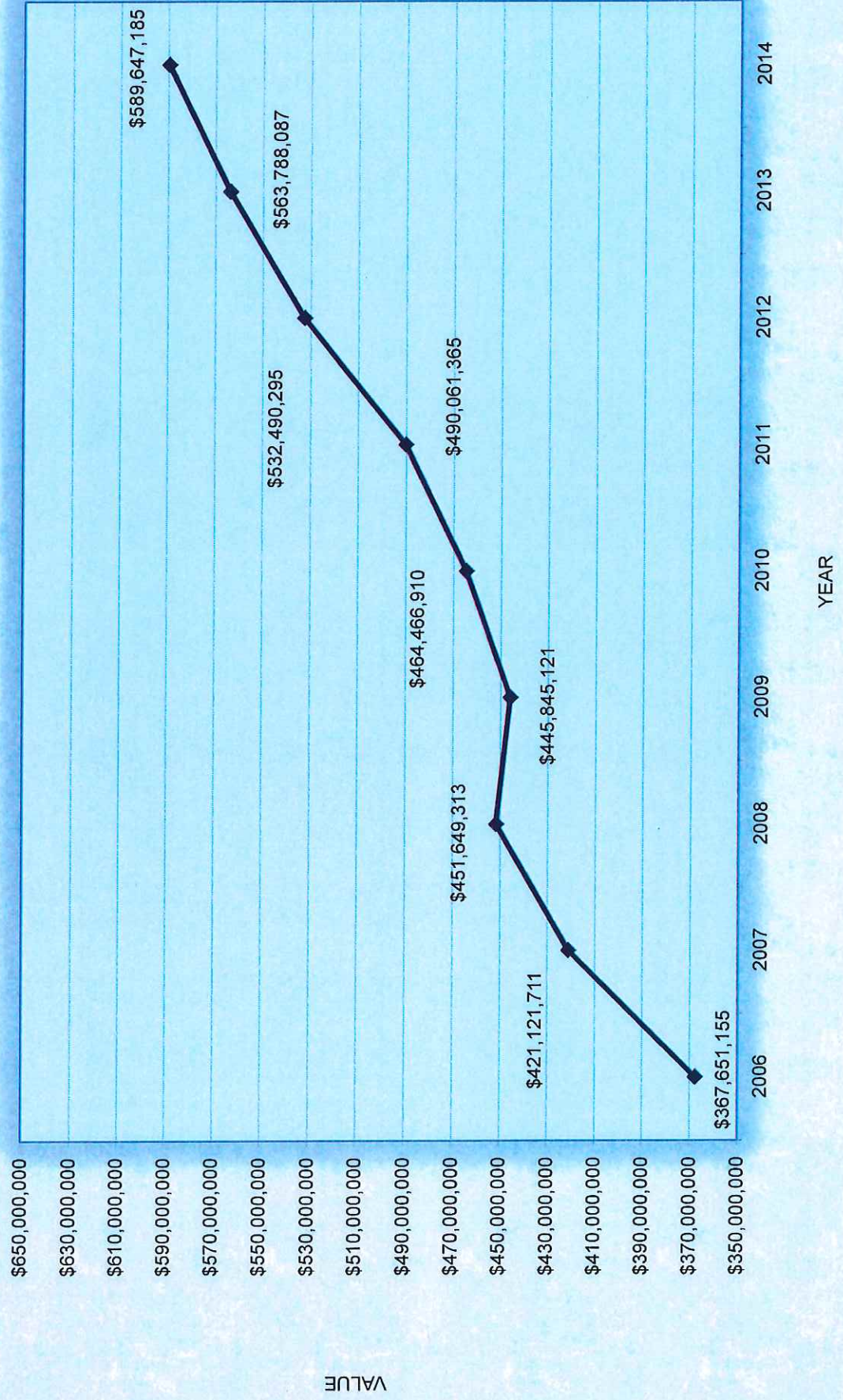
**LIBERTY COUNTY CAD  
2014 CERTIFIED VALUE SUMMARY  
7/1/2014**

UNIT	# OF PARCELS	2013		2014		2014 CERTIFIED		% CHANGE		FROM NOTICE		% CHANGE		FROM PRELIM		2014 UNCERTIFIED		ESTIMATED FINAL 2014		ESTIMATED % CHG	
		TAXABLE	NOTICED VALUE	PRELIMINARY ESTIMATE	2014	TAXABLE VALUE	2014	FROM 2013	% CHANGE	FROM 2013	% CHANGE	FROM NOTICE	% CHANGE	FROM PRELIM	% CHANGE	CAD VALUE	EST. ARB VALUE	TOTAL VALUE	FROM 2013	% CHG	FROM 2013
LIBERTY COUNTY	109,993	\$4,426,830,260	\$4,649,606,728	\$4,463,622,459		\$4,623,547,936		4.44%	-0.56%							\$129,283,295	\$74,887,121	\$4,698,435,057		6.14%	
CLEVELAND ISD	16,985	\$660,258,504	\$750,247,781	\$675,223,003		\$748,927,109		13.43%	-0.18%							\$11,334,546	\$8,892,665	\$758,819,774		14.93%	
DEVERS ISD	5,565	\$281,516,818	\$309,829,912	\$285,043,519		\$290,772,620		3.29%	-6.15%							\$3,512,808	\$2,811,808	\$293,584,428		4.29%	
DAYTON ISD	27,209	\$1,452,411,925	\$1,491,903,823	\$1,462,065,747		\$1,495,087,433		2.94%	0.21%							\$51,194,550	\$46,374,706	\$1,541,462,139		6.13%	
HARDIN ISD	16,300	\$300,368,141	\$315,604,689	\$309,292,497		\$344,741,287		14.77%	9.23%							\$5,218,240	\$1,173,850	\$345,915,117		15.16%	
HULL-DAISETTA ISD	9,517	\$261,778,321	\$277,431,031	\$263,559,478		\$232,895,726		-11.03%	-16.05%							\$29,212,830	\$21,569,185	\$254,464,912		-2.79%	
LIBERTY ISD	18,984	\$856,094,743	\$883,602,749	\$848,258,639		\$859,559,701		0.40%	-2.72%							\$14,520,357	\$10,643,679	\$870,203,380		1.65%	
TARKINGTON ISD	15,586	\$411,803,378	\$446,935,823	\$437,997,107		\$444,466,211		7.93%	-0.55%							\$18,707,888	\$1,587,573	\$446,053,784		8.32%	
AMES	1,375	\$38,041,380	\$37,653,304	\$36,900,238		\$38,517,079		1.25%	2.29%							\$378,100	\$302,480	\$38,819,559		2.05%	
CLEVELAND	4,875	\$330,466,984	\$334,539,811	\$321,158,219		\$335,217,228		1.44%	0.20%							\$5,012,526	\$4,010,101	\$339,227,329		2.65%	
DAYTON LAKES	1,400	\$2,289,626	\$2,283,484	\$2,237,814		\$2,310,124		0.90%	1.17%							\$0	\$0	\$2,310,124		0.90%	
DAISETTA	1,065	\$30,793,934	\$35,494,683	\$33,719,949		\$30,878,421		0.27%	-13.01%							\$1,535,863	\$1,228,690	\$32,107,111		4.26%	
DEVERS	527	\$16,313,990	\$16,463,903	\$16,154,225		\$16,498,933		1.13%	0.09%							\$709,340	\$673,873	\$17,172,806		5.26%	
DAYTON	5,173	\$655,440,168	\$653,476,937	\$620,803,090		\$682,951,822		4.20%	4.51%							\$31,989,076	\$25,591,261	\$708,543,083		8.10%	
HARDIN	753	\$30,351,967	\$31,500,902	\$28,925,857		\$31,113,019		2.37%	-1.23%							\$667,730	\$510,957	\$31,623,976		4.05%	
LIBERTY	10,563	\$563,788,087	\$584,358,195	\$560,983,867		\$579,147,941		2.72%	-0.89%							\$11,665,827	\$10,489,244	\$589,647,185		4.59%	
MT. BELVIEU	7	\$750,617	\$749,248	\$674,323		\$1,018,634		35.71%	35.95%							\$0	\$0	\$1,018,634		35.71%	
DD #1 OLD RIVER	4,989	\$371,419,192	\$370,113,923	\$351,608,227		\$343,445,650		-7.53%	-7.21%							\$49,178,320	\$39,342,816	\$382,788,466		3.06%	
DD #2 RAYWOOD	3,855	\$119,721,553	\$120,239,736	\$114,227,749		\$111,732,651		-6.67%	-7.08%							\$12,618,797	\$10,095,038	\$121,827,689		1.76%	
DD #4 DEVERS	2,924	\$187,921,887	\$215,935,116	\$194,341,604		\$210,594,633		12.12%	-2.43%							\$223,680	\$178,944	\$210,873,577		12.21%	
ESD #2 HULL	9,820	\$262,003,395	\$309,387,459	\$278,448,713		\$263,829,360		0.70%	-14.73%							\$18,190,970	\$17,281,422	\$281,110,782		7.25%	
ESD #3 DAYTON WESTLAKE	7,242	\$190,871,710	\$194,373,427	\$184,654,756		\$192,855,603		1.04%	-0.78%							\$293,160	\$278,502	\$193,134,105		1.19%	
ESD #1 KENEFICK	5,258	\$181,288,967	\$190,950,108	\$186,176,355		\$187,390,918		3.37%	-1.86%							\$3,146,330	\$2,989,014	\$190,379,932		5.01%	
ESD #7 HARDIN	8,382	\$204,086,259	\$213,034,569	\$198,122,149		\$218,607,372		7.12%	2.62%							\$4,649,180	\$3,719,344	\$222,326,716		8.94%	
WCID #1 EASTGATE	3,950	\$192,441,462	\$203,885,150	\$193,690,893		\$209,948,287		9.10%	2.97%							\$5,107,680	\$4,086,144	\$214,034,431		11.22%	
WCID #5 LIBERTY	12,832	\$723,909,899	\$745,163,025	\$707,904,874		\$739,042,583		2.09%	-0.82%							\$4,267,550	\$3,414,040	\$742,466,723		2.56%	
WCID #6 GOVERNOR'S ROAD	367	\$5,643,773	\$5,205,307	\$5,101,201		\$3,895,182		-30.98%	-25.17%							\$1,045,310	\$896,248	\$4,731,430		-16.17%	
NAV. DISTRICT																					
NAV NORTH	23,478	\$206,888,018	\$232,379,948	\$209,141,953		\$238,734,398		15.39%	2.73%							\$20,676,924	\$10,338,462	\$249,072,860		20.39%	
NAV SOUTH	19,224	\$923,503,654	\$931,534,622	\$838,381,160		\$919,190,757		-0.47%	-1.33%							\$13,764,983	\$11,011,986	\$930,202,743		0.73%	
HOSPITAL DISTRICT #1	46,338	\$2,305,399,983	\$2,366,845,313	\$2,248,503,047		\$2,282,053,392		-1.05%	-3.66%							\$96,930,419	\$77,544,335	\$2,359,597,727		2.31%	

NOTE: UNCERTIFIED VALUE IS NOT INCLUDED IN CERTIFIED NUMBERS. ARB HEARING SCHEDULED FOR UNCERTIFIED VALUE ON 8/21/14.



## CITY OF LIBERTY CERTIFIED VALUE HISTORY



**2014 CERTIFIED TOTALS**

Property Count: 10,538

CLI - CITY OF LIBERTY  
ARB Approved Totals

6/30/2014

1:33:54PM

<b>Land</b>		<b>Value</b>			
Homesite:		26,174,378			
Non Homesite:		60,700,427			
Ag Market:		10,906,880			
Timber Market:		14,064,378	<b>Total Land</b>	(+)	111,846,063
<b>Improvement</b>		<b>Value</b>			
Homesite:		204,242,191			
Non Homesite:		182,182,664	<b>Total Improvements</b>	(+)	386,424,855
<b>Non Real</b>		<b>Count</b>	<b>Value</b>		
Personal Property:	765		350,296,910		
Mineral Property:	2,596		16,935,268		
Autos:	0		0	<b>Total Non Real</b>	(+)
			<b>Market Value</b>	=	367,232,178
					865,503,096
<b>Ag</b>	<b>Non Exempt</b>	<b>Exempt</b>			
Total Productivity Market:	24,961,077	10,181			
Ag Use:	800,088	45	<b>Productivity Loss</b>	(-)	23,230,103
Timber Use:	930,886	988	<b>Appraised Value</b>	=	842,272,993
Productivity Loss:	23,230,103	9,148			
			<b>Homestead Cap</b>	(-)	284,950
			<b>Assessed Value</b>	=	841,988,043
			<b>Total Exemptions Amount</b>	(-)	262,840,102
			<b>(Breakdown on Next Page)</b>		
			<b>Net Taxable</b>	=	579,147,941

<b>Freeze</b>	<b>Assessed</b>	<b>Taxable</b>	<b>Actual Tax</b>	<b>Ceiling</b>	<b>Count</b>		
DP	4,737,229	4,415,969	21,404.39	23,458.54	70		
DPS	38,870	38,870	229.33	241.96	1		
OV65	61,590,609	55,551,889	248,134.82	252,047.87	560		
<b>Total</b>	<b>66,366,708</b>	<b>60,006,728</b>	<b>269,768.54</b>	<b>275,748.37</b>	<b>631</b>	<b>Freeze Taxable</b>	(-) 60,006,728
<b>Tax Rate</b>	<b>0.590000</b>						
						<b>Freeze Adjusted Taxable</b>	= 519,141,213

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE \* (TAX RATE / 100)) + ACTUAL TAX  
 3,332,701.70 = 519,141,213 \* (0.590000 / 100) + 269,768.54

Tax Increment Finance Value: 0  
 Tax Increment Finance Levy: 0.00



**2014 CERTIFIED TOTALS**

Property Count: 10,538

CLI - CITY OF LIBERTY  
ARB Approved Totals

6/30/2014

1:33:54PM

**Exemption Breakdown**

Exemption	Count	Local	State	Total
AB	4	121,623,460	0	121,623,460
DP	74	0	0	0
DPS	1	0	0	0
DV1	7	0	35,000	35,000
DV2	5	0	38,500	38,500
DV3	2	0	22,000	22,000
DV4	31	0	313,572	313,572
DV4S	2	0	24,000	24,000
DVHS	8	0	965,680	965,680
EX-XG	9	0	2,518,880	2,518,880
EX-XL	10	0	491,920	491,920
EX-XR	12	0	186,735	186,735
EX-XU	2	0	518,070	518,070
EX-XV	382	0	100,344,336	100,344,336
EX-XV (Prorated)	6	0	92,244	92,244
EX366	1,623	0	104,112	104,112
FR	3	29,623,013	0	29,623,013
OV65	602	5,908,580	0	5,908,580
OV65S	3	30,000	0	30,000
<b>Totals</b>		<b>157,185,053</b>	<b>105,655,049</b>	<b>262,840,102</b>

**2014 CERTIFIED TOTALS**

Property Count: 25

CLI - CITY OF LIBERTY  
Under ARB Review Totals

6/30/2014

1:33:54PM

Land		Value			
Homesite:		19,710			
Non Homesite:		205,790			
Ag Market:		0			
Timber Market:		0	Total Land	(+)	225,500
Improvement		Value			
Homesite:		234,360			
Non Homesite:		1,801,350	Total Improvements	(+)	2,035,710
Non Real		Count	Value		
Personal Property:	13		2,086,000		
Mineral Property:	6		7,318,617		
Autos:	0		0	Total Non Real	(+)
			Market Value	=	9,404,617
					11,665,827
Ag	Non Exempt	Exempt			
Total Productivity Market:	0	0			
Ag Use:	0	0	Productivity Loss	(-)	0
Timber Use:	0	0	Appraised Value	=	11,665,827
Productivity Loss:	0	0	Homestead Cap	(-)	0
			Assessed Value	=	11,665,827
			Total Exemptions Amount (Breakdown on Next Page)	(-)	0
			Net Taxable	=	11,665,827

APPROXIMATE TOTAL LEVY = NET TAXABLE \* (TAX RATE / 100)

68,828.38 = 11,665,827 \* (0.590000 / 100)

Tax Increment Finance Value:

0

Tax Increment Finance Levy:

0.00

**2014 CERTIFIED TOTALS**

Property Count: 25

CLI - CITY OF LIBERTY  
Under ARB Review Totals

6/30/2014

1:33:54PM

**Exemption Breakdown**

Exemption	Count	Local	State	Total
EX366	1	0	0	0
Totals		0	0	0

**2014 CERTIFIED TOTALS**

Property Count: 10,563

CLI - CITY OF LIBERTY

Grand Totals

6/30/2014

1:33:54PM

Land		Value			
Homesite:		26,194,088			
Non Homesite:		60,906,217			
Ag Market:		10,906,880			
Timber Market:		14,064,378	Total Land	(+)	112,071,563
Improvement		Value			
Homesite:		204,476,551			
Non Homesite:		183,984,014	Total Improvements	(+)	388,460,565
Non Real		Count	Value		
Personal Property:	778		352,382,910		
Mineral Property:	2,602		24,253,885		
Autos:	0		0	Total Non Real	(+)
				Market Value	=
					376,636,795
					877,168,923
Ag	Non Exempt	Exempt			
Total Productivity Market:	24,961,077	10,181			
Ag Use:	800,088	45	Productivity Loss	(-)	23,230,103
Timber Use:	930,886	988	Appraised Value	=	853,938,820
Productivity Loss:	23,230,103	9,148			
			Homestead Cap	(-)	284,950
			Assessed Value	=	853,653,870
			Total Exemptions Amount	(-)	262,840,102
			(Breakdown on Next Page)		
			Net Taxable	=	590,813,768

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	4,737,229	4,415,969	21,404.39	23,458.54	70		
DPS	38,870	38,870	229.33	241.96	1		
OV65	61,590,609	55,551,889	248,134.82	252,047.87	560		
Total	66,366,708	60,006,728	269,768.54	275,748.37	631	Freeze Taxable	(-) 60,006,728
Tax Rate	0.590000						
						Freeze Adjusted Taxable	= 530,807,040

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE \* (TAX RATE / 100)) + ACTUAL TAX

3,401,530.08 = 530,807,040 \* (0.590000 / 100) + 269,768.54

Tax Increment Finance Value: 0

Tax Increment Finance Levy: 0.00



**2014 CERTIFIED TOTALS**

Property Count: 10,563

CLI - CITY OF LIBERTY

Grand Totals

6/30/2014

1:33:54PM

**Exemption Breakdown**

Exemption	Count	Local	State	Total
AB	4	121,623,460	0	121,623,460
DP	74	0	0	0
DPS	1	0	0	0
DV1	7	0	35,000	35,000
DV2	5	0	38,500	38,500
DV3	2	0	22,000	22,000
DV4	31	0	313,572	313,572
DV4S	2	0	24,000	24,000
DVHS	8	0	965,680	965,680
EX-XG	9	0	2,518,880	2,518,880
EX-XL	10	0	491,920	491,920
EX-XR	12	0	186,735	186,735
EX-XU	2	0	518,070	518,070
EX-XV	382	0	100,344,336	100,344,336
EX-XV (Prorated)	6	0	92,244	92,244
EX366	1,624	0	104,112	104,112
FR	3	29,623,013	0	29,623,013
OV65	602	5,908,580	0	5,908,580
OV65S	3	30,000	0	30,000
Totals		157,185,053	105,655,049	262,840,102

**2014 CERTIFIED TOTALS**

Property Count: 10,538

CLI - CITY OF LIBERTY

ARB Approved Totals

6/30/2014

1:33:54PM

**State Category Breakdown**

State Code	Description	Count	Acres	New Value Market	Market Value
A	SINGLE FAMILY RESIDENCE	2,693		\$2,221,416	\$226,442,554
B	MULTIFAMILY RESIDENCE	60		\$0	\$12,257,370
C1	VACANT LOTS AND LAND TRACTS	1,915		\$0	\$13,278,777
D1	QUALIFIED OPEN-SPACE LAND	1,122	13,778.4464	\$0	\$24,961,077
D2	IMPROVEMENTS ON QUALIFIED OPEN SP	30		\$0	\$495,851
E	RURAL LAND, NON QUALIFIED OPEN SPA	445	3,326.6986	\$0	\$8,876,233
F1	COMMERCIAL REAL PROPERTY	491		\$396,510	\$104,735,677
F2	INDUSTRIAL AND MANUFACTURING REAL	12		\$0	\$10,530,720
G1	OIL AND GAS	1,003		\$0	\$16,805,020
J2	GAS DISTRIBUTION SYSTEM	2		\$0	\$612,900
J3	ELECTRIC COMPANY (INCLUDING CO-OP)	5		\$0	\$1,244,270
J4	TELEPHONE COMPANY (INCLUDING CO-C	10		\$0	\$1,550,350
J5	RAILROAD	1		\$0	\$1,602,180
J6	PIPELAND COMPANY	59		\$0	\$1,528,370
J7	CABLE TELEVISION COMPANY	2		\$0	\$1,517,650
J8	OTHER TYPE OF UTILITY	1		\$0	\$3,500
L1	COMMERCIAL PERSONAL PROPERTY	555		\$4,215,301	\$68,495,280
L2	INDUSTRIAL AND MANUFACTURING PERE	76		\$794,840	\$258,422,460
M1	TANGIBLE OTHER PERSONAL, MOBILE HC	268		\$253,420	\$3,933,060
S	SPECIAL INVENTORY TAX	12		\$0	\$3,953,500
X	TOTALLY EXEMPT PROPERTY	2,040		\$969,054	\$104,256,297
<b>Totals</b>			17,105.1450	\$8,850,541	\$865,503,096

**2014 CERTIFIED TOTALS**

Property Count: 25

CLI - CITY OF LIBERTY  
Under ARB Review Totals

6/30/2014

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**State Category Breakdown**

State Code	Description	Count	Acres	New Value Market	Market Value
A	SINGLE FAMILY RESIDENCE	1		\$0	\$254,070
B	MULTIFAMILY RESIDENCE	1		\$0	\$164,130
C1	VACANT LOTS AND LAND TRACTS	1		\$0	\$5,950
F1	COMMERCIAL REAL PROPERTY	3		\$21,590	\$1,837,060
F2	INDUSTRIAL AND MANUFACTURING REAL	1		\$0	\$51,710
G1	OIL AND GAS	5		\$0	\$7,318,617
J5	RAILROAD	3		\$0	\$1,701,270
L1	COMMERCIAL PERSONAL PROPERTY	1		\$0	\$159,830
L2	INDUSTRIAL AND MANUFACTURING PERS	8		\$0	\$173,190
X	TOTALLY EXEMPT PROPERTY	1		\$0	\$0
		<b>Totals</b>	0.0000	\$21,590	\$11,665,827

**2014 CERTIFIED TOTALS**

Property Count: 10,563

CLI - CITY OF LIBERTY

Grand Totals

6/30/2014

1:33:54PM

**State Category Breakdown**

State Code	Description	Count	Acres	New Value Market	Market Value
A	SINGLE FAMILY RESIDENCE	2,694		\$2,221,416	\$226,696,624
B	MULTIFAMILY RESIDENCE	61		\$0	\$12,421,500
C1	VACANT LOTS AND LAND TRACTS	1,916		\$0	\$13,284,727
D1	QUALIFIED OPEN-SPACE LAND	1,122	13,778.4464	\$0	\$24,961,077
D2	IMPROVEMENTS ON QUALIFIED OPEN SP	30		\$0	\$495,851
E	RURAL LAND, NON QUALIFIED OPEN SPA	445	3,326.6986	\$0	\$8,876,233
F1	COMMERCIAL REAL PROPERTY	494		\$418,100	\$106,572,737
F2	INDUSTRIAL AND MANUFACTURING REAL	13		\$0	\$10,582,430
G1	OIL AND GAS	1,008		\$0	\$24,123,637
J2	GAS DISTRIBUTION SYSTEM	2		\$0	\$612,900
J3	ELECTRIC COMPANY (INCLUDING CO-OP)	5		\$0	\$1,244,270
J4	TELEPHONE COMPANY (INCLUDING CO-C	10		\$0	\$1,550,350
J5	RAILROAD	4		\$0	\$3,303,450
J6	PIPELAND COMPANY	59		\$0	\$1,528,370
J7	CABLE TELEVISION COMPANY	2		\$0	\$1,517,650
J8	OTHER TYPE OF UTILITY	1		\$0	\$3,500
L1	COMMERCIAL PERSONAL PROPERTY	556		\$4,215,301	\$68,655,110
L2	INDUSTRIAL AND MANUFACTURING PERS	84		\$794,840	\$258,595,650
M1	TANGIBLE OTHER PERSONAL, MOBILE HC	268		\$253,420	\$3,933,060
S	SPECIAL INVENTORY TAX	12		\$0	\$3,953,500
X	TOTALLY EXEMPT PROPERTY	2,041		\$969,054	\$104,256,297
		<b>Totals</b>	17,105.1450	\$8,872,131	\$877,168,923

**2014 CERTIFIED TOTALS**

Property Count: 10,538

CLI - CITY OF LIBERTY

ARB Approved Totals

6/30/2014

1:33:54PM

**CAD State Category Breakdown**

State Code	Description	Count	Acres	New Value Market	Market Value
A1	SINGLE FAMILY RESIDENCE	2,268		\$2,118,116	\$219,156,954
A2	SINGLE FAMILY MHS	434		\$35,970	\$6,262,530
A3	SINGLE FAMILY RESIDENCE-IMP ONLY AC	45		\$67,330	\$1,023,070
B1	APARTMENTS	21		\$0	\$9,342,920
B2	DUPLEXES	40		\$0	\$2,914,450
C	VACANT LOT	1		\$0	\$3,300
C1	VACANT LOT	1,914		\$0	\$13,275,477
D1	QUALIFIED AG LAND	1,128	13,865.7723	\$0	\$25,116,063
D2	IMPROVEMENTS ON QUALIFIED AG LAND	30		\$0	\$495,851
E1	IMPS ON FARM OR RANCH LAND	54		\$0	\$5,230,848
E2	MH ON FARM OR RANCH LAND	35		\$0	\$72,229
E3	IMPS ON FARM OR RANCH LAND (IMP ONI	5		\$0	\$320,570
E4	NON-QUALIFIED AG LAND	358		\$0	\$3,097,600
F1	REAL: COMMERCIAL	491		\$396,510	\$104,735,677
F2	INDUSTRIAL REAL PROPERTY	12		\$0	\$10,530,720
G1	OIL & GAS	1,003		\$0	\$16,805,020
J2	GAS COMPANIES	2		\$0	\$612,900
J3	ELECTRIC COMPANIES	5		\$0	\$1,244,270
J4	TELEPHONE COMPANIES	10		\$0	\$1,550,350
J5	RAILROADS	1		\$0	\$1,602,180
J6	PIPELINES	59		\$0	\$1,528,370
J7	CABLE TELEVISION	2		\$0	\$1,517,650
J8	TOWERS/OTHER UTILITIES	1		\$0	\$3,500
L1	COMMERICAL PERSONAL PROPERTY	555		\$4,215,301	\$68,495,280
L2	INDUSTRIAL PERSONAL PROPERTY	76		\$794,840	\$258,422,460
M1	MOBILE HOMES	268		\$253,420	\$3,933,060
S	SPECIAL INVENTORY	12		\$0	\$3,953,500
X	Mineral	2,040		\$969,054	\$104,256,297
	<b>Totals</b>		13,865.7723	\$8,850,541	\$865,503,096



**2014 CERTIFIED TOTALS**

Property Count: 25

CLI - CITY OF LIBERTY  
Under ARB Review Totals

6/30/2014

1:33:54PM

**CAD State Category Breakdown**

State Code	Description	Count	Acres	New Value Market	Market Value
A1	SINGLE FAMILY RESIDENCE	1		\$0	\$254,070
B1	APARTMENTS	1		\$0	\$164,130
C1	VACANT LOT	1		\$0	\$5,950
F1	REAL: COMMERCIAL	3		\$21,590	\$1,837,060
F2	INDUSTRIAL REAL PROPERTY	1		\$0	\$51,710
G1	OIL & GAS	5		\$0	\$7,318,617
J5	RAILROADS	3		\$0	\$1,701,270
L1	COMMERICAL PERSONAL PROPERTY	1		\$0	\$159,830
L2	INDUSTRIAL PERSONAL PROPERTY	8		\$0	\$173,190
X	Mineral	1		\$0	\$0
		<b>Totals</b>	0.0000	\$21,590	\$11,665,827

