INVITATION FOR PROPOSALS

The City of Liberty, Texas is requesting submission of proposals from all parties wishing to be considered for consulting services related to creating Liberty’s Parks Master Plan. This document is a Request for Proposals. It differs from a Request for Bids/Quotations in that the City is inviting proposals for professional services that are most advantageous to the City of Liberty, in Liberty’s sole discretion. This is **not a bid/quotation** meeting firm specifications for the lowest price, and as such, the lowest price proposed will not guarantee an award recommendation. Competitive Sealed Proposals will be evaluated based upon criteria formulated around the most important features of the service, of which quality, references, availability, or capability may be overriding factors.

Proposers shall submit five (5) hard copies and one (1) electronic PDF Copy of the Request for Proposals to the City for review no later than:

**2:00 P.M. - Thursday, May 30, 2024**

Mark Envelope: **“2024-01 PARK MASTER PLAN”**

Return Envelope To: City Secretary’s Office

City of Liberty

1829 Sam Houston

Liberty, Texas 77575

Electronic PDF to: agilliland@cityofliberty.org

Proposals received after closing time will be returned unopened. Proposals will be presented to the City Council for consideration at a meeting to be held June 25, 2024 at 6:00 p.m. in the City Council Chambers.

Questions regarding this document must be submitted in writing to Damon Jones, Public Works Director at [djones@cityofliberty.org](mailto:djones@cityofliberty.org) by May 24, 2024.

The City of Liberty, Texas reserves the right to reject any or all proposals or to waive any or all formalities in this process.

Tom Warner

City Manger

City of Liberty

Publish Dates:

May 2, 2024

May 9, 2024