

To: City of Liberty Utility Customers

YOU CAN REQUEST THAT CERTAIN INFORMATION CONTAINED IN OUR UTILITY RECORDS NOT BE RELEASED TO UNAUTHORIZED PERSONS.

*Texas Utility Code § 182.052. CONFIDENTIALITY OF PERSONAL INFORMATION.*

(a) Except as provided by Section 182.054, a government-operated utility may not disclose personal information in a customer's account record, or any information relating to the volume or units of utility usage or the amounts billed to or collected from the individual for utility usage. If the customer requests that the government-operated utility keep the information confidential.

HOW CAN YOU DO THIS?

Simply complete this form and return it to our utility office at 1829 Sam Houston, Liberty, Texas 77575.

ACCORDING TO *Texas Utility Code Section 182.054* WE MUST STILL PROVIDE THIS INFORMATION TO CERTAIN PERSONS, AS FOLLOWS:

- (1) An official or employee of the state or a political subdivision of the state or the federal government acting in an official capacity;
- (2) An employee of a utility acting in connection with the employee's duties;
- (3) A consumer reporting agency;
- (4) A contractor or subcontractor approved by and providing services to the utility or to the state, a political subdivision of the state, the federal government, or an agency of the state or federal government;
- (5) A person for whom the customer has contractually waived confidentiality for personal information; or
- (6) Another entity that provides water, wastewater, sewer, gas, garbage, electricity or drainage service for compensation.

CONFIDENTIALITY REQUEST

CITY OF LIBERTY, TEXAS

Yes, I want to make my personal and utility account information confidential.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Name of Account Holder

\_\_\_\_\_  
City

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
State

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Zip Code