**2014 CERTIFIED TOTALS**

Property Count: 10,563

CLI - CITY OF LIBERTY

Grand Totals

6/30/2014

1:33:54PM

**CAD State Category Breakdown**

State Code	Description	Count	Acres	New Value Market	Market Value
A1	SINGLE FAMILY RESIDENCE	2,269		\$2,118,116	\$219,411,024
A2	SINGLE FAMILY MHS	434		\$35,970	\$6,262,530
A3	SINGLE FAMILY RESIDENCE-IMP ONLY AC	45		\$67,330	\$1,023,070
B1	APARTMENTS	22		\$0	\$9,507,050
B2	DUPLEXES	40		\$0	\$2,914,450
C	VACANT LOT	1		\$0	\$3,300
C1	VACANT LOT	1,915		\$0	\$13,281,427
D1	QUALIFIED AG LAND	1,128	13,865.7723	\$0	\$25,116,063
D2	IMPROVEMENTS ON QUALIFIED AG LAND	30		\$0	\$495,851
E1	IMPS ON FARM OR RANCH LAND	54		\$0	\$5,230,848
E2	MH ON FARM OR RANCH LAND	35		\$0	\$72,229
E3	IMPS ON FARM OR RANCH LAND (IMP ONI	5		\$0	\$320,570
E4	NON-QUALIFIED AG LAND	358		\$0	\$3,097,600
F1	REAL: COMMERCIAL	494		\$418,100	\$106,572,737
F2	INDUSTRIAL REAL PROPERTY	13		\$0	\$10,582,430
G1	OIL & GAS	1,008		\$0	\$24,123,637
J2	GAS COMPANIES	2		\$0	\$612,900
J3	ELECTRIC COMPANIES	5		\$0	\$1,244,270
J4	TELEPHONE COMPANIES	10		\$0	\$1,550,350
J5	RAILROADS	4		\$0	\$3,303,450
J6	PIPELINES	59		\$0	\$1,528,370
J7	CABLE TELEVISION	2		\$0	\$1,517,650
J8	TOWERS/OTHER UTILITIES	1		\$0	\$3,500
L1	COMMERICAL PERSONAL PROPERTY	556		\$4,215,301	\$68,655,110
L2	INDUSTRIAL PERSONAL PROPERTY	84		\$794,840	\$258,595,650
M1	MOBILE HOMES	268		\$253,420	\$3,933,060
S	SPECIAL INVENTORY	12		\$0	\$3,953,500
X	Mineral	2,041		\$969,054	\$104,256,297
<b>Totals</b>			13,865.7723	\$8,872,131	\$877,168,923



**2014 CERTIFIED TOTALS**

Property Count: 10,563

CLI - CITY OF LIBERTY  
Effective Rate Assumption

6/30/2014

1:33:54PM

**New Value**

TOTAL NEW VALUE MARKET:	\$8,872,131
TOTAL NEW VALUE TAXABLE:	\$7,887,247

**New Exemptions**

Exemption	Description	Count		
EX-XG	11.184 Primarily performing charitable functions	7	2013 Market Value	\$620,070
EX-XV	Other Exemptions (including public property, re	12	2013 Market Value	\$268,760
EX366	HB366 Exempt	81	2013 Market Value	\$2,904,219
<b>ABSOLUTE EXEMPTIONS VALUE LOSS</b>				<b>\$3,793,049</b>

Exemption	Description	Count	Exemption Amount
DP	Disability	2	\$0
DV4	Disabled Veterans 70% - 100%	1	\$12,000
OV65	Over 65	19	\$170,000
OV65S	OV65 Surviving Spouse	1	\$10,000
<b>PARTIAL EXEMPTIONS VALUE LOSS</b>			<b>\$192,000</b>
<b>TOTAL EXEMPTIONS VALUE LOSS</b>			<b>\$3,985,049</b>

**New Ag / Timber Exemptions**

2013 Market Value	\$35,770	Count: 2
2014 Ag/Timber Use	\$3,220	
<b>NEW AG / TIMBER VALUE LOSS</b>	<b>\$32,550</b>	

**New Annexations****New Deannexations****Average Homestead Value**

Category A and E

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
1,549	\$108,371	\$182	\$108,189
Category A Only			

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
1,523	\$107,507	\$181	\$107,326

**Lower Value Used**

Count of Protested Properties	Total Market Value	Total Value Used
25	\$11,665,827.00	\$4,947,815

**For Entity :** CITY OF LIBERTY

**Year:** 2014

**State Code:** <ALL>

**Owner ID**      **Taxpayer Name**

**Market Value**

**Taxable Value**

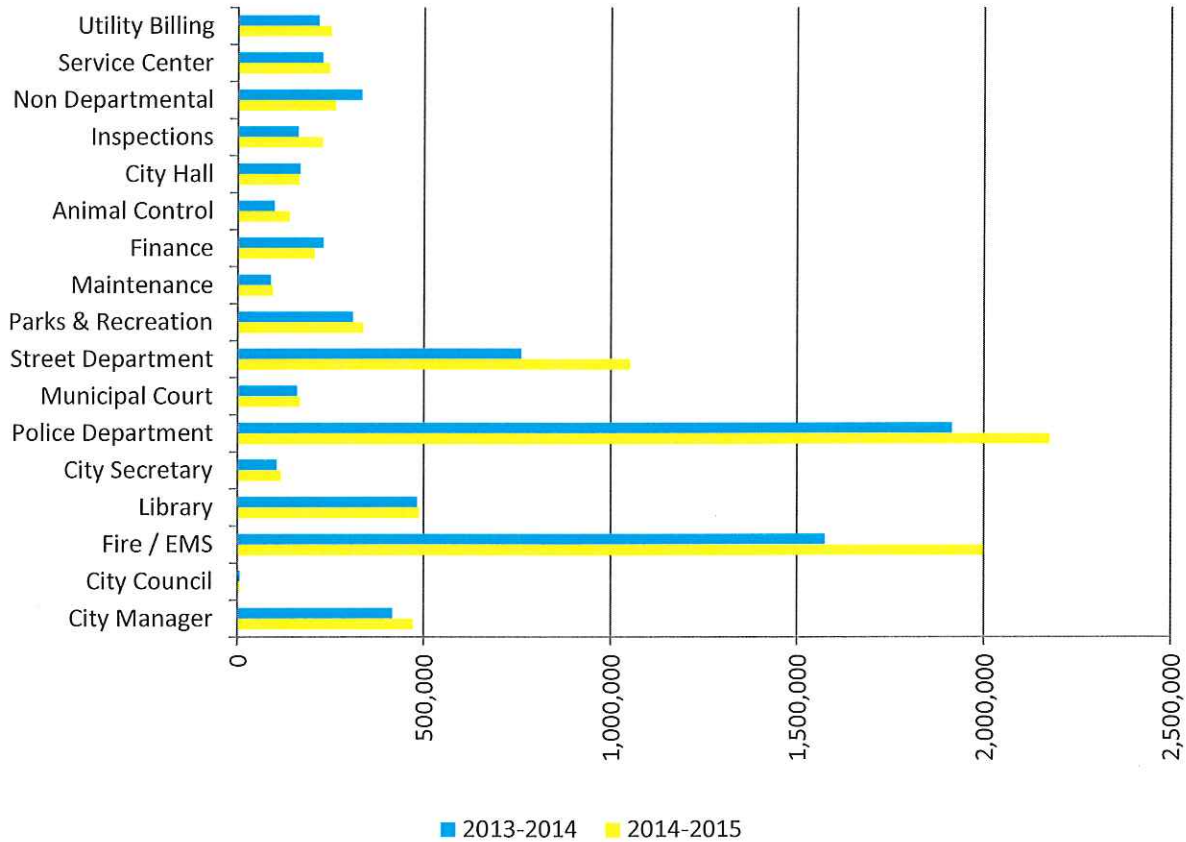
2012498	BOOMERANG TUBE, LLC	\$212,150,410	\$61,217,642
2005939	WALMART REAL ESTATE BUSINESS TRUST	\$12,724,140	\$12,724,140
308572	LIBERTY FORGE, INC.	\$11,777,420	\$11,777,420
109850	WALMART STORE #1186	\$8,112,060	\$8,112,060
2028051	ERG RESOURCES LLC	\$7,850,583	\$7,850,583
80791	SMART JOHN TRUCKING	\$7,134,270	\$7,134,270
2009330	PIONEER WELL SERVICES LLC	\$6,599,580	\$6,599,580
1004179	LYNCO WELL SERVICES	\$5,126,360	\$5,126,360
2018011	MILAGRO EXPLORATION LLC	\$4,816,789	\$4,816,789
308689	B J SERVICES COMPANY USA	\$3,755,250	\$3,755,250

# GENERAL FUND

# ANNUAL BUDGET 2014-2015

## GENERAL FUND SERVICES

Department	2014-2015	2013-2014
City Manager	\$472,189	\$417,011
City Council	\$6,010	\$6,050
Fire / EMS	\$1,997,200	\$1,576,252
Library	\$488,559	\$483,390
City Secretary	\$115,119	\$104,586
Police Department	\$2,174,686	\$1,915,096
Municipal Court	\$165,649	\$159,209
Street Department	\$1,052,002	\$759,251
Parks & Recreation	\$336,546	\$307,902
Maintenance	\$93,498	\$88,307
Finance	\$205,344	\$228,710
Animal Control	\$138,182	\$97,823
City Hall	\$163,653	\$166,122
Inspections	\$226,017	\$161,460
Non Departmental	\$260,496	\$332,260
Service Center	\$244,945	\$226,346
Utility Billing	\$248,484	\$216,441
Total	\$8,388,579	\$7,246,216





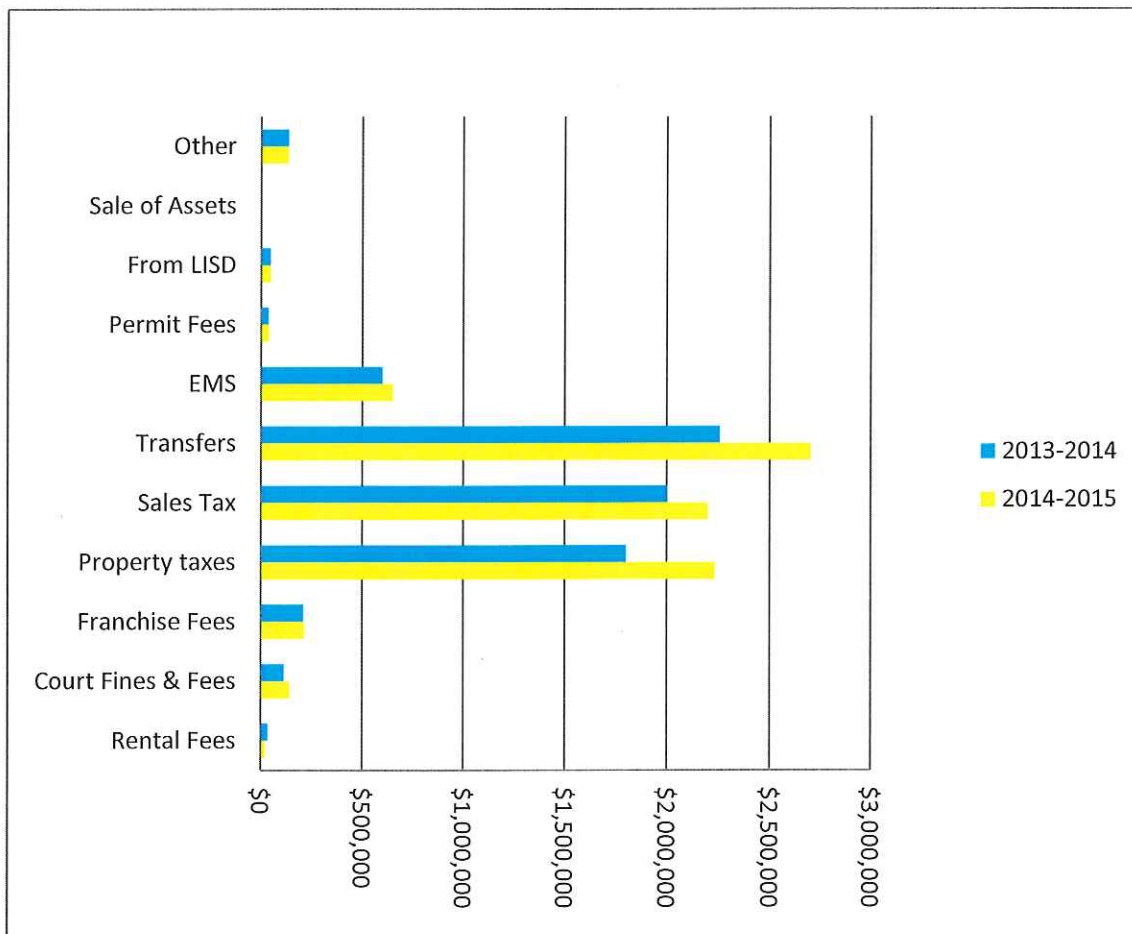
## 2014-2015 ANNUAL BUDGET - GENERAL FUND

REVENUES	BUDGET	%	BUDGET	%	VARIANCE	
	2013-2014	BUDGET	2014-2015	BUDGET	INCR/DECR	%
Rental Fees	\$37,500	1%	\$21,500	0%	(\$16,000)	-42.7%
Court Fines & Fees	\$115,200	2%	\$141,950	2%	\$26,750	23.2%
Franchise Fees	\$210,000	3%	\$213,000	3%	\$3,000	1.4%
Property taxes	\$1,800,000	25%	\$2,235,000	27%	\$435,000	24.2%
Sales Tax	\$2,000,000	28%	\$2,200,000	26%	\$200,000	10.0%
Transfers	\$2,258,366	31%	\$2,703,429	32%	\$445,063	19.7%
EMS	\$600,000	8%	\$650,000	8%	\$50,000	8.3%
Permit Fees	\$39,000	1%	\$40,000	0%	\$1,000	2.6%
From LISD	\$50,000	1%	\$50,000	1%	\$0	0.0%
Sale of Assets	\$0	0%	\$0	0%	\$0	#DIV/0!
Other	\$136,150	2%	\$133,700	2%	(\$2,450)	-1.8%
<b>Total General Fund</b>	<b>\$7,246,216</b>	<b>100%</b>	<b>\$8,388,579</b>	<b>100%</b>	<b>\$1,142,363</b>	<b>15.8%</b>

EXPENDITURES	BUDGET	%	BUDGET	%	VARIANCE	
	2013-2014	BUDGET	2014-2015	BUDGET	INCR/DECR	%
City Manager*	\$417,011	6%	\$472,189	6%	\$55,178	13.2%
City Council	\$6,050	0%	\$6,010	0%	(\$40)	-0.7%
Fire / EMS*	\$1,566,247	22%	\$1,997,200	24%	\$430,953	27.5%
Library	\$483,390	7%	\$488,559	6%	\$5,169	1.1%
City Secretary*	\$104,586	1%	\$115,119	1%	\$10,533	10.1%
Police Department*	\$1,923,440	27%	\$2,174,686	26%	\$251,246	13.1%
Municipal Court	\$159,209	2%	\$165,649	2%	\$6,440	4.0%
Street	\$759,251	10%	\$1,052,002	13%	\$292,751	38.6%
Parks & Recreation	\$307,902	4%	\$336,546	4%	\$28,644	9.3%
Maintenance	\$88,307	1%	\$93,498	1%	\$5,191	5.9%
Finance*	\$228,710	3%	\$205,344	2%	(\$23,366)	-10.2%
Animal Control*	\$97,823	1%	\$138,182	2%	\$40,359	41.3%
City Hall*	\$166,122	2%	\$163,653	2%	(\$2,469)	-1.5%
Inspections	\$161,460	2%	\$226,017	3%	\$64,557	40.0%
Non Departmental*	\$333,921	5%	\$260,496	3%	(\$73,425)	-22.0%
Service Center*	\$226,346	3%	\$244,945	3%	\$18,599	8.2%
Neighborhood Svcs	\$0	0%	\$0	0%	\$0	#DIV/0!
Utility Billing*	\$216,441	3%	\$248,484	3%	\$32,043	14.8%
<b>Total General Fund</b>	<b>\$7,246,216</b>	<b>100%</b>	<b>\$8,388,579</b>	<b>100%</b>	<b>\$1,142,363</b>	<b>15.8%</b>

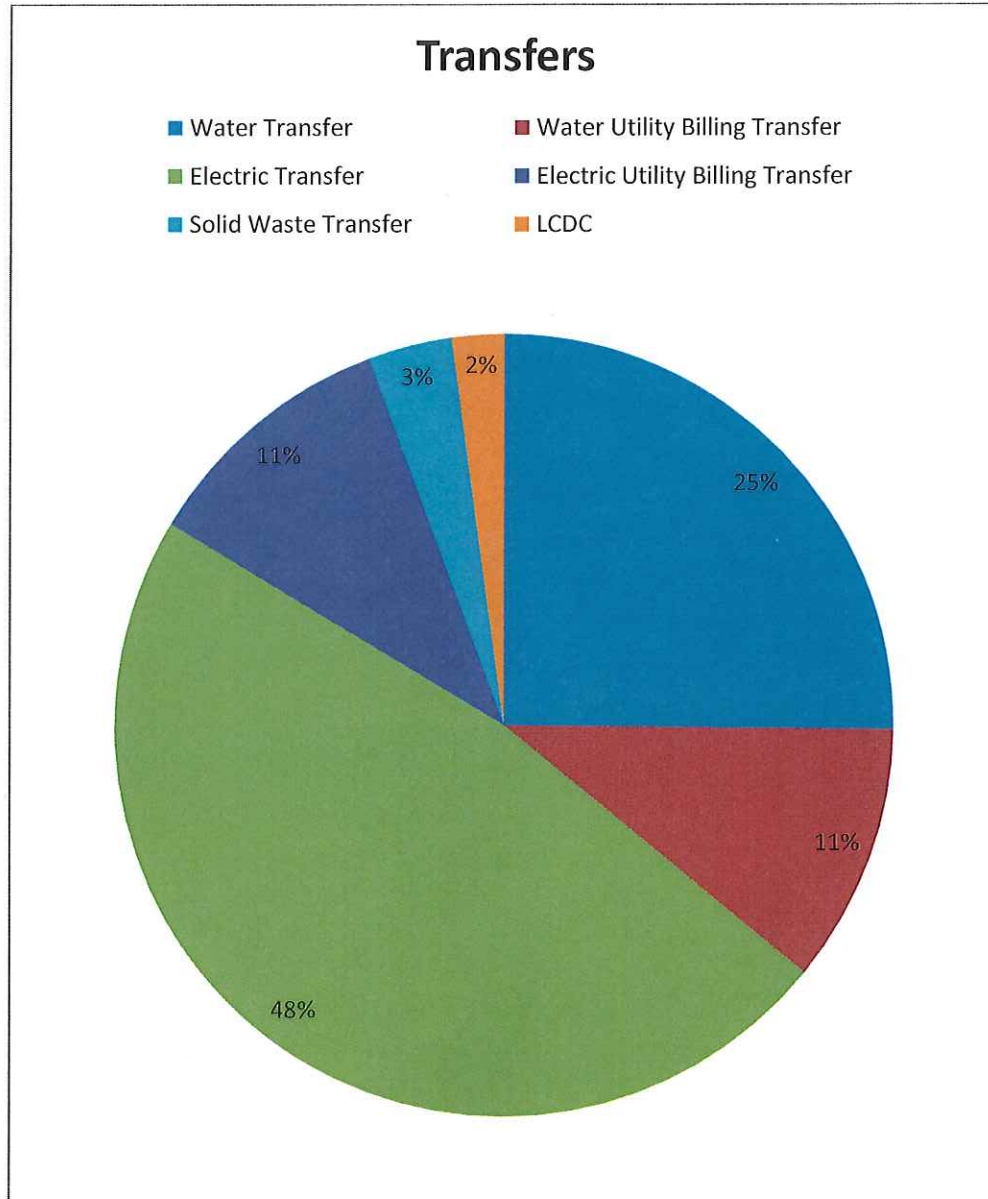
## 2013-2014 ANNUAL BUDGET - GENERAL FUND

REVENUES	BUDGET	%	BUDGET	%	VARIANCE	
	2013-2014	BUDGET	2014-2015	BUDGET	INCR/DECR	%
Rental Fees	\$37,500	1%	\$21,500	0%	(\$16,000)	-42.7%
Court Fines & Fees	\$115,200	2%	\$141,950	2%	\$26,750	23.2%
Franchise Fees	\$210,000	3%	\$213,000	3%	\$3,000	1.4%
Property taxes	\$1,800,000	25%	\$2,235,000	27%	\$435,000	24.2%
Sales Tax	\$2,000,000	28%	\$2,200,000	26%	\$200,000	10.0%
Transfers	\$2,258,366	31%	\$2,703,429	32%	\$445,063	19.7%
EMS	\$600,000	8%	\$650,000	8%	\$50,000	8.3%
Permit Fees	\$39,000	1%	\$40,000	0%	\$1,000	2.6%
From LISD	\$50,000	1%	\$50,000	1%	\$0	0.0%
Sale of Assets	\$0	0%	\$0	0%	\$0	#DIV/0!
Other	\$136,150	2%	\$133,700	2%	(\$2,450)	-1.8%
<b>Total General Fund</b>	<b>\$7,246,216</b>	<b>100%</b>	<b>\$8,388,579</b>	<b>100%</b>	<b>\$1,142,363</b>	<b>15.8%</b>



# Transfers to General Fund

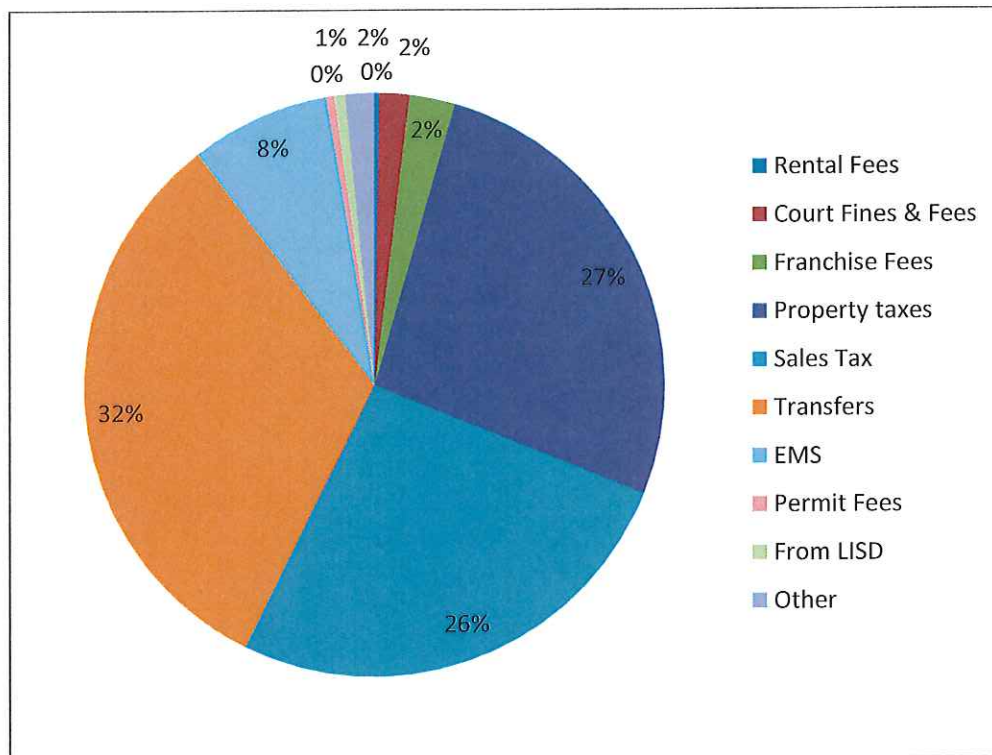
Transfers	
Water Transfer	\$580,000
Water Utility Billing Transfer	\$246,714
Electric Transfer	\$1,100,000
Electric Utility Billing Transfer	\$246,715
Solid Waste Transfer	\$80,000
LCDC	\$50,000





## Revenues / General Fund

Revenues	
Rental Fees	\$21,500
Court Fines & Fees	\$141,950
Franchise Fees	\$213,000
Property taxes	\$2,235,000
Sales Tax	\$2,200,000
Transfers	\$2,703,429
EMS	\$650,000
Permit Fees	\$40,000
From LISD	\$50,000
Other	\$133,730



## City Sales Tax History

<b>Fiscal Year Ending</b>	<b>Sales Tax</b>	<b>% of Ad Valorem</b>	<b>Equivalent Ad</b>
<b>9/30</b>	<b>Collections</b>	<b>Tax Levy</b>	<b>Valorem Tax Rate</b>
2003	\$1,280,431	81.85%	0.47387
2004	\$1,376,623	85.11%	0.49271
2005	\$1,662,451	98.95%	0.52404
2006	\$1,578,549	77.10%	0.46185
2007	\$1,986,525	98.60%	0.57365
2008	\$2,139,083	89.83%	0.55255
2009	\$2,121,447	81.40%	0.52483
2010	\$1,756,434	68.86%	0.39734
2011	\$2,052,692	76.39%	0.43956
2012	\$2,002,343	71.86%	0.42397
2013	\$2,056,737	68.40%	0.40356



# City of Liberty Fiscal Year 2014-2015 Budget Cover Page September 9, 2014

This budget will raise more revenue from property taxes than last year's budget by an amount of \$143,142, which is a 4.79 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$46,535.

The members of the governing body voted on the budget as follows:

**FOR:** Carl Pickett, Mayor      Diane Huddleston, Mayor Pro-tem  
Dennis Beasley, Councilman      Libby Simonson, Councilman  
Frank Jordan, Councilman      Louie Potetz, Councilman  
David Arnold, Councilman

**AGAINST:**

**PRESENT**

and not

voting:

**ABSENT:**

## Property Tax Rate Comparison

	2014-2015	2013-2014
Property Tax Rate:	\$0.590000/100	\$0.590000/100
Effective Tax Rate:	\$0.566992/100	\$0.5546/100
Effective Maintenance & Operations Tax Rate:	\$0.336202/100	\$0.3278/100
Rollback Tax Rate:	\$0.592263/100	\$0.5938/100
Debt Rate:	\$0.229100/100	\$0.239800/100

Total debt obligation for City of Liberty secured by property taxes: \$1,216,426

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 01 -GENERAL FUND

			(----- 2013-2014 -----)	(----- 2014-2015 -----)		
REVENUES	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
01-301-0101 AUDITORIUM RENT	23,145	11,212	10,000	6,090	0	6,000
01-301-0103 BUILDING PERMITS	29,584	22,594	30,000	25,862	0	30,000
01-301-0104 CORPORATION COURT	76,053	79,843	70,000	109,174	0	90,000
01-301-0105 COUNTY FIRE AID	13,750	4,550	20,000	12,150	0	20,000
01-301-0106 DELINQUENT TAXES	62,000	76,683	45,000	57,832	0	50,000
01-301-0107 INTEREST & PENALTY	51,582	38,820	30,000	34,205	0	35,000
01-301-0108 FRANCHISE FEE	200,200	183,468	200,000	189,719	0	200,000
01-301-0109 CULTURAL CENTER RENTAL	200	0	500	200	0	500
01-301-0110 LICENSE FEES	1,095	1,305	1,600	3,085	0	3,000
01-301-0111 PARKS & RECREATION	2,190	2,095	2,000	12,195	0	15,000
01-301-0112 INTEREST INCOME	2,972	3,418	4,000	4,770	0	4,000
01-301-0113 OIL & GAS PERMITS	0	0	0	4,100	0	0
01-301-0114 DOG LICENSE/FEES	424	457	250	1,430	0	300
01-301-0115 MISCELLANEOUS INCOME	17,687	34,529	35,000	19,895	0	25,000
01-301-0116 SALE OF ASSETS	207,793	70,344	50,000	200,077	0	50,000
01-301-0118 1% SALES TAX	2,002,343	2,056,737	2,000,000	2,094,311	0	2,200,000
01-301-0121 TAX COLLECTION-CURRENT	1,412,287	1,727,456	1,725,000	2,224,298	0	2,150,000
01-301-0122 EMERGENCY MEDICAL SERVICE	509,843	605,221	600,000	678,495	0	650,000
01-301-0123 FIRE/EMS GRANT REV.	40,632	34,034	0	37,012	0	0
01-301-0125 TRANSFER FROM EHT	0	0	0	0	0	400,000
01-301-0126 TRANSFER FOR UTILITY BILLIN	184,214	207,916	448,366	448,366	0	493,429
01-301-0127 TRSF. FROM UTILITY FUNDS	983,000	1,760,000	1,760,000	660,000	0	1,760,000
01-301-0131 DONATIONS-ANIMAL CONTROL	507	967	1,000	374	0	1,000
01-301-0132 TRANSFER FROM LCDC	347,699	37,671	50,000	50,000	0	50,000
01-301-0134 POLICE DEPT CLASSES	680	874	700	730	0	700
01-301-0135 COKE MACHINE REVENUE	0	0	200	0	0	200
01-301-0136 HUNTER SAFETY CLASS REVENUE	345	0	0	0	0	0
01-301-0137 LEOSE - FIRE	0	0	0	650	0	0
01-301-0139 HAZ/MAT RESPONSE	0	0	0	0	0	0
01-301-0140 BUILDING RENTAL INCOME	120,012	100,010	25,000	0	0	0
01-301-0141 POLICE DEPT. DONATIONS	180	300	1,000	1,336	0	1,000
01-301-0144 TEL-COMM. R O W ACCESS FEES	9,218	11,871	10,000	16,430	0	15,000
01-301-0146 LIBRARY GRANT REV.	1,000	1,000	0	0	0	0
01-301-0147 FEMA REVENUE	30,241	0	0	177,467	0	0
01-301-0148 INSURANCE REIMBURSEMENT	1,879	0	0	0	0	0
01-301-0155 HGAC GRANT REVENUE	50,418	1,550	0	0	0	0
01-301-0157 COURT REVENUE STATE FINES	2,555	43,410	43,000	62,793	0	50,000
01-301-0158 OMNI BASE FTA REVENUES	948	751	1,000	604	0	850
01-301-0174 PARADE - JUBILEE	0	5	0	0	0	0
01-301-0177 INDIGENT DEFENSE FEE	1,395	1,104	1,200	1,638	0	1,100
01-301-0178 HOMELAND SECURITY GRANT REV	0	0	0	0	0	0
01-301-0181 STEP GRANT REVENUE	0	0	0	0	0	0
01-301-0182 DUE FROM LISD / SRO	74,950	50,000	50,000	45,833	0	50,000
01-301-0183 ALARM FEES	9,850	10,518	9,000	5,710	0	10,000
01-301-0188 TX FOREST SERVICE GRANT REV	0	11,970	0	2,376	0	0
01-301-0189 STREET SIGN DONATION	480	80	0	280	0	0
01-301-0190 CERTIFICATE OF OBLIGATION 2	0	2,805	0	0	0	0
01-301-0191 COMCAST 1% PUBLIC INFORMATI	6,987	13,764	10,000	10,370	0	13,000
01-301-0192 LIBRARY FINES & FEES	13,664	13,804	12,000	13,331	0	13,000





## **GENERAL FUND**

## **CITY MANAGER**

### **OUR MISSION**

To provide plan controls, direction, support, and coordination to the activities and functions of all city departments based on City Council policy, charter, codes and state law.

