



City of Liberty

1829 Sam Houston | Liberty, TX 77575

Phone (936) 336-3684 | Fax (936) 334-0949 | Email: permits@cityofliberty.org

Mobile Food Vendor License Application

License Fee: \$60

Owner or Corporation Information:

Owners Name: _____ Date of Birth: _____

Mailing Address: _____ City: _____ State: _____ Zip Code: _____

DL or ID No.: _____ Social Security Number: _____

Email Address: _____ Phone Number: _____

Applicant Criminal History:

Are you a registered sex offender? ☐ Yes ☐ No

Have you been convicted of a felony involving violence? ☐ Yes ☐ No

Do you have any outstanding warrants? ☐ Yes ☐ No

Establishment Information:

Name of Establishment _____

Location or Placement: _____ City: Liberty State: TX Zip Code: 77575

Motor Vehicle: Make: _____ Year: _____ Model: _____

Color: _____ License Plate: _____ State: _____

Texas Sales and Use Tax Permit Number: _____ Time of Operation: _____
(Copy of permit required)

Number of Employees: _____ After Hours Emergency Number: _____

Type and description of food or specific foods to be vended: _____

Copies required for issuance of Permit:

Texas Sales and Use Tax Permit ☐ Yes ☐ No Received by _____

State/County Health Permit ☐ Yes ☐ No Received by _____

Certified Food Manager
or Handler Certification ☐ Yes ☐ No Received by _____
(required for all employees)

Copy of Liability Insurance ☐ Yes ☐ No Received by _____

Written Permission from Property Owner (if applicable) ☐ Yes ☐ No Received by _____

Copy of photo-ID ☐ Yes ☐ No Received by _____

Proof of Fire Safety Inspection (by City of Liberty Fire Dept.) ☐ Yes ☐ No Received by _____

Proof of Vehicle Registration ☐ Yes ☐ No Received by _____

Photo of exterior of vehicle ☐ Yes ☐ No Received by _____

Background Checks

I hereby authorize the City of Liberty to conduct a fingerprint-based background check on the Mobile Food Vendor applicant in accordance with the City's Code of Ordinances.

Applicant Signature

Date

Acknowledgements

- I understand that I must have a valid Mobile Food Vendor License issued by the City of Liberty to operate as a Mobile Food Vendor.
- I understand that a Mobile Food Vendor License expires on December 31st.
- I understand that my License may be revoked if any sections of Article 4.09 of the Code of Ordinances are violated.
- I understand that my License must be visible at all time at my place of business.
- All Mobile Food Vendors must comply with the City's Fats, Oils, and Greases Ordinance (Article 4.09 – Division 3).
- I understand that I cannot provide, build or place freestanding structures (tables, chairs, tents, canopies, etc.) on or near my food truck unless my food truck is located within an approved food truck park or vending at a public event.
- I understand that all fees must be paid before I can operate.

Signature

Applicant Signature _____

Date _____

City Signature _____

Date _____

Note: This application is not a permit. A Mobile Food Establishment Permit will be issued by the Community Development Department.

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OWNER/APPLICANT PROPERTY AGREEMENT
(Complete all parts of letter)

Print or Type All Information

Date: _____

I, _____, for _____ located at
("Owner or Representative") ("Business Name")

_____, hereby give permission to _____.
("Business Address") ("Applicant")

Applicant will conduct temporary food service activities from _____ through
("Date/Time")

_____. _____ will be responsible for the proper disposal of
("Date/Time") ("Applicant")

all rubbish, trash, and garbage and for maintaining the property free from litter and nuisance during the total period of operation up to and including the cleanup time required to remove all trash, rubbish, garbage, and litter resulting from the food service.

Owner/Representative Name: _____
(Sign & Print)

Date _____

Applicant's Name: _____
(Sign & Print)

Date _____

*NOTE: Person signing letter *must* be the property owner or someone with the legal authority to authorize property use on behalf of owner.