



January 18, 2018

Dear Vendor:

The City of Liberty will sponsor its **33rd annual Liberty Jubilee on Friday and Saturday, March 23 & 24, 2018**. Our estimated annual attendance is 10,000 people. Our 2018 Jubilee will begin on Friday, March 23rd with the festival grounds opening and most vendor activities taking place from Noon until 11:00 p.m. The Liberty Jubilee BBQ Cook-off will start early afternoon on Friday and the street dance will be Friday night. Saturday's activities will begin at 9:00 a.m. and close at 5:00 p.m.

This year's booth spaces (10' x 10') will be rented as a two day event for a fee of \$80.00. If you are unable to attend both days, you may rent booth space for Saturday only for the same fee. Electricity is available for an additional \$20.00 charge. In an effort to provide our vendors an opportunity to make a profitable showing in a well rounded show, we are limiting the number of booth spaces and the number of like items. **No vendor will be automatically accepted due to past participation.** The application enclosed with this letter must be completed and photos of all categories of items for sale must accompany its return. **Application deadline is March 16, 2018.** Notification of acceptance will be mailed out shortly after receipt of applications. A Jubilee Committee will be checking for compliance to the contract, and have the right to deny any items deemed necessary.

We have several Lodging Facilities available, the Luxury Inn @936-336-8300, the Scottish Inn @936-334-1620, the Residents Suites @ 936-336-5341, the Best Western in Dayton (6 miles from site) @936-258-7600 and the Cedar Grove RV Park @936-334-0711

Thanking you in advance for your cooperation, for we are continually striving to enhance the quality of our festival. We are looking forward to seeing you at the **Liberty Jubilee 2018 Family Funfest**.

Sincerely,

Jody Biehunko, Arts & Crafts Chairperson

2018 Liberty Jubilee Arts & Crafts Contract

1. It is agreed that the Exhibitor will sign and return this contract. **CONTRACT MUST BE SIGNED BY ALL EXHIBITORS SHARING A BOOTH AND SELLING MERCHANDISE.**
2. It is agreed that there will be no soliciting (flyers, brochures, cards, etc.) by the Exhibitor at any time, unless it pertains directly to the individual exhibit. It is further agreed that there will be no subleasing of booth space.
3. It is agreed that any objects exhibited by the Exhibitor will be his/her responsibility at all times, and Exhibitor shall be responsible for his/her safety and bear any loss by reason of theft, breakage, or other casualty.
4. It is agreed that Exhibitor will comply with any and all requirements of any government authority – be it federal, state, or local – and to indemnify and hold harmless the promoters and the show facility owners, and all its constituents, from any and all liability due to failure to comply with any regulations.
5. It is agreed that the promoters reserve the right to remove any or all items crude or vulgar. It is also agreed that the promoters reserve the right to make further rules and regulations, and such changes, regarding this event as they deem necessary and proper; and upon notice to Exhibitor all said action should become part of this contract and binding on the parties hereto.
6. It is agreed that the Exhibitor will release the promoters and the show facility owners and all its constituents from any and all liability for damages, injury, or loss to any person or goods from any cause whatsoever; and further agrees to indemnify the promoters from any and all claims for damage, injury or loss.
7. **It is agreed that vendors/patrons will not bring any explosive devices or devices with offensive odors, i.e., smoke bombs, snaps, silly string, etc.**
8. It is agreed that, in the best interest of the public and other vendors, Exhibitor will not bring into the festival grounds any dogs, cats, or other animals.
9. **For the safety of all people working or attending the festival, all gas cylinders must be secured in an upright position.**
10. It is agreed that violations of these rules may constitute non-participation in future festivals.

SIGNATURE OF ALL EXHIBITORS
(Please sign and return with application)

****PLEASE MAKE A COPY OF THIS CONTRACT FOR YOUR OWN RECORDS****
(Please sign and return with your completed application)

2018 Liberty Jubilee
Arts & Crafts Application
March 23 & 24, 2018
www.jbiehunko@cityofliberty.org

Name: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone (home) _____ (work) _____ (cell) _____

PLEASE CHECK ONE! FRIDAY & SATURDAY _____ SATURDAY ONLY _____

Number of Spaces _____ Electricity _____
(10' X 10') YES NO

If staying open late on Friday _____ YES _____ NO

Amount of check _____ Check No. _____

State Tax No. will call with number on Monday _____ Sales Tax Rate – 8.25%

Photo(s) of all categories of merchandise for sale **MUST** accompany this application!
(We're sorry, but we will be unable to return your photographs as it is necessary for them
to remain a part of our records.) **Please describe all types of arts & crafts items to be
sold. Be Specific!!!**

These items range in price from approximately \$ _____ to \$ _____

	Booth Fees
1 Space	\$80.00 without electricity
1 Space	\$100.00 with electricity

The number of spaces you rent does not matter; the electrical fee is charged for one space only!

MAIL TO: Liberty Jubilee
Arts & Crafts Division
1829 Sam Houston
Liberty, Texas 77575

For Festival Information, Call (936) 336 – 3684
DON'T FORGET THE DEADLINE OF MARCH 16, 2018