### **DESCRIPTION OF SERVICES**

The City Manager exercises leadership in maintaining effective communication between the City Council, City employees and the citizens of Liberty. As the City's Chief Executive Officer, the City Manager performs financial monitoring, presents the annual budget, prepares City Council agendas, provides citizen assistance, and works on economic and community development opportunities. This office also maintains the City's website, human resource activities, and provides general administrative assistance to other programs.

### **OUR GOALS**

#### **FUTURE DEPARTMENT OBJECTIVES**

- Keep the emphasis in the General Fund on basic services while maintaining a vision for the future.
- Facilitate the development of affordable housing, businesses and creation of jobs.
- Develop a plan for continuing maintenance of all City facilities.
- Putting emphasis on Utility Fund to improve revenues.
- Improve quality of life for citizens of Liberty

### **BUDGET HISTORY**

<b>FY 11/12</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>
<b>\$356,356</b>	<b>\$373,822</b>	<b>\$417,011</b>	<b>\$472,189</b>

### **BUDGETED PERSONNEL**

<b>Position</b>	<b>FY 11/12</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>
<b>City Manager - Exempt</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Administrative Assistant</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Human Resources - Payroll</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>IT- Exempt</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Administrative Clerk</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

01 -GENERAL FUND

401-CITY MANAGER

	2011-2012	2012-2013	(----- 2013-2014 -----)	(----- 2014-2015 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
01-401-001 SALARIES SUPERVISION	115,003	118,453	118,454	118,456	0	120,825
01-401-002 SALARIES OPERATION	131,116	139,706	145,605	164,616	0	156,427
01-401-003 SALARIES MAINTENANCE	0	0	0	0	0	0
01-401-004 SOCIAL SECURITY	17,259	17,999	20,240	20,243	0	21,248
01-401-005 WORKMANS COMP	364	723	1,130	320	0	500
01-401-006 TMRS REQUIREMENTS	13,385	13,105	13,125	12,818	0	46,662
01-401-007 INSURANCE EMPLOYEES	70,459	77,567	88,342	95,690	0	95,212
01-401-008 SALARY ADJUSTMENTS	0	0	0	0	0	0
01-401-010 SALARIES-OVERTIME	646	0	500	140	0	500
01-401-011 SALARIES-PARTTIME	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 0-OPERATING SERVICES	348,232	367,554	387,396	412,283	0	441,374
 <u>1-OPERATING SUPPLIES</u>						
01-401-111 OFFICE SUPPLIES	3,089	3,331	2,500	3,817	0	3,000
01-401-112 POSTAGE	672	548	700	295	0	500
01-401-113 NON CAPITAL ASSETS	347	3,172	3,200	4,317	0	1,650
01-401-114 FOOD EXPENSE	1,220	420	750	928	0	750
01-401-129 UNIFORMS	<u>0</u>	<u>0</u>	<u>150</u>	<u>936</u>	<u>0</u>	<u>150</u>
TOTAL 1-OPERATING SUPPLIES	5,328	7,470	7,300	10,292	0	6,050
 401-113 NON CAPITAL ASSETS CURRENT YEAR NOTES: SOFTWARE USED TO CONNECT TO COMPUTERS REMOTELY						
 <u>2-MAINTENANCE / REPAIR</u>						
01-401-227 MAINT. MOTOR VEHICLES	114	35	200	15	0	200
01-401-228 GAS-OIL-TIRES	<u>2,781</u>	<u>2,640</u>	<u>2,500</u>	<u>1,610</u>	<u>0</u>	<u>2,000</u>
TOTAL 2-MAINTENANCE / REPAIR	2,895	2,674	2,700	1,624	0	2,200
 <u>3-CHARGES &amp; SERVICES</u>						
01-401-308 DUES & MEMBERSHIP	1,027	2,517	2,500	2,061	0	2,500
01-401-309 PUBLICATIONS	0	0	250	40	0	100
01-401-310 INSURANCE EXPENSE	4,079	1,391	4,000	3,310	0	4,000
01-401-313 PROFESSIONAL DEVELOPMENT	514	1,621	2,500	1,285	0	2,500
01-401-314 TRAVEL	1,349	3,508	2,000	1,708	0	2,500
01-401-315 TELEPHONE	5,296	6,404	4,100	6,533	0	4,500
01-401-316 UTILITIES	0	0	0	0	0	0
01-401-326 MAINTENANCE OFFICE EQUIP	393	2,825	125	0	0	125
01-401-328 PHYSICALS / TESTING	0	276	300	0	0	300
01-401-360 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 3-CHARGES & SERVICES	12,658	18,542	15,775	14,938	0	16,525
 401-308 DUES & MEMBERSHIP PERMANENT NOTES: TCMA-THRA-ROTARY						
 401-314 TRAVEL PERMANENT NOTES: HOTEL & MEALS WHILE ATTENDING TRAINING						

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

01 -GENERAL FUND

401-CITY MANAGER

			(----- 2013-2014 -----)	(----- 2014-2015 -----)		
	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
4-OTHER						
01-401-400 VEHICLE LEASE PAYMENT	6,311	6,344	3,840	5,486	0	6,040
01-401-403 TRANSFER TO OTHER FUNDS	<u>0</u>	( <u>111,517</u> )	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 4-OTHER	6,311	( 105,173 )	3,840	5,486	0	6,040
<hr/>						
TOTAL 401-CITY MANAGER	375,423	291,067	417,011	444,625	0	472,189

**OUR MISSION**

To make Liberty a desirable place to live through quality services and the responsible use of public resources. With enthusiasm, integrity and vision, we will maintain a safe environment and continually improve the quality of life for all our citizens.

**DESCRIPTION OF SERVICES**

The elected city council sets the policies for the operation of the municipal government. The Council appoints the City Manager and consists of seven members: a Mayor and six Council Members. All members are elected at-large.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Develop Short Term and Long Term Goals (Strategic Planning)

**BUDGET HISTORY**

<b>FY 11/12</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>
<b>\$4,350</b>	<b>\$4,350</b>	<b>\$6,050</b>	<b>\$6,010</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

01 -GENERAL FUND

402-COUNCIL

	2011-2012	2012-2013	(----- 2013-2014 -----)	(----- 2014-2015 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>0-OPERATING SERVICES</u>						
01-402-005 WORKMAN'S COMPENSATION	35	65	100	65	0	60
TOTAL 0-OPERATING SERVICES	35	65	100	65	0	60
<u>1-OPERATING SUPPLIES</u>						
01-402-113 NON CAPITAL ASSETS	0	0	0	0	0	0
01-402-114 FOOD EXPENSE - MEALS	5,637	1,540	2,200	1,215	0	2,200
01-402-125 MATERIALS & SUPPLIES	840	232	750	461	0	750
TOTAL 1-OPERATING SUPPLIES	6,477	1,772	2,950	1,676	0	2,950
<u>3-CHARGES &amp; SERVICES</u>						
01-402-313 PROFESSIONAL DEVELOPMENT	245	1,875	1,500	650	0	1,500
01-402-314 TRAVEL	300	2,032	1,500	981	0	1,500
TOTAL 3-CHARGES & SERVICES	545	3,907	3,000	1,631	0	3,000
402-313 PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: ANNUAL TML CONFERENCE					
402-314 TRAVEL	PERMANENT NOTES: HOTEL & MEALS WHILE AT TML CONFERENCE					
TOTAL 402-COUNCIL	7,056	5,745	6,050	3,373	0	6,010

### OUR MISSION

The Liberty Fire department and EMS is responsible for protecting the lives and property of the City of Liberty citizens and all visitors to our community. In addition, the department is also responsible for fire inspections, maintenance of station and equipment, training and public fire education. The Liberty Fire department also provides mutual aid to neighboring fire departments in Liberty County.

### OUR GOALS

#### FUTURE DEPARTMENT OBJECTIVES

- To develop an organization that effectively administers and manages the resources of the department.
- To develop a system of minimizing the impact of disasters and other emergencies on life and property.
- To provide an effective Emergency Medical Services system.
- To provide and effective fire prevention and public safety system.

### BUDGET HISTORY

FY 11/12	FY 12/13	FY 13/14	FY 14/15
\$1,438,224	\$1,405,485	\$1,566,247	\$1,997,200

### BUDGETED PERSONNEL

Position	FY 11/12	FY 12/13	FY 13/14	FY 14/15
Chief - Exempt	1	1	1	1
Asst. Chief - Exempt	1	1	1	1
Administrative Assistant	1	1	1	1
Fire/EMS	15	15	15	15



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 01 -GENERAL FUND

## 403-FIRE DEPARTMENT

	2011-2012	2012-2013	(----- 2013-2014 -----)	(----- 2014-2015 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>0-OPERATING SERVICES</u>						
01-403-001 SALARIES SUPERVISION	68,272	70,309	75,732	76,079	0	77,248
01-403-002 SALARIES OPERATION	641,776	645,349	663,290	670,619	0	706,787
01-403-004 SOCIAL SECURITY	60,012	62,663	66,100	65,625	0	75,056
01-403-005 WORKMANS COMP	9,917	13,837	27,100	13,614	0	19,000
01-403-006 TMRS REQUIREMENTS	40,311	37,723	38,150	35,284	0	140,800
01-403-007 INSURANCE EMPLOYEES	220,833	161,348	206,575	237,291	0	231,834
01-403-008 SALARY ADJUSTMNETS	0	0	0	0	0	0
01-403-009 INCENTIVE PAY	0	14,267	12,000	11,171	0	12,000
01-403-010 SALARIES-OVERTIME	22,888	37,377	30,000	50,732	0	40,000
01-403-011 PART-TIME SALARIES	92,437	95,113	95,000	93,861	0	95,000
01-403-012 CERTIFICATION PAY	0	0	0	0	0	48,000
TOTAL 0-OPERATING SERVICES	1,156,447	1,137,986	1,213,947	1,254,276	0	1,445,725

403-009 INCENTIVE PAY

## PERMANENT NOTES:

VOLUNTEER INCENTIVE PAY ONE YEAR PAY OUT IN DECEMBER

\$5 MEETING \$10 CALL

1-OPERATING SUPPLIES

01-403-111 OFFICE SUPPLIES	900	1,253	1,200	1,212	0	1,000
01-403-112 POSTAGE	867	1,008	1,200	698	0	1,000
01-403-113 NON CAPITAL ASSETS	7,367	9,377	4,600	4,618	0	15,600
01-403-115 JANITORIAL SUPPLIES	2,502	2,246	3,000	2,406	0	2,500
01-403-125 MATERIAL & SUPPLIES	16,154	14,358	15,000	18,622	0	20,000
01-403-127 BILLABLE EMS SUPPLIES	28,425	36,689	30,000	40,466	0	40,000
01-403-129 UNIFORMS	4,002	6,330	5,000	5,119	0	6,000
TOTAL 1-OPERATING SUPPLIES	60,217	71,262	60,000	73,139	0	86,100

403-111 OFFICE SUPPLIES

## PERMANENT NOTES:

PAPER, PENS, FOLDERS CALENDARS...ETC

403-113 NON CAPITAL ASSETS

## PERMANENT NOTES:

IT COMPUTERS \$6,000

FIREHOUSE CLOUD \$3,300

EQUIPMENT \$6,300

403-115 JANITORIAL SUPPLIES

## PERMANENT NOTES:

PAPER PRODUCTS, SOAP AND CLEANERS

403-125 MATERIAL &amp; SUPPLIES

## PERMANENT NOTES:

ICE MACHINE, BARRICADE TAPE, MICRO BLAZE, TEXT SERVICE, FIRE  
QUENCH, LOCKER NAME PLATES, ROPE & HARNESSSES \$3,100

403-127 BILLABLE EMS SUPPLIES

## PERMANENT NOTES:

DISPOSIBLE MEDICAL SUPPLIES

PHARMACEUTICALS

OXYGEN

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

01 -GENERAL FUND

403-FIRE DEPARTMENT

		(----- 2013-2014 -----) (----- 2014-2015 -----)					
DEPARTMENTAL EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
403-129	UNIFORMS	PERMANENT NOTES: PANTS, SHIRTS, JACKETS, BELTS, NAME BADGES ...ETC					
<u>2-MAINTENANCE / REPAIR</u>							
01-403-226	MAINTENANCE EQUIPMENT	20,927	16,908	20,000	19,973	0	20,000
01-403-227	MAINT MOTOR VEHICLES	33,138	24,239	25,000	22,180	0	25,000
01-403-228	GAS-OIL-TIRES	24,367	29,700	25,000	30,699	0	30,000
01-403-229	BUNKER GEAR MAINTENANCE	0	0	3,000	0	0	3,000
01-403-271	PRINCIPAL PAYMENT CAPITAL LE	0	28,968	0	0	0	0
01-403-272	INTEREST CAPITAL LEASE	0	4,732	0	0	0	0
TOTAL 2-MAINTENANCE / REPAIR		78,432	104,547	73,000	72,853	0	78,000
403-226	MAINTENANCE EQUIPMENT	PERMANENT NOTES: HEAT SENSOR, LADDER TESTING, COMPRESSOR MAINTENANCE FIREHOUSE SOFTWARE MAINT \$2,200 LIFEPAK SERVICE CONTRACT \$4969					
403-227	MAINT MOTOR VEHICLES	PERMANENT NOTES: ANTI FREEZE, STATE INSPECTIONS, BATTERIES, LETTERING FOR VEHICLES,MAINT ON AGED VEHICLES					
<u>3-CHARGES &amp; SERVICES</u>							
01-403-306	MEDICAL CONTROL FEE	11,000	12,000	12,000	11,000	0	12,000
01-403-307	VOLUNTEER TRAINING	195	0	750	216	0	750
01-403-308	DUES & MEMBERSHIPS	1,460	1,535	2,500	0	0	3,500
01-403-309	PUBLICATION	0	0	300	0	0	300
01-403-310	INSURANCE EXPENSE	15,718	17,711	18,000	22,765	0	22,000
01-403-312	MAINTENANCE BUILDING	3,453	1,804	1,500	7,596	0	1,500
01-403-313	PROF. DEVELOPMENT	4,961	10,969	12,000	16,413	0	10,000
01-403-314	TRAVEL	2,851	2,851	5,000	3,388	0	5,000
01-403-315	TELEPHONE	6,578	6,040	6,000	6,038	0	6,000
01-403-316	UTILITIES	30,796	29,146	30,000	27,581	0	30,000
01-403-318	FIRE PREVENTION	0	190	200	0	0	200
01-403-319	LEOSE ACCOUNT	0	( 700)	0	165	0	0
01-403-320	HAZ-MAT EXPENSE	0	0	1,000	460	0	3,550
01-403-325	EMS COLLECTION FEE	49,434	55,994	47,250	63,054	0	47,250
01-403-328	PHYSICALS / TESTING	894	602	500	778	0	500
01-403-333	STATE FEES	1,380	0	4,200	1,230	0	4,200
01-403-352	EQUIPMENT RENTALS	5,266	4,714	4,000	4,103	0	4,000
01-403-353	MATCHING GRANT EXPENSE	5,947	2,100	5,000	1,275	0	5,000
01-403-355	HGAC HOMELAND SEC. GRANT EXP	14,539	0	0	0	0	0
01-403-356	NONNBUDGETED GRANT EXPENSE	5,748	9,909	0	12,011	0	0
01-403-360	CAPITAL OUTLAY	273,478	341,108	12,000	6,875	0	174,125
TOTAL 3-CHARGES & SERVICES		433,697	495,973	162,200	184,947	0	329,875
403-306	MEDICAL CONTROL FEE	PERMANENT NOTES: DR ELLERBE @ \$1,000 MONTH					
403-308	DUES & MEMBERSHIPS	PERMANENT NOTES:					

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 01 -GENERAL FUND

## 403-FIRE DEPARTMENT

(----- 2013-2014 -----) (----- 2014-2015 -----)

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
TCFP COMMISSION \$1530						
RAC-R DUES \$100						
TDSHS \$1230						
CLIA \$150						
403-312 MAINTENANCE BUILDING						
PERMANENT NOTES:						
BULBS, FLOOR WAX & STRIPPER, WEED KILLER, PEST CONTROL						
403-313 PROF. DEVELOPMENT						
PERMANENT NOTES:						
FIRE INSPECTOR, DRIVER OPERATOR, TEXAS COMMISSION RECERTS, HOMELAND SECURITY CONFERENCE						
CEU PROGRAM \$1440						
403-314 TRAVEL						
PERMANENT NOTES:						
HOTEL & MEALS						
403-320 HAZ-MAT EXPENSE						
PERMANENT NOTES:						
BROOMS, SORBENT PADS						
REMOVAL OF BIOHAZARD SHARP CONTAINERS						
403-325 EMS COLLECTION FEE						
PERMANENT NOTES:						
CHARGE PAYABLE TO BILLING COMPANY						
403-352 EQUIPMENT RENTALS						
PERMANENT NOTES:						
COPIER						
403-360 CAPITAL OUTLAY						
PERMANENT NOTES:						
4 POWER STRETCHERS \$53,127						
4 LUCAS 2 CPR \$62,000						
1 TRANSPORT AMBULANCE \$59,000						
4-OTHER						
01-403-406 CONTRACTOR MOWING SERVICES	1,865	3,625	5,200	4,000	0	5,200
01-403-407 A/C CONTRACT	0	0	2,550	2,329	0	2,550
01-403-408 GENERATOR MAINT. CONTRACT	0	328	2,350	2,344	0	2,350
01-403-409 FIRE ALARM/EXTINGUISHER	0	0	0	0	0	400
01-403-410 PAYMENT DUE TO FIXED ASSET	0	0	47,000	47,000	0	47,000
TOTAL 4-OTHER	1,865	3,953	57,100	55,673	0	57,500
403-410 PAYMENT DUE TO FIXED ASSET						
PERMANENT NOTES:						
2ND ANNUAL FOR 14 YEARS FIRE TRUCK \$30,000						
2ND ANNUAL FOR 5 YEARS ON REMOUNT \$17,000						
TOTAL 403-FIRE DEPARTMENT	1,730,658	1,813,721	1,566,247	1,640,888	0	1,997,200

### **OUR MISSION**

The mission of the Liberty Municipal Library is to promote and encourage lifelong learning and the joy of reading in a welcoming environment, giving the entire diverse community the opportunity for personal enrichment by providing a broad range of Library materials in a variety of formats that will entertain, inform and educate.

### **DESCRIPTION OF SERVICES**

The Library strives to enhance the quality of life and opportunities for learning by providing a well balanced collection of materials for people of all ages. The Library is a center of reliable information and provides the opportunity and encouragement for people of all ages to continually educate themselves

The Library introduces children to the world of books in a loving and supporting environment and endeavors to set them on the path toward a lifelong love of reading. The Library provides high quality programming for children and assists parents in selecting materials that will make reading a pleasure as well as an instructional experience.

The Library provides a comfortable, appealing, and safe environment for work, study, leisure activities and community needs.

The Library provides reliable public access computers and serves as a gateway to the electronic resources needed by citizens for their enjoyment, education, and productivity on the 21<sup>st</sup> century.

### **OUR GOALS**

#### **FUTURE DEPARTMENT OBJECTIVES**

- Develop communication with area schools so that we can better meet the needs of students and educators.
- Update library policies and procedures manual.
- Expand adult and teen programming.
- Expand the Spanish language collection for adults and purchase bilingual materials for children.
- Increase public awareness of the library and what it has to offer through improved publicity.

### BUDGET HISTORY

FY 11/12	FY 12/13	FY 13/14	FY 14/15
\$403,027	\$394,418	\$483,390	\$488,559

### BUDGETED PERSONNEL

Position	FY 11/12	FY 12/13	FY 13/14	FY 14/15
Library Director - Exempt	1	1	1	1
Administrative Assistant	1	1	1	1
Library Assistant	1	1	1	1
Children Services Library	1	1	1	1
Custodian	1	1	1	1



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

01 -GENERAL FUND

404-LIBRARY - CULTURAL CE

(----- 2013-2014 -----) (----- 2014-2015 -----)

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>0-OPERATING SERVICES</u>						
01-404-001 SALARIES SUPERVISION	50,107	51,610	57,268	57,262	0	58,407
01-404-002 SALARIES OPERATION	90,247	92,916	123,295	99,609	0	98,655
01-404-003 SALARIES MAINTENANCE	24,082	23,566	24,024	20,529	0	21,301
01-404-004 SOCIAL SECURITY	14,446	14,898	18,390	15,610	0	16,353
01-404-005 WORKMANS COMP.	671	1,269	1,850	392	0	1,100
01-404-006 TMRS REQUIREMENTS	9,041	8,455	10,190	8,002	0	30,133
01-404-007 INSURANCE EMPLOYEES	54,049	45,573	48,727	51,928	0	55,833
01-404-008 SALARY ADJUSTMENTS	0	0	0	0	0	0
01-404-010 SALARIES-OVERTIME	36	0	500	( 143)	0	1,000
01-404-011 SALARIES-PART TIME	<u>33,035</u>	<u>33,376</u>	<u>35,000</u>	<u>32,108</u>	<u>0</u>	<u>34,400</u>
TOTAL 0-OPERATING SERVICES	275,713	271,663	319,244	285,299	0	317,182

1-OPERATING SUPPLIES

01-404-111 OFFICE SUPPLIES	1,829	1,647	1,750	1,623	0	1,750
01-404-112 POSTAGE	1,553	1,449	1,600	1,040	0	1,600
01-404-113 NON CAPITAL ASSETS	8,633	9,640	10,669	10,300	0	8,350
01-404-115 JANITORIAL SUPPLIES	1,810	2,187	1,500	2,613	0	4,500
01-404-125 MATERIAL & SUPPLIES	1,925	3,113	3,000	2,856	0	3,000
01-404-129 UNIFORMS	468	170	500	866	0	500
01-404-131 AUDIO VISUAL	602	1,756	2,500	1,370	0	2,000
01-404-168 NEW BOOKS	<u>7,724</u>	<u>8,276</u>	<u>9,500</u>	<u>8,628</u>	<u>0</u>	<u>9,500</u>
TOTAL 1-OPERATING SUPPLIES	24,544	28,238	31,019	29,295	0	31,200

404-111 OFFICE SUPPLIES

## PERMANENT NOTES:

COPY PAPER, INDEX CARDS, TYPEWRITER RIBBONS, PHOTO PRINTER  
PAPER, WINDOW ENVELOPES, LASER PRINTER TONER, PENS, PENCILS  
LEGAL PADS...ETC

404-113 NON CAPITAL ASSETS

## PERMANENT NOTES:

5 PUBLIC COMPUTERS \$6,000  
1 ALL IN ONE COMPUTER (CATALOG \$600)  
3 MONITORS \$450  
1 LAPTOP \$1,300

404-115 JANITORIAL SUPPLIES

## PERMANENT NOTES:

PAPER PRODUCTS, MOP, GARBAGE BAGS, HAND SOAP.

404-125 MATERIAL &amp; SUPPLIES

## PERMANENT NOTES:

BOOK REPAIR SUPPLIES, PROCESSING SUPPLIES, LAMINATE FOR  
POSTERS, PATRON ID CARDS, AND CD/DVD CASES

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 01 -GENERAL FUND

## 404-LIBRARY - CULTURAL CE

(----- 2013-2014 -----) (----- 2014-2015 -----)

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
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2-MAINTENANCE / REPAIR

01-404-226 MAINTENANCE EQUIPMENT	4,049	4,178	5,000	3,046	0	4,000
TOTAL 2-MAINTENANCE / REPAIR	4,049	4,178	5,000	3,046	0	4,000

404-226 MAINTENANCE EQUIPMENT

## PERMANENT NOTES:

ANTIVIRUS, DESTINY AUTOMATION SOFTWARE, CENTURION  
MAINTENANCE, BATTERIES, SERVER BACK UP TAPES

3-CHARGES & SERVICES

01-404-308 DUES & MEMBERSHIP	125	125	125	125	0	125
01-404-310 INSURANCE EXPENSE	4,243	2,809	4,000	12,911	0	12,500
01-404-312 MAINTENANCE BUILDING	26,024	21,288	20,650	26,512	0	25,000
01-404-313 PROFESSIONAL DEVELOPMENT	15	115	200	0	0	200
01-404-314 TRAVEL	138	88	750	75	0	750
01-404-315 TELEPHONE	5,541	8,788	5,752	4,080	0	5,752
01-404-316 UTILITIES	65,155	40,276	60,000	51,716	0	55,000
01-404-328 PERIODICALS	2,762	2,686	3,200	2,251	0	3,200
01-404-352 EQUIPMENT RENTALS	6,371	5,559	7,200	6,814	0	7,200
01-404-353 GRANT EXPENDITURES	1,000	825	1,000	0	0	0
01-404-360 CAPITAL OUTLAY	10,000	0	0	0	0	0
TOTAL 3-CHARGES & SERVICES	121,374	82,559	102,877	104,483	0	109,727

404-308 DUES &amp; MEMBERSHIP

## PERMANENT NOTES:

TEXAS LIBRARY ASSOCIATION

404-312 MAINTENANCE BUILDING

## PERMANENT NOTES:

WAX FLOORS \$3,000  
BABY CHANGING STATION \$400  
TRASH CANS \$1,000  
PAINT SIGN \$500

404-313 PROFESSIONAL DEVELOPMENT

## PERMANENT NOTES:

TIA CONFERENCE \$200  
TICKETED EVENTS \$150

404-314 TRAVEL

## PERMANENT NOTES:

TIA CONFERENCE HOTEL & MEALS  
MILEAGE FOR OTHER WORKSHOPS

404-352 EQUIPMENT RENTALS

## PERMANENT NOTES:

XEROX

4-OTHER

01-404-406 CONTRACTOR MOWING SERVICES	2,790	3,680	2,600	4,320	0	2,600
01-404-407 A/C MAINT. CONTRACT	0	0	9,350	8,550	0	9,350
01-404-408 GENERATOR MAINT. CONTRACT	0	0	0	0	0	0
01-404-409 FIRE ALARMS/EXTINGUISHERS	0	0	0	0	0	1,200
01-404-410 PAYMENT TO FIXED ASSET ACCT	0	0	13,300	13,300	0	13,300
TOTAL 4-OTHER	2,790	3,680	25,250	26,170	0	26,450

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

01 -GENERAL FUND

404-LIBRARY - CULTURAL CE

			(----- 2013-2014 -----)	(----- 2014-2015 -----)		
	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
404-406						
CONTRACTOR MOWING SERVICESPERMANENT NOTES:						
MOWING OF LIBRARY GROUNDS						
404-410						
PAYMENT TO FIXED ASSET ACCPERMANENT NOTES:						
2 OF 3 YEAR PAYMENT						
TOTAL 404-LIBRARY - CULTURAL CE	428,470	390,318	483,390	448,294	0	488,559

**OUR MISSION**

To maintain the integrity of the legislative process by providing support, assistance and information to the City Council, City Manager, and City Staff with the utmost professionalism, and a commitment to excellence by promoting quality "customer service" to internal and external customers.

