

# APPLICATION FOR GAME ROOM / AMUSEMENT REDEMPTION PERMIT

City of Liberty Community Development Department  
1829 Sam Houston | Liberty, Texas 77575

Phone: 936-336-3684 | Fax: 936-336-9846 | Email: [permits@cityofliberty.org](mailto:permits@cityofliberty.org)

1. Full and correct name of Permittee, as currently filed with the Texas Secretary of State's Office:

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2. Trade name of Permittee, if different from the business name on file with the Texas Secretary of State's Office: \_\_\_\_\_

3. Number of State Sales Tax Permit: \_\_\_\_\_

4. Address of premises where Permittee will operate Game Room:

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5. Number of Coin-Operated Machines to be located on premises: \_\_\_\_\_

- *If five (5) or fewer machines, the applicant shall only be required to*
  - Provide 1 parking space per machine
  - Display signs in English and Spanish with the following language:  
"Gambling is a crime: If you win more than \$5.00 per play, you may be arrested and fined \$500.00"
  - Pay all required fees

6. Full and correct name of property owner of Permittee's Game Room location as recorded in the Deed Records of Liberty County, Texas:

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7. Business phone number: \_\_\_\_\_

8. All additional contact phone numbers for Permittee or Applicant:

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9. All additional addresses for Permittee:

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10. Is the Game Room located in a multi-tenant structure where tenants share collective parking? (yes/no) \_\_\_\_\_

11. If you answered “yes” to the previous question, please list all tenants in the multi-tenant structure, the use of each leased space in the multi-tenant structure, and the square footage of the multi-tenant structure used by each tenant in the multi-tenant structure:

<b>Tenant Leasing Space in Multi-Tenant Structure</b>	<b>Use of Leased Space in Multi-Tenant Structure</b>	<b>Square Footage of Multi-Tenant Structure Used by Each Tenant</b>

*(If additional space is needed, use a separate sheet of paper)*

12. List the names, date of birth and prior criminal convictions of every officer, managing member, or person who owns 20% or greater interest in the Permittee:

<b>Name</b>	<b>Date of Birth</b>	<b>All prior criminal convictions for all felony offenses, and for misdemeanors involving drug offenses, fraud, theft, gambling, or weapons offenses, or offenses against public administration (Note: failure to list prior criminal conviction may result in the denial of permit)</b>

*(If additional space is needed, use a separate sheet of paper)*

13. Number of Employees: \_\_\_\_\_

<b>Employee’s Name</b>	<b>Nature of Duties</b>

*(If additional space is needed, use a separate sheet of paper)*

14. County Game Room Permit Number: \_\_\_\_\_

**APPLICANT’S ACKNOWLEDGMENT**

I am applying for a permit on behalf of the Permittee and I have actual knowledge of the operation of a Game Room/Amusement Redemption Machine under this permit; I acknowledge that any person operating a Game Room under this permit will do so under my direction and control, and I further acknowledge that I may be held **criminally liable** for illegal activity associated with the Game Room under this permit, including gambling, gambling promotion, or keeping a gambling place under Chapter 47 of the Penal Code, operating an unauthorized Game Room under Chapter 4 of the City Code, and other applicable penal statutes. I also state under oath, that the information contained herein is true and correct to the best of my knowledge.

\_\_\_\_\_  
Applicant

Sworn and subscribed to before me, the undersigned authority by the said \_\_\_\_\_, on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas

**PROPERTY OWNER’S ACKNOWLEDGMENT**

I own the property described in this application, and I have actual knowledge of the proposed or current operation of a Game Room on my property. I acknowledge that I may be held **criminally liable** for illegal activity associated with the Game Room on my property, including keeping a gambling place under Chapter 47 of the Penal Code, operating an unauthorized Game Room under Chapter 4 of the City Code, and other applicable penal statutes.

\_\_\_\_\_  
Property Owner or Authorized Agent

Sworn and subscribed to before me, the undersigned authority by the said \_\_\_\_\_, on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas

## LIST OF ITEMS REQUIRED WITH SUBMISSION OF APPLICATION

- \_\_\_\_\_ 1. Fee of \$750.00
- \_\_\_\_\_ 2. Valid Driver's license or identification card.
- \_\_\_\_\_ 3. Scaled Parking Plan as required by Section 4.11.062(B) of the Code of Ordinances of the City of Liberty.
- \_\_\_\_\_ 4. Scaled Floor Plan as required by Section 4.11.062(B) of the Code of Ordinances of the City of Liberty.
- \_\_\_\_\_ 5. If Game Room is located in a multiple tenant structure, please submit a list of all tenants in the structure, the use of each leased space in the structure, and the square footage of the structure used by each tenant in the structure.
- \_\_\_\_\_ 6. Copy of the receipt from the Texas Comptroller of Public Accounts showing the total number of Amusement Machines for which the state occupations tax has been paid and for which registration decals have been issued by the Texas Comptroller of Public Accounts for the time period of the relevant permit application.
- \_\_\_\_\_ 7. Copy of the Game Room Permit issued by Liberty County (only if you have 6 or more machines). Liberty County Game Room Permits can be picked up at the following address:  
County Tax Assessor's Office  
3210 Highway 90  
Liberty, Texas 77575

**Reminder: Criminal history background check of all Applicants and each officer, managing member, or owner of twenty percent (20%) or greater interest in the Permittee (conducted through the Liberty Police Department or by a third-party vendor approved in advance by the Chief of Police) must be completed before submitting application for approval.**