**DESCRIPTION OF SERVICES**

The City Secretary is responsible for developing Council Agendas and posting meetings as required by the Open Meetings Act; providing administrative support to the Mayor and City Council; recording minutes of Council meetings and maintaining Council Minute Books; serving as the City's Election Administrator responsible for all duties relative to the conduct of municipal elections in accordance with the Texas Election Code; processing Public Information Requests in accordance with the Texas Public Information Act; serves as the Administrative Officer for the Records Management Program for all City records; and certifies and attests by signature and by affixing the City Seal to all pertinent documents.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Keep the City's Code of Ordinances current by filing supplements as necessary.
- Utilize records retention management services to inventory and catalog the records room.
- Initiate the process for becoming a paperless organization.
- Scan City's permanent documents for off-site storage in case of disaster.

**BUDGET HISTORY**

<b>FY 11/12</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>
<b>\$86,417</b>	<b>\$93,954</b>	<b>\$104,586</b>	<b>\$115,119</b>

**BUDGETED PERSONNEL**

<b>Position</b>	<b>FY 11/12</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>
<b>City Secretary - Exempt</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

01 -GENERAL FUND

405-CITY SECRETARY

(----- 2013-2014 -----) (----- 2014-2015 -----)

	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET

0-OPERATING SERVICES

01-405-001 SALARIES SUPERVISION	53,165	54,760	54,760	54,766	0	55,861
01-405-004 SOCIAL SECURITY	3,971	4,099	4,190	4,105	0	4,273
01-405-005 WORKMANS COMP.	81	153	240	64	0	100
01-405-006 TMRS REQUIREMENTS	2,929	2,766	2,720	2,475	0	9,385
01-405-007 INSURANCE EMPLOYEES	7,677	7,526	7,826	8,802	0	8,900
01-405-008 SALARY ADJUSTMENT	0	0	0	0	0	0
TOTAL 0-OPERATING SERVICES	67,822	69,304	69,736	70,213	0	78,519

1-OPERATING SUPPLIES

01-405-111 OFFICE SUPPLIES	574	1,227	850	1,145	0	850
01-405-112 POSTAGE	107	88	150	101	0	150
01-405-113 NON CAPITAL ASSETS	1,100	0	0	351	0	0
01-405-129 UNIFORMS	0	0	50	93	0	50
TOTAL 1-OPERATING SUPPLIES	1,780	1,315	1,050	1,690	0	1,050

405-111 OFFICE SUPPLIES

## PERMANENT NOTES:

BASIC OFFICE SUPPLIES INCLUDING MINUTE BOOKS AND PAPER.

2-MAINTENANCE / REPAIR

01-405-221 MAINTENANCE - SOFTWARE	2,900	2,900	2,900	2,900	0	3,300
TOTAL 2-MAINTENANCE / REPAIR	2,900	2,900	2,900	2,900	0	3,300

405-221 MAINTENANCE - SOFTWARE

## PERMANENT NOTES:

IQM2

FRANKLIN CODE BOOK WEB HOSTING

3-CHARGES & SERVICES

01-405-308 DUES & MEMBERSHIPS	0	0	100	270	0	100
01-405-309 PUBLICATIONS	3,008	930	2,000	593	0	2,000
01-405-310 INSURANCE - GENERAL	765	424	450	703	0	800
01-405-313 PROFESSIONAL DEVELOPMENT	535	1,415	1,200	1,140	0	1,200
01-405-314 TRAVEL	1,014	2,108	2,000	844	0	2,000
01-405-315 TELEPHONE	682	771	1,000	882	0	1,000
01-405-322 PROFESSIONAL SERVICES	9,850	375	4,000	375	0	4,000
01-405-323 LEGAL & ADVERTISING FEES	5,547	3,815	3,000	4,239	0	4,000
01-405-328 PHYSICALS / TESTING	0	0	150	0	0	150
01-405-360 CAPITAL OUTLAY	0	0	0	0	0	0
TOTAL 3-CHARGES & SERVICES	21,401	9,839	13,900	9,045	0	15,250

405-308 DUES &amp; MEMBERSHIPS

## PERMANENT NOTES:

TMCA \$100

405-309 PUBLICATIONS

## PERMANENT NOTES:

STEP BY STEP HANDBOOK - ELECTION \$50

CODEBOOK SUPPLEMENT \$1765

ELECTION LAW HANDBOOK \$85



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

01 -GENERAL FUND

405-CITY SECRETARY

				(----- 2013-2014 -----)		(----- 2014-2015 -----)	
		2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
		TEXAS LAW & PROCEDURE MANUAL EST. \$100					
405-313	PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: TMCCP ELECTION LAW SEMINAR HGAC LAW WORKSHOP TML ANNUAL CONFERENCE REGION XVI MEETINGS					
405-314	TRAVEL	PERMANENT NOTES: MILEAGE FOR ELECTION LAW SEMINAR HOTEL TMCCP (IRVING) MEALS TMCCP HOTEL TML					
405-322	PROFESSIONAL SERVICES	PERMANENT NOTES: FRANKLIN \$900 RCI \$2,500					
405-323	LEGAL & ADVERTISING FEES	PERMANENT NOTES: NOTICES FILED IN THE PAPER FOR THE CITY					
<u>4-OTHER</u>							
01-405-401	ELECTION EXPENSE	8,036	669	17,000	8,737	0	17,000
TOTAL 4-OTHER		8,036	669	17,000	8,737	0	17,000
TOTAL 405-CITY SECRETARY		101,940	84,027	104,586	92,585	0	115,119

**OUR MISSION**

A safe and proud community where people live peacefully and free from fear. In order to achieve the Vision the men and women of the City of Liberty Police Department are dedicated and committed to providing the highest quality police services to our citizens. We are dedicated to the concept of personal excellence at the highest level, uncompromising integrity, and continuous improvement in order to enhance public safety and protection of life and property by developing a partnership with the people through community policing and fair and impartial enforcement of the law.

**DESCRIPTION OF SERVICES**

The City of Liberty Police Department seek to positively impact the quality of life throughout the community by delivering professional and courteous services, preserving the peace, enforcing the law and Constitution, protecting property and providing a safe environment for all citizens.

The Police Department has 20 officers and 10 civilian support staff which consist of dispatch and administrative personnel. As a result of damages incurred to the existing police building during Hurricane Ike, the Department is currently operating from temporary facilities. The City has initiated the process for constructing a new building.

The Department is currently experiencing an organizational transition as it develops new priorities and a mission consistent with the desires of the Council and the community for a community orientated policing effort supporting by modern policing methods and technologies.

The Communications Center is a 24 hour, 911 answering point and handles the dispatching of Police, Fire, EMS, Animal Control, and after hours utility call outs. The Department averages approximately 500 calls for service monthly.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- More community oriented policing efforts to develop a partnership with the community in reducing crime.
- Training programs for all personnel to promote teamwork, professionalism, and excellent customer service.
- Focused and proactive enforcement initiatives for specified crime or traffic issues.

**BUDGET HISTORY**

<b>FY 11/12</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>
<b>\$1,811,532</b>	<b>\$1,929,815</b>	<b>\$1,923,440</b>	<b>\$2,174,686</b>

**BUDGETED PERSONNEL**

<b>Position</b>	<b>FY 11/12</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>
<b>Chief - Exempt</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Captain - Exempt</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Lieutenant</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Sergeant</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Detective</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Patrolman</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>
<b>School Resource Officer</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Dispatcher</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
<b>Administrative Secretary</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 01 -GENERAL FUND

## 406-POLICE DEPARTMENT

(----- 2013-2014 -----) (----- 2014-2015 -----)

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>0-OPERATING SERVICES</u>						
01-406-001 SALARIES SUPERVISION	80,725	83,147	83,150	83,138	0	84,800
01-406-002 SALARIES OPERATION	898,069	903,620	1,011,638	913,392	0	1,030,010
01-406-003 SALARIES HUMANE OFFICER	0	0	0	0	0	0
01-406-004 SOCIAL SECURITY	75,670	77,595	87,575	80,118	0	90,570
01-406-005 WORKMANS COMP.	13,274	23,548	44,050	16,546	0	23,000
01-406-006 TMRS REQUIREMENTS	56,757	51,245	56,280	47,944	0	196,375
01-406-007 INSURANCE EMPLOYEES	276,795	213,215	292,666	255,097	0	363,935
01-406-008 SALARY ADJUSTMENTS	0	0	0	0	0	0
01-406-010 SALARIES-OVERTIME	49,594	72,106	40,000	75,593	0	40,000
01-406-011 SALARIES-PART TIME	1,962	6,998	10,000	74	0	22,500
01-406-012 CERTIFICATION PAY	0	0	0	0	0	26,400
TOTAL 0-OPERATING SERVICES	1,452,846	1,431,473	1,625,359	1,471,900	0	1,877,590

406-011 SALARIES-PART TIME

PERMANENT NOTES:  
INCLUFING P/T CLEANING \$7,500

1-OPERATING SUPPLIES

01-406-111 OFFICE SUPPLIES	4,442	5,069	5,000	3,969	0	5,000
01-406-112 POSTAGE	2,013	1,679	2,000	1,526	0	2,000
01-406-113 NON CAPITAL ASSETS	8,319	8,164	29,610	36,108	0	13,100
01-406-115 JANITORIAL SUPPLIES	858	804	1,000	873	0	1,500
01-406-125 MATERIAL & SUPPLIES	5,783	7,067	5,500	6,492	0	5,500
01-406-128 UNIFORM EQUIPMENT	1,700	2,616	3,000	2,698	0	3,000
01-406-129 UNIFORMS	4,238	9,972	7,500	9,389	0	8,000
TOTAL 1-OPERATING SUPPLIES	27,353	35,371	53,610	61,054	0	38,100

406-113 NON CAPITAL ASSETS

PERMANENT NOTES:  
5-TABLETS \$4,000  
STOP STICK \$3,600  
SHREDDER \$2,000  
COMPUTERS \$3,500

406-115 JANITORIAL SUPPLIES

PERMANENT NOTES:  
CLEANING SUPPLIES FOR OFFICE

406-125 MATERIAL &amp; SUPPLIES

PERMANENT NOTES:  
FORMS, DVD'S, FINGERPRINT SUPPLIES, FIRE EXTINGUISHERS,  
LATEX GLOVES

406-128 UNIFORM EQUIPMENT

PERMANENT NOTES:  
BELTS, HOLSTER, FLASHLIGHTS

406-129 UNIFORMS

PERMANENT NOTES:  
UNIFORM SHIRTS, PANTS, BOOTS, RAIN GEAR, HEAD GEAR, TRAFFIC  
VESTS, PATCHES, PINS, NAME TAGS, AND OTHER ITEMS ATTACHED TO  
UNIFORMS. DISPATCHER SHIRTS & PANTS

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 01 -GENERAL FUND

## 406-POLICE DEPARTMENT

(----- 2013-2014 -----) (----- 2014-2015 -----)

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>2-MAINTENANCE / REPAIR</u>						
01-406-226 MAINTENANCE EQUIPMENT	24,706	65,283	30,000	32,336	0	39,136
01-406-227 MAINTENANCE VEHICLES	17,361	22,430	12,000	16,166	0	12,000
01-406-228 GAS-OIL-TIRES	45,991	41,967	40,000	41,284	0	40,000
01-406-229 CAR REPAIR (INSURANCE CLAIM)	609	245	0	0	0	0
01-406-271 PRINCIPAL CAPITAL LEASE	0	21,700	0	0	0	0
01-406-272 INTEREST ON CAPITAL LEASE	0	2,192	0	0	0	0
TOTAL 2-MAINTENANCE / REPAIR	88,667	153,817	82,000	89,786	0	91,136

406-226 MAINTENANCE EQUIPMENT PERMANENT NOTES:  
 INCODE MAINTENANCE SOFTWARE \$15,000  
 HOUSTON 2/WAY  
 LIBERTY SYSTEMS  
 VISTA COM ANNUAL AGREEMENT \$3176  
 MOBILE VISION \$3610  
 AFIS \$6,620  
 ANNUAL MAINT BACK -UP \$11,400

3-CHARGES & SERVICES

01-406-308 DUES & MEMBERSHIP	2,185	1,525	2,000	2,354	0	2,000
01-406-310 INSURANCE EXPENSE	42,468	27,447	33,000	29,138	0	33,000
01-406-312 MAINTENANCE BLDG.	2,363	1,232	1,000	2,171	0	1,000
01-406-313 PROFESSIONAL DEVELOPMENT	2,106	4,522	4,500	6,098	0	5,000
01-406-314 TRAVEL	2,500	925	2,500	2,065	0	2,500
01-406-315 TELEPHONE	14,210	11,391	12,000	14,434	0	12,000
01-406-316 UTILITIES	10,802	9,659	11,000	11,009	0	11,000
01-406-319 CITIZENS POLICE	0	0	0	0	0	0
01-406-328 PHYSICALS / TESTING	630	1,664	1,000	890	0	1,000
01-406-335 PRISONER EXPENSE	12,299	8,810	8,000	8,129	0	8,500
01-406-336 INVESTIGATIVE EXPENSE	6,072	5,546	4,500	4,875	0	4,500
01-406-352 EQUIPMENT RENTALS	5,967	2,374	5,500	4,269	0	5,500
01-406-353 GRANT EXPENSE	4,682	4,144	1,500	0	0	1,500
01-406-354 GRANT 25936-01 DJ EDWARD BYR	0	0	0	0	0	0
01-406-355 HGAC GRANT - ARRA	0	0	0	0	0	0
01-406-360 CAPITAL OUTLAY	112,572	23,892	23,900	23,892	0	44,900
TOTAL 3-CHARGES & SERVICES	218,857	103,131	110,400	109,324	0	132,400

406-308 DUES & MEMBERSHIP PERMANENT NOTES:  
 TEXAS POLICE CHIEF ASSOCIATION \$250  
 ROTARY DUES \$900  
 BEST PRACTICE RENEWAL \$500

406-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:  
 INVESTIGATIVE & SPECIALIZED TRAINING  
 TCLEDDS \$930

406-314 TRAVEL PERMANENT NOTES:  
 CHIEF SCHOOL HOTEL & MEALS



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 01 -GENERAL FUND

## 406-POLICE DEPARTMENT

				(----- 2013-2014 -----) (----- 2014-2015 -----)			
DEPARTMENTAL EXPENDITURES		2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
TCLEOSE TRAINING COORDINATOR HOTEL & MEALS							
406-352	EQUIPMENT RENTALS	PERMANENT NOTES: COPIER					
406-353	GRANT EXPENSE	PERMANENT NOTES: CHILD SAFETY SEAT					
406-360	CAPITAL OUTLAY	PERMANENT NOTES: FINAL PAYMENT POLICE CARS @FLNB \$23,900 RADIO UPGRADE \$6,000 911 VOICE RECORDER \$15,000					
<u>4-OTHER</u>							
01-406-406	CONTRACTOR MOWING SERVICES	1,155	2,175	2,600	1,750	0	2,600
01-406-407	TEMPORARY PD OFFICE SET-UP	38,500	42,000	42,420	38,500	0	0
01-406-409	TRAINING SUPPLIES	1,720	2,364	1,750	1,858	0	2,000
01-406-410	PAYMENT TO FIXED ASSET	120	0	0	0	0	24,350
01-406-411	SILVER SANTA	0	797	1,000	596	0	1,000
01-406-412	A/C MAINTENANCE CONTRACT	0	0	1,301	1,193	0	1,310
01-406-413	BRIDGEHAVEN CONTRIBUTION	0	0	3,000	3,000	0	3,000
01-406-414	NATIONAL NIGHT OUT EXPENSE	0	545	0	126	0	0
01-406-415	FIRE ALARM/ EXTINGUISHER	0	0	0	0	0	1,200
TOTAL 4-OTHER		41,495	47,881	52,071	47,023	0	35,460
406-406	CONTRACTOR MOWING SERVICES	PERMANENT NOTES: MOWING CONTRACT					
406-407	TEMPORARY PD OFFICE SET-UP	PERMANENT NOTES: RENT FOR TEMPORARY BUILDING					
406-409	TRAINING SUPPLIES	PERMANENT NOTES: MATERIALS & SUPPLIES & REFRESHMENTS					
406-410	PAYMENT TO FIXED ASSET	PERMANENT NOTES: 2ND INSTALLMENT OF 4 \$16,350 EXPLORER 1ST INSTALLMENT OF \$8,000 PATROL VEHICLE					
TOTAL 406-POLICE DEPARTMENT		1,829,218	1,771,673	1,923,440	1,779,088	0	2,174,686

**OUR MISSION**

To serve the public in a fair, efficient and accountable manner for matters related to Class "C" offenses filed within the city limit of the City of Liberty.

**DESCRIPTION OF SERVICES**

The Municipal court provides administrative support for the City of Liberty's court proceedings, and is responsible for collecting fines and fees, court scheduling, issuing, tracking, clearing warrants, maintaining court records and reporting to state agencies.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Attend Courses/Classes through Incode to utilize Municipal Court to its fullest.
- Establish on line payment option for our customers
- Develop a better tracking system for citations
- Develop a better system of transporting citations from the Police department to Court.

**BUDGET HISTORY**

FY 11/12	FY 12/13	FY 13/14	FY 14/15
\$124,659	\$147,777	\$159,209	\$165,649

**BUDGETED PERSONNEL**

Position	FY 12/13	FY 13/14	FY 14/15
Judge - Exempt	1	1	1
Court Clerk	1	1	1

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

01 -GENERAL FUND

407-CORP. COURT

(----- 2013-2014 -----) (----- 2014-2015 -----)

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>0-OPERATING SERVICES</u>						
01-407-001 SALARIES SUPERVISION	24,003	23,911	24,725	24,721	0	25,215
01-407-002 SALARIES OPERATION	28,689	29,437	29,450	30,694	0	30,021
01-407-004 SOCIAL SECURITY	3,731	3,795	4,170	3,958	0	4,249
01-407-005 WORKMANS COMP.	81	152	240	128	0	200
01-407-006 TMRS REQUIREMENTS	2,986	1,494	2,702	1,342	0	5,094
01-407-007 INSURANCE EMPLOYEES	14,698	13,037	17,422	19,117	0	17,170
01-407-008 SALARY ADJUSTMENTS	0	0	0	0	0	0
01-407-010 SALARIES - OVERTIME	0	195	300	96	0	300
TOTAL 0-OPERATING SERVICES	74,188	72,021	79,009	80,057	0	82,249
<u>1-OPERATING SUPPLIES</u>						
01-407-111 OFFICE SUPPLIES	321	227	550	1,080	0	1,000
01-407-112 POSTAGE	264	1,127	500	797	0	750
01-407-113 NON CAPITAL ASSETS	0	0	1,000	1,102	0	1,000
01-407-129 UNIFORMS	0	0	50	162	0	100
TOTAL 1-OPERATING SUPPLIES	585	1,354	2,100	3,141	0	2,850
407-111 OFFICE SUPPLIES	PERMANENT NOTES: PAPER, PENS, INK FOR PRINTER ADDITONAL SUPPLIES TEEN COURT					
407-113 NON CAPITAL ASSETS	PERMANENT NOTES: TO REPLACE IF NEEDED CALCULATOR, PRINTER OR SMALL OFFICE EQUIPMENT					
407-129 UNIFORMS	PERMANENT NOTES: SHIRTS CLERK & JUDGE					
<u>2-MAINTENANCE / REPAIR</u>						
01-407-221 MAINTENANCE - SOFTWARE	1,991	2,091	2,500	2,195	0	2,300
TOTAL 2-MAINTENANCE / REPAIR	1,991	2,091	2,500	2,195	0	2,300
407-221 MAINTENANCE - SOFTWARE	PERMANENT NOTES: INCODE COURT SOFTWARE					
<u>3-CHARGES &amp; SERVICES</u>						
01-407-308 DUES & MEMBERSHIP	0	0	250	36	0	250
01-407-310 INSURANCE EXPENSE	469	27	500	521	0	500
01-407-313 PROFESSIONAL DEVELOPMENT	350	322	500	88	0	2,050
01-407-314 TRAVEL	14	496	500	692	0	600
01-407-315 TELEPHONE	1,048	935	1,000	926	0	1,000
01-407-319 LEGAL EXPENSE	4,719	6,395	5,000	4,263	0	5,000
01-407-328 PHYSICALS / TESTING	0	0	150	0	0	150
01-407-336 TEEN COURT	0	0	0	0	0	300
01-407-337 JURY EXPENSE	54	222	200	18	0	200

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

01 -GENERAL FUND

407-CORP. COURT

	2011-2012	2012-2013	(----- 2013-2014 -----)	(----- 2014-2015 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
01-407-339 FTA PROGRAM	990	1,946	1,000	1,574	0	1,700
01-407-340 FEES - STATE FINES	0	54,192	65,000	57,110	0	65,000
01-407-341 COLLECTION FEES	<u>0</u>	<u>861</u>	<u>1,500</u>	<u>9,884</u>	<u>0</u>	<u>1,500</u>
TOTAL 3-CHARGES & SERVICES	7,643	65,396	75,600	75,113	0	78,250
407-313 PROFESSIONAL DEVELOPMENT						
						PERMANENT NOTES:
						JUDGE-TMCEC \$100
						CITY PROSECUTOR \$350
						CLERK @ \$100
						TEEN COURT TRAINING \$350
						TEEN COURT CONFERENCE \$1200
407-314 TRAVEL						PERMANENT NOTES:
						HOTELS AND GAS FOR TRAINING
407-315 TELEPHONE						PERMANENT NOTES:
						PHONE LINES & LONG DISTANCE
TOTAL 407-CORP. COURT	84,407	140,861	159,209	160,506	0	165,649

**OUR MISSION**

To provide a plan, direction, support, and coordination to the activities and functions of the City of Liberty's street and drainage system.

**DESCRIPTION OF SERVICES**

The Street Department is responsible for the maintenance of the City's street and drainage infrastructure and street sweeping program.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Keep streets, bridges, traffic signs and all related infrastructure in the best repair with the resources available.
- Keep streets clear of trees, limbs, vines, Etc.
- Keep Non-Paved roads grades as often as needed.
- Continue to control weed and grass through mowing and spraying when possible.
- Continue to spray for mosquitoes during the season.
- Continue to inspect and maintain the flood control levee and all its components
- Continue to provide 24hr emergency response to repairs, fallen trees, street flooding and other conditions that exist during storms and adverse weather conditions,

**BUDGET HISTORY**

<b>FY 11/12</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>
<b>\$727,410</b>	<b>\$729,094</b>	<b>\$759,251</b>	<b>\$1,052,002</b>

**BUDGETED PERSONNEL**

<b>Position</b>	<b>FY 11/12</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>
<b>Street &amp; Drainage Supervisor - Exempt</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Street Supervisor</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Heavy Equipment Operator</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Structural Pest Control Operator</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 01 -GENERAL FUND

## 409-STREET DEPARTMENT

	(----- 2013-2014 -----)		(----- 2014-2015 -----)			
DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
01-409-001 SALARIES SUPERVISION	58,365	60,116	60,120	60,112	0	61,314
01-409-002 SALARIES OPERATION	232,655	252,475	275,175	248,803	0	310,100
01-409-004 SOCIAL SECURITY	21,000	22,694	25,765	22,483	0	28,523
01-409-005 WORKMANS COMP.	11,731	22,381	43,000	15,764	0	23,000
01-409-006 TMRS REQUIREMENTS	16,143	15,839	16,700	14,073	0	62,734
01-409-007 INSURANCE EMPLOYEES	128,148	107,943	132,171	145,317	0	164,361
01-409-008 SALARY ADJUSTMENTS	0	0	0	0	0	0
01-409-010 SALARIES-OVERTIME	<u>787</u>	<u>570</u>	<u>1,500</u>	<u>843</u>	<u>0</u>	<u>2,000</u>
TOTAL 0-OPERATING SERVICES	468,829	482,018	554,431	507,396	0	652,032
 <u>1-OPERATING SUPPLIES</u>						
01-409-111 OFFICE SUPPLIES	437	180	500	451	0	1,000
01-409-112 POSTAGE	41	151	50	11	0	50
01-409-113 NON CAPITAL ASSETS	4,410	4,975	3,900	7,587	0	7,500
01-409-125 MATERIAL & SUPPLIES	3,403	4,256	5,000	4,291	0	5,000
01-409-129 UNIFORMS	<u>2,417</u>	<u>3,764</u>	<u>3,500</u>	<u>2,941</u>	<u>0</u>	<u>3,500</u>
TOTAL 1-OPERATING SUPPLIES	10,708	13,326	12,950	15,281	0	17,050
409-113 NON CAPITAL ASSETS	PERMANENT NOTES: 20 BARRACADES \$2000 2 DESKTOP COMPUTERS \$2400 100 18" CONES \$1700 4000PSI PRESSURE WAHSE \$1400					
409-125 MATERIAL & SUPPLIES	PERMANENT NOTES: CONCRETE SUPPLIES, CHAINSAW SUPPLIES, SAFETY SUPPLIES, HAND TOOLS					
<u>2-MAINTENANCE / REPAIR</u>						
01-409-226 MAINTENANCE EQUIPMENT	17,951	5,570	20,000	4,470	0	20,000
01-409-227 MAINTENANCE MOTOR VEHICLE	5,296	6,958	6,000	4,492	0	6,000
01-409-228 GAS-OIL-TIRES	45,076	25,550	25,000	33,058	0	30,000
01-409-229 SEALCOAT STREET PROGRAM	0	0	0	0	0	175,000
01-409-230 MAINTENANCE STREETS	85,316	98,901	100,000	85,577	0	100,000
01-409-231 MAINTENANCE DRAINAGE	16,256	10,015	10,000	13,230	0	12,000
01-409-232 HERBICIDES	275	2,421	6,000	4,361	0	6,000
01-409-233 PESTICIDES	<u>2,434</u>	<u>1,844</u>	<u>3,500</u>	<u>0</u>	<u>0</u>	<u>3,500</u>
TOTAL 2-MAINTENANCE / REPAIR	172,604	151,260	170,500	145,189	0	352,500
409-229 SEALCOAT STREET PROGRAM	PERMANENT NOTES: CONTRACT SEALCOATING					
409-230 MAINTENANCE STREETS	PERMANENT NOTES: ROAD STRIPING MATERIAL STREET REPAIR MATERIAL STREET SIGN					

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 01 -GENERAL FUND

## 409-STREET DEPARTMENT

(----- 2013-2014 -----) (----- 2014-2015 -----)

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
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## CURB &amp; GUTTER REPAIR

409-231 MAINTENANCE DRAINAGE PERMANENT NOTES:  
CULVERT CLEANING & INSPECTION  
STORM DRAIN MATERIALS  
CULVERT REPLACEMENT

409-232 HERBICIDES PERMANENT NOTES:  
DITCH & RIGHT-OF-WAY SPRAYING  
CURBS & GUTTERS

409-233 PESTICIDES PERMANENT NOTES:  
MOSQUITO CONTROL  
ANT CONTROL

3-CHARGES & SERVICES

01-409-308 DUES & MEMBERSHIP	0	100	200	100	0	200
01-409-310 INSURANCE - GENERAL	7,099	182	5,000	9,460	0	10,000
01-409-313 PROFESSIONAL DEVELOPMENT	370	646	1,000	( 333)	0	1,000
01-409-314 TRAVEL	0	91	500	0	0	500
01-409-315 TELEPHONE	1,768	2,115	2,200	1,560	0	2,200
01-409-316 UTILITIES - DRAINAGE	6,979	2,778	3,500	5,510	0	6,000
01-409-328 PHYSICALS / TESTING	88	228	270	0	0	270
01-409-352 EQUIPMENT RENTALS	1,628	1,142	2,000	1,141	0	2,500
01-409-360 CAPITAL OUTLAY	88,250	16,349	6,700	0	0	0
TOTAL 3-CHARGES & SERVICES	106,181	23,631	21,370	17,437	0	22,670

409-308 DUES & MEMBERSHIP PERMANENT NOTES:  
STRUCTURAL PEST CONTROL LICENSE

409-352 EQUIPMENT RENTALS PERMANENT NOTES:  
EMERGENCY EQUIPMENT RENTAL

409-360 CAPITAL OUTLAY PERMANENT NOTES:  
HERBICIDE TRUCK \$131,500  
CONCRETE SAW \$33,000  
50'x70' STORAGE BUILDING \$95,000  
PRESSURE CLEANER \$48,800  
1 TON TRUCK W/UTILITY BED \$40,000  
TRAILER MOUNTED TACK SPRAYER \$25,000  
STEEL WHEEL ROLLER \$36,000  
EQUIPMENT TRAILER \$5,500  
MINI EXCAVATOR \$60,000  
1/2 TON EXTENDED CAB TRUCK \$25,000

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

01 -GENERAL FUND

409-STREET DEPARTMENT

	2011-2012	2012-2013	(----- 2013-2014 -----)	(----- 2014-2015 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<hr/>						
4-OTHER						
01-409-404 STREET SIGN PROJECT	298	0	0	0	0	0
01-409-406 CONTRACTOR MOWING SERVICES	15,047	14,498	0	10,895	0	0
01-409-409 FIRE ALARM/EXTINGUISHER	0	0	0	0	0	50
01-409-410 FIXED ASSETS PAYMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,700</u>
TOTAL 4-OTHER	15,345	14,498	0	10,895	0	7,750
<hr/>						
409-410 FIXED ASSETS PAYMENT			PERMANENT NOTES:			
			2 OF 5 YEAR INSTALLMENT FOR PATCH TRUCK \$7,700			
<hr/>						
TOTAL 409-STREET DEPARTMENT	773,668	684,732	759,251	696,197	0	1,052,002

**GENERAL FUND****PARKS & RECREATION****OUR MISSION**

To maintain a safe, clean, healthy and aesthetically pleasing park system that can be enjoyed by a multitude of different age groups, incorporating new ideas and concepts, while utilizing the resources available in the most cost effective manner.

**DESCRIPTION OF SERVICES**

The Parks & Recreation is responsible for maintaining all facilities and equipment located at the Liberty Municipal Park and three pockets parks.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Provide the best possible service to park visitors.
- Collaborating with all organizations to work toward common goals.
- Empowering a diverse workforce committed to excellence, integrity, and quality of work.
- Instilling a performance management philosophy that fosters creativity and focuses on results and require accountability at all levels.
- Develop plans for the future growth of park facilities.

**BUDGET HISTORY**

FY 11/12	FY 12/13	FY 13/14	FY 14/15
\$309,322	\$268,724	\$307,902	\$336,546

**BUDGETED PERSONNEL**

Position	FY 11/12	FY 12/13	FY 13/14	FY 14/15
Community Services Director - Exempt	1	1	0	0
Park Foreman	0	0	1	1
Lt. Equip. Operator	3	3	2	2

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 01 -GENERAL FUND

## 410-PARKS &amp; RECREATION

	(----- 2013-2014 -----)		(----- 2014-2015 -----)			
	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
01-410-001 SALARIES SUPERVISION	7,786	0	41,741	41,746	0	42,581
01-410-002 SALARIES OPERATION	73,111	85,913	51,555	52,863	0	53,244
01-410-004 SOCIAL SECURITY	6,549	7,169	8,360	7,601	0	8,525
01-410-005 WORKMANS COMP.	1,876	2,693	3,700	3,242	0	5,300
01-410-006 TMRS REQUIREMENTS	4,831	4,486	4,825	4,414	0	16,771
01-410-007 INSURANCE EMPLOYEES	45,961	44,323	61,161	67,275	0	61,205
01-410-008 SALARY ADJUSTMENTS	0	0	0	0	0	0
01-410-010 SALARIES-OVERTIME	1,611	2,137	4,000	2,342	0	4,000
01-410-011 SALARIES - PART TIME	10,629	12,750	12,000	11,946	0	12,000
TOTAL 0-OPERATING SERVICES	152,353	159,471	187,342	191,430	0	203,626
<u>1-OPERATING SUPPLIES</u>						
01-410-111 OFFICE SUPPLIES	92	75	200	118	0	200
01-410-112 POSTAGE	0	0	50	6	0	50
01-410-113 NON CAPITAL ASSETS	4,575	229	2,500	3,000	0	1,300
01-410-115 JANITORIAL SUPPLY	1,805	2,234	1,500	1,624	0	2,000
01-410-125 MATERIAL & SUPPLIES	2,727	1,072	3,500	553	0	3,000
01-410-129 UNIFORMS	767	1,744	1,900	1,497	0	1,500
TOTAL 1-OPERATING SUPPLIES	9,966	5,354	9,650	6,798	0	8,050
410-113 NON CAPITAL ASSETS	PERMANENT NOTES: 55 GALLON TOW BEHIND SPRAYER \$1,300					
410-115 JANITORIAL SUPPLY	PERMANENT NOTES: CLEANING SUPPLIES FOR PUBLIC RESTROOMS					
<u>2-MAINTENANCE / REPAIR</u>						
01-410-224 MAINTENANCE FENCES	83	1,482	7,500	2,708	0	7,500
01-410-225 MAINTENANCE BALL FIELDS	3,030	3,455	5,000	724	0	5,000
01-410-226 MAINTENANCE EQUIPMENT	6,087	5,194	6,000	6,663	0	6,000
01-410-227 MAINTENANCE MOTOR VEHICLE	87	1,483	1,000	365	0	1,000
01-410-228 GAS-OIL-TIRES	8,033	7,188	6,000	6,949	0	6,000
01-410-229 CHEMICALS - SPLASH PARK	910	480	750	505	0	750
01-410-230 MAINTENANCE - SPLASH PARK	1,808	1,664	3,000	3,142	0	3,000
01-410-231 MAINTENANCE PLAYGROUNDS	9,601	716	10,000	1,952	0	10,000
01-410-232 WEED CONTROL	0	448	500	602	0	1,000
01-410-233 FLAG REPAIR	2,589	1,444	2,500	1,502	0	1,000
01-410-235 MAINTENANCE POND	0	0	3,000	269	0	3,000
TOTAL 2-MAINTENANCE / REPAIR	32,227	23,553	45,250	25,380	0	44,250
410-230 MAINTENANCE - SPLASH PARK	PERMANENT NOTES: REPAIR FENCE RE-SOD AREA WITH GRASS					



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 01 -GENERAL FUND

## 410-PARKS &amp; RECREATION

	2011-2012	2012-2013	(----- 2013-2014 -----)	(----- 2014-2015 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>3-CHARGES &amp; SERVICES</u>						
01-410-310 INSURANCE - GENERAL	2,008	3,032	3,000	4,393	0	4,000
01-410-312 MAINTENANCE BLDG.	3,284	2,063	2,500	1,785	0	2,500
01-410-313 PROF. DEVELOPMENT	79	0	1,000	341	0	1,000
01-410-314 TRAVEL	21	0	500	112	0	500
01-410-315 TELEPHONE	890	2,890	1,400	825	0	1,400
01-410-316 UTILITIES	19,991	26,558	21,000	25,095	0	34,000
01-410-318 MISCELLANEOUS	810	48	0	0	0	0
01-410-328 PHYSICALS / TESTING	366	113	400	0	0	400
01-410-360 CAPITAL OUTLAY	5,000	23,087	13,500	73,212	0	7,000
TOTAL 3-CHARGES & SERVICES	32,449	57,793	43,300	105,763	0	50,800
410-360 CAPITAL OUTLAY			PERMANENT NOTES: JOHN DEERE GATOR ATV \$7,000			
<u>4-OTHER</u>						
01-410-406 CONTRACTOR MOWING SERVICES	7,490	9,030	22,360	14,450	0	25,800
01-410-409 FIRE ALARM/EXTINGUISHERS	0	0	0	0	0	20
01-410-410 FIXED ASSETS PAYMENT	0	0	0	0	0	4,000
TOTAL 4-OTHER	7,490	9,030	22,360	14,450	0	29,820
410-406 CONTRACTOR MOWING SERVICES			PERMANENT NOTES: MOWING CONTRACT			
410-410 FIXED ASSETS PAYMENT			PERMANENT NOTES: 2 OF 5 YEAR INSTALLMENT TRUCK \$4,000			
TOTAL 410-PARKS & RECREATION	234,486	255,201	307,902	343,820	0	336,546

**OUR MISSION**

Provide quality and timely mechanical repairs to the City fleet.

**DESCRIPTION OF SERVICES**

Under the guidance of the Public Works Director the maintenance department is responsible for the fleet mechanical repairs. Every resource available is used to save costs and we take pride in making sure that every department has dependable operating equipment to get the job done.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Provide the best possible customer service to every department.
- Stay current with new procedures and techniques.
- Empowering a diverse workforce committed to excellence, integrity and quality of work.
- Instilling a performance management philosophy that fosters creativity, focuses on results and requires accountability at all levels.
- Develop methods to be more cost effective.

**BUDGET HISTORY**

FY 11/12	FY 12/13	FY 13/14	FY 14/15
\$62,296	\$71,994	\$88,307	\$93,498

**BUDGETED PERSONNEL**

Position	FY 11/12	FY 12/13	FY 13/14	FY 14/15
Mechanic	1	1	1	1

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 01 -GENERAL FUND

## 411-MAINT. WAREHOUSE

	2011-2012	2012-2013	(----- 2013-2014 -----)	(----- 2014-2015 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
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<u>0-OPERATING SERVICES</u>						
01-411-002 SALARIES OPERATION	62,723	47,840	47,840	47,840	0	49,797
01-411-004 SOCIAL SECURITY	4,552	3,421	3,720	3,435	0	3,886
01-411-005 WORKMANS COMP.	760	1,573	2,500	609	0	550
01-411-006 TMRS REQUIREMENTS	3,556	2,428	2,410	2,183	0	8,534
01-411-007 INSURANCE EMPLOYEES	16,665	14,553	20,387	19,263	0	17,181
01-411-008 SALARY ADJUSTMENTS	0	0	0	0	0	0
01-411-010 SALARIES-OVERTIME	0	0	750	69	0	1,000
TOTAL 0-OPERATING SERVICES	88,255	69,814	77,607	73,398	0	80,948
 <u>1-OPERATING SUPPLIES</u>						
01-411-111 OFFICE SUPPLIES	120	38	500	0	0	300
01-411-113 NON-CAPITAL ASSETTS	0	0	800	581	0	3,300
01-411-115 JANITORIAL SUPPLIES	209	35	100	56	0	100
01-411-125 MATERIAL & SUPPLIES	2,459	3,736	4,100	3,502	0	4,100
01-411-129 UNIFORMS	695	698	800	583	0	800
TOTAL 1-OPERATING SUPPLIES	3,483	4,507	6,300	4,722	0	8,600
411-111 OFFICE SUPPLIES	PERMANENT NOTES: PAPER, CALENDARS, INK AND FOLDERS					
411-113 NON-CAPITAL ASSETTS	PERMANENT NOTES: SCOPE \$2,100 COMPUTER \$1,200					
411-125 MATERIAL & SUPPLIES	PERMANENT NOTES: WELDING SUPPLIES OXYGEN & ACCETEYLENE HAND TOOLS TESTING EQUIPMENT SUBSCRIPTION FEES \$2100					
<u>2-MAINTENANCE / REPAIR</u>						
01-411-226 MAINTENANCE EQUIPMENT	192	2,156	500	89	0	500
01-411-227 MAINTENANCE MOTOR VEHICLE	( 153)	273	500	59	0	500
01-411-228 GAS-OIL-TIRES	1,661	1,022	1,000	226	0	750
TOTAL 2-MAINTENANCE / REPAIR	1,700	3,450	2,000	374	0	1,750
<u>3-CHARGES &amp; SERVICES</u>						
01-411-310 INSURANCE - GENERAL	267	505	500	769	0	800
01-411-315 TELEPHONE	561	734	500	11	0	0
01-411-316 UTILITIES	5,736	692	1,000	650	0	1,000
01-411-328 PHYSICALS / TESTING	0	0	150	0	0	150
01-411-352 EQUIPMENT RENTALS	0	0	250	0	0	250
01-411-360 CAPITAL OUTLAY	0	0	0	0	0	0
TOTAL 3-CHARGES & SERVICES	6,565	1,931	2,400	1,430	0	2,200
411-352 EQUIPMENT RENTALS	PERMANENT NOTES:					

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

01 -GENERAL FUND

411-MAINT. WAREHOUSE

	2011-2012	2012-2013	(----- 2013-2014 -----)	(----- 2014-2015 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<hr/>						
	SPECIALTY ITEMS					
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TOTAL 411-MAINT. WAREHOUSE	100,003	79,702	88,307	79,924	0	93,498

**OUR MISSION**

To maintain a professional and ethical approach to the management of the City's financial affairs while ensuring financial accountability to the Citizens of Liberty.

**DESCRIPTION OF SERVICES**

The finance department is responsible for the administration and supervision of the financial affairs of the City of Liberty. They also assist in enforcing budgetary control and are responsible for the timely recording of revenues and the disbursement of City funds in accordance with State Law, City policies and Generally Accepted Accounting Principles.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Assist in updating policies
- Maintain a clean audit opinion
- Improve budget data for future planning
- Assist in obtaining grants where needed

**BUDGET HISTORY**

FY 11/12	FY 12/13	FY 13/14	FY 14/15
\$190,995	\$182,367	\$228,710	205,344

**BUDGETED PERSONNEL**

Position	FY 11/12	FY 12/13	FY 13/14	FY 14/15
Finance Director - Exempt	1	1	1	1
Purchasing Agent - Exempt	1	1	1	1
Accounts Payable Clerk	1	1	1	1



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

01 -GENERAL FUND

412-FINANCE

(----- 2013-2014 -----) (----- 2014-2015 -----)

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
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0-OPERATING SERVICES

01-412-001 SALARIES SUPERVISION	57,117	58,830	65,285	65,291	0	66,597
01-412-002 SALARIES OPERATION	53,670	55,325	59,034	53,872	0	54,419
01-412-004 SOCIAL SECURITY	7,929	7,900	9,590	8,637	0	9,335
01-412-005 WORKMAN'S COMPENSATION	170	322	504	192	0	250
01-412-006 TMRS REQUIREMENTS	6,264	5,812	6,215	5,461	0	20,499
01-412-007 INSURANCE EMPLOYEES	52,235	49,789	53,497	44,388	0	33,309
01-412-008 SALARY ADJUSTMENTS	0	0	0	0	0	0
01-412-010 SALARIES/OVERTIME	0	0	1,000	64	0	1,000
01-412-011 SALARIES PART-TIME	4,263	0	0	0	0	0
TOTAL 0-OPERATING SERVICES	181,648	177,978	195,125	177,907	0	185,409

1-OPERATING SUPPLIES

01-412-111 OFFICE SUPPLIES	1,587	1,633	2,000	1,605	0	2,000
01-412-112 POSTAGE	1,051	1,270	1,000	916	0	1,000
01-412-113 NON CAPITAL ASSETS	40	1,018	1,800	1,052	0	6,000
01-412-129 UNIFORMS	0	130	150	376	0	150
TOTAL 1-OPERATING SUPPLIES	2,677	4,050	4,950	3,949	0	9,150

412-113 NON CAPITAL ASSETS

PERMANENT NOTES:  
INVENTORY SOFTWARE & SCANNER

412-129 UNIFORMS

PERMANENT NOTES:  
UNIFORM SHIRTS

3-CHARGES & SERVICES

01-412-308 MEMBERSHIP DUES	385	350	385	180	0	385
01-412-309 PUBLICATIONS	0	0	100	0	0	100
01-412-310 INSURANCE- GENERAL	1,438	487	1,000	1,235	0	1,150
01-412-313 PROFESSIONAL DEVELOPMENT	0	596	4,000	511	0	4,000
01-412-314 TRAVEL	0	1,027	2,000	301	0	2,000
01-412-315 TELEPHONE	3,962	4,055	3,000	5,140	0	3,000
01-412-323 LEGAL & ADVERTISING FEES	0	0	0	0	0	0
01-412-328 PHYSICALS / TESTING	0	0	150	0	0	150
01-412-360 CAPITAL OUTLAY	0	0	18,000	11,191	0	0
TOTAL 3-CHARGES & SERVICES	5,785	6,516	28,635	18,559	0	10,785

412-308 MEMBERSHIP DUES

PERMANENT NOTES:  
GFOAT - GFOA - SAMS CLUB - PURCHASING

412-313 PROFESSIONAL DEVELOPMENT

PERMANENT NOTES:  
INCODE FORUM 2  
TML CONFERENCE

412-314 TRAVEL

PERMANENT NOTES:  
TML CONFERENCE  
INCODE FORUM

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

01 -GENERAL FUND

412-FINANCE

(----- 2013-2014 -----) (----- 2014-2015 -----)

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
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412-315	TELEPHONE	PERMANENT NOTES:				
		CELL PHONE				
		AT&T				
		LONG DISTANCE				

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TOTAL 412-FINANCE	190,110	188,545	228,710	200,416	0	205,344
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**OUR MISSION**

To get the community involved through community education and public awareness of the ever-growing population of abandoned and neglected animals in the City of Liberty.

**DESCRIPTION OF SERVICES**

We at the City of Liberty Animal Control Division strive to make our City a safe and healthy environment for our citizens and pets. We strive to educate the public and encourage pet owners to spay or neuter their pets. We enforce City Ordinances and State Laws to ensure the safety of the public and the welfare of animals.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Computerize animal control records.
- Attend training and to provide quality services.
- Establish a State mandated Citizens Advisory Board
- Develop a summer program for children to teach them how to care for animals.

**BUDGET HISTORY**

FY 11/12	FY 12/13	FY 13/14	FY 14/15
\$85,412	\$93,967	\$97,823	\$138,182

**BUDGETED PERSONNEL**

Position	FY 11/12	FY 12/13	FY 13/14	FY 14/15
Animal Control Officer	1 1/2	2	2	2

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 01 -GENERAL FUND

## 413-ANIMAL CONTROL

	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
(----- 2013-2014 -----) (----- 2014-2015 -----)						
<u>0-OPERATING SERVICES</u>						
01-413-003 SALARIES HUMANE OFFICER	39,457	42,738	47,150	39,972	0	53,742
01-413-004 SOCIAL SECURITY	2,858	3,073	3,685	2,999	0	4,226
01-413-005 WORKMANS COMPENSATION	641	1,210	1,950	830	0	1,350
01-413-006 TMRS REQUIREMENTS	2,079	2,204	2,388	1,820	0	9,281
01-413-007 INSURANCE EMPLOYEES	18,287	18,268	20,550	17,453	0	29,883
01-413-008 SALARY ADJUSTMENT	0	0	0	0	0	0
01-413-010 SALARIES OVERTIME	850	963	1,000	1,706	0	1,500
01-413-011 SALARIES PART TIME	0	55	0	0	0	0
TOTAL 0-OPERATING SERVICES	64,171	68,510	76,723	64,779	0	99,982
<u>1-OPERATING SUPPLIES</u>						
01-413-111 OFFICE SUPPLIES	432	338	500	463	0	500
01-413-112 POSTAGE	0	0	50	0	0	50
01-413-113 NON CAPITAL ASSETS	771	831	1,000	1,930	0	2,000
01-413-114 ANIMAL FOOD	0	126	200	315	0	200
01-413-115 JANITORIAL SUPPLIES	1,163	2,527	1,500	2,483	0	2,500
01-413-116 MEDICATION/VACINATIONS	0	0	0	0	0	1,000
01-413-129 UNIFORMS	723	1,882	1,100	1,633	0	1,500
TOTAL 1-OPERATING SUPPLIES	3,089	5,704	4,350	6,823	0	7,750
413-113 NON CAPITAL ASSETS						
			PERMANENT NOTES:			
			2 BODY CAMERAS \$1,000			
			TRANQUALIZER GUN \$1,000			
<u>2-MAINTENANCE / REPAIR</u>						
01-413-212 MAINTENANCE BUILDING	1,160	568	800	834	0	800
01-413-226 MAINTENANCE EQUIPMENT	70	0	750	2,100	0	1,050
01-413-227 MAINTENANCE MOTOR VEHICLE	178	1,028	750	439	0	750
01-413-228 GAS-OIL-TIRES	2,162	2,059	2,000	2,449	0	2,400
TOTAL 2-MAINTENANCE / REPAIR	3,570	3,655	4,300	5,823	0	5,000
413-226 MAINTENANCE EQUIPMENT						
			PERMANENT NOTES:			
			SOFTWARE MAINT			
<u>3-CHARGES &amp; SERVICES</u>						
01-413-310 INSURANCE EXPENSE	1,360	1,302	1,300	1,121	0	1,300
01-413-313 PROFESSIONAL DEVELOPMENT	95	318	500	175	0	500
01-413-315 TELEPHONE	698	695	500	1,269	0	500
01-413-316 UTILITIES	5,077	5,340	6,000	4,410	0	5,500
01-413-328 PHYSICALS / TESTING	164	230	150	230	0	150
01-413-353 DISPOSAL SERVICES	0	0	0	0	0	0
01-413-354 VETERINARY SERVICES	1,296	1,373	1,500	1,235	0	1,000
01-413-355 SPAY & NEUTER PROGRAM	2,500	2,500	2,500	2,500	0	2,500
01-413-360 CAPITAL OUTLAY	0	0	0	0	0	14,000
TOTAL 3-CHARGES & SERVICES	11,190	11,758	12,450	10,940	0	25,450

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

01 -GENERAL FUND

413-ANIMAL CONTROL

			(----- 2013-2014 -----)	(----- 2014-2015 -----)		
	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
413-360	CAPITAL OUTLAY	PERMANENT NOTES:				
		CHASSIS MOUNT ANIMAK CONTROL UNIT \$14000				
TOTAL 413-ANIMAL CONTROL	82,021	89,627	97,823	88,365	0	138,182

**DESCRIPTION OF SERVICES**

The City hall department provides for the day to day operations of this facility including utilities and maintenance.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Landscape around the exterior of the building
- Continue to perform preventative maintenance on the building to ensure integrity of the structure and appearance.

**BUDGET HISTORY**

FY 11/12	FY 12/13	FY 13/14	FY 14/15
\$167,355	\$150,258	\$166,122	\$163,653

**BUDGETED PERSONNEL**

Position	FY 10/11	FY 11/12	FY 12/13	FY 14/15
Custodian	1	1	1	1



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 01 -GENERAL FUND

## 414-CITY HALL

	(----- 2013-2014 -----)		(----- 2014-2015 -----)			
	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
01-414-003 SALARIES MAINTENANCE	22,345	22,038	23,000	23,017	0	23,444
01-414-004 SOCIAL SECURITY	1,430	1,382	1,800	1,293	0	1,832
01-414-005 WORKMANS COMPENSATION	380	734	1,135	606	0	550
01-414-006 TMRS REQUIREMENTS	1,269	1,147	1,165	1,064	0	4,023
01-414-007 INSURANCE EMPLOYEES	15,207	14,376	17,422	22,508	0	20,264
01-414-008 SALARY ADJUSTMENT	0	0	0	0	0	0
01-414-010 SALARIES OVERTIME	338	370	500	224	0	500
TOTAL 0-OPERATING SERVICES	40,968	40,047	45,022	48,711	0	50,613
<u>1-OPERATING SUPPLIES</u>						
01-414-111 OFFICE SUPPLIES	79	106	50	228	0	100
01-414-113 NON CAPITAL ASSETS	0	200	500	2,816	0	500
01-414-115 JANITORIAL SUPPLIES	3,150	5,603	3,500	6,834	0	5,000
01-414-125 MATERIALS & SUPPLIES	1,441	166	2,500	1,023	0	2,000
01-414-129 UNIFORMS	0	0	1,300	354	0	90
TOTAL 1-OPERATING SUPPLIES	4,670	6,075	7,850	11,255	0	7,690
414-113 NON CAPITAL ASSETS			PERMANENT NOTES:			
			ASSORTED SMALL EQUIPMENT			
414-115 JANITORIAL SUPPLIES			PERMANENT NOTES:			
			CLEANING SUPPLIES			
			PAPER GOODS			
414-125 MATERIALS & SUPPLIES			PERMANENT NOTES:			
			COFFEE, TEA			
			CUPS, PLATES			
<u>2-MAINTENANCE / REPAIR</u>						
01-414-212 MAINTENANCE BUILDING	20,237	10,500	10,000	9,793	0	20,000
01-414-226 MAINTENANCE EQUIPMENT	2,645	1,891	1,000	3,264	0	2,000
TOTAL 2-MAINTENANCE / REPAIR	22,882	12,391	11,000	13,058	0	22,000
414-212 MAINTENANCE BUILDING			PERMANENT NOTES:			
			DRY WALL REPAIR AND PAINT WALLS			
<u>3-CHARGES &amp; SERVICES</u>						
01-414-310 INSURANCE-GENERAL	32,328	24,403	40,000	12,051	0	15,000
01-414-315 TELEPHONE	10,939	14,175	10,000	12,292	0	10,000
01-414-316 UTILITIES	36,102	27,021	30,000	32,404	0	35,000
01-414-328 PHYSICALS / TESTING	0	0	150	0	0	150
01-414-352 EQUIPMENT RENTALS	10,543	8,234	9,000	9,567	0	9,000
01-414-360 CAPITAL OUTLAY	0	0	0	0	0	0
TOTAL 3-CHARGES & SERVICES	89,911	73,833	89,150	66,314	0	69,150
414-352 EQUIPMENT RENTALS			PERMANENT NOTES:			

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

01 -GENERAL FUND

414-CITY HALL

	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
COPIER RENTAL						
POSTAGE MACHINE RENTAL						
4-OTHER						
01-414-401 BUILDING IMPROVEMENTS	0	0	0	0	0	0
01-414-406 CONTRACTOR MOWING SERVICES	3,520	3,940	2,900	3,920	0	2,900
01-414-407 A/C MAINTENANCE CONTRACT	0	0	7,800	7,137	0	7,800
01-414-408 GENERATOR MAINTENANCE CONTRA	0	328	2,400	2,390	0	2,400
01-414-409 FIRE ALARM/EXTINGUISHER MAIN	0	0	0	0	0	1,100
TOTAL 4-OTHER	3,520	4,268	13,100	13,447	0	14,200
TOTAL 414-CITY HALL	161,951	136,613	166,122	152,785	0	163,653

**OUR MISSION**

To provide the highest level of customer service to the property owners, developers, and contractors that help make Liberty a beautiful and safe place to live.

**DESCRIPTION OF SERVICES**

The Inspection department strives to make Liberty a clean and safe community. The daily duties include the inspection of buildings (Commercial and Residential) for structural, electrical, plumbing and HVAC compliance. This insures that all structures meet the International Building Code 2006 and National Electrical Code 2005 (with amendments) editions, both of which were adopted by Mayor and City Council. The Inspections Department also deals with high grass weed, dilapidated structures, junked motor vehicles and other violations of City Ordinances.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Keep present and future development in compliance with the City's code of ordinances.
- Create pride in neighborhoods
- To be pro-active in code enforcement
- To assist property owners in cleaning and maintaining their properties

**BUDGET HISTORY**

<b>FY 11/12</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 1415</b>
<b>\$118,686</b>	<b>\$117,362</b>	<b>\$161,460</b>	<b>\$163,653</b>

**BUDGETED PERSONNEL**

<b>Position</b>	<b>FY 11/12</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>
<b>City Inspector</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>
<b>Secretary</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 01 -GENERAL FUND

## 415-INSPECTION SERVICES

(----- 2013-2014 -----) (----- 2014-2015 -----)

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
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0-OPERATING SERVICES

01-415-001 SALARIES-SUPERVISION	48,865	51,219	47,198	46,518	0	51,000
01-415-002 SALARIES-OPERATION	30,784	23,136	45,677	41,856	0	66,616
01-415-004 SOCIAL SECURITY	5,965	5,593	7,150	6,766	0	8,699
01-415-005 WORKMAN'S COMPENSATION	216	408	925	254	0	450
01-415-006 TMRS REQUIREMENTS	4,453	3,819	4,630	4,115	0	19,044
01-415-007 INSURANCE-EMPLOYEES	19,883	15,245	20,550	16,433	0	47,058
01-415-008 SALARY ADJUSTMENTS	0	0	0	0	0	0
01-415-010 SALARIES - OVERTIME	0	0	500	132	0	500
TOTAL 0-OPERATING SERVICES	110,166	99,420	126,630	116,074	0	193,367

1-OPERATING SUPPLIES

01-415-111 OFFICE SUPPLIES	653	304	1,000	934	0	1,000
01-415-112 POSTAGE	61	83	900	117	0	900
01-415-113 NON CAPITAL ASSETS	0	130	2,400	2,092	0	0
01-415-125 MATERIALS & SUPPLIES	120	121	400	583	0	600
01-415-129 UNIFORMS	0	0	0	182	0	150
TOTAL 1-OPERATING SUPPLIES	834	637	4,700	3,908	0	2,650

415-111 OFFICE SUPPLIES

PERMANENT NOTES:  
PLOTTER PAPER  
OFFICE SUPPLIES

2-MAINTENANCE / REPAIR

01-415-221 MAINTENANCE SOFTWARE	1,062	1,115	1,300	1,171	0	1,300
01-415-226 MAINTENANCE-EQUIPMENT	0	0	1,000	0	0	750
01-415-227 MAINT.-MOTOR VEHICLES	43	15	800	145	0	800
01-415-228 GAS-OIL-TIRES	599	667	2,000	726	0	1,500
TOTAL 2-MAINTENANCE / REPAIR	1,703	1,796	5,100	2,042	0	4,350

415-221 MAINTENANCE SOFTWARE

PERMANENT NOTES:  
INCODE PERMIT SOFTWARE MAINTENANCE

415-226 MAINTENANCE-EQUIPMENT

PERMANENT NOTES:  
PLOTTER SERVICE MAINTENANCE AGREEMENT

415-227 MAINT.-MOTOR VEHICLES

PERMANENT NOTES:  
VEHICLE EXPENSES - OIL, INSPECTION, ANTI FREEZE, ETC

3-CHARGES & SERVICES

01-415-308 DUES AND MEMBERSHIPS	0	55	480	185	0	500
01-415-309 PUBLICATIONS	0	599	500	207	0	500
01-415-310 INSURANCE-GENERAL	1,048	525	1,000	1,345	0	1,500
01-415-313 PROFESSIONAL DEVELOPMENT	140	85	400	1,210	0	500
01-415-314 TRAVEL	0	0	800	695	0	800
01-415-315 TELEPHONE	2,743	2,476	3,000	3,022	0	3,000
01-415-319 LEGAL OR FILING FEES	0	0	1,500	0	0	1,500

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 01 -GENERAL FUND

## 415-INSPECTION SERVICES

	(----- 2013-2014 -----) (----- 2014-2015 -----)					
DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
01-415-328 PHYSICALS / TESTING	0	0	300	115	0	300
TOTAL 3-CHARGES & SERVICES	3,931	3,740	7,980	6,779	0	8,600
415-308 DUES AND MEMBERSHIPS						
			PERMANENT NOTES:			
			STATE BOARD PLUMBING LICENSE			
			FIRM PROGRAM FEES			
415-309 PUBLICATIONS						
			PERMANENT NOTES:			
			CODE BOOKS			
415-313 PROFESSIONAL DEVELOPMENT						
			PERMANENT NOTES:			
			PLUMBING CONTINUED EDUCATION			
415-315 TELEPHONE						
			PERMANENT NOTES:			
			CELL PHONE			
			LONG DISTANCE			
4-OTHER						
01-415-401 PLANNING COMMISSION EXPENSES	0	0	50	0	0	50
01-415-406 CONTRACTOR SERVICES	0	0	2,000	0	0	2,000
01-415-407 DEMOLITION SERVICES	0	0	15,000	5,098	0	15,000
TOTAL 4-OTHER	0	0	17,050	5,098	0	17,050
TOTAL 415-INSPECTION SERVICES	116,635	105,594	161,460	133,900	0	226,017

**GENERAL FUND****NON DEPARTMENTAL****DESCRIPTION OF SERVICES**

This department is for expenses that are seen as non-departmental, which means that they are not related to just one department in itself but to the City as a whole. This included legal services, professional services, contracts and transfers.

**BUDGET HISTORY**

FY 11/12	FY 12/13	FY 13/14	FY 14/15
\$298,800	\$416,694	\$333,921	\$260,496



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 01 -GENERAL FUND

## 416-NON DEPARTMENTAL GF

	2011-2012	2012-2013	(----- 2013-2014 -----)	(----- 2014-2015 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET

2-MAINTENANCE / REPAIR

01-416-221 MAINTENANCE SOFTWARE	12,748	24,517	24,000	22,171	0	36,000
01-416-230 A/C MAINT. CONTRACT	0	20,744	0	0	0	0
TOTAL 2-MAINTENANCE / REPAIR	12,748	45,261	24,000	22,171	0	36,000

416-221 MAINTENANCE SOFTWARE

PERMANENT NOTES:  
\$12,000 CLOUD STORAGE

3-CHARGES & SERVICES

01-416-308 DUES & MEMBERSHIP	5,228	8,637	10,850	4,681	0	7,000
01-416-309 LEGAL & ADVERTISING	0	104	150	0	0	0
01-416-318 AUDIT SERVICES	34,200	39,850	40,000	40,300	0	40,000
01-416-319 LEGAL EXPENSE	63,754	76,439	55,000	53,899	0	55,000
01-416-320 TAX EXPENSE CONTRACT	75,609	77,280	88,350	84,352	0	94,500
01-416-322 PROFESSIONAL SERVICES	8,851	8,980	5,000	3,795	0	5,000
01-416-329 BRAZOS TRANSIT AUTHORITY	5,250	5,250	5,250	5,250	0	5,250
TOTAL 3-CHARGES & SERVICES	192,892	216,540	204,600	192,277	0	206,750

416-308 DUES &amp; MEMBERSHIP

PERMANENT NOTES:  
HGAC \$325  
TML \$1620  
CHAMBER OF COMMERCE \$3000  
POSTAGE PERMIT \$200  
NIXLE \$1500

416-318 AUDIT SERVICES

PERMANENT NOTES:  
ANNUAL AUDIT PLUS SINGLE AUDIT COMPLIANCE FOR GRANTS

416-320 TAX EXPENSE CONTRACT

PERMANENT NOTES:  
LIBERTY COUNTY TAX ASSESSOR-COLLECTOR  
LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

4-OTHER

01-416-404 CONTINGENCY	12,762	2,500	83,171	1,770	0	0
01-416-406 MOWING CONTRACT	0	0	0	0	0	0
01-416-412 TRANSFER TO AIRPORT	70,000	0	0	0	0	0
01-416-415 WEB SITE DEVELOPMENT	0	45	150	0	0	150
01-416-416 WEB SITE HOSTING	3,427	3,341	3,500	2,216	0	3,500
01-416-417 HURRICANE PREPAREDNESS	70	0	5,000	0	0	0
01-416-418 FITNESS & SAFETY PROGRAM	2,040	3,040	3,500	1,440	0	3,500
01-416-424 EMPLOYEE RELATED EXPENSES	7,900	6,002	10,000	6,100	0	10,596
TOTAL 4-OTHER	96,198	14,928	105,321	11,526	0	17,746

416-424 EMPLOYEE RELATED EXPENSES PERMANENT NOTES:

TRAINING  
HEALTH FAIRS  
EMPLOYEE RELATED

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

01 -GENERAL FUND

416-NON DEPARTMENTAL GF

	2011-2012	2012-2013	(----- 2013-2014 -----)	(----- 2014-2015 -----)		
	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
TOTAL 416-NON DEPARTMENTAL GF	301,837	276,729	333,921	225,973	0	260,496

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## SERVICE CENTER

### DESCRIPTION OF SERVICES

The City of Liberty opened a new facility that will be used as a service center and house all of the Public Works departments. This facility will help each department coordinate projects and make the functions of Public Works be more efficient.

### OUR GOALS

#### FUTURE DEPARTMENT OBJECTIVES

- Provide Citizens with the best customer service.
- Stay current with policies and procedures.

### BUDGET HISTORY

FY 11/12	FY 12/13	FY 13/14	FY 14/15
\$119,088	\$212,787	\$226,346	\$244,945

### BUDGETED PERSONNEL

Position	FY 11/12	FY 12/13	FY 13/14	FY 14/15
Public Works Director/City Engineer	0	0	1	1
Administrative Assistant	0	1	1	1

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

01 -GENERAL FUND  
417-SERVICE CENTER

	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
01-417-001 SALARIES SUPERVISION	41,772	77,148	77,150	77,147	0	78,690
01-417-002 SALARIES OPERATIONS	28,944	29,437	29,440	29,432	0	30,021
01-417-004 SOCIAL SECURITY	5,258	7,977	8,160	7,928	0	8,316
01-417-005 WORKMANS COMPENSATION	44	298	475	670	0	200
01-417-006 TMRS REQUIREMENTS	3,447	5,412	5,290	4,845	0	18,263
01-417-007 INSURANCE EMPLOYEES	14,616	19,404	20,386	31,400	0	29,175
01-417-008 SALARY ADJUSTMENT	0	0	0	0	0	0
01-417-010 SALARIES OVERTIME	1,400	0	0	0	0	0
01-417-011 SALARIES PART-TIME	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,500</u>
TOTAL 0-OPERATING SERVICES	95,481	139,676	140,901	151,423	0	172,165
417-011 SALARIES PART-TIME						
			PERMANENT NOTES:			
			JANITOR POSITION P/T			
<u>1-OPERATING SUPPLIES</u>						
01-417-111 OFFICE SUPPLIES	0	0	0	661	0	600
01-417-113 NON CAPITAL ASSETS	7,158	6,422	5,300	5,724	0	0
01-417-115 JANITORIAL SUPPLIES	2,906	2,609	3,000	3,677	0	3,000
01-417-125 MATERIALS & SUPPLIES	1,080	1,679	2,200	2,587	0	2,300
01-417-129 UNIFORMS	<u>0</u>	<u>150</u>	<u>0</u>	<u>59</u>	<u>0</u>	<u>50</u>
TOTAL 1-OPERATING SUPPLIES	11,145	10,860	10,500	12,709	0	5,950
417-115 JANITORIAL SUPPLIES						
			PERMANENT NOTES:			
			PAPER & CLEANING PRODUCTS			
417-125 MATERIALS & SUPPLIES						
			PERMANENT NOTES:			
			LIGHT BULBS			
			COFFEE			
			SUPPLIES			
<u>2-MAINTENANCE / REPAIR</u>						
01-417-226 MAINTENANCE EQUIPMENT	<u>7,971</u>	<u>6,552</u>	<u>5,000</u>	<u>4,266</u>	<u>0</u>	<u>5,000</u>
TOTAL 2-MAINTENANCE / REPAIR	7,971	6,552	5,000	4,266	0	5,000
417-226 MAINTENANCE EQUIPMENT						
			PERMANENT NOTES:			
			A-1 TELCOM ALARM MONITORING \$520			
			A-1 TELCOM PHONE SYSTEM \$2,150			
			IKON \$2,000			
<u>3-CHARGES &amp; SERVICES</u>						
01-417-310 INSURANCE - GENERAL	2,277	1,848	2,500	3,689	0	3,700
01-417-312 MAINTENANCE BUILDING	12,300	15,996	16,400	6,592	0	15,000
01-417-313 PROFESSIONAL DEVELOPMENT	910	1,351	1,500	1,748	0	1,500
01-417-315 TELEPHONE	5,327	8,797	7,000	8,232	0	7,000
01-417-316 UTILITIES	45,500	22,523	40,000	23,846	0	30,000
01-417-328 PHYSICALS/TESTING	126	0	150	0	0	150

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

01 -GENERAL FUND

417-SERVICE CENTER

			(----- 2013-2014 -----)		(----- 2014-2015 -----)	
DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
01-417-360 CAPITAL OUTLAY	0	0	0	0	0	0
TOTAL 3-CHARGES & SERVICES	66,440	50,514	67,550	44,107	0	57,350
417-312 MAINTENANCE BUILDING						
PERMANENT NOTES:						
CONNECT GENERATOR TO BUILDING \$10,000						
417-313 PROFESSIONAL DEVELOPMENT						
PERMANENT NOTES:						
STATE LICENSE FEE \$235						
CONTINUING EDUCATION \$1,200						
417-360 CAPITAL OUTLAY						
PERMANENT NOTES:						
TRUCK LIFT \$25,000						
VEHICLE SHED \$50,000						
OVERLAY PARKING LOT \$150,000						
LOCKABLE STORAGE AREAS \$50,000						
INVENTORY ROOM SHELVING \$50,000						
4-OTHER						
01-417-406 CONTRACTOR MOWING SERVICES	880	975	720	1,490	0	2,600
01-417-407 A/C MAINTENANCE CONTRACT	0	0	1,675	1,535	0	1,680
01-417-409 FIRE ALARM/EXTINGUISHERS	0	0	0	0	0	200
TOTAL 4-OTHER	880	975	2,395	3,025	0	4,480
TOTAL 417-SERVICE CENTER	181,917	208,576	226,346	215,531	0	244,945



**OUR MISSION**

To provide billing and revenue collection services to City utility customers, and to accurately record and receipt revenues for the City of Liberty.

**DESCRIPTION OF SERVICES**

The Utility Billing department falls under the direction of the Finance Director. The Billing Clerk is responsible for billing citizens for electric, water, sewer and garbage at rates approved by City Council. The meters are wireless read meter that are able to be examined upon request. The Collections Clerks collect for payments of these services and other revenues as a central point of collection. This department provides customer service to the citizens of Liberty by processing requests for disconnects, connects and transfer of services.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Improve the image of the city through excellent customer service
- Maintain accurate meter history records
- Improve on speed and accuracy through proper training of Incode
- Continue the collection efforts for bad debt

**BUDGET HISTORY**

FY 11/12	FY 12/13	FY 13/14	FY 14/15
\$167,786	\$207,860	\$216,441	\$248,484

**BUDGETED PERSONNEL**

Position	FY 11/12	FY 12/13	FY 13/14	FY 14/15
Cashier	2	2	2	2
Billing Clerk	1	1	1	1



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 01 -GENERAL FUND

## 419-UTILITY BILLING

(----- 2013-2014 -----) (----- 2014-2015 -----)

	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET

0-OPERATING SERVICES

01-419-002 SALARIES OPERATION	79,650	78,810	82,151	78,712	0	83,103
01-419-004 SOCIAL SECURITY	5,701	5,673	6,360	5,575	0	6,510
01-419-005 WORKERS COMPENSATION	153	289	360	192	0	250
01-419-006 TMRS REQUIREMENTS	4,374	4,016	4,125	3,352	0	14,297
01-419-007 INSURANCE EMPLOYEES	29,220	23,623	20,145	37,825	0	38,774
01-419-008 SALARY ADJUSTMENTS	0	0	0	0	0	0
01-419-010 SALARIES OVERTIME-	231	179	1,000	410	0	1,000
01-419-011 SALARIES PART-TIME	0	0	0	0	0	0
TOTAL 0-OPERATING SERVICES	119,329	112,591	114,141	126,067	0	143,934

1-OPERATING SUPPLIES

01-419-111 OFFICE SUPPLIES	1,863	2,536	2,500	1,108	0	2,500
01-419-112 POSTAGE	1,883	952	2,000	698	0	1,000
01-419-113 NON CAPITAL ASSETS	6,105	3,053	3,000	1,155	0	1,000
01-419-129 UNIFORMS	0	0	150	500	0	250
TOTAL 1-OPERATING SUPPLIES	9,851	6,541	7,650	3,461	0	4,750

419-111 OFFICE SUPPLIES

PERMANENT NOTES:  
PAPER, PENS, PENCILS

419-113 NON CAPITAL ASSETS

PERMANENT NOTES:  
SMALL OFFICE EQUIPMENT  
CALCULATORS RECEIPT PRINTERS, ETC.

2-MAINTENANCE / REPAIR

01-419-221 MAINTENANCE SOFTWARE	15,643	9,679	13,000	10,675	0	13,000
01-419-227 MAINT. MOTOR VEHICLES	0	0	0	0	0	0
01-419-228 GAS, OIL, TIRES	0	0	0	0	0	0
TOTAL 2-MAINTENANCE / REPAIR	15,643	9,679	13,000	10,675	0	13,000

419-221 MAINTENANCE SOFTWARE

PERMANENT NOTES:  
INCODE

3-CHARGES & SERVICES

01-419-310 INSURANCE EXPENSE	800	242	500	730	0	650
01-419-313 PROFESSIONAL DEVELOPMENT	0	0	4,000	298	0	4,000
01-419-314 TRAVEL	0	0	2,000	0	0	2,000
01-419-315 TELEPHONE	2,601	3,035	3,000	3,100	0	3,000
01-419-316 UTILITIES	1,554	1,016	1,500	1,074	0	1,500
01-419-326 MAINTENANCE OFFICE EQUIPMENT	388	0	500	0	0	500
01-419-328 PHYSICALS / TESTING	126	0	150	115	0	150
01-419-361 CONTRACT SERVICES	55,910	34,001	35,000	29,821	0	35,000
01-419-362 CREDIT CARD FEES PAYABLE	12,226	45,914	35,000	50,783	0	40,000
TOTAL 3-CHARGES & SERVICES	73,604	84,209	81,650	85,921	0	86,800

419-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:

01 -GENERAL FUND

419-UTILITY BILLING

(----- 2013-2014 -----) (----- 2014-2015 -----)

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
	INCODE TRAINING 2					
419-314 TRAVEL	PERMANENT NOTES: HOTEL, MEALS & MILEAGE FOR TRAINING					
419-315 TELEPHONE	PERMANENT NOTES: AT&T LONG DISTANCE					
419-316 UTILITIES	PERMANENT NOTES: TGB @ MONTA AND SAN JACINTO					
419-361 CONTRACT SERVICES	PERMANENT NOTES: BILLING STATEMENTS \$32,000 INCODE WEB PAYMENT FEE \$3,000					
419-362 CREDIT CARD FEES PAYABLE	PERMANENT NOTES: EMONEY CREDIT CARD FEES FOR PAYMENTS					
TOTAL 419-UTILITY BILLING	218,427	213,020	216,441	226,123	0	248,484
TOTAL EXPENDITURES	6,918,228	6,735,752	7,246,216	6,932,392	0	8,388,579
REVENUE OVER/ (UNDER) EXPENDITURES	( 287,050)	814,184	0	283,770	0	0

# **WATER AND WASTEWATER**

## **UTILITY FUND**

## **WATER/WASTEWATER**

### **OUR MISSION**

It is the mission of this department to provide customers with a bacteria free water supply and adequate pressure. To ensure the collection system and the wastewater treatment plant are being operated within TCEQ standards.

### **DESCRIPTION OF SERVICES**

The City's water system is composed of two ground water wells which are sixteen hundred feet in depth drawn from the Gulf Coast Aquifer. Storage tank capacity consists of two million sixty five thousand gallons, which is distributed through approximately ninety five miles of mains and three thousand two hundred sixty eight service connections. The City of Liberty has met TCEQ water regulations in disinfectant levels in the last twenty years with no penalties, and has been declared a superior public water system. Wastewater operations consists of twenty six lift stations, and one wastewater treatment plant that has a working capacity of two million five hundred thousand gallons per day. The wastewater collection lines are made up of approximately sixty miles of mains.

### **OUR GOALS**

#### **FUTURE DEPARTMENT OBJECTIVES**

- Developing a plan for continuing maintenance and reconstruction of our wastewater infrastructure.
- To implement a water valve locating program for isolation
- To create and maintain a system of teamwork within all departments for improving customer service.

### **BUDGET SUMMARY**

Department	FY 11/12	FY 12/13	FY 13/14	FY 14/15
Water	\$1,141,500	\$1,311,597	\$1,487,453	\$1,696,671
Wastewater	\$1,829,450	\$1,658,903	\$1,397,247	\$1,413,046

### **BUDGETED PERSONNEL**

Position	FY 12/13	FY 13/14	FY 14/15
W/WW Operations Manager - Exempt	1	1	1
Supervisor - WW	1	1	1
Heavy Equipment Operator - Water	4	4	4
Heavy Equipment Operator - WW	4	4	4

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 02 -WATER &amp; WASTEWATER FUND

	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
02-302-2001 WATER COLLECTIONS	1,589,404	1,628,983	1,600,000	1,573,046	0	1,729,937
02-302-2002 WATER CONNECTIONS & TAPS	4,875	4,725	10,000	7,150	0	10,000
02-302-2004 BAD DEBTS COLLECTED	0	0	0	0	0	0
02-302-2005 BULK WATER & FEES CHARGED	7,485	4,310	6,000	3,481	0	6,000
02-302-2007 INTEREST EARNED	3,024	2,855	2,700	2,722	0	3,000
02-302-2009 SALE OF ASSETS	0	0	0	0	0	0
02-302-2010 NEW CONSTRUCTION REVENUE	0	0	0	0	0	0
02-302-2011 GRANT REVENUE	0	0	0	0	0	0
02-302-5001 SEWER COLLECTIONS	1,147,573	1,157,662	1,200,000	1,118,973	0	1,292,280
02-302-5002 SEWER TAP FEES	5,000	4,850	6,000	5,250	0	5,500
02-302-5003 SEWER COLLECTION-LEACHATE	0	( 30)	0	( 25)	0	0
02-302-5005 PERMITS/INSPECTION FEES	0	0	0	0	0	0
02-302-5006 REVENUE CITY OF AMES	25,316	20,607	25,000	26,647	0	28,000
02-302-5007 REVENUE CITY OF HARDIN	32,819	31,372	35,000	34,409	0	35,000
02-302-5010 TRANSFER FROM OTHER FUNDS	84,608	1,617,029	0	0	0	0
TOTAL REVENUES	2,900,105	4,472,363	2,884,700	2,771,652	0	3,109,717

302-2001 WATER COLLECTIONS

## PERMANENT NOTES:

BASE INCREASE \$2.00 TO BE HELD IN SPECIAL PROJECT FUND  
\$96,400

302-5001 SEWER COLLECTIONS

## PERMANENT NOTES:

BASE INCREASE \$2.00 TO BE HELD IN SPECIAL PROJECT FUNR  
\$90,600



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 02 -WATER &amp; WASTEWATER FUND

## 420-WATER DEPARTMENT

	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
(----- 2013-2014 -----) (----- 2014-2015 -----)						
<u>0-OPERATING SERVICES</u>						
02-420-001 SALARIES SUPERVISION	32,761	34,205	33,885	33,883	0	34,561
02-420-002 SALARIES OPERATION	134,719	131,445	176,050	143,357	0	145,315
02-420-004 SOCIAL SECURITY	12,734	12,616	17,210	14,079	0	14,907
02-420-005 WORKMANS COMP.	2,536	5,496	8,550	4,025	0	5,100
02-420-006 TMRS REQUIREMENTS	9,513	8,868	11,157	8,688	0	32,739
02-420-007 INSURANCE EMPLOYEES	54,202	59,229	73,848	70,471	0	62,765
02-420-008 SALARY ADJUSTMENTS	0	0	0	0	0	0
02-420-010 SALARIES-OVERTIME	16,222	9,047	15,000	12,896	0	15,000
TOTAL 0-OPERATING SERVICES	262,687	260,907	335,700	287,400	0	310,387
<u>1-OPERATING SUPPLIES</u>						
02-420-111 OFFICE SUPPLIES	686	1,312	2,000	863	0	2,000
02-420-112 POSTAGE	1,672	936	2,200	379	0	2,000
02-420-113 NON-CAPITAL ASSETS	0	3,635	900	1,167	0	7,200
02-420-125 MATERIALS & SUPPLIES	10,818	18,828	7,600	10,142	0	7,600
02-420-129 UNIFORMS	2,472	2,825	2,400	3,122	0	2,800
02-420-163 CHEMICALS - WATER TREATMENT	21,457	6,598	20,000	22,672	0	20,000
TOTAL 1-OPERATING SUPPLIES	37,105	34,134	35,100	38,346	0	41,600
420-111 OFFICE SUPPLIES	PERMANENT NOTES: BASIC OFFICE SUPPLIES					
420-112 POSTAGE	PERMANENT NOTES: CCR REPORTING TCEQ REPORTING SAFETY VIDEOS					
420-113 NON-CAPITAL ASSETS	PERMANENT NOTES: CHAIN SAW \$330 HIGH PRESSURE WASHER \$470 2-TRASH PUMPS \$3,000 COMPUTER & PRINTER \$3,400					
420-125 MATERIALS & SUPPLIES	PERMANENT NOTES: RAKES SHOVEL BROOMS PRINTING CCR REPORTS					
420-163 CHEMICALS - WATER TREATMENT	PERMANENT NOTES: CHLORINE -150LB CYLINDER PHOSPHATE BULK UNITS					



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 02 -WATER &amp; WASTEWATER FUND

## 420-WATER DEPARTMENT

	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
(----- 2013-2014 -----) (----- 2014-2015 -----)						
<u>2-MAINTENANCE / REPAIR</u>						
02-420-226 MAINTENANCE EQUIPMENT	14,512	2,015	6,000	10,341	0	14,700
02-420-227 MAINTENANCE MOTOR VEHICLE	7,192	1,482	4,500	4,313	0	4,500
02-420-228 GAS-OIL-TIRES	17,556	11,097	18,000	14,709	0	18,000
02-420-239 INSURANCE REIMB VEHICLE REPA	0	0	0	0	0	0
02-420-243 NEW CONSTRUCTION	14,867	0	12,000	4,122	0	10,000
02-420-244 MAINTENANCE WATER LINES	21,133	46,127	32,000	32,982	0	32,000
02-420-245 MAINTENANCE VALVE PROGRAM	0	0	0	0	0	10,000
02-420-246 MAINTENANCE PLANT EQUIPMENT	7,669	5,453	8,000	9,317	0	8,000
02-420-247 MAINTENANCE FIRE HYDRANTS	2,096	4,513	20,000	983	0	20,000
02-420-248 MAINTENANCE WATER PLANT	2,219	4,468	32,000	19,685	0	32,000
02-420-249 MAINTENANCE METERS	146	806	3,000	6,614	0	40,000
02-420-250 ELEVATED STORAGE	<u>5,890</u>	<u>16,022</u>	<u>6,000</u>	<u>3,000</u>	<u>0</u>	<u>6,000</u>
TOTAL 2-MAINTENANCE / REPAIR	93,279	91,983	141,500	106,065	0	195,200

420-226 MAINTENANCE EQUIPMENT PERMANENT NOTES:  
SENSUS FLEXNET SUPPORT SERVICES \$6,700

420-243 NEW CONSTRUCTION PERMANENT NOTES:  
WATER LINE EXTENSION  
HYDRANTS

420-244 MAINTENANCE WATER LINES PERMANENT NOTES:  
BRASS FITTINGS  
WATER PIPE  
COUPLERS  
TAPS  
PIPE DRESSERS  
MARKING PAINT

420-246 MAINTENANCE PLANT EQUIPMENT PERMANENT NOTES:  
CHLORINATOR PUMP  
WELL MOTOR  
GRAVITY OILERS  
PHOSPHATE PUMPS  
BOOSTER PUMPS & MOTORS

420-247 MAINTENANCE FIRE HYDRANTS PERMANENT NOTES:  
REPAIR OF HYDRANTS

420-248 MAINTENANCE WATER PLANT PERMANENT NOTES:  
CLEAN & PAINT INTERIOR OF NORTH TANK \$30,000

420-249 MAINTENANCE METERS PERMANENT NOTES:  
METER  
METER BOXES  
WASHERS & KITS  
IT METER MAINT \$34,000

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 02 -WATER &amp; WASTEWATER FUND

## 420-WATER DEPARTMENT

		(----- 2013-2014 -----) (----- 2014-2015 -----)					
		2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
420-250	ELEVATED STORAGE	PERMANENT NOTES: ANNUAL TCEQ INSPECTION					
<u>3-CHARGES &amp; SERVICES</u>							
02-420-308	DUES & MEMBERSHIP	705	0	800	0	0	800
02-420-310	INSURANCE EXPENSES	3,362	7,693	3,000	11,170	0	10,500
02-420-312	MAINTENANCE BLDG.	1,895	0	200	0	0	200
02-420-313	PROFESSIONAL DEVELOPMENT	3,542	1,528	3,200	3,956	0	3,200
02-420-314	TRAVEL	224	974	750	1,614	0	750
02-420-315	TELEPHONE	11,272	4,661	10,000	4,751	0	8,000
02-420-316	UTILITIES	102,473	80,718	90,000	79,526	0	90,000
02-420-322	ENGINEERING SERVICES	14,775	50,226	15,000	900	0	11,100
02-420-328	PHYSICALS / TESTING	459	111	1,000	230	0	800
02-420-352	EQUIPMENT RENTALS	15,486	18,527	15,000	14,812	0	15,000
02-420-353	DEPRECIATION EXPENSE	127,950	175,604	0	0	0	0
02-420-365	LAB FEES	0	2,778	7,000	2,712	0	6,000
02-420-375	BAD DEBT	<u>15,555</u>	<u>16,698</u>	<u>10,000</u>	<u>6,729</u>	<u>0</u>	<u>10,000</u>
TOTAL 3-CHARGES & SERVICES		297,698	359,518	155,950	126,399	0	156,350
420-308	DUES & MEMBERSHIP	PERMANENT NOTES: TRINITY VALLEY DISTRICT ASSOCIATION					
420-313	PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: WATER LICENSE & RENEWAL					
420-314	TRAVEL	PERMANENT NOTES: HOTEL, MEALS & MILEAGE					
420-322	ENGINEERING SERVICES	PERMANENT NOTES: GROUND WATER STUDY WITH DAYTON \$9,100					
420-352	EQUIPMENT RENTALS	PERMANENT NOTES: TRACKHOE DITCH WITCH RENTAL BACKHOE \$15,600					
420-365	LAB FEES	PERMANENT NOTES: ENVIRONMENTAL \$2,180 LEAD & COPPER TESTING \$600 TCEQ CONTRACT TESTING \$1,500					
<u>4-OTHER</u>							
02-420-402	CAPITAL OUTLAY	0	0	0	0	0	39,000
02-420-406	CONTRACTOR MOWING SERVICES	3,745	4,420	7,020	6,110	0	7,020
02-420-407	A/C MAINTENANCE CONTRACT	0	0	0	0	0	0
02-420-408	GENERATOR MAINTENANCE CONTRA	0	983	8,000	7,609	0	7,950
02-420-409	FIRE ALARM/EXTINGUISHERS	0	0	0	0	0	50
02-420-410	PAYMENT TO FIXED ASSEST ACCO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>16,000</u>
TOTAL 4-OTHER		3,745	5,403	15,020	13,719	0	70,020

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 02 -WATER &amp; WASTEWATER FUND

## 420-WATER DEPARTMENT

				(----- 2013-2014 -----)		(----- 2014-2015 -----)	
		2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
420-402	CAPITAL OUTLAY	PERMANENT NOTES:					
		MINI EXCAVATOR \$39,000					
420-410	PAYMENT TO FIXED ASSEST AC	PERMANENT NOTES:					
		1ST OF 5 INSTALLMENTS TO FA FOR DUMP TRUCK \$16,000					
<u>7-TRANSFERS</u>							
02-420-702	TRANSFER TO GENERAL FUND	580,000	580,000	580,000	580,000	0	580,000
02-420-704	TRANSFER TO PROJECT FUND	0	0	0	0	0	96,400
02-420-705	TRANSFER TO UTILITY BILLING	87,182	168,958	224,183	224,183	0	246,714
TOTAL 7-TRANSFERS		667,182	748,958	804,183	804,183	0	923,114
420-704	TRANSFER TO PROJECT FUND	PERMANENT NOTES:					
		BASE INCREASE \$2.00 TRANSFER OUT TO SPECIAL PROJECT FUND					
<hr/>							
TOTAL 420-WATER DEPARTMENT		1,361,696	1,500,902	1,487,453	1,376,111	0	1,696,671

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 02 -WATER &amp; WASTEWATER FUND

## 450-WASTEWATER DEPARTMENT

	(----- 2013-2014 -----)		(----- 2014-2015 -----)			
	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
02-450-001 SALARIES-SUPERVISION	32,761	34,205	33,883	33,883	0	34,561
02-450-002 SALARIES-OPERATION	160,100	173,596	166,596	199,824	0	194,536
02-450-004 SOCIAL SECURITY	15,246	16,521	16,102	18,663	0	18,290
02-450-005 WORKMAN'S COMPENSATION	2,364	4,635	7,350	3,362	0	5,200
02-450-006 TMRS REQUIREMENTS	11,154	10,506	10,440	11,152	0	40,168
02-450-007 INSURANCE-EMPLOYEES	41,987	57,323	51,691	35,519	0	43,865
02-450-008 SALARY ADJUSTMENTS	0	0	0	0	0	0
02-450-010 SALARIES-OVERTIME	<u>16,142</u>	<u>15,938</u>	<u>10,000</u>	<u>15,419</u>	<u>0</u>	<u>10,000</u>
TOTAL 0-OPERATING SERVICES	279,753	312,724	296,062	317,822	0	346,620
<u>1-OPERATING SUPPLIES</u>						
02-450-113 NON CAPITAL ASSETS	0	2,551	2,500	0	0	0
02-450-115 JANITORIAL SUPPLIES	679	655	500	40	0	250
02-450-125 MATERIALS AND SUPPLIES	1,446	5,822	5,000	4,452	0	5,000
02-450-129 UNIFORMS	845	3,034	3,500	2,640	0	3,500
02-450-142 SLUDGE REMOVAL	0	29,876	32,000	16,799	0	15,000
02-450-163 CHEMICALS-WATER TREATMENT	0	0	0	78	0	0
02-450-165 CHEMICALS-SEWER TREATMENT	29,474	37,788	35,000	16,018	0	35,000
02-450-167 REGIMENTS TESTING TABLETS	<u>891</u>	<u>816</u>	<u>800</u>	<u>0</u>	<u>0</u>	<u>800</u>
TOTAL 1-OPERATING SUPPLIES	33,334	80,542	79,300	40,028	0	59,550
450-115 JANITORIAL SUPPLIES	PERMANENT NOTES: PAPER PRODUCTS					
450-125 MATERIALS AND SUPPLIES	PERMANENT NOTES: HAND TOOLS RAKES SHOVELS					
450-142 SLUDGE REMOVAL	PERMANENT NOTES: DEWATERING THE SEWER PLANT					
450-165 CHEMICALS-SEWER TREATMENT	PERMANENT NOTES: CHLORINE SULFUR DIOXIDE					
<u>2-MAINTENANCE / REPAIR</u>						
02-450-219 INTEREST EXPENSE	5,800	4,371	0	0	0	0
02-450-226 MAINTENANCE-EQUIPMENT	15,022	11,220	6,000	3,412	0	5,000
02-450-227 MAINT.-MOTOR VEHICLES	7,754	4,085	6,500	0	0	6,500
02-450-228 GAS-OIL-TIRES	17,305	15,128	18,000	8,720	0	16,000
02-450-243 NEW CONSTRUCTION	259	1,946	3,000	0	0	3,000
02-450-245 MAINTENANCE SEWER LINES	4,254	39,587	10,000	15,285	0	10,000
02-450-246 PUMPING EQUIPMENT-PLANT	363	0	500	0	0	0
02-450-247 TREATMENT EQUIPMENT	1,254	0	0	2,427	0	0
02-450-248 MAINTENANCE-PLANT & EQUIPMEN	11,375	11,483	10,000	5,715	0	10,000

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 02 -WATER &amp; WASTEWATER FUND

## 450-WASTEWATER DEPARTMENT

			(----- 2013-2014 -----)		(----- 2014-2015 -----)	
DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
02-450-251 MAINTENANCE-LIFT STATIONS	14,871	20,001	50,000	22,951	0	42,000
02-450-252 EMERGENCY REPAIRS	14,364	5,709	25,000	195	0	5,000
TOTAL 2-MAINTENANCE / REPAIR	92,621	113,530	129,000	58,705	0	97,500

450-226 MAINTENANCE-EQUIPMENT PERMANENT NOTES:  
BACKHOE  
SCADA

450-243 NEW CONSTRUCTION PERMANENT NOTES:  
SEWER LINE EXTENSIONS

450-245 MAINTENANCE SEWER LINES PERMANENT NOTES:  
PIPE  
FITTINGS  
CONCRETE  
GLUE

450-248 MAINTENANCE-PLANT & EQUIPMENT PERMANENT NOTES:  
WALKWAYS, VALVES,  
CONTROL PANELS,  
AIR LINES, ETC...

450-251 MAINTENANCE-LIFT STATIONS PERMANENT NOTES:  
PUMP REPAIR  
CONTROL PANEL REPAIR  
WIRING  
FENCING

450-252 EMERGENCY REPAIRS PERMANENT NOTES:  
AT CITY MANAGER  
APPROVAL LEVEL ONLY

3-CHARGES & SERVICES

02-450-308 DUES & MEMBERSHIPS	0	0	500	0	0	500
02-450-310 INSURANCE-GENERAL	4,300	3,067	4,000	9,763	0	9,500
02-450-312 MAINTENANCE-BUILDINGS	847	588	800	10	0	500
02-450-313 PROFESSIONAL DEVELOPMENT	406	1,358	2,000	0	0	2,000
02-450-314 TRAVEL	0	0	500	0	0	500
02-450-315 TELEPHONE	1,212	1,305	1,200	1,546	0	1,200
02-450-316 UTILITIES	180,243	171,021	190,000	169,587	0	170,000
02-450-328 PHYSICALS / TESTING	214	0	300	230	0	300
02-450-333 STATE FEES	28,656	20,061	32,000	23,057	0	32,000
02-450-352 EQUIPMENT RENTALS	1,231	1,234	2,500	0	0	2,500
02-450-353 DEPRECIATION EXPENSE	183,965	186,931	0	0	0	0
02-450-354 AMORT. EXPENSE	14,487	0	0	0	0	0
02-450-365 LAB FEES	20,247	27,399	35,000	26,924	0	35,000
TOTAL 3-CHARGES & SERVICES	435,808	412,964	268,800	231,116	0	254,000

450-308 DUES & MEMBERSHIPS PERMANENT NOTES:

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 02 -WATER &amp; WASTEWATER FUND

## 450-WASTEWATER DEPARTMENT

			(----- 2013-2014 -----) (----- 2014-2015 -----)			
DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
TRINITY VALLEY DISTRICT ASSOCIATION						
450-312 MAINTENANCE-BUILDINGS			PERMANENT NOTES: PAINT & REMODELING			
450-313 PROFESSIONAL DEVELOPMENT			PERMANENT NOTES: SEWER CERTIFICATIONS WASTEWATER LICENSE SCHOOL			
450-314 TRAVEL			PERMANENT NOTES: HOTELS, MEALS & MILEAGE			
450-333 STATE FEES			PERMANENT NOTES: WASTEWATER TREATMENT PERMIT			
450-352 EQUIPMENT RENTALS			PERMANENT NOTES: TRACKHOE BACKHOE DITCH WITCH DOZER			
450-365 LAB FEES			PERMANENT NOTES: ENVIRONMENTAL LAB			
<u>4-OTHER</u>						
02-450-401 PLANT OPERATIONS	0	0	0	0	0	0
02-450-402 CAPITAL OUTLAY	0	0	0	0	0	0
02-450-404 LEASE PAYMENT ON VAC CON	0	0	39,120	39,115	0	39,120
02-450-406 CONTRACTOR MOWING SERVICES	1,875	1,750	5,600	2,745	0	5,700
02-450-407 A/C MAINTENANCE CONTRACT	0	0	0	0	0	0
02-450-408 GENERATOR MAINTENANCE CONTRA	0	1,310	11,000	9,997	0	11,000
02-450-409 FIRE ALARM/ EXTINGUISHERS	0	0	0	0	0	50
02-450-410 DEPRECIATION	0	0	0	0	0	0
TOTAL 4-OTHER	1,875	3,060	55,720	51,857	0	55,870
<u>6-DEBT SERVICE</u>						
02-450-619 INTEREST ON TWDB BOND	156,817	150,356	143,810	143,810	0	136,368
02-450-620 PRINCIPAL ON TWDB 07 BOND	0	0	365,000	365,000	0	370,000
02-450-621 ADMIN COSTS 07 TWDB BONDS	500	500	750	750	0	750
TOTAL 6-DEBT SERVICE	157,317	150,856	509,560	509,560	0	507,118



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 02 -WATER &amp; WASTEWATER FUND

## 450-WASTEWATER DEPARTMENT

(----- 2013-2014 -----) (----- 2014-2015 -----)

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
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7-TRANSFERS

02-450-704 TRANSFER TO PROJECT FUND	0	0	0	0	0	90,600
02-450-710 CONTINGENCY	0	0	58,805	0	0	1,788
TOTAL 7-TRANSFERS	0	0	58,805	0	0	92,388

450-704 TRANSFER TO PROJECT FUND PERMANENT NOTES:

BASE INCREASE \$2.00 TRANSFER OUT TO SPECIAL PROJECT FUND

TOTAL 450-WASTEWATER DEPARTMENT	1,000,707	1,073,677	1,397,247	1,209,087	0	1,413,046
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TOTAL EXPENDITURES	2,362,403	2,574,580	2,884,700	2,585,199	0	3,109,717
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REVENUE OVER/(UNDER) EXPENDITURES	537,702	1,897,783	0	186,453	0	0
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# **ELECTRIC FUND**

**OUR MISSION**

The City of Liberty Electric department is committed to providing electric services to the community.

**DESCRIPTION OF SERVICES**

To deliver this vital service in a manner that is safe, reliable, cost effective, prompt, courteous, and sensitive to the needs of our customers.

**OUR GOALS****FUTURE DEPARTMENT OBJECTIVES**

- Improve customer relations
- Continue aggressive tree trimming
- Continue to improve basic infrastructure
- Improve street light maintenance
- Maintain safe work ethics
- Improve system reliability

**BUDGET HISTORY**

<b>FY 11/12</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>
<b>\$20,748,500</b>	<b>\$17,831,500</b>	<b>\$18,177,850</b>	<b>\$18,500,500</b>

**BUDGETED PERSONNEL**

<b>Position</b>	<b>FY 11/12</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>
<b>Electric Service Director - Exempt</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Line Technician Supervisor</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Lineman - Journeyman</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Lineman - Apprentice</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Line Maintenance Equipment Operator</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 03 -ELECTRIC FUND

## 430-ELECTRIC DEPARTMENT

	(----- 2013-2014 -----)		(----- 2014-2015 -----)			
	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>0-OPERATING SERVICES</u>						
03-430-001 SALARIES SUPERVISION	66,248	68,235	75,732	54,985	0	85,000
03-430-002 SALARIES OPERATION	200,256	160,689	140,000	152,765	0	263,360
03-430-004 SOCIAL SECURITY	21,803	18,283	18,415	17,841	0	29,145
03-430-005 WORKMANS COMP.	2,093	4,055	6,700	2,811	0	3,500
03-430-006 TMRS REQUIREMENTS	16,122	12,600	11,940	11,837	0	64,000
03-430-007 INSURANCE EMPLOYEES	60,454	59,961	79,071	41,029	0	116,500
03-430-008 SALARY ADJUSTMENTS	0	0	0	0	0	0
03-430-010 SALARIES-OVERTIME	27,643	21,997	25,000	28,172	0	30,000
03-430-011 SALARIES PART-TIME	0	0	0	0	0	0
TOTAL 0-OPERATING SERVICES	394,620	345,820	356,858	309,441	0	591,505
 <u>1-OPERATING SUPPLIES</u>						
03-430-111 OFFICE SUPPLIES	371	274	200	231	0	250
03-430-113 NON CAPITAL ASSETS	1,582	0	12,900	4,088	0	0
03-430-115 JANITORIAL SUPPLIES	462	31	100	783	0	0
03-430-129 UNIFORMS	3,231	3,413	2,800	3,204	0	2,800
03-430-156 OPERATING SUPPLIES	8,206	9,643	10,000	7,246	0	10,000
TOTAL 1-OPERATING SUPPLIES	13,851	13,360	26,000	15,552	0	13,050
 430-111 OFFICE SUPPLIES PERMANENT NOTES: PAPER, PENS, PENCILS						
 430-156 OPERATING SUPPLIES PERMANENT NOTES: HAND TOOLS WORK GLOVES LINE BOOTS WASP SPRAY ANT POISION PROTECTIVE EQUIPMENT HYDRAULIC SAW, TAP & DRILL						
 <u>2-MAINTENANCE / REPAIR</u>						
03-430-219 INTEREST EXPENSE	140,099	88,403	0	0	0	0
03-430-226 MAINTENANCE EQUIPMENT	2,880	5,548	3,000	7,890	0	3,000
03-430-227 MAINTENANCE MOTOR VEHICLE	6,943	4,788	6,000	4,183	0	6,000
03-430-228 GAS-OIL-TIRES	21,475	15,695	15,000	13,588	0	15,000
03-430-238 NEW CONSTRUCTION EXPENSE	49,245	33,613	50,000	24,960	0	50,000
03-430-239 MAINTENANCE STREET LIGHTS	24,448	17,970	25,000	17,760	0	25,000
03-430-249 MAINTENANCE METERS	6,275	5,256	5,000	3,725	0	5,000
03-430-257 MAINTENANCE LINES	93,521	19,988	25,000	26,557	0	25,000
03-430-258 MAINTENANCE TRANSFORMERS	27,648	10,461	20,000	16,694	0	20,000
03-430-259 MAINTENANCE SUBSTATION	0	1,166	2,500	16,283	0	12,500
03-430-261 CONTRACT SERVICES	11,871	15,927	3,500	68,820	0	20,000
03-430-262 CONTRACT TREE TRIMMING	96,688	92,868	60,000	52,884	0	90,000
TOTAL 2-MAINTENANCE / REPAIR	481,095	311,685	215,000	253,344	0	271,500

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 03 -ELECTRIC FUND

## 430-ELECTRIC DEPARTMENT

(----- 2013-2014 -----) (----- 2014-2015 -----)

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
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430-226	MAINTENANCE EQUIPMENT	PERMANENT NOTES: CHAIN SAWS SPECIALTY TOOLS				
430-227	MAINTENANCE MOTOR VEHICLE	PERMANENT NOTES: FLEET				
430-259	MAINTENANCE SUBSTATION	PERMANENT NOTES: COMPLETE BOOMERANG SUB STATION UPGRADES				
430-261	CONTRACT SERVICES	PERMANENT NOTES: CONTRACTORS USED FOR DAMAGES OR EMERGENCY REPAIRS				

3-CHARGES & SERVICES

03-430-308	DUES & MEMBERSHIP	2,600	9,417	7,500	9,694	0	7,500
03-430-310	INSURANCE EXPENSE	6,114	5,475	6,500	6,607	0	6,500
03-430-313	PROFESSIONAL DEVELOPEMENT	6,716	344	2,000	2,355	0	2,000
03-430-314	TRAVEL	0	11	500	5,589	0	500
03-430-315	TELEPHONE	3,088	2,644	2,500	1,838	0	2,500
03-430-316	UTILITIES	1,204	904	1,000	2,282	0	5,000
03-430-317	MISCELLANEOUS	436	38	0	347	0	0
03-430-320	DECORATIONS	213	452	2,000	830	0	2,000
03-430-321	ENGINEERING SERVICE	913	0	3,000	0	0	3,000
03-430-328	PHYSICALS / TESTING	176	202	500	460	0	500
03-430-352	EQUIPMENT RENTALS	137	0	6,000	15,186	0	6,000
03-430-370	DEPRECIATION EXPENSE	142,164	131,506	0	0	0	0
03-430-371	AMORITIZATION EXPENSE	2,800	0	0	0	0	0
03-430-375	BAD DEBT	43,383	49,908	60,000	20,202	0	60,000
03-430-376	LEASE - BACK YARD ALLEY DIGG	0	0	18,330	20,365	0	0
TOTAL 3-CHARGES & SERVICES		209,941	200,902	109,830	85,755	0	95,500

430-308	DUES & MEMBERSHIP	PERMANENT NOTES: ANNUAL CO-OP SAFETY CLASS TPPA \$2600				
430-316	UTILITIES	PERMANENT NOTES: ENTERGY STREET LIGHTS MINGLEWOOD BOOMERANG SUBSTATION				

4-OTHER

03-430-402	CAPITAL OUTLAY	0	0	25,000	0	0	35,000
03-430-404	CONTINGENCY	0	0	94,040	0	0	111,979
03-430-409	FIRE ALARMS/EXTINGUISHERS	0	0	0	0	0	100
03-430-410	PAYMENT TO FIXED ASSET	0	0	26,939	26,939	0	37,225
TOTAL 4-OTHER		0	0	145,979	26,939	0	184,304

430-402	CAPITAL OUTLAY	PERMANENT NOTES: 4X4 3/4 TON PICKUP \$25,000				
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## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 03 -ELECTRIC FUND

## 430-ELECTRIC DEPARTMENT

	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
HOT LINE PROTECTION \$10,000.						
430-410 PAYMENT TO FIXED ASSET						
PERMANENT NOTES:						
5-PURCHASE POWER						
03-430-501 PURCHASED POWER	10,524,677	9,539,652	10,000,000	7,672,531	0	10,000,000
03-430-503 PURCHASE POWER / BOOMERANG	4,828,719	6,082,480	5,750,000	6,812,856	0	5,750,000
TOTAL 5-PURCHASE POWER	15,353,396	15,622,132	15,750,000	14,485,386	0	15,750,000
7-TRANSFERS						
03-430-705 TRANSFER TO UTILITY BILLING	87,182	168,958	224,183	224,183	0	246,715
03-430-711 TRANSFER FOR ELEC DEBT SVC (	97,492)	0	250,000	357,973	0	247,926
03-430-714 TRSF.TO GENERAL FUND	300,000	1,100,000	1,100,000	0	0	1,100,000
03-430-799 TRANSFER FROM OTHER FUNDS	0	(38,456)	0	0	0	0
TOTAL 7-TRANSFERS	289,690	1,230,502	1,574,183	582,156	0	1,594,641
TOTAL 430-ELECTRIC DEPARTMENT	16,742,593	17,724,401	18,177,850	15,758,572	0	18,500,500
TOTAL EXPENDITURES	16,742,593	17,724,401	18,177,850	15,758,572	0	18,500,500
REVENUE OVER/ (UNDER) EXPENDITURES	2,035,946	309,228	0	1,094,615	0	0

# SOLID WASTE FUND

## **SOLID WASTE**

### **OUR MISSION**

To plan, direct, support, and coordinate to the activities and functions of the solid waste system

### **DESCRIPTION OF SERVICES**

The Public Works Department administers the contract with the solid waste collection and disposal company.

### **OUR GOALS**

#### **FUTURE DEPARTMENT OBJECTIVES**

- Provide our citizens with the best waste collection and disposal we can through contracting.
- Work with businesses and home owners to keep our City as clean as possible.

### **BUDGET HISTORY**

<b>EXPENSE</b>			
<b>FY 11/12</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>
<b>\$476,150</b>	<b>\$601,897</b>	<b>\$651,950</b>	<b>\$666,750</b>

APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 04 -SOLID WASTE FUND

			(----- 2013-2014 -----)	(----- 2014-2015 -----)		
	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
04-301-4014 DONATIONS - BEAUTIFICATION	0	0	0	0	0	0
04-304-4001 SOLID WASTE COLLECTIONS	638,331	666,552	650,000	692,225	0	664,700
04-304-4002 WM SCHOLARSHIP REVENUE	0	0	500	0	0	500
04-304-4003 BAD DEBTS COLLECTED	0	0	0	0	0	0
04-304-4004 GRANT REVENUE - FEMA	0	0	0	0	0	0
04-304-4006 DONATIONS RECYCLING EVENT	0	0	1,000	0	0	1,000
04-304-4007 INTEREST EARNED	565	541	450	669	0	550
04-304-4008 LANDFILL REVENUE	0	0	0	0	0	0
04-304-4013 FRANCHISE FEES	0	0	0	0	0	0
04-304-4014 DONATION FOR BEAUTIFICATION	0	0	0	0	0	0
TOTAL REVENUES	638,896	667,093	651,950	692,894	0	666,750

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

04 -SOLID WASTE FUND

440-SANITATION DEPARTMENT

	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
(----- 2013-2014 -----) (----- 2014-2015 -----)						
<u>1-OPERATING SUPPLIES</u>						
04-440-160 RECYCLING	2,538	2,908	4,000	2,863	0	4,000
04-440-172 CONTRACT SERVICES	470,901	491,242	485,000	534,290	0	494,700
TOTAL 1-OPERATING SUPPLIES	473,439	494,151	489,000	537,153	0	498,700
440-160 RECYCLING						
		PERMANENT NOTES:				
		SHRED IT PROGRAM				
<u>3-CHARGES &amp; SERVICES</u>						
04-440-353 TIRE RECYCLING PROGRAM	0	798	0	0	0	2,000
04-440-354 BAD DEBTS & CHECKS	7,127	7,871	10,000	3,712	0	10,000
TOTAL 3-CHARGES & SERVICES	7,127	8,669	10,000	3,712	0	12,000
<u>4-OTHER</u>						
04-440-404 CONTINGENCY	0	0	72,950	0	0	76,050
TOTAL 4-OTHER	0	0	72,950	0	0	76,050
<u>5-PURCHASE POWER</u>						
04-440-510 DEPRECIATION EXPENSE	15,904	13,253	0	0	0	0
TOTAL 5-PURCHASE POWER	15,904	13,253	0	0	0	0
<u>7-TRANSFERS</u>						
04-440-710 TRANSFER TO GENERAL FUND	103,000	80,000	80,000	80,000	0	80,000
TOTAL 7-TRANSFERS	103,000	80,000	80,000	80,000	0	80,000
TOTAL 440-SANITATION DEPARTMENT	599,469	596,073	651,950	620,864	0	666,750
TOTAL EXPENDITURES	599,469	596,073	651,950	620,864	0	666,750
REVENUE OVER/(UNDER) EXPENDITURES	39,427	71,020	0	72,030	0	0

# **ELECTRIC BUY-DOWN**



## **ELECTRIC BUY-DOWN**

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### **DESCRIPTION OF SERVICES**

Refunds of excess debt service reserve deposits received by the City of Liberty from the Sam Rayburn Municipal Power Agency shall be used to reduce the cost of electrical power to retail electric customers.

### **BUDGET HISTORY**

<b>REVENUE</b>			
<b>FY 11/12</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>
<b>\$811,000</b>	<b>\$801,000</b>	<b>\$801,800</b>	<b>\$851,000</b>

<b>EXPENSE</b>			
<b>FY 11/12</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>
<b>\$811,000</b>	<b>\$801,000</b>	<b>\$801,800</b>	<b>\$851,000</b>

APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 05 -ELECTRIC BUY DOWN FUND

	2011-2012	2012-2013	(----- 2013-2014 -----) (----- 2014-2015 -----)			
REVENUES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
05-305-0101 SRMPA REFUND	772,193	1,431,651	800,000	1,389,573	0	850,000
05-305-0102 REFUND OF SURPLUS FUNDS	0	1,504,622	0	0	0	0
05-305-0103 CAMBRIDGE FUNDS	0	0	0	1,500,000	0	0
05-305-5007 INTEREST EARNED	1,597	2,495	1,800	2,038	0	1,000
TOTAL REVENUES	773,790	2,938,768	801,800	2,891,611	0	851,000

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

05 -ELECTRIC BUY DOWN FUND

425-ELECTRIC BUY DOWN

(----- 2013-2014 -----) (----- 2014-2015 -----)

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
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2-MAINTENANCE / REPAIR

05-425-250 ELECTRIC BUY DOWN	976,097	1,190,831	801,800	1,438,443	0	851,000
TOTAL 2-MAINTENANCE / REPAIR	976,097	1,190,831	801,800	1,438,443	0	851,000

425-250 ELECTRIC BUY DOWN

PERMANENT NOTES:

SRMPA REBATE

7-TRANSFERS

05-425-710 TRANSFER TO OTHER FUNDS	0	1,504,622	0	0	0	0
TOTAL 7-TRANSFERS	0	1,504,622	0	0	0	0

TOTAL 425-ELECTRIC BUY DOWN	976,097	2,695,453	801,800	1,438,443	0	851,000
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TOTAL EXPENDITURES	976,097	2,695,453	801,800	1,438,443	0	851,000
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REVENUE OVER/(UNDER) EXPENDITURES	( 202,307)	243,316	0	1,453,169	0	0
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# DEBT SERVICE

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 06 -DEBT SERVICE FUND

	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
06-306-6000 BOND PROCEEDS; COST OF ISSU	0	0	0	9,379	0	0
06-306-6001 TX REVENUE-CURRENT	1,247,826	1,195,398	1,300,000	1,246,146	0	1,300,000
06-306-6004 TX REVENUE-DEL.	54,031	54,104	40,000	45,120	0	40,000
06-306-6005 TX. REVENUE- P&I	42,049	43,458	20,000	26,912	0	20,000
06-306-6007 INTEREST EARNED	7,167	4,695	9,500	4,367	0	3,500
06-306-6008 TRANSFER FROM WATER SERIES	0	0	509,310	0	0	0
06-306-6009 TRANSFER FROM ELEC FOR DEBT	0	0	247,276	119,744	0	247,926
06-306-6010 PROCEEDS OF REFUNDING BONDS	0	2,695,000	0	0	0	0
06-306-6011 PREMIUM ON BONDS ISSUED	0	128,756	0	0	0	0
 TOTAL REVENUES	 1,351,072	 4,121,411	 2,126,086	 1,451,668	 0	 1,611,426

306-6008 TRANSFER FROM WATER SERIESPERMANENT NOTES:  
07 TWDB BOND PAYMENT

APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

06 -DEBT SERVICE FUND

460-DEBT SERVICE

(----- 2013-2014 -----) (----- 2014-2015 -----)

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>6-DEBT SERVICE</u>						
06-460-608 BOND ISSUANCE COSTS	0	75,620	0	0	0	0
06-460-610 INTEREST REFUNDING 2012	0	45,827	57,126	57,125	0	54,426
06-460-611 PRINCIPAL REFUNDING 2012	0	35,000	30,000	30,000	0	240,000
06-460-612 ADMIN FEES 2012 REFUNDING	0	0	500	0	0	750
06-460-613 INTEREST SERIES 2012	0	77,335	56,100	56,600	0	55,000
06-460-614 PRINCIPAL SERIES 2012	0	45,000	50,000	50,000	0	60,000
06-460-615 ADMIN FEES SERIES 2012	0	500	500	0	0	750
06-460-616 INTEREST PAYMENT 04	131,098	13,725	4,613	4,613	0	0
06-460-617 PRINCIPAL PAYMENT 04	190,000	200,000	205,000	205,000	0	0
06-460-618 ADMIN FEES 04	350	350	500	0	0	0
06-460-619 INTEREST SERIES 07	0	0	144,530	0	0	0
06-460-620 PRINCIPAL SERIES 07	0	0	365,000	0	0	0
06-460-621 ADMIN. FEES SERIES 07	0	0	500	0	0	0
06-460-622 TAX ANTICIPATION FLNB	0	0	0	0	0	0
06-460-623 TAX ANTICIPATION FLNB INTERE	0	0	0	0	0	0
06-460-624 GO REFUNDING INTEREST 2010	51,100	40,700	30,800	30,800	0	20,700
06-460-625 GO REFUNDING PRINCIPAL 2010	550,000	490,000	500,000	500,000	0	510,000
06-460-626 GO REFUNDING ADMIN 2010	500	500	500	500	0	750
06-460-627 INTEREST CO SERIES 2010A	174,850	172,550	170,400	170,400	0	168,300
06-460-628 PRINCIPAL CO SERIES 2010 A	120,000	110,000	105,000	105,000	0	105,000
06-460-629 ADMIN CO SERIES 2010 A	500	500	500	1,000	0	750
06-460-630 BOOMERANG TAX NOTES PAYABLE	<u>0</u>	<u>0</u>	<u>247,276</u>	<u>0</u>	<u>0</u>	<u>247,926</u>
TOTAL 6-DEBT SERVICE	1,218,398	1,307,607	1,968,845	1,211,038	0	1,464,352
<u>7-TRANSFERS</u>						
06-460-700 REFUNDING OF DEBT	<u>0</u>	<u>2,741,354</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 7-TRANSFERS	0	2,741,354	0	0	0	0
<hr/>						
TOTAL 460-DEBT SERVICE	1,218,398	4,048,961	1,968,845	1,211,038	0	1,464,352
<hr/>						
TOTAL EXPENDITURES	1,218,398 =====	4,048,961 =====	1,968,845 =====	1,211,038 =====	0 =====	1,464,352 =====
REVENUE OVER/ (UNDER)EXPENDITURES	132,675	72,450	157,241	240,631	0	147,074



# FIXED ASSET REPLACEMENT FUND

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## Fixed Asset Replacement

### DESCRIPTION OF SERVICES

The City of Liberty created a fixed asset replacement fund in 2013 to have funding available to the departments for the purchase of equipment or any long term asset.

### BUDGET HISTORY

REVENUE	
FY 13/14	FY 14/15
\$87,739	\$151,575

EXPENSE	
FY 13/14	FY 14/15
\$348,761	\$156,933

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 07 -FIXED ASSET REPLACEMENT

	2011-2012	2012-2013	(----- 2013-2014 -----)	(----- 2014-2015 -----)		
REVENUES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
07-307-7001 PAYMENT FROM FIRE	0	0	47,000	47,000	0	47,000
07-307-7002 PAYMENT FROM LIBRARY	0	0	13,300	13,300	0	13,300
07-307-7003 PAYMENT FROM ELECTRIC	0	488,932	26,939	26,939	0	37,225
07-307-7004 PAYMENT FROM POLICE DEPT	0	0	0	0	0	24,350
07-307-7005 PAYMENT FROM STREET DEPT	0	0	0	0	0	7,700
07-307-7006 SRMPA REVENUE	0	0	0	0	0	0
07-307-7007 INTEREST EARNED	0	1,468	500	2,310	0	2,000
07-307-7008 TRANSFER FROM ELECTRIC BUY-	0	1,015,691	0	0	0	0
07-307-7009 PAYMENT FROM PARKS DEPT	0	0	0	0	0	4,000
07-307-7010 PAYMENT FROM WATER	0	0	0	0	0	16,000
 TOTAL REVENUES	 0	 1,506,090	 87,739	 89,549	 0	 151,575
	=====	=====	=====	=====	=====	=====

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

07 -FIXED ASSET REPLACEMENT

477-FIXED ASSET REPLACEMENT

	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
(----- 2013-2014 -----) (----- 2014-2015 -----)						
<u>4-OTHER</u>						
07-477-401 FIRE TRUCK PURCHASE	0	111,517	45,000	44,933	0	44,933
07-477-402 LIBRARY BUILDING EXPENSE	0	41,453	0	4,313	0	0
07-477-403 PATCH TRUCK - STREETS	0	0	69,000	52,792	0	0
07-477-404 PICK-UP - PARKS	0	0	25,000	20,000	0	0
07-477-405 TRACTOR - PARKS	0	0	17,500	0	0	0
07-477-406 1 TON TRUCK W/LIFT - WATER/W	0	0	65,000	0	0	80,000
07-477-407 3/4 TON SERVICE TRUCK - ELEC	0	0	25,000	256,769	0	0
07-477-408 MED UNIT - FIRE/EMS	0	0	120,000	97,475	0	0
07-477-409 POLICE CARS - PD	0	0	70,000	65,400	0	32,000
07-477-410 FIRE DEPARTMENT REPAIRS	0	0	0	24,192	0	0
TOTAL 4-OTHER	0	152,970	436,500	565,874	0	156,933
477-406 1 TON TRUCK W/LIFT - WATER						
PERMANENT NOTES:						
14-15 BUDGET DUMP TRUCK \$80,000						
477-409 POLICE CARS - PD						
PERMANENT NOTES:						
14-15 BUDGET 1 PATROL CAR \$32,000						
<u>7-TRANSFERS</u>						
07-477-710 CONTINGENCY	0	0	0	0	0	0
TOTAL 7-TRANSFERS	0	0	0	0	0	0
TOTAL 477-FIXED ASSET REPLACEMENT	0	152,970	436,500	565,874	0	156,933
TOTAL EXPENDITURES	0	152,970	436,500	565,874	0	156,933
REVENUE OVER/(UNDER) EXPENDITURES	0	1,353,120	( 348,761)	( 476,325)	0	( 5,358)

LCDC

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## LIBERTY COMMUNITY DEVELOPMENT CORPORATION

### DESCRIPTION OF SERVICES

The Liberty Community Development Corporation is a 4B corporation and works along with the City of Liberty to promote or develop expanded business enterprises, including drainage or related improvements and for maintenance and operating costs of the publicly owned and operated projects. The Corporation shall be a non-profit corporation as defined by the Internal Revenue Code of 1986.

### BUDGET HISTORY

REVENUE			
FY 11/12	FY 12/13	FY 13/14	FY 14/15
\$1,006,000	\$1,006,000	\$1,030,000	\$1,105,000

EXPENSE			
FY 11/12	FY 12/13	FY 13/14	FY 14/15
\$1,256,300	\$135,000	\$120,100	\$1,105,000





## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

21 -LIBERTY COMM. DEV. CORP.

421-LIBERTY COMMUNITY DEV

	(----- 2013-2014 -----)		(----- 2014-2015 -----)			
DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>3-CHARGES &amp; SERVICES</u>						
21-421-308 PROFESSIONAL DEVELOPMENT	14,520	16,424	12,000	17,534	0	15,000
21-421-310 LEVEE MAINT.	850	0	0	0	0	0
21-421-311 OFFICE SUPPLIES	485	507	1,000	0	0	1,000
21-421-313 MISCELLANEOUS	6,282	3,220	1,100	5,195	0	1,100
21-421-314 TRAVEL	5,879	4,667	6,000	3,239	0	6,000
21-421-319 LEGAL FEES	23,586	18,710	20,000	34,510	0	20,000
21-421-322 PRELIMINARY ENGINEERING FEES	<u>6,716</u>	<u>0</u>	<u>5,000</u>	<u>0</u>	<u>0</u>	<u>5,000</u>
TOTAL 3-CHARGES & SERVICES	58,317	43,528	45,100	60,479	0	48,100
421-308 PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: RETAIL PUBLICATION RECON/ICSC DUES BOOTH SPACE AT TX ICSC					
421-314 TRAVEL	PERMANENT NOTES: REGIONAL MEETINGS NATIONAL & STATE ICSC					
<u>4-OTHER</u>						
21-421-404 CONTINGENCY	0	0	0	0	0	736,098
21-421-415 PURCHASE OF PROPERTY	438,633	0	0	350	0	0
21-421-416 FIRE DEPARTMENT TANKER	230,883	322	0	484,861	0	36,514
21-421-417 AIRPORT PROJECT	660,079	134,010	0	0	0	0
21-421-418 STREET EXTENSION	<u>88,250</u>	<u>16,349</u>	<u>25,000</u>	<u>746,461</u>	<u>0</u>	<u>0</u>
TOTAL 4-OTHER	1,417,846	150,681	25,000	1,231,672	0	772,612
<u>6-DEBT SERVICE</u>						
21-421-619 INTEREST SERIES 2014	0	0	0	60,131	0	118,538
21-421-620 PRINCIPAL SERIES 2014	0	0	0	0	0	115,000
21-421-621 ADMIN FEES SERIES 2014	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>750</u>
TOTAL 6-DEBT SERVICE	0	0	0	60,131	0	234,288
<u>7-TRANSFERS</u>						
21-421-728 TRANSFER TO AIRPORT FUND	( 162,590)	( 50,000)	0	0	0	0
21-421-730 TRANSFER TO GENREAL FUND	<u>21,000</u>	<u>21,000</u>	<u>50,000</u>	<u>50,000</u>	<u>0</u>	<u>50,000</u>
TOTAL 7-TRANSFERS	( 141,590)	( 29,000)	50,000	50,000	0	50,000
TOTAL 421-LIBERTY COMMUNITY DEV	1,334,573	165,209	120,100	1,402,282	0	1,105,000
TOTAL EXPENDITURES	1,334,573	165,209	120,100	1,402,282	0	1,105,000
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	( 324,324)	911,199	909,900	391,954	0	0
	=====	=====	=====	=====	=====	=====

**AIRPORT**

## AIRPORT

### OUR MISSION

To exceed the general aviation community's expectations by ensuring the highest level of safety. Providing superior customer service and offering outstanding facilities while positively impacting the economic development of the City of Liberty.

### DESCRIPTION OF SERVICES

The airport is a valuable community resource used by Life Flight emergency helicopter services, disaster relief agencies, general aviation aircraft, and companies from around the country. The airport provides a lighted 3801' runway, 24 hour self-service fuel, hangars, courtesy vehicle, parking area, and terminal with Wi-Fi, pilots lounge, and restrooms. The Airport Director is responsible for all operations of the airport including developing budget proposals, monitoring expenditures, managing contracts and hangar rentals, maintain grounds, overseeing grants, operating fuel farm, preparing reports and assisting customers, along with other administrative duties.

### OUR GOALS

#### FUTURE DEPARTMENT OBJECTIVES

- Comply with FAA, State and Local regulations
- Meet industry standards regarding fuel quality
- Keep facilities clean and properly maintained
- Provide every visitor with a positive experience
- Increase revenues
- Develop methods to be more cost effective, increase revenues.

### BUDGET HISTORY

AIRPORT			
FY 11/12	FY 12/13	FY 13/14	FY14/15
\$216,400	\$198,900	\$206,600	\$246,200

### BUDGETED PERSONNEL

Position	FY 11/12	FY 12/13	FY 13/14	FY14/15
Airport Director	0	1	1	1

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 28 -AIRPORT FUND

			(----- 2013-2014 -----)	(----- 2014-2015 -----)		
REVENUES	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
28-328-0102 HANGAR RENT	5,475	22,919	10,800	38,124	0	10,800
28-328-0129 AIRPORT SALE OF FUEL	35,860	126,947	85,000	155,643	0	125,000
28-328-0152 GROUND LEASE - AIRPORT	1,170	1,170	1,400	1,170	0	3,400
28-328-0176 AIRPORT GRANT REVENUE	105,710	597,771	50,000	5,565	0	50,000
28-328-0177 TRANSFER FROM GENERAL FUND	70,000	129,999	0	0	0	0
28-328-0178 T-HANGAR RENTAL	0	0	59,400	6,496	0	57,000
28-328-0179 INSURANCE PROCEEDS	162,056	0	0	0	0	0
28-328-2011 FEMA GRANT REVENUE	0	0	0	0	0	0
28-328-2807 INTEREST INCOME	592	0	0	0	0	0
 TOTAL REVENUES	 380,863	 878,806	 206,600	 206,998	 0	 246,200
	=====	=====	=====	=====	=====	=====

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

28 -AIRPORT FUND

428-AIRPORT FUND

	2011-2012	2012-2013	(----- 2013-2014 -----)	(----- 2014-2015 -----)		
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
<u>0-OPERATING SERVICES</u>						
28-428-001 SALARIES SUPERVISION	14,540	37,085	37,085	37,086	0	37,828
28-428-004 SOCIAL SECURITY	1,107	2,692	2,837	2,692	0	2,754
28-428-005 WORKMANS COMP	0	0	1,825	0	0	1,825
28-428-006 TMRS REQUIREMENTS	774	1,909	1,840	1,707	0	6,355
28-428-007 INSURANCE EMPLOYEES	3,790	14,897	17,422	19,189	0	17,177
28-428-008 SALARY ADJUSTMENT	0	0	1,163	0	0	0
28-428-011 MANAGER'S CONTRACT	<u>7,229</u>	<u>( 2,899)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 0-OPERATING SERVICES	27,440	53,683	62,172	60,675	0	65,939
<u>1-OPERATING SUPPLIES</u>						
28-428-112 POSTAGE	76	227	150	95	0	100
28-428-113 NON CAPITAL ASSETS	5,280	0	0	0	0	550
28-428-125 MATERIALS & SUPPLIES	<u>3,574</u>	<u>2,905</u>	<u>1,380</u>	<u>1,916</u>	<u>0</u>	<u>1,205</u>
TOTAL 1-OPERATING SUPPLIES	8,930	3,132	1,530	2,011	0	1,855
428-113 NON CAPITAL ASSETS	PERMANENT NOTES: PRESSURE WASHER \$550					
428-125 MATERIALS & SUPPLIES	PERMANENT NOTES: NUTS & BOLTS CLAMPS & FITTINGS BULBS					
<u>2-MAINTENANCE / REPAIR</u>						
28-428-224 AVIATION FUEL	21,137	145,979	80,000	164,940	0	117,500
28-428-226 MAINTENANCE EQUIPMENT	10,408	8,213	13,000	15,474	0	15,000
28-428-227 MAINTENANCE MOTOR VEHICLE	1,884	321	500	79	0	500
28-428-228 GAS-OIL-TIRES	1,407	1,905	1,780	1,496	0	1,500
28-428-235 MAINTENANCE PROPERTY	<u>5,162</u>	<u>4,019</u>	<u>11,740</u>	<u>33,750</u>	<u>0</u>	<u>11,000</u>
TOTAL 2-MAINTENANCE / REPAIR	39,998	160,438	107,020	215,740	0	145,500
428-226 MAINTENANCE EQUIPMENT	PERMANENT NOTES: TECHNICAL SUPPORT ON CARD READER FUEL FARM PARTS BEACON TOWER PARTS TRACTOR MAINTENANCE - BATWING					
428-235 MAINTENANCE PROPERTY	PERMANENT NOTES: HERBICIDE SPRAYING MINOR FENCE REPAIR SIGNAGE					



## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

28 -AIRPORT FUND

428-AIRPORT FUND

	(----- 2013-2014 -----)		(----- 2014-2015 -----)			
	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<hr/>						
<u>3-CHARGES &amp; SERVICES</u>						
28-428-308 DUES & MEMBERSHIPS	3,037	3,073	3,549	1,784	0	2,044
28-428-310 INSURANCE GENERAL	6,488	3,747	6,700	5,449	0	6,000
28-428-312 MAINTENANCE BUILDING	950	151	875	1,301	0	1,400
28-428-313 PROFESSIONAL DEVELOPMENT	450	175	1,075	713	0	1,050
28-428-314 TRAVEL	0	524	300	1,336	0	500
28-428-315 TELEPHONE	3,976	3,055	2,500	3,063	0	2,500
28-428-316 UTILITIES	6,598	7,512	6,500	9,540	0	7,500
28-428-321 ENGINEERING SERVICES	55,710	0	0	300	0	0
28-428-328 PHYSICALS/TESTING	126	0	150	0	0	150
28-428-334 RAMP GRANT	6,248	800	0	0	0	0
28-428-335 CIP GRANT	0	4,084	0	1,986	0	0
28-428-360 CAPITAL OUTLAY	1,052,532	134,010	0	6,700	0	8,000
28-428-361 CAPITAL OUTLAY GRANTS	102,662	584,414	0	0	0	0
28-428-362 CREDIT CARD FEES PAYABLE	<u>108</u>	<u>3,327</u>	<u>3,500</u>	<u>4,354</u>	<u>0</u>	<u>3,500</u>
TOTAL 3-CHARGES & SERVICES	1,238,884	744,871	25,149	36,525	0	32,644
428-313	PROFESSIONAL DEVELOPMENT	PERMANENT NOTES:				
		TXDOT AVIATION HOTEL & MEALS				
428-360	CAPITAL OUTLAY	PERMANENT NOTES:				
		JOHN DEERE Z-TRAK MOWER \$8,000				
<u>4-OTHER</u>						
28-428-404	CONTINGENCY	0	0	10,729	0	212
28-428-409	FIRE ALARM/EXTINGUISHERS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>50</u>
TOTAL 4-OTHER		0	0	10,729	0	262
<u>7-TRANSFERS</u>						
28-428-721	TRANSFER TO LCDC	( 936,122)	( 84,010)	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 7-TRANSFERS		( 936,122)	( 84,010)	0	0	0
<hr/>						
TOTAL 428-AIRPORT FUND	379,130	878,114	206,600	314,951	0	246,200
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TOTAL EXPENDITURES	379,130	878,114	206,600	314,951	0	246,200
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER)EXPENDITURES	1,733	692	0	( 107,953)	0	0
	=====	=====	=====	=====	=====	=====

HOTEL/MOTEL

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## HOTEL MOTEL FUND

### DESCRIPTION OF SERVICES

The City of Liberty adopted a local hotel occupancy tax within the City limits and uses these funds to directly enhance and promote tourism to the City. This tax also funds the annual Liberty Jubilee and other expenses approved by State Law.

### BUDGET HISTORY

REVENUE			
FY 11/12	FY 12/13	FY 13/14	FY 14/15
\$100,150	\$101,850	\$101,000	\$95,300

EXPENSE			
FY 11/12	FY 12/13	FY 13/14	FY 14/15
\$95,500	\$100,750	\$101,000	\$95,300

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

## 29 -HOTEL/MOTEL TAXES

			(----- 2013-2014 -----)	(----- 2014-2015 -----)		
REVENUES	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
29-329-0124 HOTEL/MOTEL TAXES	51,032	49,296	58,000	51,512	0	50,000
29-329-0161 COMMERCIAL BOOTHS - JUBILEE	1,360	2,440	2,000	2,800	0	2,800
29-329-0162 CHILDREN'S AREA	23,257	21,574	23,000	23,000	0	23,000
29-329-0163 FOOD BOOTH - JUBILEE	3,540	3,120	3,000	2,620	0	2,700
29-329-0164 CRAFT BOOTH - JUBILEE	5,880	5,940	5,700	6,940	0	6,800
29-329-0165 BBQ COOKOFF - JUBILEE	1,430	1,920	1,500	2,625	0	2,600
29-329-0167 SALE ITEMS - JUBILEE	1,155	310	500	520	0	500
29-329-0171 DONATIONS - JUBILEE	8,500	8,155	7,000	6,425	0	6,000
29-329-0172 PHOTO CONTEST - JUBILEE	168	222	0	294	0	300
29-329-0175 MISC - JUBILEE	0	587	250	533	0	500
29-329-0176 DONATION FOR JULY FIREWORKS	0	0	0	0	0	0
29-329-0177 PET PARADE	0	60	50	95	0	100
 TOTAL REVENUES	 96,322	 93,624	 101,000	 97,364	 0	 95,300
	=====	=====	=====	=====	=====	=====

## APPROVED BUDGET

AS OF: SEPTEMBER 30TH, 2014

29 -HOTEL/MOTEL TAXES

429-HOTEL/MOTEL TAXES

	2011-2012	2012-2013	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
3-CHARGES & SERVICES						
29-429-314 TRAVEL	0	0	0	0	0	0
29-429-324 TOURISM PROMOTIONAL	4,575	3,099	12,350	2,700	0	6,200
29-429-330 4TH OF JULY FIREWORKS	10,000	10,062	10,000	10,000	0	10,000
29-429-352 EQUIPMENT RENTAL - JUBILEE	0	2,665	3,000	2,738	0	3,000
TOTAL 3-CHARGES & SERVICES	14,575	15,825	25,350	15,438	0	19,200
429-324 TOURISM PROMOTIONAL	PERMANENT NOTES: PROMOTE CITY					
429-330 4TH OF JULY FIREWORKS	PERMANENT NOTES: FIRE WORKS FOR CELEBRATION					
4-OTHER						
29-429-401 COUNTRY CHRISTMAS	389	3,098	3,500	2,000	0	3,500
29-429-405 ENTERTAINMENT - JUBILEE	21,655	18,661	20,000	11,455	0	20,000
29-429-406 ADVERTISING - JUBILEE	3,062	3,691	5,000	4,362	0	5,000
29-429-408 MATERIALS & SUPPLY - JUBILEE	5,904	6,440	6,000	16,609	0	6,000
29-429-410 CHILDREN'S AREA - JUBILEE	16,683	22,550	20,000	20,071	0	20,000
29-429-411 PHOTO CONTEST - JUBILEE	252	182	250	137	0	200
29-429-412 PROMO ITEMS - JUBILEE	4,257	4,414	5,000	5,201	0	5,000
29-429-413 BBQ CONTEST - JUBILEE	827	1,065	500	1,173	0	1,000
29-429-414 PERSONNEL COSTS - JUBILEE	16,520	14,434	15,000	18,864	0	15,000
29-429-415 PARADE - JUBILEE	0	24	150	69	0	150
29-429-417 TRAVEL - JUBILEE	180	0	250	0	0	250
TOTAL 4-OTHER	69,729	74,558	75,650	79,940	0	76,100
TOTAL 429-HOTEL/MOTEL TAXES	84,304	90,383	101,000	95,378	0	95,300
TOTAL EXPENDITURES	84,304	90,383	101,000	95,378	0	95,300
REVENUE OVER/(UNDER) EXPENDITURES	12,018	3,241	0	1,986	0	0

# ENACTING LEGISLATION





The City of Liberty  
City Council  
1829 Sam Houston  
Liberty, TX 77575

Meeting: 09/09/14 06:00 PM

Department: Administration  
Category: Budget Amendments

**ORDINANCE 2014-11**

DOC ID: 3093 A

**AN ORDINANCE OF THE CITY COUNCIL OF LIBERTY, TEXAS ADOPTING THE  
ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND  
ENDING SEPTEMBER 30, 2015**

WHEREAS, The City of Liberty, in accordance with the City Charter and the laws of the State of Texas, and acting by and through its City Council has received the proposed budget and financial plan for the fiscal year beginning October 1, 2014 and ending September 30, 2015; and

WHEREAS, The City Council of the City of Liberty, Texas, finds that the proposed budget and financial plan for Fiscal Year 2015 is a balanced budget in keeping with the City Charter; and

WHEREAS, The total expenditures for all funds for Fiscal Year 2015 are \$34,584,331.00

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

That the budget and plan for Fiscal Year 2015 be established at \$34,584,331.00 as a combined total budget for the City of Liberty's operations for said fiscal year.

That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two (2) separate days is hereby dispensed with and all Council Members present vote affirmatively for the adoption of this Ordinance.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, Texas on the 9<sup>th</sup> day of September, 2014.

A handwritten signature in blue ink, reading "Carl Pickett".

Carl Pickett  
Mayor

ATTEST:

A handwritten signature in blue ink, reading "Dianne Tidwell".

Dianne Tidwell  
City Secretary

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Libby Simonson, Councilperson
<b>SECONDER:</b>	Dennis Beasley, Councilperson
<b>AYES:</b>	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold



**The City of Liberty**

City Council  
1829 Sam Houston  
Liberty, TX 77575

Meeting: 09/09/14 06:00 PM

Department: Administration  
Category: Tax Rate

**ORDINANCE 2014-12**

DOC ID: 3095 A

AN ORDINANCE OF THE CITY COUNCIL OF LIBERTY, TEXAS ADOPTING A TAX RATE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND ENDING SEPTEMBER 30, 2015

WHEREAS, A tax rate of \$0.3609 for maintenance and operations and a tax rate of \$0.2291 for the debt service fund for a total tax rate of \$0.5900 is necessary and appropriate for the funding of the FY 2014-2015 City of Liberty budget; and

WHEREAS, Said budget has been heretofore regularly adopted by the City Council of the City of Liberty; and

WHEREAS, All other things required by law to be done have been done properly by the appropriate officials.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

That the 2014-2015 maintenance and operations tax rate in the amount of \$0.3609 per \$100.00 and the debt service tax rate of \$0.2291 per \$100.00 for a total tax rate of \$0.5900 per \$100.00 is set and adopted.

"THE CITY OF LIBERTY TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE."

"THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.35 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$10.70.

That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two (2) separate days is hereby dispensed with and all Council Members present vote affirmatively for the adoption of this Ordinance.

PASSED AND ADOPTED at a regular called meeting of the City Council of the City of Liberty, Texas on the 9<sup>th</sup> day of September, 2014.

  
\_\_\_\_\_  
Carl Pickett, Mayor

ATTEST:

  
\_\_\_\_\_  
Dianne Tidwell, City Secretary

<b>RESULT:</b>	<b>ADOPTED [6 TO 1]</b>
<b>MOVER:</b>	Libby Simonson, Councilperson
<b>SECONDER:</b>	David Arnold, Councilperson
<b>AYES:</b>	Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold
<b>NAYS:</b>	Frank Jordan





**The City of Liberty**

City Council  
1829 Sam Houston  
Liberty, TX 77575

Meeting: 09/09/14 06:00 PM

Department: Administration  
Category: Tax Issues

**ORDINANCE 2014-13**

DOC ID: 3096 A

**TAX ROLL APPROVAL AND TAX LEVY**

WHEREAS, A tax rate of \$0.3609 for maintenance and operations and a tax rate of \$0.2291 for the debt service fund for a total tax rate of \$0.5900 were adopted for the tax year 2014-2015 by the City Council of the City of Liberty, Texas; and

WHEREAS, All other things required by law to be done have been done properly by the appropriate officials.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

That the 2014 appraisal roll with tax amounts entered is hereby approved as the tax roll for 2014 and the taxes for said year are hereby levied in the amounts shown on said tax roll.

That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two (2) separate days is hereby dispensed with and all Council Members present vote affirmatively for the adoption of this Ordinance.

PASSED AND ADOPTED at a regular called meeting of the City Council of the City of Liberty, Texas on the 9<sup>th</sup> day of September, 2014.

A handwritten signature in blue ink, reading "Carl Pickett".

Carl Pickett, Mayor

ATTEST:

A handwritten signature in blue ink, reading "Dianne Tidwell".

Dianne Tidwell, City Secretary

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Diane Huddleston, Mayor Pro Tem
<b>SECONDER:</b>	David Arnold, Councilperson
<b>AYES:</b>	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold